

Unit 202: Understand business success

Sample lesson plan 6

Course number: _____ Course title: _____

Tutor's name: _____ Date: _____ Time: _____ Lesson length: 2 hours Room: _____

Lesson topic: Common causes of accidents in the workplace and ways to minimise the risks of accidents in the workplace

Aims:

- By the end of the session the learner will know common causes of accidents in the workplace
- By the end of the session the learner will know ways to minimise the risks of accidents in the workplace.

Learning outcomes:

To enable learners to understand:

- common causes of accidents in the workplace
- ways to minimise the risks of accidents in the workplace.

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
2.5	Registration and welcome	Take register.		
2.5	Aims and objectives	Discuss the aims and objectives for the lesson.	Learner discussion and Q&A.	Whiteboard
10	Recap previous session	Briefly recap on summary from previous class. Direct questions to the class recalling knowledge from previous lesson. Discuss any follow-up points or questions the learners may have from previous lesson.		Whiteboard

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
15	Introduction task 1: Identify common causes of accidents in the workplace	<p>Outline the focus of the lesson to include common causes of accidents in the workplace and ways to minimise the risks of accidents.</p> <p>Encourage Q&A and discussion in order to engage and develop ideas and thinking which will help with the completion of this unit.</p> <p>Activity: Split the class into smaller groups and ask them to list on a whiteboard what they think are the common causes of accidents in the workplace, ask each group to draw on any personal experiences they may have had.</p>	<p>Listen Q&A.</p> <p>List on the whiteboard examples of the common causes of accidents in the workplace.</p>	Whiteboard

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
50	Main body of lesson: Identify ways to minimise the risks of accidents in the workplace.	<p>Deliver PowerPoint presentation 6</p> <p>Activity: Put the learners into groups and ask them to identify and list examples of ways to minimise the risks of accidents in the workplace. Set a time limit of 20 minutes. Discuss/fill gaps as a class.</p> <p>Group discussion: Describe ways to minimise the risks of accidents in the workplace.</p>	Learner groups to present their findings and list of examples of risks to guest health and safety within the hospitality industry to the rest of the group.	<p>PowerPoint presentation 6</p> <p>Whiteboard</p>
20	Main body of lesson: Identify ways to minimise the risks of accidents in the workplace.	Divide group into teams or individuals to complete Worksheet 6	Learners to complete Worksheet 6 and discuss	<p>Whiteboard</p> <p>Worksheet 6</p>

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
15	Summary of session	<p>Activity 1: 1-minute paper: Learners to summarise the key points covered in the lesson.</p> <p>Encourage peer-to-peer reflection and feedback on the exercise. Direct the discussion, and identify any points not picked up by the learners.</p> <p>Group question and answer session: Ask individual learners oral questions specific to the topic.</p>	Learner discussion and Q&A.	
5	Next session	Explain content of next lesson. Q&A	Listen and ask questions.	

How learning is to be measured:

- Oral questions and answers

Homework/research work:

Lesson evaluation (delete as appropriate)

- Was the lesson better than expected
- As expected
- Worse than expected

Lesson evaluation/comments

- Was the lesson better than expected
- As expected
- Worse than expected

Suggestions/modifications for next lessons