

# Boost your skills and confidence with Functional Skills

Functional Skills in English and Maths are essential for success for further study, qualifications and work opportunities. They equip you with important skills that help you in everyday life, such as problem-solving, communication and analytical thinking. And they increase your confidence and resilience.



## Who are they for?

Functional Skills are designed for anyone wanting to develop their skills in English or maths. If you struggled with English and maths at school, would like a qualification that verifies your existing abilities or just want to brush up on your skills, these qualifications are the ideal solution to get you there.

## What are they?

Functional Skills in Maths and English at Levels 1 and 2 are an alternative to GCSEs that allow people of all ages to develop their skills in English and maths. The courses take you through the range of basic skills, step-by-step, with a focus on

how to use these practical skills in your everyday work and personal life.

## How are they assessed?

At the end of your Functional Skills course, you will sit an assessment paper, which will be marked. But before you sit this assessment, you will have the opportunity to try practice assessment papers to identify any areas for further development. And for those who don't pass the first time, there is always the opportunity to take a re-sit.

## What recognition do I receive?

On successful completion of your Functional Skills qualification, you will receive a certificate, in paper or e-certification form. You will also be issued with a leading-edge City & Guilds digital credential.

## How do I apply?

If you are interested in developing your English and mathematical skills, talk to your teacher or assessor who will be able to advise how you can enrol and start your Functional Skills journey.

**"It has given me more confidence in life, to know that I now have this qualification behind me."**

**Functional Skills learner**