Unit 202: Understand business success

# Sample lesson plan 6

**Course number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Course title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tutor’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Lesson length:** 2 hours **Room:** \_\_\_\_\_\_\_\_\_\_\_

**Lesson topic:** Common causes of accidents in the workplace and ways to minimise the risks of accidents in the workplace

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| **Aims**:   * By the end of the session the learner will know common causes of accidents in the workplace * By the end of the session the learner will know ways to minimise the risks of accidents in the workplace. | **Learning outcomes**:  To enable learners to understand:   * common causes of accidents in the workplace * ways to minimise the risks of accidents in the workplace. |

| **Timing (mins)** | **Work to be covered** | **Teaching activity/assessment** | **Learner activity** | **Resources** |
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| 2.5 | Registration and welcome | Take register. |  |  |
| 2.5 | Aims and objectives | Discuss the aims and objectives for the lesson. | Learner discussion and Q&A. | Whiteboard |
| 10 | Recap previous session | Briefly recap on summary from previous class. Direct questions to the class recalling knowledge from previous lesson.  Discuss any follow-up points or questions the learners may have from previous lesson. |  | Whiteboard |
| 15 | Introduction task 1:  Identify common causes of accidents in the workplace | Outline the focus of the lesson to include common causes of accidents in the workplace and ways to minimise the risks of accidents.  Encourage Q&A and discussion in order to engage and develop ideas and thinking which will help with the completion of this unit.  Activity: Split the class into smaller groups and ask them to list on a whiteboard what they think are the common causes of accidents in the workplace, ask each group to draw on any personal experiences they may have had. | Listen  Q&A.  List on the whiteboard examples of the common causes of accidents in the workplace. | Whiteboard |
| 50 | Main body of lesson:  Identify ways to minimise the risks of accidents in the workplace. | Deliver PowerPoint presentation 6  Activity: Put the learners into groups and ask them to identify and list examples of ways to minimise the risks of accidents in the workplace. Set a time limit of 20 minutes. Discuss/fill gaps as a class.  Group discussion: Describe ways to minimise the risks of accidents in the workplace. | Learner groups to present their findings and list of examples of risks to guest health and safety within the hospitality industry to the rest of the group. | **PowerPoint presentation 6**    Whiteboard |
| 20 | Main body of lesson:  Identify ways to minimise the risks of accidents in the workplace. | Divide group into teams or individuals to complete **Worksheet 6** | Learners to complete **Worksheet 6** and discuss | Whiteboard  **Worksheet 6** |
| 15 | Summary of session | **Activity 1: 1-minute paper**: Learners to summarise the key points covered in the lesson.  Encourage peer-to-peer reflection and feedback on the exercise. Direct the discussion, and identify any points not picked up by the learners.  Group question and answer session: Ask individual learners oral questions specific to the topic. | Learner discussion and Q&A. |  |
| 5 | Next session | Explain content of next lesson.  Q&A | Listen and ask questions. |  |

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| **How learning is to be measured:**   * Oral questions and answers | |
| **Homework/research work:** | |
| **Lesson evaluation** (delete as appropriate) | * Was the lesson better than expected * As expected * Worse than expected |
| **Lesson evaluation/comments**   * Was the lesson better than expected * As expected * Worse than expected | |
| **Suggestions/modifications for next lessons** | |