

Remote Invigilation Exam

Technology Checklist

Use this checklist to make sure you are set up and ready to go for your exam!

PC desktop or laptop computer with a single display monitor (this should be a personal device and not a work device due to network restrictions)

You have your charger plugged in (if using a laptop)

Windows 8 or higher operating system

Up-to-date anti-virus program

Up-to-date Google Chrome or Microsoft Edge Browser

Checked browser extension and desktop applications that any AI or writing assistant program is uninstalled

All additional applications and browser tabs are closed

Strong and stable Wi-Fi Connection (a minimum of 2Mbits Upload and 5Mbits download)

A Webcam you can provide a 360° view of the room as well as on top of and underneath your desk

Microphone

Wired headphones (if required)

Run a [network test](#)

Run a [navigation test](#)

For more information, please refer to the Candidate Guide and check the Environment checklist to make sure your room is ready to sit your exam.

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About City & Guilds

Since 1878 we have worked with people, organisations and economies to help them identify and develop the skills they need to thrive. We understand the life changing link between skills development, social mobility, prosperity and success. Everything we do is focused on developing and delivering high-quality training, qualifications, assessments and credentials that lead to jobs and meet the changing needs of industry.

We work with governments, organisations and industry stakeholders to help shape future skills needs across industries. We are known for setting industry-wide standards for technical, behavioural and commercial skills to improve performance and productivity. We train teams, assure learning, assess cohorts and certify with digital credentials. Our solutions help to build skilled and compliant workforces.

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