Unit 4222-616 Administer medication to individuals, and monitor the effects (ASM 34)

Level: **3**
Credit value: **5**
UAN: **Y/501/0598**

Unit aim
This unit is for those who prepare for, administer and monitor the effects of medication on individuals. The unit applies to all medication used for and by individuals, both prescribed and non-prescribed.

Learning outcomes
There are **five** learning outcomes to this unit. The learner will:
1. Understand legislation, policy and procedures relevant to administration of medication
2. Know about common types of medication and their use
3. Understand procedures and techniques for the administration of medication
4. Be able to prepare for the administration of medication
5. Be able to administer and monitor individuals' medication

Guided learning hours
It is recommended that **30** hours should be allocated for this unit, although patterns of delivery are likely to vary.

Details of the relationship between the unit and relevant national standards
This unit is linked to the Skills for Health/DANOS national occupational standard:
AH2 Prepare for, and administer medication to individuals, and monitor the effects
This also appears in Health and Social Care Standards as HSC 375.

Support of the unit by a sector or other appropriate body
This unit is endorsed by Skills for Health.

Assessment
Any skills based element within the unit must be assessed in the workplace or using workplace based evidence.

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Assessment Criteria

Outcome 1 Understand legislation, policy and procedures relevant to administration of medication

The learner can:

1. Identify current legislation, guidelines policies and protocols relevant to the administration of medication.

Outcome 2 Know about common types of medication and their use

The learner can:

1. describe common types of medication including their effects and potential side effects
2. identify medication which demands the measurement of specific physiological measurements
3. describe the common adverse reactions to medication, how each can be recognised and the appropriate action(s) required
4. explain the different routes of medicine administration.

Outcome 3 Understand procedures and techniques for the administration of medication

The learner can:

1. explain the types, purpose and function of materials and equipment needed for the administration of medication via the different routes
2. identify the required information from prescriptions / medication administration charts.

Outcome 4 Be able to prepare for the administration of medication

The learner can:

1. apply standard precautions for infection control
2. explain the appropriate timing of medication eg check that the individual has not taken any medication recently
3. obtain the individuals consent and offer information, support and reassurance throughout, in a manner which encourages their co-operation and which is appropriate to their needs and concerns
4. select, check and prepare correctly the medication according to the medication administration record or medication information leaflet.

Outcome 5 Be able to administer and monitor individuals' medication

The learner can:

1. select the route for the administration of medication, according to the patient's plan of care and the drug to be administered, and prepare the site if necessary
2. safely administer the medication:
   - in line with legislation and local policies
   - in a way which minimises pain, discomfort and trauma to the individual
3. describe how to report any immediate problems with the administration
4. monitor the individual's condition throughout, recognise any adverse effects and take the appropriate action without delay
5. explain why it may be necessary to confirm that the individual actually takes the medication and does not pass the medication to others
6. maintain the security of medication and related records throughout the process and return them to the correct place for storage
7. describe how to dispose of out of date and part-used medications in accordance with legal and organisational requirements