

Unit 202: Understand business success

Sample lesson plan 14

Course number: _____ Course title: _____

Tutor's name: _____ Date: _____ Time: _____ Lesson length: 2 hours Room: _____

Lesson topic: Know the contribution that people make to a business

Aims:

By the end of the session the learner will know how to:

- Describe the content of an induction process
- Describe the characteristics of an effective team
- Explain how the key principles of good teamwork contribute to effective team operations
- Describe how the interactions between departments contribute to business success.

Learning outcomes:

To enable learners to:

- describe the content of an induction process
- describe the characteristics of an effective team
- explain how the key principles of good teamwork contribute to effective team operations
- describe how the interactions between departments contribute to business success.

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
2.5	Registration and welcome	Take register.		
2.5	Aims and objectives	Discuss the aims and objectives for the lesson.	Learner discussion and Q&A.	Whiteboard
10	Recap previous session	Briefly recap on summary from previous class. Direct questions to the class recalling knowledge from previous lesson. Discuss any follow-up points or questions the learners may have from previous lesson.		Whiteboard
20	Introduction task 1: Describe the content of an induction process	Outline the focus of the lesson to include the contribution that people make to a business Activity: Split the class into smaller groups and ask them to list on a whiteboard the contents of an induction process. Encourage Q&A and discussion in order to engage and develop ideas and thinking which will help with the completion of this unit.	Listen Take notes List on the whiteboard examples of the contents of an induction process. Learner discussion and Q&A.	Whiteboard

[illegible]

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
10	Summary of session	<p>Tutor-led summary of session.</p> <p>Encourage peer-to-peer reflection and feedback on the exercise. Direct the discussion, and identify any points not picked up by the learners.</p> <p>Group question and answer session: Ask individual learners oral questions specific to the topic.</p>	Learner discussion and Q&A.	

How learning is to be measured:

- Oral questions and answers

Homework/research work:
Lesson evaluation
 (delete as appropriate)

- Was the lesson better than expected
- As expected
- Worse than expected

Lesson evaluation/comments:

- Was the lesson better than expected
- As expected
- Worse than expected

Suggestions/modifications for next lessons: