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# **Employer-Set Project assessment**

# **Assessment objectives**

The Employer-Set Project is assessed against five assessment objectives (AOs). The assessment objectives are mapped against each task within the marking grids:

	Assessment Objective
AO1	Plan their approach to meeting the project brief
AO2	Apply core knowledge and skills as appropriate
• AO2a	o core knowledge
AO2b	o core skills
	<ul> <li>i) communication e.g. providing information and advice to customers and / or wider stakeholders on the potential risks of a change to an industrial system, or making a presentation to a stakeholder on the implications of change</li> <li>ii) work collaboratively with other team members and stakeholders e.g. to develop content to bid for a construction project</li> <li>iii) applying a logical approach to solving problems, identifying issues and proposing solutions e.g. through setting criteria for successful implementation of a system, using cost / benefit analysis of the introduction of new procedures or equipment</li> <li>iv) primary research e.g. obtaining measurements related to a design and / or customer requirement.</li> </ul>
AO3	Select relevant techniques and resources to meet the brief
AO4	Use maths, English and digital skills as appropriate
• AO4a	o maths
• AO4b	o English
• AO4c	o digital
AO5	Realise a project outcome and review how well the outcome meets the brief
<ul> <li>AO5a</li> </ul>	realise a project outcome – was the right outcome achieved
• AO5b	o review how well the outcome meets the brief, how well was the brief met, the quality of the outcome in relation to the brief

# **Employer-Set Project mark distribution**

This table illustrates how the 100 marks for the Employer-Set Project are distributed against the tasks and mapped to each assessment objective. These have been set by subject matter experts and employers and will support the comparability between versions of the Employer-Set Project over time.

Tasks	AO1	AO2a	AO2b	AO3	AO4a	AO4b	AO4c	AO5a	AO5b	Total
				Pa	art 1					
1.1 Research	2	3	0	2	0	0	2	0	0	9
1.2 Report	6	6	6	2	2	2	2	0	0	26
1.3 Project plan	4	10	6	2	2	0	0	0	0	24
1.4 Presentation	2	6	6	2	0	2	0	0	0	18
Total	14	25	18	8	4	4	4	0	0	77
				Pa	art 2					
2.1 Collaborative problem-solving	0	6	5	2	0	0	0	2	0	15
2.2 Evaluation	0	0	0	0	0	4	0	0	4	8
Total	0	6	5	2	0	4	0	2	4	23
AO 14 54			4	10		16	(	100		

## **General marking approach**

The following process details at high level the steps that will be undertaken by the external marking teams at City & Guilds following the submission of candidate's submitted evidence (including additional supporting evidence such as videos of presentations etc).

#### **Process**

- Marker scans / reads the candidates response, and the band descriptors
- · Marker makes an initial assessment of the best fit to band
- Marker reviews the candidate evidence against the initial band descriptor in more
  detail to decide if the response is securely sitting within the band; i.e. all
  characteristics described by the band descriptor are seen or it strongly meets the
  level of performance described by the descriptor holistically
  - Marker will also check the descriptor for the level above
  - If evidence clearly shows some of the characteristics of the higher band, the marker will select a suitable mark at the bottom of that band
  - o If not showing characteristics of the higher band the marker will revert to the original band, selecting a mark at the higher end of that mark range.

If the response is not securely in the band, but *is partially* showing the characteristics of the band

- Marker will check the descriptor of the level below/above
- Marker will decide on a suitable mark either at the bottom of the original band as some characteristics shown, or top of the lower band if it better describes the quality of the characteristics being shown.

If the response is largely meeting the band, with only a few concerns and is not showing characteristics aligning with the higher or lower bands, the appropriate mark is likely to be in the middle range.

If there is no alignment with the descriptor, the marker will reassess the starting band, and begin again.

- Based on the level of alignment with the descriptor, the marker will confirm a final mark within the band bearing in mind the marks available form an evenly distributed scale:
  - If the quality of response fully aligns with the performance described by the descriptor – the marker will assign a high mark within the band
  - If the quality of the response partially aligns with the performance described by the descriptor – the marker will assign a low to medium mark within the hand
  - The marker will consider the quality of a range of similar responses (e.g. annotated lead grade exemplification materials, responses reviewed during standardisation, and through experience) and choose a mark that would give an appropriate ranking amongst those responses in relation to the full range of marks available in each band.
- In order to fully assess the evidence, it may be necessary to focus on several distinct aspects. These have been grouped into separate sub-grids (e.g. 1.1, 1.2 etc.) to allow the marker to make separate assessment decisions, rather than attempt to bring disparate elements together as a holistic judgement, to support reliability, validity and manageability for the marker.

# **Marking grids**

### **Task 1.1**

### **Indicative content**

## Typical evidence may include:

Use of resources available with efficient methods employed, such as identification of key internet sites rather than falling into advertising traps when researching via search engines.

Logging all resources used and good notation and collation of technologies and removal of non-relevant information.

Notes showing evidence of the installation requirements and main components of protection systems, and how they can be sited, including performance, aesthetics and suitability for the environment.

Consideration of advantages and limitations of wired and wireless heating control systems

Safe isolation of one protection system's components.

Research of the requirements of working with heritage buildings.

Limitations this brings when siting equipment, passing through walls and ceilings and removing the decorative wood panels.

The individual cost of occupancy sensors, to enable energy savings for lighting circuits

**Building Regulations** 

Health and safety working practices

Site service provisions researched including potential locations, their advantages and limitations.

Plans and brief studied to evaluate incorporation into building or on top of building. Azimuths or orientations researched.

**AO1 Examples include:** Evidence of research coverage. Range of products researched, and all information collated.

**AO2 Examples include:** Research of points including costs, dimensions and suitability for site, site requirements.

AO3 Examples include: Evidence of systems allowing integration or installation on building.

**AO4 Examples include:** Logical approach to research.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band	and 1 descriptor Band 2 descriptor Band 3 descriptor						Band 2 descriptor  Band 3 descriptor  AO  (marks)					
Task 1.1	1	2	3	4	5	6	7	8	9	AO1	9		
Research	planne researd order a organis Some Core k referer may be and mo	element nowledg nced but e imbala ore focu ea than	ach to Its lack s of ge focus nced	collation planned a The appli knowledge consister relation to referencing safety consister consi	to research of information and organise cation of Coge is reference by legislation/organd healt insiderations of a range of referenced, sources constills applied courcing and	n is ed.  re ced ple in regulation, h and .  of sources with sidered.	prior to and and information and compression conducted, sources in standards.	ements fully control  I throughout restricted to restrict the state of	esearch  - clear  nd  earch and estematic  arch ailed list of try  in all areas	(2) AO2a (3) AO3 (2) AO4c (2)			

The following evidence must be used to assess performance against this assessment objective.

- Research notes
- Record of sources

#### **Task 1.2**

#### Indicative content

## Typical evidence may include:

Options available for siting the protection systems and associated externally mounted surveillance/access equipment, with a final recommendation

Recommended options for access control systems including components and credentials with a final recommendation

Conservation requirements when removing, storing and replacing decorative wood panels and working with fibrous plaster ceilings.

Candidates may annotate the building plans to give good understanding of location of equipment.

Total number of occupancy sensors required for the following rooms, based on the 'Occupancy sensor specification' in the Project Brief document:

- Staff
- Receptionist
- Clerk
- Stores 1, 2 and 4
- Male toilets
- Female toilets
- Mayoral office

Total number of occupancy sensors for the following rooms based on the specifications, with a reasonable tolerance applied:

Staff- 16 x 13m = 2-4 occupancy sensors Receptionist- 13 x 17m = 2-4 occupancy sensors Clerk- 13 x 21m = 2-4 occupancy sensors Store 1- 5 x 16m = 2 occupancy sensors Store 2- 16 x 7m = 2 occupancy sensors
Store 4- 24 x 9m = 2 occupancy sensors
Male toilets- 14 x 23m = 4 occupancy sensors (full coverage of area required)
Female toilets- 16 x 23m = 4 occupancy sensors (full coverage of area required)
Mayoral office- 17 x 21m = 4 occupancy sensors

Total cost of occupancy sensors required for the rooms above. Marked up diagrams showing positioning are not required but may be included to show how number calculated.

Calculations should be organised and cover all required rooms, with workings showing an appropriate number of occupancy sensors per room to reach the top mark band for AO4.

The safe isolation of one protection system's components.

**AO1 Examples include:** Detailed coverage of points including types of technologies meeting the brief and relevant detail contained in report. **AO2 Examples include** Linking chosen technology to the site constraints and user's needs. Linking key advantages and limitations to the brief. Logical approaches and solutions to potential risks or problems.

**AO3 Examples include:** Recommendations meet the needs of the site and are suited to the site based on the information researched and site dimensions and constraints.

**AO4 Examples include:** Use of mathematical skills, handling data and space constraints detailed on drawings including measurements. Use of language including technical, where necessary, for the chosen technology. Digital skills used in formatting, layout and production of report.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descr	iptor	Band 2 descr	iptor	Band 3 descr	riptor	AO (marks)	Total marks available
Task 1.2	1	2	3	4	5	6	AO1	6
Report	Evidence of a papproach to me which has some Most required e present and disother.	eeting brief, e structure. elements are	Evidence of a papproach to me which has a cle required element and distinct from	eeting brief, ear structure. All nts are present	Evidence of a replanned approach brief, which has clear structure. elements are periodistinct from earling in line with industandards.	ach to meeting is a logical and All required resent and ich other and	(6)	

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descriptor			Band 2 descriptor			Band 3 descriptor			Band 4	4 descr	iptor	AO (marks)	Total marks availabl e
Task 1.2	1	2	3	4	5	6	7	8	9	10	11	12	AO2a	12
Report	Some elements of Core knowledge and Core skills drawn on and evidenced within report - limited comprehension of knowledge and skills in relation to brief requirements.  Most element knowledge and skills specificate evidenced with report - comprehension knowledge and may have gap				dge and pecificall ced withing the ced withing the central cen	Core y in of skills	from a applied in report to diffe	edge an cross th d and ev ort in rela erent ele ect brief	vident ation ements	Core sl consist through	out resp nimal te	ied oonse	(6) AO2b (6)	

	Some links to the application of Core knowledge and Core skills to support judgements, but reasoning is not always clear and accurate.	show some misunderstanding in relation to brief requirements.  Links to the application of Core knowledge and Core skills to justify and support judgements, but with some gaps or inaccuracies in reasoning.	Clear links applied from research are demonstrated in the report and are accurate. Judgements are logical with comprehensive lines of reasoning throughout.  Concepts explained/referenced clearly and correctly.	Connections between elements of Core knowledge and Core skills exploited to strengthen arguments and demonstrate understanding.  Thorough and detailed links from research are demonstrated in the report and are accurate. Judgements are logical with comprehensive lines of reasoning throughout.		
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Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descriptor	Band 2 descriptor	AO (marks)	Total marks available
Task 1.2	1	2	AO3	2
Report	Information sources may not be fully exploited and may be applied inconsistently in response to meeting the brief with only limited sources	Techniques and sources used effectively to respond to requirements of the brief.	(2)	
	used.	All available techniques and sources reviewed and compared to ensure those		
	Some techniques and/or sources selected from those available to respond to brief requirements.	selected most effectively and efficiently meet all aspects of brief requirements.		

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descr	riptor	Band 2 descri	ptor	Band 3 descri	ptor	AO (marks)	Total marks available
Task 1.2	1	2	3	4	5	6	AO4a	6
Report	Some, limited reconcepts and of (e.g. estimating etc) applied approach approach.  A digital option attempted as personse thoughinder presentations.	calculations g, measuring propriately. guage contains mprecisions limited ess structured  considered or eart of gh use may	A range of math concepts and ca applied with corrachieved.  Working may be longhand/ineffic expressed and vinconsistently shapped inconsistently shapped inconsi	e incorrect or iently workings nown.  empts to follow ntions, mmar — ontain argon or ology etc.  and use of ions to	Mathematical ap and concepts ap and consistently consideration of and checking we ensure correct relations throughout responsion with considered with considered and effectively in line standards. Digital and concept in the standards of the concept in the considered and effectively in line standards. Digital used effectively	poplied fully with accuracy orkings to esults.  and eloquent onse with rs. Language deration of dustry  ital options applied e with industry al techniques	(2) AO4b (2) AO4c (2)	

The following evidence must be used to assess performance against the assessment objectives within this task.

• Report – including sources/references

#### **Task 1.3**

#### Indicative content

## Typical evidence may include:

Programme of works, including:

- Installation of occupancy sensors
- Installation of the alarm, access control and CCTV systems
- Duration of all tasks
- The order in which activities will be completed

A supporting statement to justify the programme of works, taking into consideration the following planning aspects of the project:

- Maintaining the building's function
- Health and safety (access and egress)
- Specialist equipment such as access equipment
- Storage facilities and delivery methods

A Gantt chart or equivalent programme of works must be provided for evidence to be marker higher than band 1 for AO1/3/4a, as it would not meet the requirement for logical planning.

**AO1 Examples include:** Consideration and planning of all aspects involved in the contract from start to commissioning. Consideration towards all equipment requirements. Access and egress decisions considered.

**AO2 Examples include:** Linking strategies for facilities to site constraints such as transportation, services, maintaining function. Effective research and holistic view of all site activities and how the specialism chosen fits the plan and where appropriate, solutions given to potential clashes or delays. Logistics considered and managed.

**AO3 Examples include:** Logical sequence of events considered. Justifications on decisions made regarding equipment, supply chain, and storage solutions.

**AO4 Examples include:** Use of data analytics.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 de	escriptor	Band 2 de	scriptor	Band 3 de	escriptor	Band 4 des	scriptor	AO (marks)	Total marks availabl e
Task 1.3	1	2	3	4	5	6	7	8	AO1	8
Project plan	Limited appropriate contains evidence of the required.  There is limited justification selection of techniques, (e.g. equipor contractors and material (including dots are not the most eff appropriate prescribed brief.  Consideration health and aspects.	ning f some of d elements. hited for the for the resources ment, heals hisposal) to he choices ot always fective or for the project	Plan contain elements in order with consideration deadline.  Techniques resources (equipment, contractors) from those a respond to the requirement choices may mostly accurately	and/or e.g.  , selected evailable to the brief its. The de are irate and for the broject  on of all safety	Clear evide planning consideration layout.  Selection of techniques, resources (requipment, contractors) methods and materials (in disposal) are accurate, appropriate supported vijustifications meeting processions of the literal supports of the l	on of  f e.g. ), nd ncluding re with some s to oject brief. con of all safety	Logical and approach to evidence of plan that is industry star effectively processed industrial approach of methods and (including distribution of methods and including distributio	plan with a detailed in line with indards and rioritised.  etailed and roach to the resources, in a detailed are detailed are detailed are detailed are detailed are detailed in of all rafety with erence to	(4) AO3 (2) AO4a (2)	

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band	1 des	script	or	Band	l 2 des	cripto	or		nd 3 cript	or		Band 4 descriptor			tor	AO (marks)	Total marks available
Task 1.3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	AO2a	16
Project plan	Some Core s within limited of kno skills in require	knowle kills re project comp wledg n relat	edge and eference of the contract of the contr	nd ced - sion	knowl highliq refere projec knowl may h some	ents of dedge dighted in enced we generally endedge endedge endedge endedge endedge enderstar	irectly brief rithin - videnc ps or s	ed	acro appl in pi relat	ess the lied a roject tion to hents	ge from e Core nd evid plan in o differ of pro	e dent n ent	Knowle consis project technic Conne element knowle full ens effective demon	tently twith cal ina ections nts of edge o suring venes nstrati	throu no accura s betw Core exploid plan s and ng full	ghout acies. veen ted in	(10) AO2b (6)	

The following evidence must be used to assess performance against the assessment objectives within this task.

- Programme of works
- Supporting statement

## **Task 1.4**

#### Indicative content

## Typical evidence may include:

Presentation featuring all points in the brief including:

#### Must cover:

- Recommendations for siting of the alarm and CCTV key components.
- Aesthetics and suitability for the environment.
- Recommendations for access control methods

#### Should also consider:

- · Restricting public access in sensitive areas.
- Maintaining the building's function.

How responses to questions were delivered, including clear and informative responses. Responses - using techniques to check audience understanding.

AO1/AO3/AO4b mark grid is more aimed at how well the candidate has performed during their presentation, for example:

- Appropriateness for audience (e.g. language, terminology, acronyms)
- Basic body language, speed, clarity
- Reading slide content verbatim vs elaborating on slide content

AO2a/AO2b mark grid is more aimed at the content and structure of the presentation

**AO1 Examples include:** Clear distinctions between technology choices and how well they meet the project brief. Use of digital skills to provide a layout and formatting of presentation that highlights key areas. Pitched at correct level.

AO3 Examples include: Logical approach and good use of language to be informative but technical where required.

**AO4 Examples include:** Detailed and structured presentation.

**AO2 Examples include:** Linking performance, look (aesthetics), dimensions, and method of siting. Logical approach to problems and risks. Effective research and holistic view of all technologies and how the chosen one fits the brief. Communication techniques suitable for audience with clear delivery. Problems highlighted and communicated with techniques for gauging understanding of audience, such as Q&A. Coherent answering of questions showing understanding of the subjects.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 desc	criptor	Band 2 descri	iptor	Band 3 descri	ptor	AO (marks)	Total marks available
Task 1.4	1	2	3	4	5	6	AO1	6
Presentation	inaccuracies a provided may	does not a logical to ineffective  ed to deliver on is fective. nical not always accurate.  used may have and content include nconsistencies not clear to	The presentation and follows a log most of the time the task because planning.  Techniques use presentation are effective. The techniques most or valid reasoning.  Terminology use accurate with matching the content promost grammatic does not always target audience.	gical approach in response to e of effective d to deliver the emostly echnical yided is of the time with ed is mostly inor errors. Vided is in the eally correct but is consider	The presentation structured and lo approach. It is cl presentation has considered in ten audience as a redetailed and effer planning.  Techniques used the presentation with well justified behind the information provided.  Terminology used and error free. The provided is clear grammatically contained and easily understoot target audience.	ear that the sear that the search of the sea	(2) AO3 (2) AO4b (2)	

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band	1 desci	riptor		Band 2 descriptor				Band 3 descriptor				AO (marks)	Total marks available
Task 1.4	1	2	3	4	5	6	7	8	9	10	11	12	AO2a	12
Presentation	relating knowle convey present always directly require  Commutand the effective technice	to the 0 dge and ed throu tation - t be accu linked t ments.  unication eories is e. The o al inforn curacy a	l Core sk	kills ay not be ef cepts nes of lay	to the C Core sk through meet th brief set Concep commun of the tin manner audience inaccura informat	e require ts and the nicated of me in an for the the acies in clarity in	wledge coherent oresents ements effective appropraget e are mithe deliver cause	and tation to of the are ely most oriate nor very of	relating knowle are conjustification are apprended the brief the b	es and co to the C dge and herent wi ations on blied in re effective unication eories is target au cal inforrated accu- ed with co	Core skith clear how the esponse ement.  of concapproprudience mation is trately at	ests iate	(6) AO2b (6)	

The following evidence must be used to assess performance against the assessment objectives within this task.

- Presentation materials e.g. slides, handouts
- Video recording of presentation
- Observation record

#### **Task 2.1**

#### **Indicative content**

## Typical evidence may include:

Discussion on advantages and disadvantages of the two options, wired and wireless solutions, to include:

- Routing of cables
- Wireless coverage
- Cost of equipment
- Maintenance requirements
- Removal of decorative wood panelling
- Labour costs
- Installation requirements
- Power supply options

### Email to include:

- Recommendation as to which solution to select, justifying the reason(s) why.
- Any potential risks there may be with the option selected.

How students collaborate to solve the issue.

Structure, layout and flow of email draft (evidence content).

Style of communication both written (draft email) and verbal (discussions).

Each candidate will be awarded marks in terms of both their contribution to the discussion and email draft. As part of this, in awarding marks a judgement will be made on how the candidate has collaborated with other group members in discussions.

**Examples include:** Contribution to discussion with reasoned and balanced views. Keeping discussion relevant to the tasks at hand and not being distracted by irrelevant factors. Communication skills are clear, precise with knowledge through research. Good questioning used where doubt may exist. Structured email with digital skills displayed in terms of formatting and presentation. Outcome realised and solutions provided that meet project requirements.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descriptor					Band 2 descriptor				Band 3 descriptor					AO (marks)	Total marks availabl e	
Task 2.1	1 2 3 4 5					6	7	8	9	10	11	12	13	14	15	AO2a	15
Collaborative problem-solving	Some active contributions made to discussion although may lack logical structure of argument. Ideas put forward may lack some technical accuracy and on occasions limit progress of the task.  Communication skills were not always appropriate and would speak over others or levels of engagement with others was low again impacting on progress of the task.  Evidence content lacks structure, flow and is limited in how it meets the issues raised in the task. It is not clear that the proposed methods will address the issue.					Actively contributed throughout the task to discussions. Methods proposed in solving the issue were relevant, logical,				discuss all point Contributions and point solving method through was accepted being recommended by the tast are high wanting through way.  Eviden flows a issues Propose	sions wants of the putions of the putions of the produced, a contraction of the ped and graph with a total ped that bring to take thout but the put of the	tribution vere highe task. and resolem vere higher task. and resolem vere higher tasks and resulting per consolem timely and time time time time time time time time	sponse were lo though informing in progres are we ask others paggen cation cad neasure structuresses ask. or addresses address	es to gical, at nation es ell in the ails ress in hent of ed essing	(6) AO2b (5) AO3 (2) AO5a (2)		

The following evidence must be used to assess performance against the assessment objectives within this task.

- Written discussion notes
- Draft email
- Video recording of discussion
- Observation record (notes on contributions to discussions)

## **Task 2.2**

### **Indicative content**

# Typical evidence may include:

Reflection on effectiveness and success of responses across project tasks. Considered analysis and evaluation of project outcome.

**Examples include:** all tasks fully considered with honest and justified accounts reflected in line with the brief of the project task including all outcomes. Use of language, including technical, presentation, and displays digital skills including format and layout.

If no links to the candidate's performance in relation to the brief are included, the response is limited to band 1.

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descriptor		Band 2 descriptor		Band 3 do	escriptor	Band 4 de	escriptor	AO (marks)	Total marks availabl e
Task 2.2	1	2	3	4	5	6	7	8	AO4b	8
Evaluation	The evaluat not clearly a well the projoutcome me and lacks cl reasoning in.  There is lack on how the outcome line requirement brief success not.	ect et the brief arity and n places.  k of detail project ked to the es of the	project outo achieved. T some reaso justification effectively t met.	how well the come was There is on and in how he brief was ded on how outcome ets of the come	how well the outcome we will be the outcome we will be the outcome with th	asive and addresses are project as achieved. etailed behind how by the project net. ided on how outcome ents of the etailed as and	is comprehe specifically how well the outcome me requiremen brief. There reasoning be successfully brief was m was success why.  Evaluations accurate an of the qualit	addresses e project et the ts of the is detailed behind how y the project et, what esful and a made are ad reflective	(4) AO5b (4)	

The following evidence must be used to assess performance against the assessment objectives within this task.

Evaluation account



## Get in touch

City & Guilds Technicals Quality Team

We are here to answer any queries you may have regarding your T Level Technical Qualification delivery.

Should you require assistance, please contact us using the details below:

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