

Transitioning to the new adult care qualifications and apprenticeship standards in England update

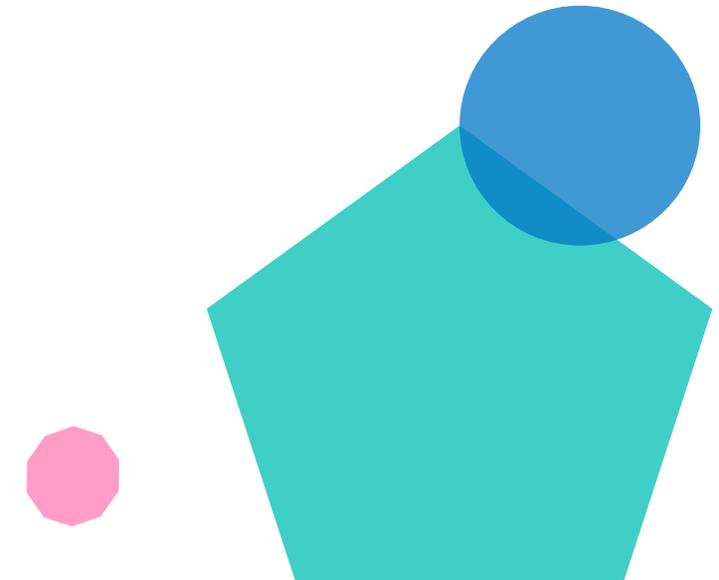
12 February 2018

Geraldine Donworth – Industry Manager



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- Update of the new on-programme qualifications
- Overview of apprenticeship reforms
- Adult Care Worker and Lead Adult Care Worker apprenticeships
- Update on Lead Practitioner in Adult Care and Leader in Adult Care standards
- How we can support you to prepare for delivery and end-point assessment
- City & Guilds terms and conditions for EPA
- EPA process – apprentice journey
- Next steps
- Q&A



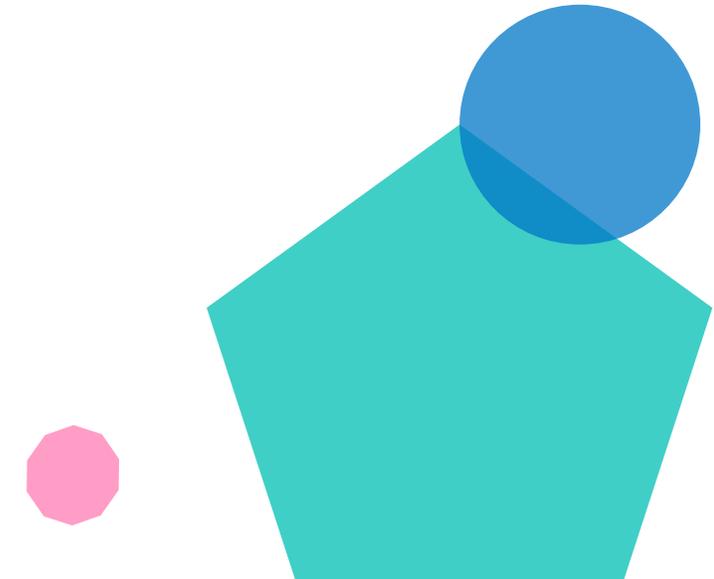
Qualifications – existing

4222-34 Level 4 Diploma in Adult Care 601/5641/7

4222-21 and 4222-31 Levels 2 and 3 Health and Social Care (Adults) diplomas reopened temporarily to capture any registrations required for:

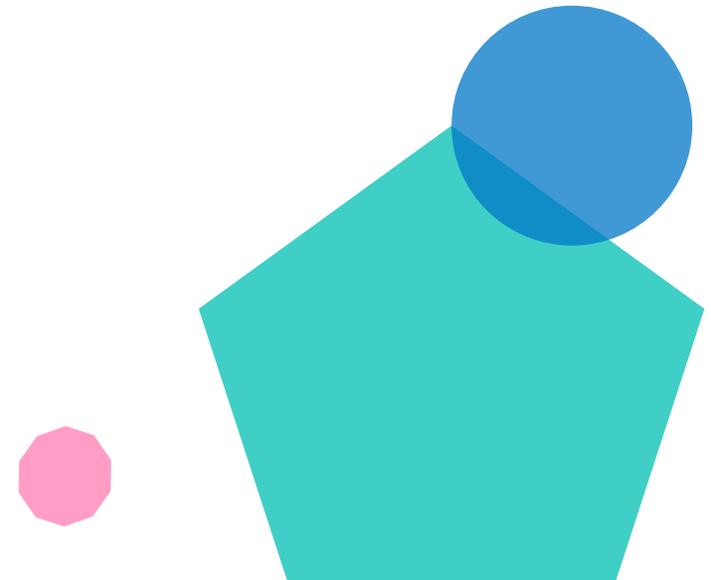
- pre-February standards or
- apprentices registered on SASE (now closed since 29 December 2017) who were not registered on a 4222 qualification prior to 31 December 2017.

4978-54, -55 and -56 Level 5 adult pathways also reopened to accommodate extension of SASE framework due to close 31 August 2018



Qualifications – new

- 3095-21 Level 2 Diploma in Care (England) 603/2660/8
- 3095-31 Level 3 Diploma in Adult Care (England) 603/2662/1
- 3080-50 Level 5 Diploma in Leadership & Management in Adult Care (England) - not yet accredited



Diploma in Care Level 2 3095-21

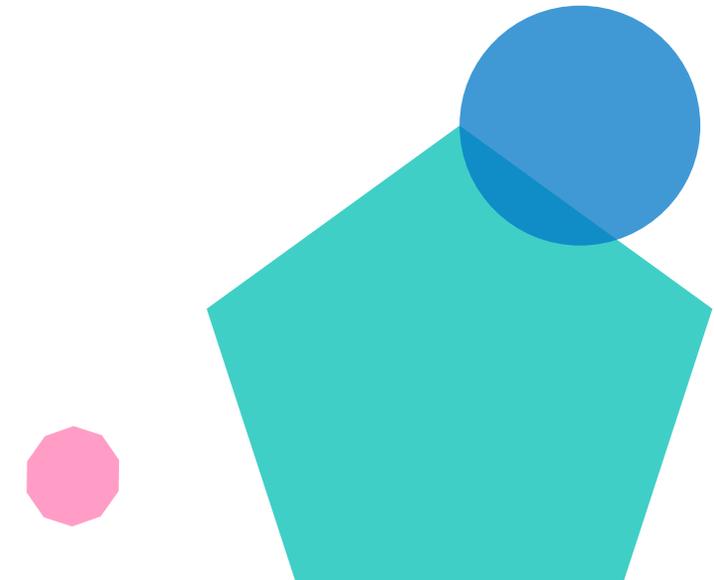


- Open for registrations
- Covers both Adult Care and Health
- Replaces 4222-21 Level 2 Diploma in Health and Social Care (Adults) England – all pathways
- Replaces 4223-01 Level 2 Diploma in Clinical Healthcare Support
- Endorsed by both Skills for Care and Skills for Health
- Optional for the Healthcare Support Worker apprenticeship standard
- Mandatory for the Adult Care Worker apprenticeship standard

View the Adult Care worker standard and assessment plan [here](#).

Visit the qualifications page [3095 web page](#).

Version 1.1 Jan 2018 current version of Qualification Handbook – minor changes.

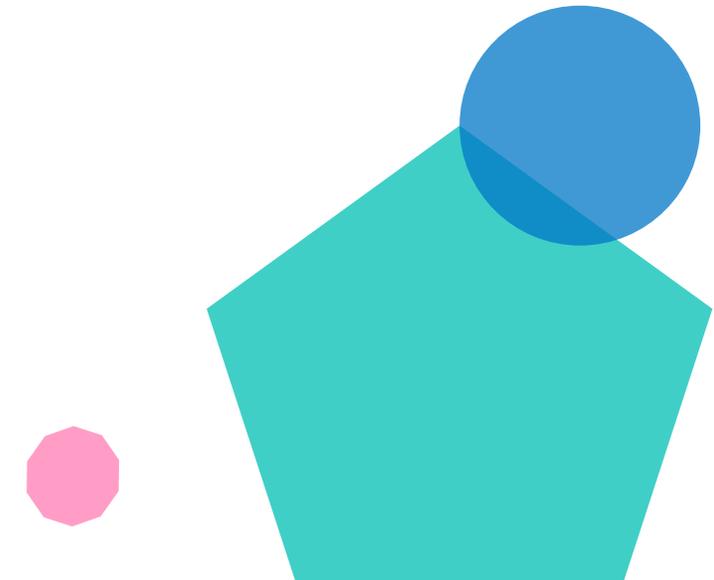


Diploma in Care Level 2

3095-21 structure



- 46 credits, 460 hours total qualification time (TQT)
- 24 credits must come from mandatory Group A
- The remaining 22 credits can come from optional groups B and C
- Group B are competence units – minimum of 14 credits
- Group C are knowledge units – maximum of 8 credits
- All options can come from Group B
- A unit registration route will also be available by March 2018
- Barred combinations of units are detailed in the qualification handbook



Diploma in Care Level 2

3095-21 mandatory units



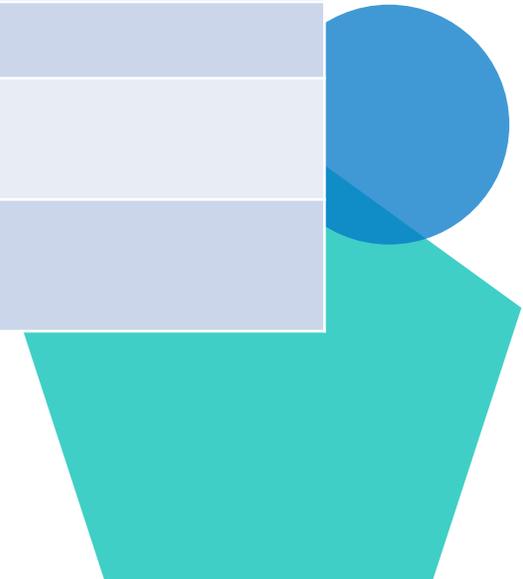
Unit No	Title	Level	Credits	GLH
3095-201	Safeguarding and protection in care settings	2	3	26
3095-202	Responsibilities of a care worker	2	2	16
3095-203	Communication in care settings	2	3	20
3095-205	Duty of care	2	1	7
3095-206	Handle information in care settings	2	1	10
3095-207	Personal development in care settings	2	3	23
3095-209	Equality and inclusion in care settings	2	2	17
3095-210	Health, safety and wellbeing in care settings	2	4	33
3095-211	Implement person-centred approaches in care settings	2	5	39

Diploma in Care Level 2

3095-21



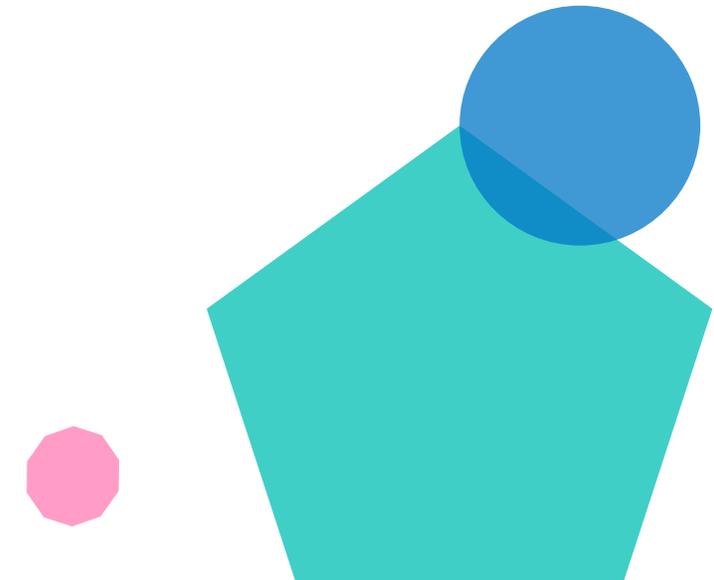
39 units in Group B, themes covered include:	18 units in Group C, contexts include:
Personal care and support	Acquired Brain Injury
Activities of daily living	Advocacy
End of life care	Autism awareness
Assisting in administration of medication	Dementia and mental health
Supporting clinical activities	End of life care
Units contextualised to meet needs of different service setting e.g. dementia, learning disabilities services	Learning disabilities
Brand new unit to support delivery of apprenticeship behaviours	Stroke Awareness



Diploma in Adult Care Level 3 3095-31



- Open for registrations
- Replaces the 4222-31 Level 3 Diploma in Health and Social Care (Adults) England – all pathways
- Endorsed by Skills for Care
- Wide range of optional units
- Mandatory qualification in the Lead Adult Care Worker apprenticeship
- Automatic approval from 4222-31
- Unit route available by March
- Link to the qualifications page [3095 web page](#)
- Version 2.0 Jan 2018 current version of Qualification Handbook – changes to ROC

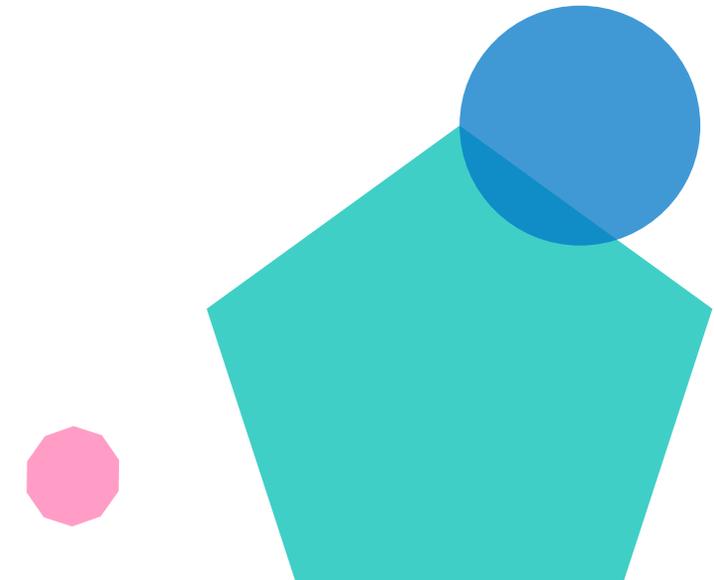


Diploma in Care Level 3

3095-31 updated rules of combination



- 58 credits and total qualification time of 580 hours
- Minimum of 43 credits at Level 3
- 28 credits from mandatory units
- Minimum of 30 credits from groups B and C
- Minimum of 20 credits from Group B options
- Maximum of 10 credits from Group C
- No minimum from Group C
- Barred combinations of units are detailed in the qualification handbook



Diploma in Care Level 3

3095-31 mandatory units

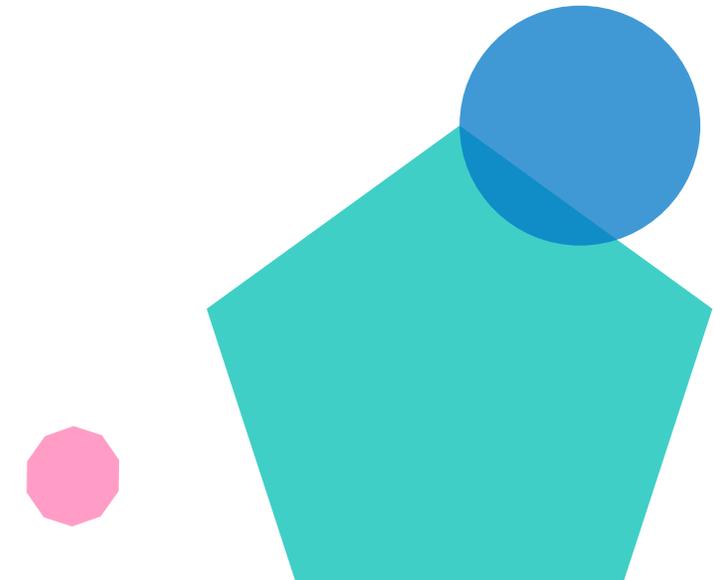


Unit number	Title	Level	Credits	GLH
3095-201	Safeguarding and protection in care settings	2	3	26
3095-202	Responsibilities of a care worker	2	2	16
3095-301	Promote personal development in care settings	3	3	10
3095-302	Promote health, safety and wellbeing in care settings	3	6	45
3095-303	Promote communication in care settings	3	3	25
3095-304	Promote effective handling of information in care settings	3	2	16
3095-305	Duty of care in care settings	3	1	8
3095-306	Promote equality and inclusion in care settings	3	2	18
3095-307	Promote person-centred approaches in care	3	6	39

Diploma in Adult Care Level 4

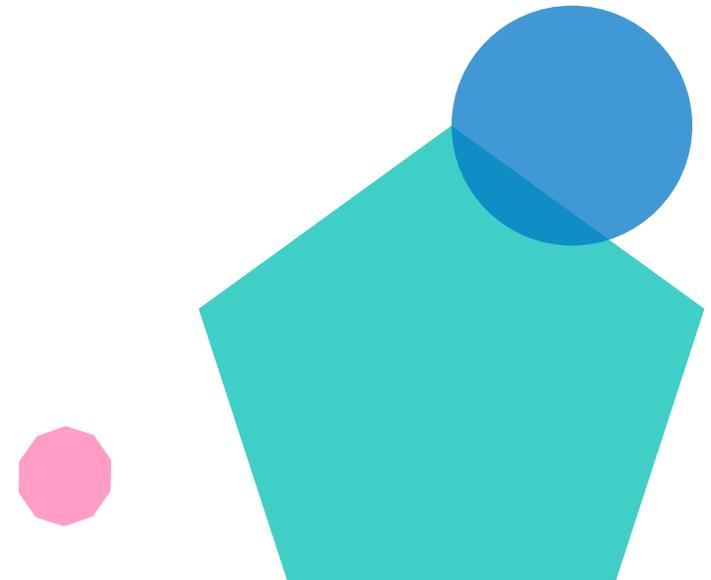
- 4222-34/84
- 601/5641/7
- Rules of combination
- 70 credits TQT 700 hours
- At least 55 credits at Level 4 or above
- 36 credits from mandatory units
- Minimum of 6 from option Group A
- Minimum of 28 from option Group B

Visit the [4222 qualification web page](#).



Level 5 update

- Leadership and Management in Health and Social Care and Children and Young People's Settings
- 4978-54, -55 and -56 extended to support SASE delivery
- 3080-50 planned to open for registrations 01 September 2018



Leadership and Management in Adult Care (England) Level 5 3080-50

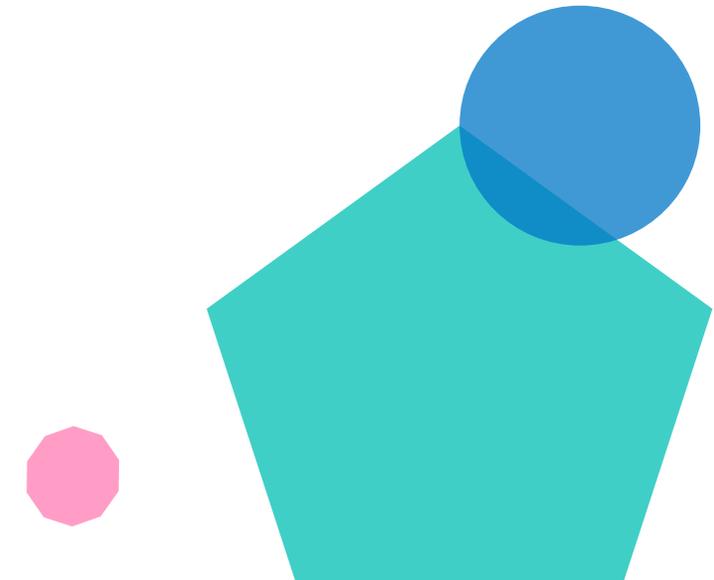


Total qualification time 800 hours, endorsed by Skills for Care.

Unit route will be available.

The 11 mandatory units for this qualification are TBC:

- Leadership and management in adult care
- Governance and regulatory processes (portfolio and assignment)
- Communication and information management in adult care
- Relationships and partnership working
- Person centred practice for positive outcomes
- Professional development, supervision and performance management
- Resource management in adult care
- Safeguarding, protection and risk
- Managing self
- Decision making in adult care
- Service improvement, entrepreneurship and innovation (portfolio and assignment).



3080-50 optional units TBC

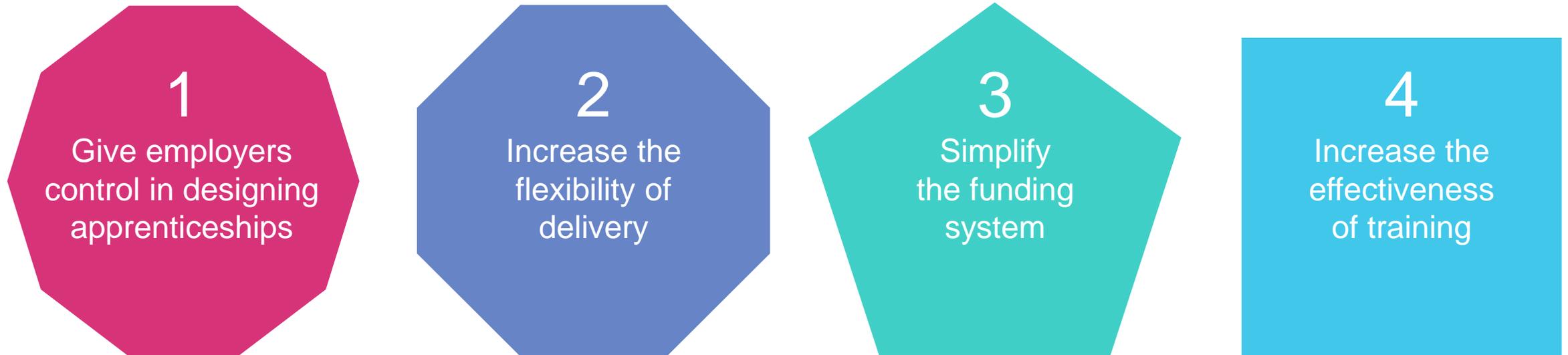


Choose seven units from the below:

- managing end of life care and support
- independent advocacy and adult care
- managing support for sexuality and sexual health
- clinical skills
- effectively managing and developing a business in adult care
- managing recruitment and selection
- leading and managing dementia care services
- supporting individuals with physical disabilities or impairments
- leading and managing services for people with learning disabilities
- mental health and wellbeing
- managing service for people with profound and complex needs
- managing remote services/managing satellite services
- managing transitions
- managing groups in health and care
- managing services to promote independence
- study skills.

Overview of the apprenticeship reforms

Apprenticeships are changing.
You are part of that change.



If you'd like a summary of the main changes between the new apprenticeship standards and SASE frameworks, our [25-minute recorded session](#) is a really useful watch.

Adult care standards

Social care standards

Standard name	Availability	Assessment plan	EPA
Adult Care Worker	Revised standard published February 2018	Revised assessment plan published February 2018	9040-12 open for registrations
Lead Adult Care Worker	Revised standard published February 2018	Revised assessment plan published February 2018	9042-12 open for registrations
Lead Practitioner in Adult Care	In development	In development	Assessment plan not published
Leader in Adult Care	In development	In development	Assessment plan not published



Adult Care Worker standard

Typical duration 12-18 months

Assessment gateway requirements

- Complete the 15 standards as set out in the Care Certificate.
- Level 1 literacy and numeracy (Functional Skills).
- Achieve Level 2 Diploma in Care from February 2018.

Last 3 months

- *Service user witness testimonies.

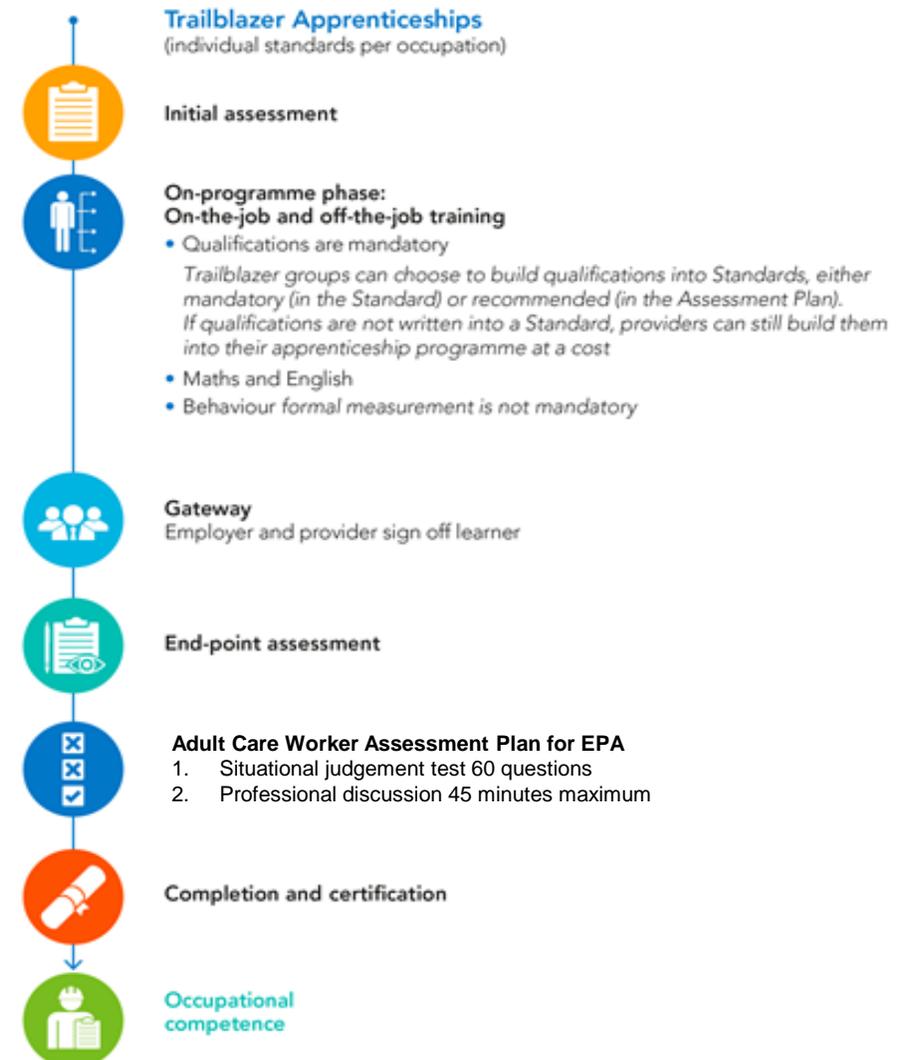
Last month

- *Self assessment.

Funding requirements

- Attempt maths and English Level 2 by sitting the test (not detailed in assessment plan)

[Funding guidance - note paragraph P105](#)



Adult Care Worker standard – what will the EPA assess?

Situational judgement test

Knowledge

- All knowledge elements will be assessed in this component.

Skills

- Undertake the main tasks and responsibilities according to their job role.
- Communicate clearly and responsibly.

Professional discussion

- All knowledge and behaviours will be assessed in this component using a wide range of evidence sources including self assessment and service user witness testimonies.

Behaviours

- Care
- Compassion
- Courage
- Communication
- Competence
- Commitment

Outline grading

This is covered in the assessment plans. The example below is for Adult Care Worker and outlines how the professional discussion and situational judgement test contribute to the overall grade.

Situational judgement test mark	Grade
40 correct answers	Pass
50 correct answers	Merit
55 correct answers	Distinction

Professional discussion grades
Pass
Merit
Distinction

- 60 questions across the whole standard and set in different contexts.
 - Time limit.
 - Must be achieved first.
 - One retake allowed within three months.
-
- Professional discussion – no more than 45 minutes.
 - May be retaken within three months – only a pass can be achieved if retaken. Resits are allowed in exceptional circumstances.

Lead Adult Care Worker standard

Typical duration 18 months

Assessment gateway requirements

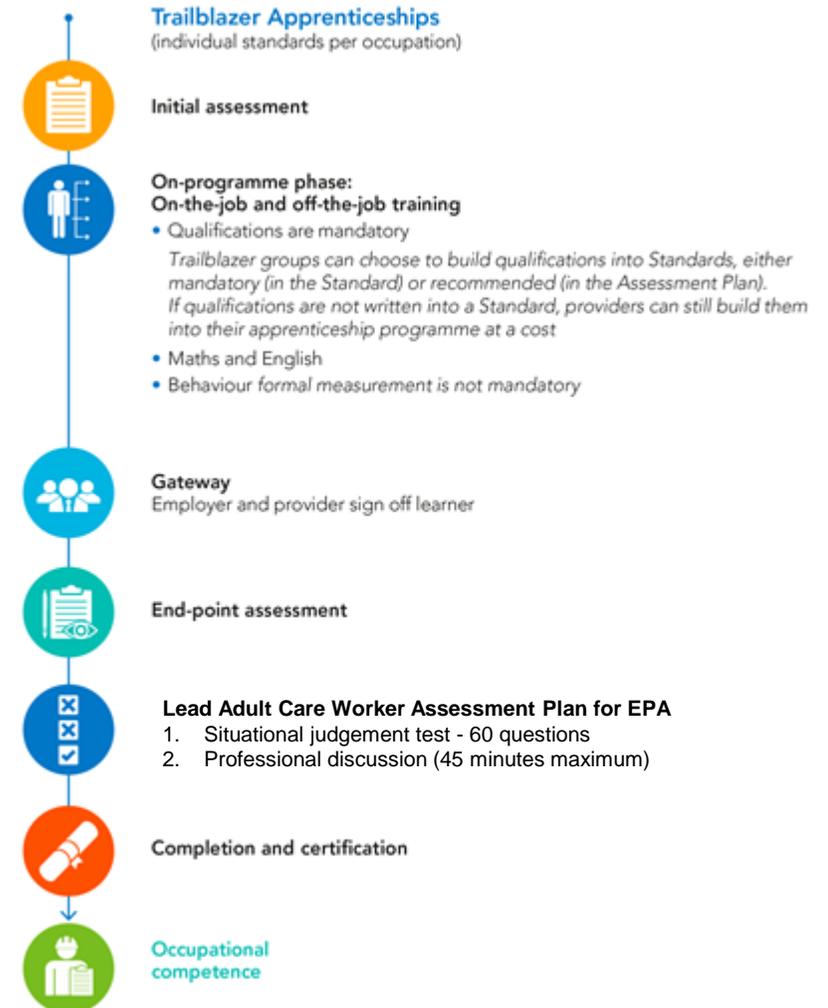
- Complete the 15 standards as set out in the Care Certificate.
- Level 2 literacy and numeracy (Functional Skills).
- Achieve Level 3 Diploma in Adult Care from February 2018.

Last three months

- *Service user witness testimonies.

Last month

- *Self assessment.



Lead Adult Care Worker standard – what will the EPA assess?

Situational judgement test

Knowledge

- All knowledge elements will be assessed in this component.

Skills

- Undertake the main tasks and responsibilities according to their job role.
- Communicate clearly and responsibly.

Professional discussion

- All knowledge and behaviours will be assessed in this component using a wide range of evidence sources.

Behaviours

- Care
- Compassion
- Courage
- Communication
- Competence
- Commitment

How we can support you to prepare for delivery and end-point assessment - resources

Free regional networks

EPA packs and service manual

Sample paper

EPA preparation tool

CPD events

Excellent maths & English offer

Mandatory qualification

Learning Assistant E-portfolio

Industry managers and technical advisers

New SmartScreen resources

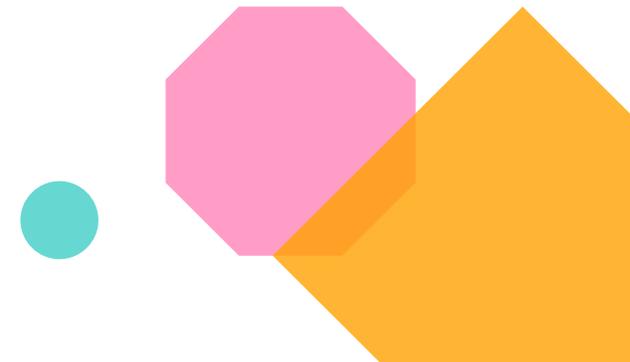
Textbooks from (spring-summer 2018)

Webinars

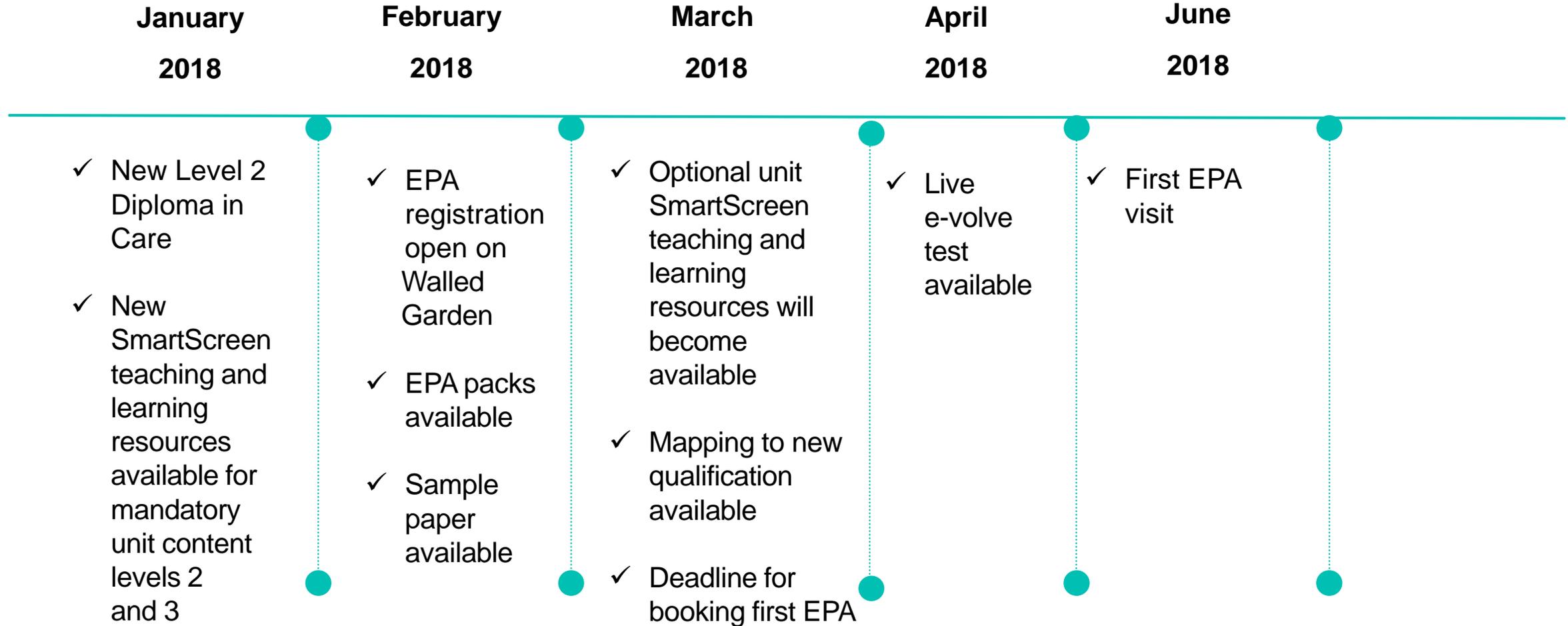


SmartScreen Resources

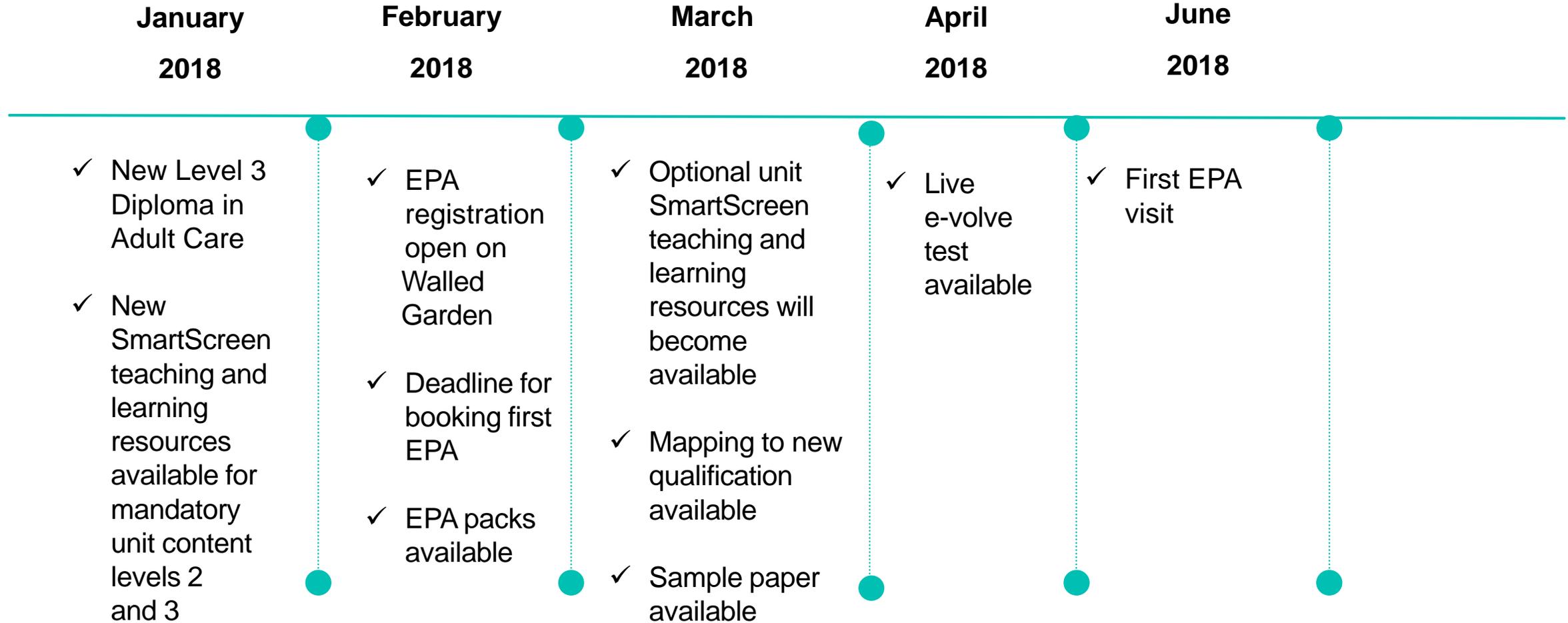
The screenshot displays the SmartScreen website interface. At the top left is the City & Guilds logo, and next to it is the 'SmartScreen' title. A search bar labeled 'Search all courses' is located at the top right. Below the logo, there are navigation links: 'MY SUBJECTS', 'CENTRE ADMIN', 'REPORTS', and 'LOGOUT'. The main content area shows a breadcrumb trail: 'My Subjects > Health and Social Care > Level 2 Diploma in Care'. On the left side, there is a 'SUBJECTS' sidebar with a list of courses, each with a red box containing a number (3095 or 9738) and the course name. The main area features a large banner image of a smiling woman with a stethoscope, overlaid with the text 'HEALTH AND SOCIAL CARE' in red and blue. Below the banner, a blue header reads '3095 Level 2 Diploma in Care'. Underneath, there is a list of topics with expandable arrows. The 'Topic: Person-centred care' is highlighted in yellow and contains a list of sub-topics: '211/269 Contents', '211 Implement person-centred approaches in care settings', and '269 Support care plan activities'. Other topics listed include 'Topic: Personal development', 'Topic: Health and safety', 'Topic: Safeguarding adults', and 'Topic: Communication'.



Timeline of events – Adult Care Worker Level 2



Timeline of events – Lead Adult Care Worker Level 3



Levels 4 and 5 standards update

Lead Practitioner in Adult Care

- Existing 4222-34 Diploma in Adult Care Level 4
- Expectation that apprentice will carry out some research as part of on-programme
- Assessment plan not yet published – similar assessment methodology to Levels 2 and 3
- Funding thought to be around £5,000 funding band (TBC)

Leader in Adult Care

- New qualification to be part of the standard – City & Guilds 3080-50
- Expectation that apprentice will carry out some research as part of on-programme
- Assessment plan not yet published – similar assessment methodology to Levels 2 and 3
- Funding not confirmed



Funding changes

SASE frameworks for Health & Social Care (England) Levels 2 and 3 closed 29 December 2017

Level 4 does not have SASE framework

Level 5 SASE framework and 4978 qualification extended until 31 August 2018

The new standards equivalents are:

Standard name and level	Funding band	16-18 employer incentive	Total 16-18 provider incentive (inc. £1000)	Max. possible total provider funding
Adult Care Worker (2)	Band 4 £3000	£1000	£1000	£4000 – EPA needs funding from this
Lead Adult Care Worker (3)	Band 4 £3000	£1000	£1000	£4000 – EPA needs funding from this
Lead Practitioner in Adult Care (4) Leader in Adult Care (5)	tbc	N/A	N/A	tbc

Supportive payment structure

Standard	On-programme qualifications (mandatory)	EPA registration fee	EPA balance of payment (after EPA)	Resit
Adult Care Worker	Level 2 Diploma in Care £100	£25	£425	£15 for e-volve test £410
Lead Adult Care Worker	Level 3 Diploma in Adult Care £120	£25	£425	£15 for e-volve test £410
Lead Practitioner in Adult Care	Level 4 Diploma in Adult Care £133	tbc	tbc	tbc
Leader in Adult Care	Level 5 Diploma in Leadership & Management in Adult Care (registration fee tbc)	tbc	tbc	tbc

End-point assessment pricing

- Simple pricing – two charging points:
 - EPA registration fee – small fee when the apprentice is registered for EPA on Walled Garden
 - balance – after assessor enters results.
- The registration fee gives access to our EPA preparation tool and any related materials during the on-programme learning phase
- You'll have received nearly all of your funding from employers by this point so helps cash flow.
- No hidden charges – includes any third-party fees related to external quality assurance.

EPA registration fee

EPA reservation request

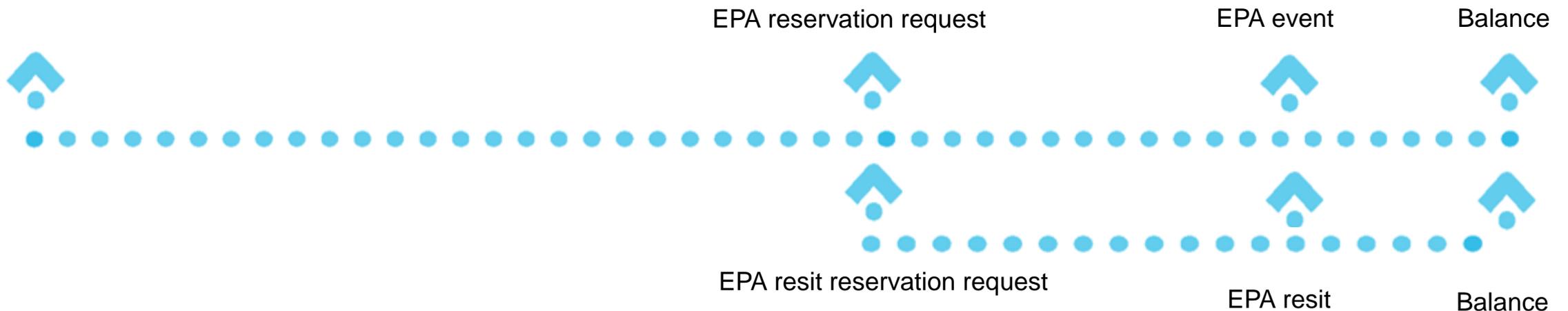
EPA event

Balance



EPA resits

- Apprentices who don't achieve their end-point assessment or a component of it will need to resit.
- Resits are covered by funding to maximum 20% of the funding band.
- Costs vary with each standard – our prices are on Walled Garden.
- You need a reservation request for each resit – will be prioritised on a shorter timescale.
- Any contract between employers and providers should say who's responsible for paying for any resits.



End-point assessment packs

For customers

Key document for customers for the planning and delivery of the apprenticeship.

It will include:

- information on roles and responsibilities in the process
- guidance on how to evidence the gateway
- instruction and guidance on how to register apprentices and book EPA
- responsibilities for invigilation of tests
- guidance on what learners can expect from the professional discussion
- instructions for setting up an environment for the professional discussion.

Sample question paper for the situational judgement test will be available separately on the 9040-12 and 9042-12 web pages and will be password protected.



End-point assessment pack

For independent end-point assessors (IEPAs)

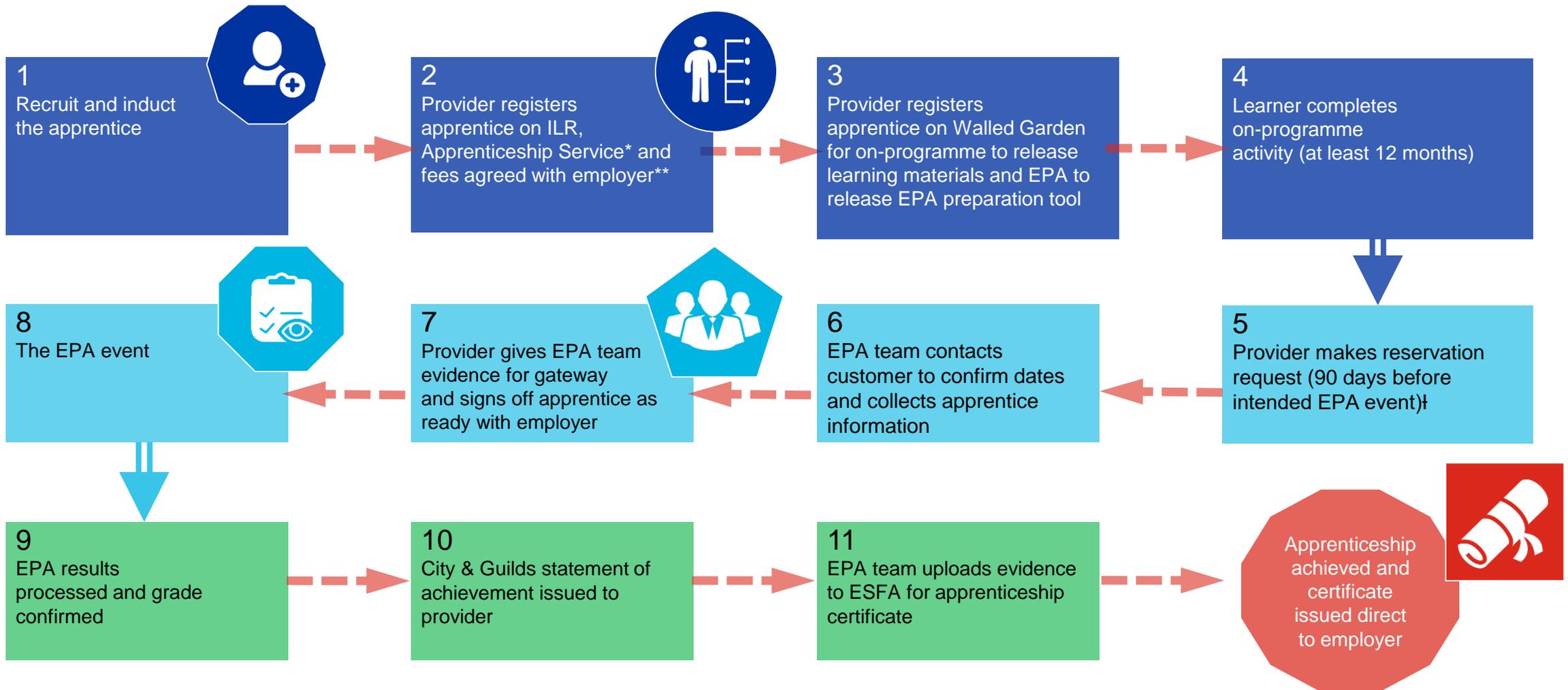
Key document for IEPAs to conduct end-point assessment and grade candidates.

It will include:

- guidance on feeding back to the apprentice about their situational judgement test
- instructions and guidance on how to conduct the professional discussion
- marking criteria
- grading criteria
- how to record the professional discussion and their judgement
- next steps explained to the apprentice.



The end-point assessment journey, step-by-step



* Can also be done by employer ** Where known; if not known the EPA cost and awarding organisation can be added later † Ideally done alongside stage 4

EPA preparation tool

Personalised to each apprentice with up to six hours of generic content per standard

Useful and relevant learning resources relevant to the standard and assessment method

Organised by assessment skills most relevant to the apprentice and to the standard

Apprentices can gain confidence in areas like interviews, presentation skills, writing and exam revision

Tools to help your apprentice calmly approach EPA

The screenshot displays the City of Guilds ilm interface. At the top, the City of Guilds logo and 'ilm' are visible. A search bar and user information 'Hi operationaldelivery' are on the right. Below the header, there is a 'Favourites' section with a video titled 'Be a More Confident Public Speaker' (4 minutes). The 'Recommendations' section is divided into two categories: '1. Professionalism' and '2. Presentation Skills'. Under '1. Professionalism', there are two articles: '17 Tips To Be On Time' (8 minutes) and 'Professional Etiquette' (3 minutes). Under '2. Presentation Skills', there are four items: a video 'Be a More Confident Public Speaker', a video 'Better Public Speaking', an article 'Speaking in Public/Formal Settings', and a podcast 'How Can You Gain Confidence In Your Public Speaking Skills'.

EPA preparation tool – YouTube



  end-point assessment preparation



Get to know our EPA preparation tool

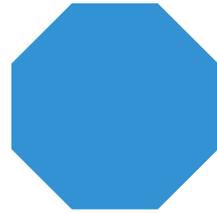
473 views

Application/approval processes

Qualification approval	EPA application
Automatic approval from equivalent levels: 4222-21 4222-31 4223-01	Existing centres – complete the form EPA application form - here
	New centres – complete the form EPA application form for new customers - here

Our manual for EPA service can be found [here](#).





Next steps

Being part of the decisions

We welcome applications for independent end-point assessors to join our team for assessing and grading end-point assessment for adult care.

Minimum requirements amended from assessment plan dated February 2018

The independent end-point assessor should:

- be a qualified IQA
- have no connections with the assessment centre and/or apprentice in order to maintain objectivity
- current technical/occupational understanding in areas being assessed
- be fully conversant with the standards and criteria being assessed
- be occupationally competent, with at least three years experience of working in the sector and at least 12 months experience as an assessor
- be qualified at or above the level they are assessing
- have experience in interviewing techniques.



The screenshot shows the City & Guilds website page for becoming an independent end-point assessor. The page features the City & Guilds logo at the top left, a search bar at the top right, and a navigation menu with categories like 'WHAT WE OFFER', 'QUALIFICATIONS', 'APPRENTICESHIPS', 'TECHBAC', 'DELIVERING OUR QUALIFICATIONS', 'INTERNATIONAL', 'NEWS & INSIGHT', and 'HELP & SUPPORT'. The main heading is 'Become an Independent End-point Assessor', accompanied by a circular image of a young man in a red shirt. Below the heading, there is a sub-heading 'Become an Independent End-point Assessor' and a section titled 'NEW APPRENTICESHIPS STANDARD OFFERS' with links to 'Teaching & learning resources', 'End Assessment service', and 'New Apprenticeship Standards'. A red 'Apply now' button is also visible.

<http://www.cityandguilds.com/apprenticeships/emerging-standards/independent-end-assessor>

Support and resources available

Find all our past and forthcoming workshops, webinars and events [here](#).

See our apprenticeship, consultancy and events pages on the City & Guilds website:

<http://www.cityandguilds.com/apprenticeships>

<http://www.cityandguilds.com/what-we-offer/centres/what-is-advance>

<http://www.cityandguilds.com/what-we-offer/centres/improving-teaching-learning/events>



Thank you

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- Paul Robottom paul.robottom@cityandguilds.com

Keep up to date – register for email updates:
<http://www.cityandguilds.com/what-we-offer/centres/email-updates>

For more information on the new standards, our learning resources (including demos), and how we can support your business: directsales@cityandguilds.com

For additional information on end-point assessment:
endpointassessment@cityandguilds.com



Any questions?

