

Adult Skills

Maths, English, ESOL and Employability

Katherine Cooper
Paul Sceeny
Technical Advisors
Maths, English, ESOL and employability

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A City & Guilds Group Collaboration



Agenda

Introducing Adult Skills

- Key policy drivers within England
 - Maths and English entitlement for adults
 - Traineeships
 - Apprenticeships
 - Restart

Supporting your Adult Skills provision

- Our Employability Skills offer
- Maths, English and ESOL
- Funding and other programme rules
- Digital support resources

Questions

Next steps

- Other support from the Maths, English, ESOL and Employability team
- Contact us





Why Adult Skills and digital skills matter

With over 800 qualifications (Awards, Certificates and Diplomas) from Entry Level to Level 3 that are funded by the Adult Education Budget (AEB), we have one of the largest ranges of AEB funded qualifications available.

We've worked with employers and training providers to ensure our programmes are fit for purpose and give learners the skills they need to succeed in their chosen career and life.

As we emerge from the pandemic, we're starting to see a higher take-up of our digital infrastructure industries as well as leadership qualifications, leading to the need for further development in both basic and specialised digital skills.

In summary Adult Skills are needed now more than ever!



Source:
Digital Transformation and the Adult Education Budget Report, City & Guilds Group and Emsi, 2020.



Supporting your Adult Skills provision

City & Guilds combines a long history of dedication to skills development with investment in new technologies to help make the teaching and learning experience as successful as possible.

If you're planning your funding and curriculum for the upcoming academic year and need further support, get in touch with us. We'll help you plan your strategy, curriculum, and delivery effectively.

Planning your
curriculum?

Speak to us today

[Request a call back](#)

Maths and English: some context

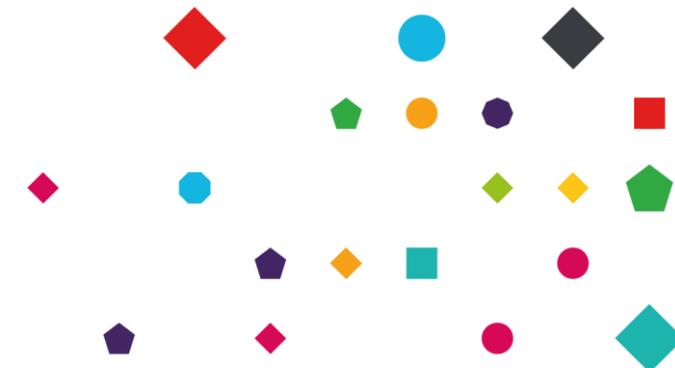
The challenge

- Globally, **750 million adults** (two thirds of whom women) cannot read or write a simple sentence.
- Numeracy and literacy vital to
 - **organisations' efficiency** and competitiveness
 - **individuals' life chances.**
- Where these are lacking, there's an increased likelihood of
 - accidents
 - errors and miscalculations
 - poor health and wellbeing
 - misunderstandings and conflicts
 - poor customer experience...

Why do we take an interest in this?

City & Guilds started developing qualifications and resources to support numeracy and literacy because we could see these impacting on learners' vocational achievements and their ability to progress.

We've been doing so for nearly 50 years!



Adult Education Budget (AEB)

Maths and English entitlement
Other key considerations





Maths and English – legal entitlement

Adults in England without a ‘high stakes’ Level 2 in maths/English (eg GCSE at/above grade 4 or C) attract full funding to study these subjects

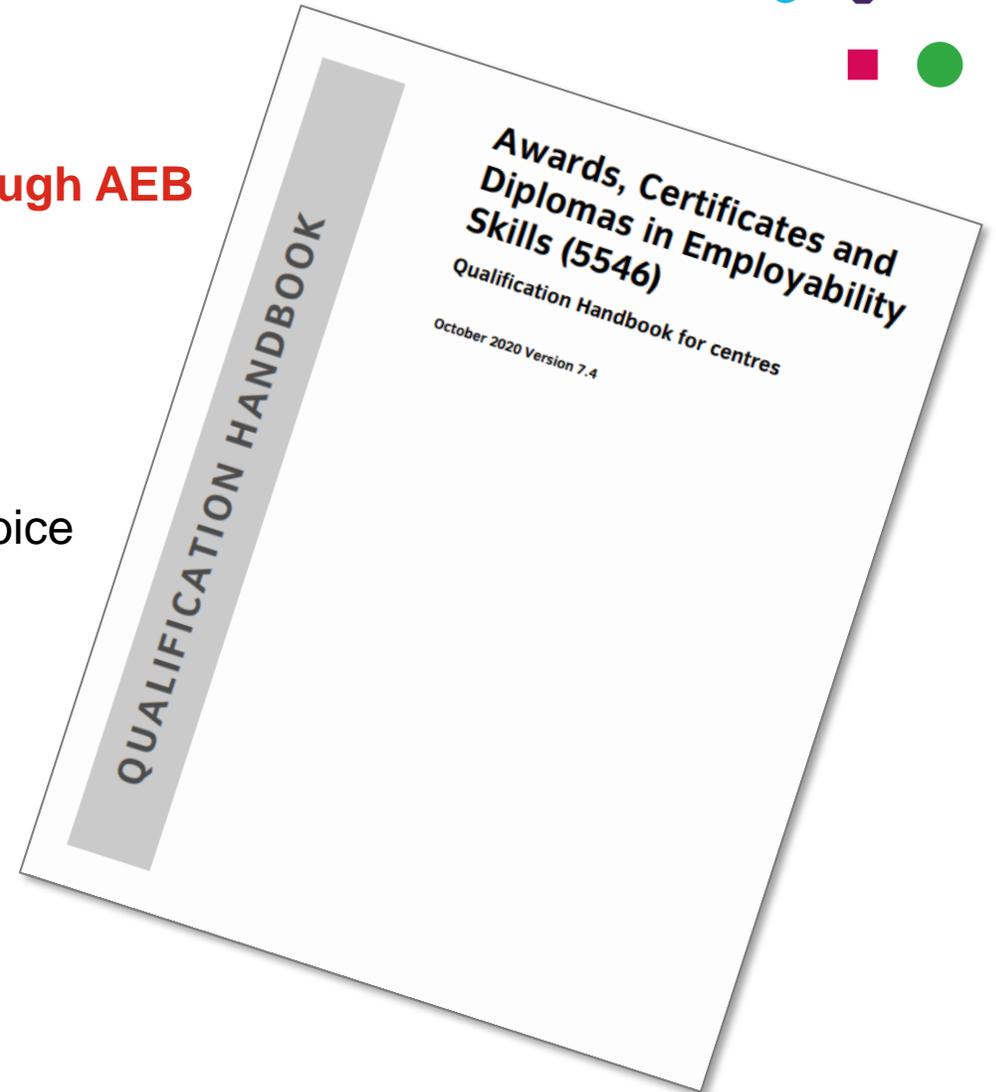
- Provision should support progress towards Level 2.
- Funding can be accessed for ‘stepping stone’ qualifications and **units** (as well as for ‘high stakes’ qualifications such as Functional Skills and GCSE).
- Details set out in AEB funding rules document.
- We’ve also produced our **own maths and English funding guides** (for 16+ study programmes, as well as for AEB)
See [Maths and English - Funding Information \(cityandguilds.com\)](https://www.cityandguilds.com/uk/en/education/adult-education/learning-aims/funding-information) includes links to ‘Find a Learning Aim’ listing for **every** fundable aim (QAN or UAN).
- AEB full funding **only** applies to ESOL qualifications if learner unemployed or below low-income threshold (£17,374.50 annual gross salary).



Employability and AEB

Employability and work preparation can usually be funded through AEB (although check local flexibilities)

- Normally co-funded unless learner unemployed.
- Some scope to deliver unregulated provision (although our suite of regulated qualifications contains a lot of choice and flexibility!).



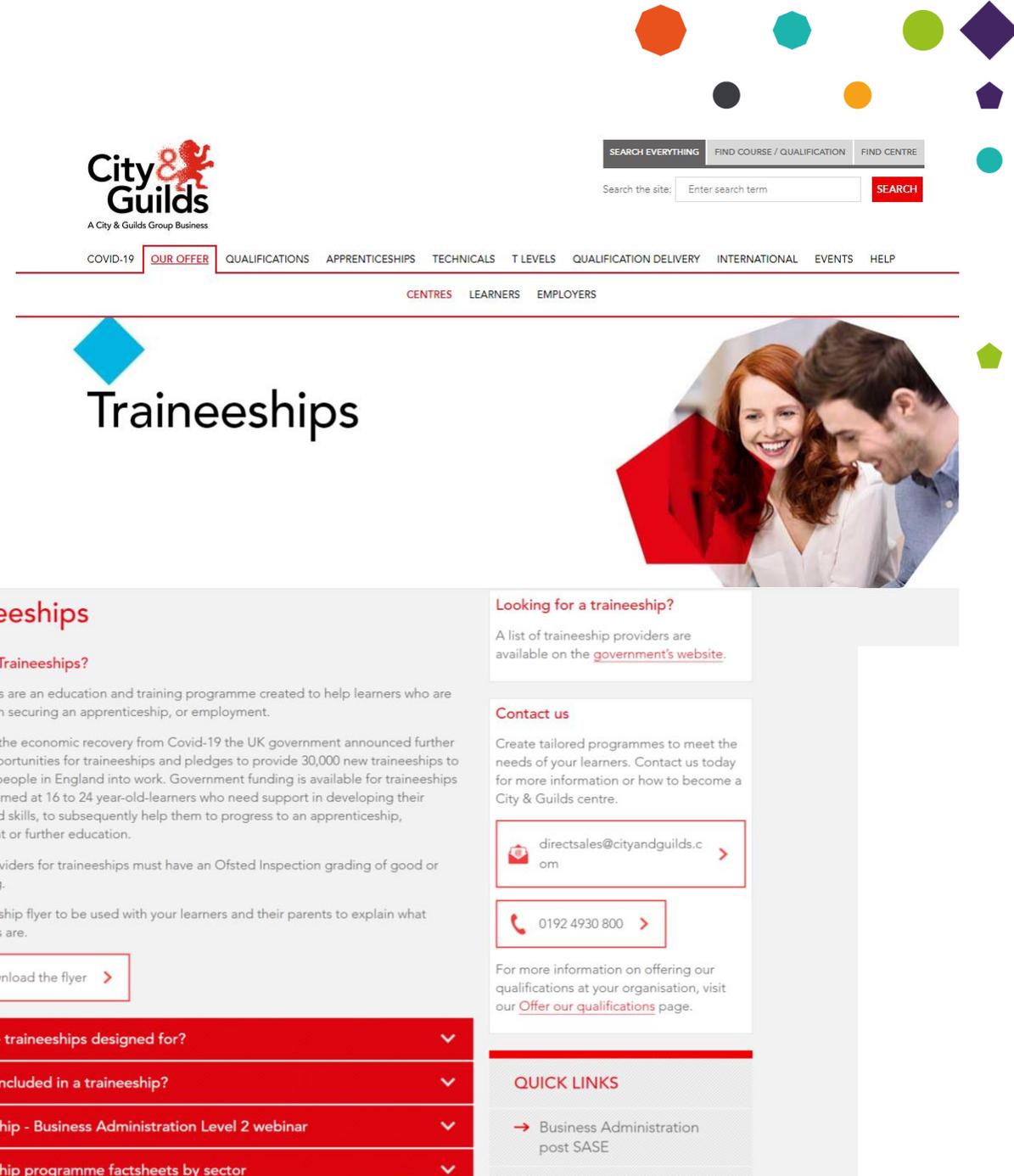
Traineeships



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City & Guilds Traineeship Support

- The current Traineeship flexibilities have been extended into 2021-22.
- No further news on the 16-19 traineeship commercial process, although ESFA say is it on the cards.
- Traineeship policy developments –
 - Sector based traineeships
 - Move towards traineeships becoming L2 progression route to apprenticeships standards and T Levels – linked to qualification reforms.
 - And to IfATE work on occupational maps/standards



The screenshot shows the City & Guilds website interface. At the top right, there are navigation buttons: "SEARCH EVERYTHING", "FIND COURSE / QUALIFICATION", and "FIND CENTRE". Below these is a search bar with the text "Search the site: Enter search term" and a "SEARCH" button. A navigation menu includes "COVID-19", "OUR OFFER" (highlighted), "QUALIFICATIONS", "APPRENTICESHIPS", "TECHNICALS", "T LEVELS", "QUALIFICATION DELIVERY", "INTERNATIONAL", "EVENTS", and "HELP". Below the menu are "CENTRES", "LEARNERS", and "EMPLOYERS" links.

The main heading is "Traineeships" with a blue diamond icon. To the right is a photo of a smiling woman and man. Below the heading, the text reads: "Traineeships are an education and training programme created to help learners who are interested in securing an apprenticeship, or employment." It mentions that the UK government announced further funding opportunities for traineeships and pledges to provide 30,000 new traineeships to get young people in England into work. It also states that eligible providers for traineeships must have an Ofsted Inspection grading of good or outstanding.

There are several call-to-action buttons: "Download the flyer", "Looking for a traineeship?" (with a link to the government's website), "Contact us" (with an email address: directsales@cityandguilds.com and a phone number: 0192 4930 800), and "Offer our qualifications page".

At the bottom, there is a "QUICK LINKS" section with a list of links: "Who are traineeships designed for?", "What's included in a traineeship?", "Traineeship - Business Administration Level 2 webinar", and "Traineeship programme factsheets by sector".



Traineeships: key considerations

All Trainees required to study maths and English (or ESOL) if they don't already hold 'high stakes' Level 2 qualifications in these subjects (eg GCSE at/above grade 4 or C, or Functional Skills at Level 2)

- 'Condition of Funding' rules apply to 16-19s (and 19-24s with EHCP)
 - note differences between full and part-time (and if <150 hours).
 - able to continue accessing funding for maths and English, if not achieved at end of Traineeship
- AEB funding methodology applies for adults – including maths and English legal entitlement.
- Our **maths and English funding guides** confirm **precisely** what is approved/fundable:
[Maths and English - Funding Information \(cityandguilds.com\)](https://www.cityandguilds.com/uk/en/education/adult-education/learning-english/math/english-funding-information)

Apprenticeships





Maths and English within apprenticeships

All standards require at least Level 1 achievement in maths and English, most require Level 2

- Discrete funding for maths and English
 - less generous than AEB rates, as it's *presumed* delivery will be combined with vocational/technical content.
- Time needs to be allocated – in addition to 20% off-the-job.
- Requirement to 'study towards Level 2' (if standard requires Level 1) remains suspended
 - won't be restored until at least 31 December 2021.
- See apprenticeship funding rules for details.





Restart

Over 22 million workers feel they lack skills needed for future opportunities - HRreview

What is Restart?

Restart is a new multi-billion pound funding scheme commissioned by The Department for Work and Pensions (DWP).

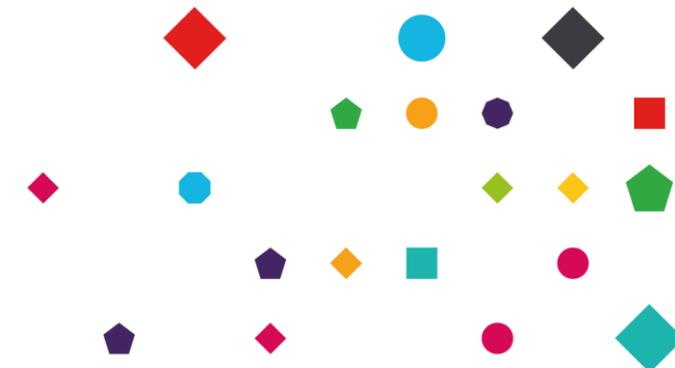
It's aim is to give enhanced support to Universal Credit claimants aged 18 and above and who have been unemployed for 12 to 18 months. The Scheme is designed to support individuals from across England and Wales back into employment over a three-year period, through a structured and tailored support plan of up to 12 months.

Over the last few years, we have been championing the need to retrain and reskill individuals to combat the skills and employment crisis. We have done this by lobbying with government and policy makers through our research and reports such as:

- **Building Bridges Towards Future Jobs** – focusing on the reskilling and retraining of displaced adults.
- **Missing Millions** – discussing the displacement of many workers that will need to partially retrain over the next decade.
- **Recovery and resilience** – calling for lifelong learning hubs to be developed to help adults who were displaced by the Covid-19 pandemic to retrain.

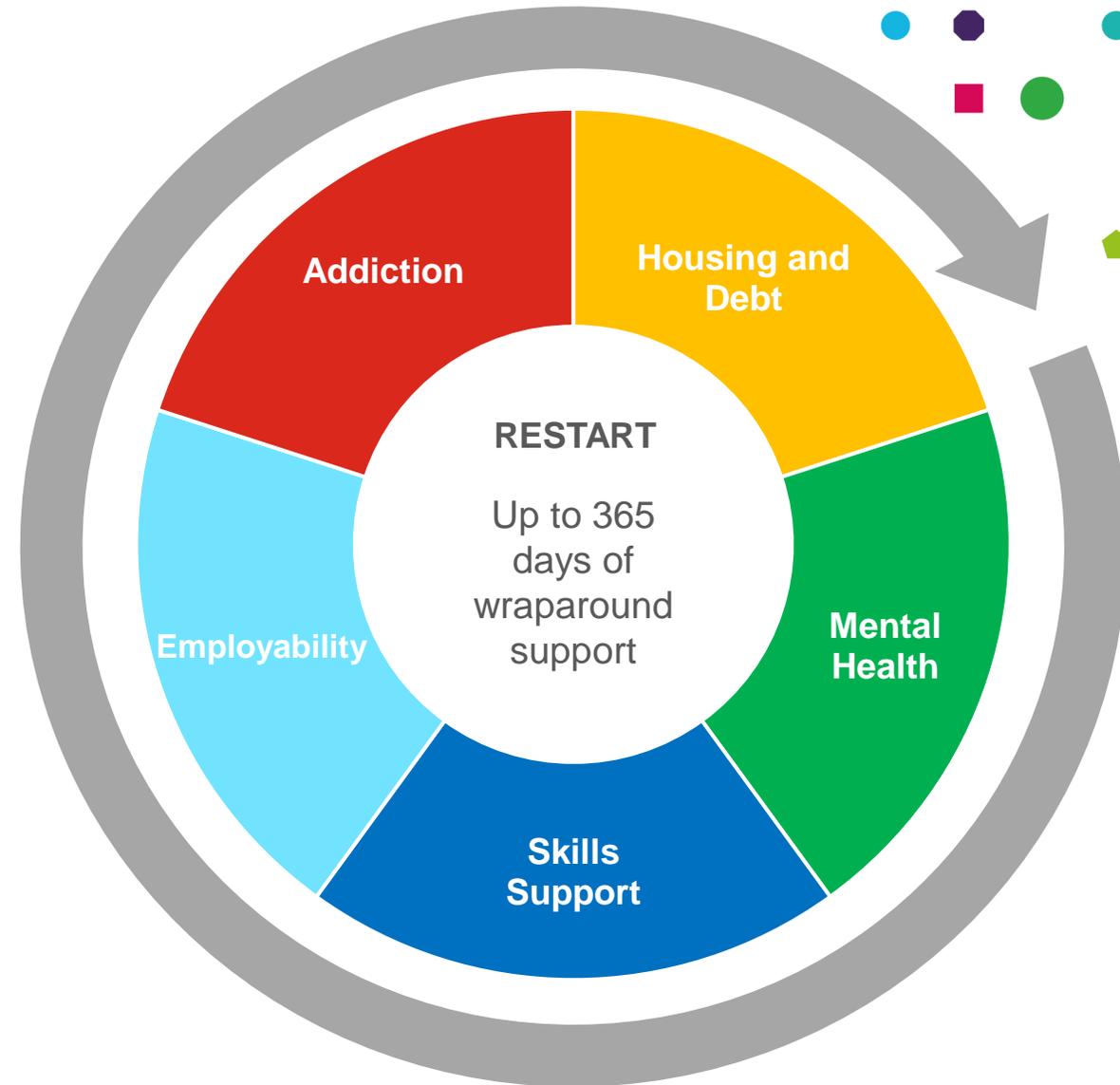
For more information on Restart please visit:

cityandguilds.com/delivering-our-qualifications/funding/restart



Restart Overview

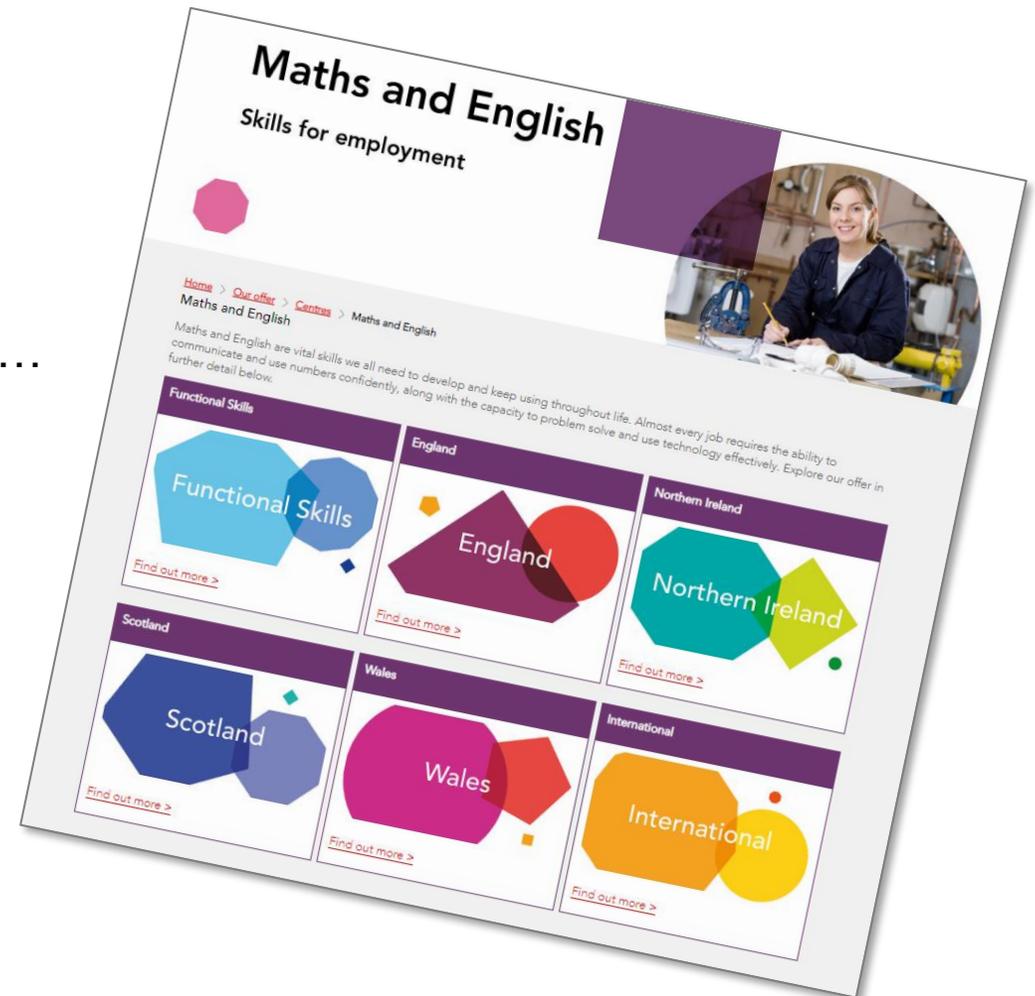
- The RESTART Scheme was announced in the November 2020 Spending Review.
- It is a 3-year long, £2.9 billion programme that will give Universal Credit claimants (aged 18 and over in England, and 16 and over in Wales), who have been out of work for at least 12 months, enhanced support to find jobs in their local area. The scheme will provide up to 365 days of tailored support for each participant.
- Funding for the scheme sits with Department of Work and Pensions (DWP), it is NOT a DfE programme.
- AEB funding can be used to support skills needs – additionality for DWP Primes
- The functional aspect of the programme will be managed via Jobcentre Plus (JCP). JCP will assess claimant suitability and refer eligible/suitable claimants to the relevant DWP prime provider.
- The prime providers and their delivery partners (specialist charities, small and medium-sized enterprises) are intended to complement the work of JCP with extra expertise, investment, innovation, and the additional capacity needed for intensive support.



Restart participants – can they do qualifications?

Access via AEB – normal rules apply

- Maths and English fully funded if not yet achieved at Level 2
- Don't forget about ESOL
- Employability and Personal/Social could certainly be relevant...



Let's talk about employability...

Flexibility and diversity of pathways

Employability Skills Personal/Social Skills (5546)



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Employability Skills qualifications (5546)

The **Employability Skills** suite of qualifications contains a mixture of ‘employability’ and ‘personal/social’ skills units, spanning **Entry 2** to **Level 2**. All are assessed by portfolio.

They aim to support:

- job-seeking
- familiarisation with the world of work
- career progression
- attitudes and behaviours
- independent living.

To find out more, visit [Employability Skills \(5546\) qualifications page](#).



Introductory Award | Award | Extended Award | Certificate | Extended Certificate | Diploma



5546 qualification **sizes** explained

5546	Award			Certificate		Diploma*
	Introductory	Award	Extended	Certificate	Extended	
Entry 2	2-5 credits	6-9 credits	10-14 credits	15-19 credits	20+ credits	n/a
Entry 3	2-5 credits	6-9 credits	10-14 credits	15-24 credits	25-36 credits	37+ credits
Level 1	2-5 credits	6-9 credits	10-14 credits	15-24 credits	25-36 credits	37+ credits
Level 2	2-5 credits	6-9 credits	10-14 credits	15-24 credits	25-36 credits	37+ credits

Rules of Combination:

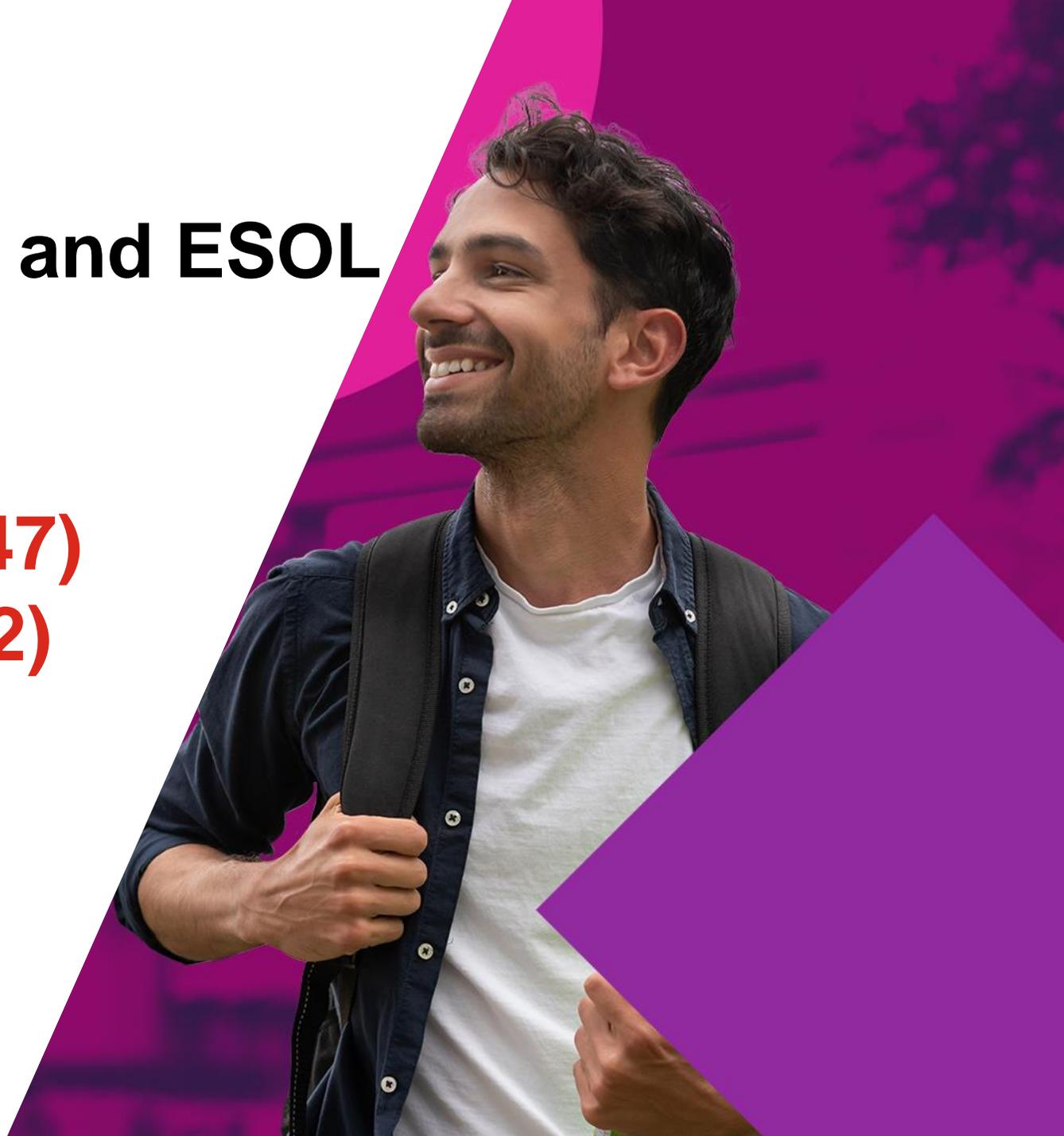
- No mandatory units (except for 'themed' pathways)
- At least 75% must be at/above level of qualification

Let's talk maths, English and ESOL

Functional Skills (4748)

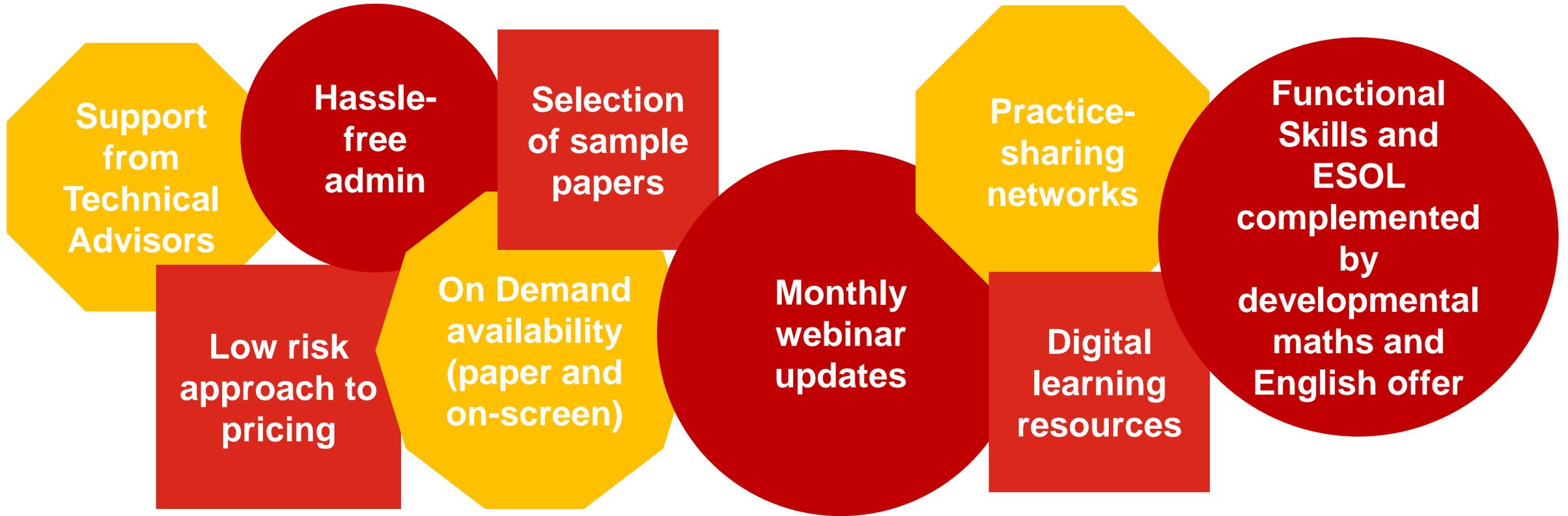
Maths/English Skills (3847)

ESOL Skills for Life (4692)





Reasons for working with us...



Our maths, English and ESOL qualifications and units

Rewarding achievement

- **Functional Skills (4748)**
 - Available at Entry 1 to Level 2.
 - All assessment available year-round (external exams available on-screen or paper).
 - Focus on both underpinning knowledge and ability to apply maths and English to a range of contexts.
- **ESOL Skills for Life (4692)**
 - Available at Entry 1 to Level 2
 - Mostly centre-assessed (so available year-round)
 - Focus on English language acquisition for speakers of other languages settled in UK.

Supporting progress

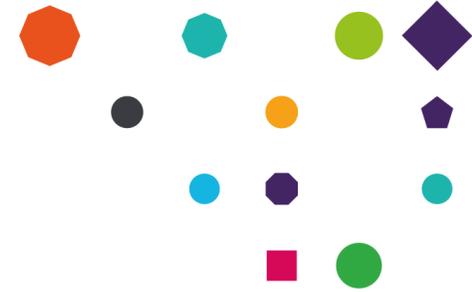
- **Mathematics/English Skills (3847)**
 - Available at Entry 1 to Level 2
 - Collection of 'bite-sized' (10-20 hour) units of numeracy/literacy content.
 - portfolio assessed – so very flexible and easy to contextualise.
 - Units can stand-alone, or be combined.
- **Principles of Mathematics/English (3844)**
 - Available at Entry 3 to Level 2
 - Assessed by on-screen test (available on-demand, with results available immediately).
 - Enables learners to demonstrate solid grasp of key principles of numeracy/literacy.





Funding rules – understanding what’s possible





Check status on **Find a Learning Aim**

Bite-sized (stepping-stone) fundable components (units)

English Skills (3847-01, 3847-02 or 3847-03)

Learn Aim Ref	Component title	Level	SSA	City & Guilds code	GLH	Funding weighted	Last day new starts	Assessment method
L5044991	Reading - reading words, signs and symbols	Entry 1	14.1 Foundations For Learning and Life	3847-001	20	£100	31/07/2021	Portfolio
R5044992	Reading - using reading skills	Entry 1	14.1 Foundations For Learning and Life	3847-002	20	£100	31/07/2021	Portfolio
R5041557	Reading - reading for meaning	Entry 1	14.1 Foundations For Learning and Life	3847-003	20	£100	31/07/2021	Portfolio
Y5044993	Speaking and listening - speaking and listening to provide information	Entry 1	14.1 Foundations For Learning and Life	3847-004	20	£100	31/07/2021	Portfolio
D5044994	Speaking and listening - speaking and listening to obtain information	Entry 1	14.1 Foundations For Learning and Life	3847-005	20	£100	31/07/2021	Portfolio
H5044995	Speaking and listening - speaking and listening to take part in a conversation	Entry 1	14.1 Foundations For Learning and Life	3847-006	20	£100	31/07/2021	Portfolio
K5044996	Writing - using grammar and punctuation in writing	Entry 1	14.1 Foundations For Learning and Life	3847-007	20	£100	31/07/2021	Portfolio
J5045959	Writing - writing letters of the alphabet and spelling words	Entry 1	14.1 Foundations For Learning and Life	3847-008	20	£100	31/07/2021	Portfolio
J5044990	Writing - using structure in writing	Entry 1	14.1 Foundations For Learning and Life	3847-009	20	£100	31/07/2021	Portfolio
T5044998	Reading - reading and understanding the meaning of words	Entry 2	14.1 Foundations For Learning and Life	3847-101	20	£100	31/07/2021	Portfolio
D5045000	Reading - using reading skills	Entry 2	14.1 Foundations For Learning and Life	3847-102	20	£100	31/07/2021	Portfolio
H5045001	Reading - reading for meaning	Entry 2	14.1 Foundations For Learning and Life	3847-103	20	£100	31/07/2021	Portfolio

City & Guilds | Adult Education funding guidance | Maths, English and ESOL

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Reformed Functional Skills qualifications in maths and English¹

Learn Aim Ref	Qualification title	Level	SSA	City & Guilds code	GLH	Funding weighted	Last day new starts	Assessment method
6034913X	City & Guilds Functional Skills qualification in English at Entry Level 1	Entry	14.1 Foundations For Learning and Life	4748-01	55	£724	31/07/2021	Externally set, internally marked
60349141	City & Guilds Functional Skills qualification in English at Entry Level 2	Entry	14.1 Foundations For Learning and Life		55	£724	31/07/2021	
60349153	City & Guilds Functional Skills qualification in English at Entry Level 3	Entry	14.1 Foundations For Learning and Life		55	£724	31/07/2021	
60346462	City & Guilds Functional Skills qualification in English at Level 1	Level 1	14.1 Foundations For Learning and Life	4748-02	55	£724	31/07/2021	Reading and Writing: externally set, externally marked (on-screen or paper) Speaking, Listening and Communicating: externally set, internally marked
60346474	City & Guilds Functional Skills qualification in English at Level 2	Level 2	14.1 Foundations For Learning and Life		55	£724	31/07/2021	
60349189	City & Guilds Functional Skills qualification in mathematics at Entry Level 1	Entry	14.1 Foundations For Learning and Life	4748-03	55	£941	31/07/2021	Externally set, internally marked
60349165	City & Guilds Functional Skills qualification in mathematics at Entry Level 2	Entry	14.1 Foundations For Learning and Life		55	£941	31/07/2021	
60349177	City & Guilds Functional Skills qualification in mathematics at Entry Level 3	Entry	14.1 Foundations For Learning and Life		55	£941	31/07/2021	Externally set, externally marked (on-screen or paper)
60349177	City & Guilds Functional Skills qualification in Mathematics at Level 1	Level 1	14.1 Foundations For Learning and Life	4748-04	55	£724	31/07/2021	
60349177	City & Guilds Functional Skills qualification in Mathematics at Level 2	Level 2	14.1 Foundations For Learning and Life		55	£724	31/07/2021	

¹ The reformed Functional Skills qualifications in English and Mathematics replaced the legacy qualifications in these subject areas from **1 September 2019**.

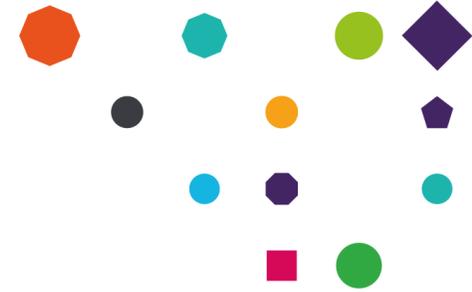
City & Guilds | Adult Education funding guidance | Maths, English and ESOL

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Supporting your delivery

Digital learning resources for the learner journey

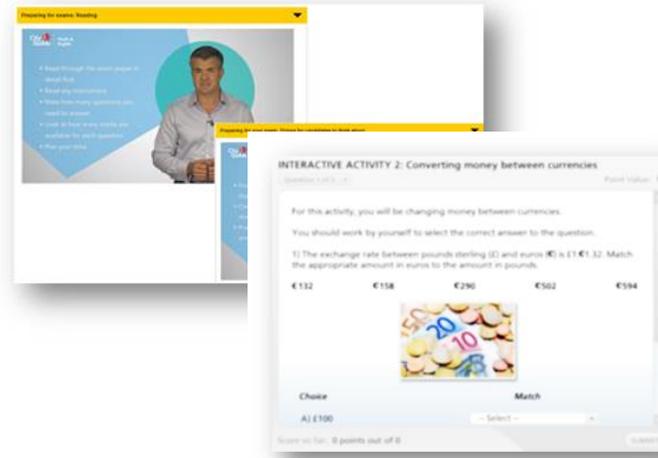




Maths and English resources

Want to know more?
Join our Maths & English Digital Resources webinars
14 July and
14 September.
[Register here](#)

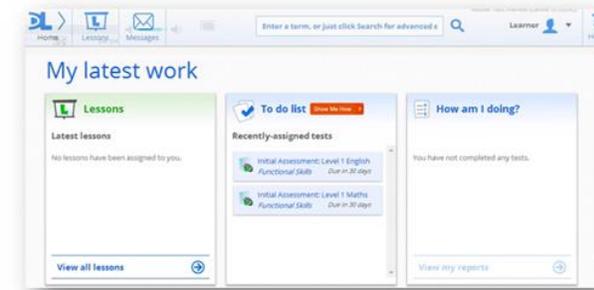
SmartScreen



Tutor and learner support website

- Schemes of work
- Interactive e-learning
- Worksheets
- Games and activities
- 150 maths and English videos
- Exam preparation videos

e-Functional Skills



Online learning experience

- Initial assessments
- Diagnostics
- Individual learning plans
- Knowledge tests



Digital learning to support your delivery

As a result of the Covid-19 pandemic, workplaces and colleges closed, which forced the rapid improvisation, innovation, and adoption of online teaching. Real-time online teaching requires more focus, where lecturers and learners must work together to achieve the right blend of 'intensive' and 'extensive' learning.

Enhance your learner's training experience with our range of interactive learning solutions. From our e-learning packages and SmartScreen learning materials, to our digital platforms, we've developed flexible and relevant digital solutions which support blended learning across a range of funded programmes. These are also relevant for self-guided learning. For more information on our digital products please visit our [digital learning page](#).

We'll walk you through how to use it

Find out how we can support your with Restart, AEB funded qualifications, Traineeships and Apprenticeships, with our suite of digital materials and online platforms.

[Register for our free Adult Skills Digital Solutions demo on Tuesday 17 August](#)



Digital Solutions Webinar

Date: Tuesday 17 August

Time: 09.00-10.00 (BST)

[Register now](#)

Questions answers



Next steps...

A few helpful links and resources



Support Information

City & Guilds New Adult Skills website contains:

- The City & Guilds Funded Course Directory
- Links to past and future webinars
- City & Guilds Research Reports
- Links to information on all Adult Skills programmes – AEB, Traineeships, Restart, Apprenticeships.
- Contact details for support

cityandguilds.com/adult-skills



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The screenshot shows the City & Guilds website header with navigation links: COVID-19, OUR OFFER, QUALIFICATIONS, APPRENTICESHIPS, TECHNICALS, T LEVELS, **QUALIFICATION DELIVERY**, INTERNATIONAL, EVENTS, HELP. Below the header are links for CENTRE DEVELOPMENT, EXAMS AND ADMIN, DIGITAL CREDENTIALS, **FUNDING FOR TRAINING**, and OFFER OUR QUALIFICATIONS.

The main banner features a smiling man and the text: **Flexible programmes for future adult skills**.

Breadcrumbs: [Home](#) > [Qualification delivery](#) > [Funding for training](#) > [Adult Skills](#)

Introducing Adult Skills with City & Guilds

With over 800 qualifications (Awards, Certificates and Diplomas) - from Entry Level to Level 3 being funded by the Adult Education Budget (AEB), our Adult Skills courses provide a great stepping-stone for gaining future relevant skills. We've worked with employers and local authorities to ensure our programmes are flexible and fit for purpose, giving your learners the skills they need to succeed in their career and life.

Did you know? 59% of the unemployed can't afford to pay for training courses.

[Contact us](#)

"There has never been a more important time for us to focus on reskilling and lifelong learning."
– Kirstie Donnelly, CEO, City & Guilds Group

"When looking at skills needs across the UK population, industry and job specific skills are ranked most highly at (40%), followed by leadership and management at (32%) and advanced digital skills at (30%)."
Source: Digital Transformation and the Adult Education Budget Report, City & Guilds Group and Emsi

See how we can support you with AEB funded qualifications, Restart, Traineeships and Apprenticeships.

Funding and Policy update
Register for our funding webinar on 30 June to keep up-to-speed on the latest funding rules, policy development and reforms.
[Sign up to our webinar](#)

Digital transformation and the Adult Education Budget
Creating the path for digital reskilling in a post-Covid economy
Read our short report focusing on our recommendations to support online learning interventions and funding mechanisms.
[Read The Report](#)

Contact us
Our number one goal is to provide

More Adult Skills webinars

We're running a series of informative Adult Skills webinars covering all there is to know about our Adult Skills offer and how we can support you with AEB funded qualifications, Restart, Traineeships and Apprenticeships. Don't miss out; register for our upcoming webinars in the series.



Adult Skills
webinar series
this July!

See a list of our sector-focused webinars below, register today for your sector of interest:

Infrastructure Webinar <i>(BSE, Construction & Engineering)</i>
Date: Thursday 8 July Time: 14.00-15.00 (BST)
<u>Register now</u>



Health & Care Webinar
Date: Wednesday 21 July Time: 11.00-12.00 (BST)
<u>Register now</u>



Leadership & Management Webinar
Date: Tuesday 27 July Time: 09.00-10.00 (BST)
<u>Register now</u>



We're here to help

For general enquiries about Adult Skills:

cityandguilds.com/adult-skills

01924 206709

For information on how to become a centre [visit our webpage](#).

directsales@cityandguilds.com

#CGAdultSkills

For more information about maths, English, ESOL and employability:

cityandguilds.com/mathsandenglish

Search our [Maths & English Resource Hub](#) for details of networks, regular webinars and more...

Email us: pre-employment@cityandguilds.com.

#CGMathsEnglish

Thank you

