## X:\G Drive\Marketing2\Brand\1.UK Rebrand\FINAL C&G LOGO\City & Guilds Logo\Print\Colour\CMYK\JPEG\C&G_Logo_CMYK.jpg

|  |
| --- |
|  |

**Level 2 Technical Certificate in Painting and Decorating**

**(7907-20)**

**2021-2022 Synoptic Assignment Recording Forms**

**Candidate Recording Forms**

**Resource List**

This must be completed before the start of the practical activity.

|  |  |  |
| --- | --- | --- |
| **Equipment/Materials** | **Quantity** | **Reason for choice** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Method Statement Template – Page 1 of 2** | | | |
| **Candidate Name** |  | **Date** |  |
| **Step by step description of each stage of the process** | | | |
| 1. Start of works | | | |
| 2. Preparation of surfaces | | | |
| 3. Hanging lining paper and to apply drop pattern paper | | | |
| 4. Hanging drop/offset match wallpaper | | | |
| **Method Statement Template – Page 2 of 2** | | | |
| **Candidate Name** |  | **Date** |  |
| **Step by step description of each stage of the process** | | | |
| 5. Application of water-based paints to walls and woodwork | | | |
| 6. Setting out borders | | | |
| 7. Finishing off | | | |

**Reflective exercise form**

Complete the following form to show what went well and what could be improved.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reflective exercise Template Page 1 of 2** | | | | |
| **Candidate**  **Name** |  | | **Date** |  |
| **What went well** | | **What didn’t go so well** | | **What could be improved** |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reflective exercise Template Page 2 of 2** | | | | |
| **Candidate**  **Name** |  | | **Date** |  |
| **What went well** | | **What didn’t go so well** | | **What could be improved** |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |

**Centre Recording Forms**

This form should be used to capture the assessor’s observation of the candidate carrying out any practical activities. Due to the practical nature of some activities within this assignment, this document should be used as evidence to support assessors in making overall judgements of marks against the marking grid and also the moderation of those marks.

This form should only be used for Task 2 as this is the only task containing practical activities. All other tasks which produce other evidence such as documentation that can be used for marking and moderation.

When completing the observation record the assessor should consider all five assessment objectives. The form should be used to record what went well and any areas of weakness, which may have caused the candidate to lose marks. Assessor’s should make detailed, accurate and differentiating notes that identify areas of strength and weakness which are necessary to distinguish between qualities of performance, and to facilitate accurate allocation of marks once all evidence has been submitted.

**7907-004 Practical Observation Form (PO)**

|  |  |
| --- | --- |
| **Candidate name** | **Candidate number** |
|  |  |
| **Assessor Name** | **Assessor Signature** |
|  |  |
| **Centre name and number** | **Date** |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Stages during Task 2** | What went well | Weaknesses identified |
| (a) Prepare & cross line dado area |  |  |
| (b) Hang drop/offset match wallpaper to dado area |  |  |
| (c) Apply 2 ground coats of vinyl matt emulsion to upper wall area |  |  |
| **Stages during Task 2** | What went well | Weaknesses identified |
| (d) Set out panels and apply 2nd Achromatic colour |  |  |
| (e) Prepare trim & apply 1 intermediate coat and 1 finish coat of an acrylic system to trim i.e. dado rail and skirting |  |  |
| Overall Achromatic colour scheme and overall finish |  |  |

**Candidate Record Form**

**7907-004 Level 2 Painting and Decorating Synoptic Assignment**

|  |  |
| --- | --- |
| **Candidate name** | **Candidate number** |
|  |  |
| **Centre name** | **Centre number** |
|  |  |

***Marker Notes*** *– Please always refer to the relevant marking grid for guidance on allocating marks and make notes which describe the quality of the evidence and justification of marks. Expand boxes as required*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **AO1 – Recall -** Breadth, depth, accuracy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10% | **1** | | | | | | **2** | | | | | | **3** | | | | | | **4** | | | | | | **5** | | | | | | **6** | | | | | |
| AO1 Mark | Notes & justification | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **AO2 – Understanding -** Security of concepts, causal links | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15% | **1** | | | | **2** | | | | **3** | | | | **4** | | | | **5** | | | | **6** | | | | **7** | | | | **8** | | | | **9** | | | |
| AO2 Mark | Notes & justification | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **AO3 - Practical skill -** Dexterity, fluidity, confidence, ease of application | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35% | **1** | **2** | | **3** | | **4** | | **5** | | **6** | | **7** | **8** | **9** | | **10** | | **11** | | **12** | | **13** | | **14** | **15** | **16** | | **17** | | **18** | | **19** | | **20** | | **21** |
| AO3 Mark | Notes & justification | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **AO4 – Bringing it together -** use of knowledge to apply skills in new context | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20% | **1** | | **2** | | | | **3** | | | | **4** | | **5** | | **6** | | | | **7** | | | | **8** | | **9** | | **10** | | | | **11** | | | | **12** | |
| AO4 Mark | Notes & justification | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **AO5 - Attending to detail / perfecting -** Repeated checking, perfecting, noticing, engaged | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20% | **1** | | **2** | | | | **3** | | | | **4** | | **5** | | **6** | | | | **7** | | | | **8** | | **9** | | **10** | | | | **11** | | | | **12** | |
| AO5 Mark | Notes & justification | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tutor signature** | **Date** |  | **Total** |
|  |  |  |  |

**Declaration of authenticity**

**Technical qualifications**

|  |  |
| --- | --- |
| **Assessment ID** | **Qualification number** |
|  |  |
| **Candidate name** | **Candidate number** |
|  |  |
| **Centre name** | **Centre number** |
|  |  |

**Candidate:**

*I confirm that all work submitted is my own, and that I have acknowledged all sources I have used.*

|  |  |
| --- | --- |
| **Candidate signature** | **Date** |
|  |  |

**Tutor:**

*I confirm that all work was conducted under conditions designed to assure the authenticity of the candidate’s work, and am satisfied that, to the best of my knowledge, the work produced is solely that of the candidate.*

|  |  |
| --- | --- |
| **Tutor signature** | **Date** |
|  |  |

**Additional Help**

Has the candidate received any additional help in the production of this work?

**No  Yes ** (Please tick appropriate)

If yes, give details below including any impact to marks (use an additional sheet if necessary).

|  |
| --- |
|  |

Note: Where the candidate and/or tutor is unable to, or does not confirm authenticity through signing this declaration form, the work will not be accepted at moderation and a mark of zero will be given. If any question of authenticity arises, the tutor may be contacted for justification of authentication.