Unit 202: Understand business success

# Sample lesson plan 9

**Course number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Course title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tutor’s name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Lesson length:** 2 hours **Room:** \_\_\_\_\_\_\_\_\_\_\_

**Lesson topic:** The procedure to be followed when a major incident is reported

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| **Aims**:   * By the end of the session the learner will know the procedure to be followed when a major incident is reported. | **Learning outcomes**:  To enable learners to understand:   * outline the procedure to be followed when a major incident is reported. |

| **Timing (mins)** | **Work to be covered** | **Teaching activity/assessment** | **Learner activity** | **Resources** |
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| 2.5 | Registration and welcome | Take register. |  |  |
| 2.5 | Aims and objectives | Discuss the aims and objectives for the lesson. | Learner discussion and Q&A. | Whiteboard |
| 10 | Recap previous session | Briefly recap on summary from previous class. Direct questions to the class recalling knowledge from previous lesson.  Discuss any follow-up points or questions the learners may have from previous lesson. |  | Whiteboard |
| 15 | Introduction task 1 | Outline the focus of the lesson to include the procedure to be followed when a major incident is reported.  Encourage Q&A and discussion in order to engage and develop ideas and thinking which will help with the completion of this unit. | Learner discussion and Q&A. | Whiteboard |
| 50 | Main body of lesson:  Outline the procedure to be followed when a major incident is reported. | Deliver **PowerPoint Presentation 9**  Put the learners into groups and ask them to research and list using the internet an example of a recent major incident that affected a hospitality or tourist destination. Set a time limit of 20 minutes. Discuss/fill gaps as a class. | Learners to research and list using the internet an example of a recent major incident that affected a hospitality or tourist destination. | **PowerPoint presentation 9**  **Handout 2**  Whiteboard |
| 25 | Main body of lesson:  Outline the procedure to be followed when a major incident is reported. | Put the learners into groups or individuals, ask them to complete **Worksheet 9** | Learners to complete **Worksheet 9** and present their findings and list of examples of a recent major incident that effected a hospitality or tourist destination. | Whiteboard  **Worksheet 9** |
| 15 | Summary of session | **Activity 1: 1-minute paper:** Learners to summarise the key points covered in the lesson.  Encourage peer-to-peer reflection and feedback on the exercise. Direct the discussion, and identify any points not picked up by the learners.  Group question and answer session: Ask individual learners oral questions specific to the topic. | Learner discussion and Q&A. | **Activity 1** |
| **5** | Next session | Explain content of next session.  Q&A | Listen and ask questions. |  |

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| **How learning is to be measured:**   * Oral questions and answers | |
| **Homework/research work:** | |
| **Lesson evaluation** (delete as appropriate) | * Was the lesson better than expected * As expected * Worse than expected |
| **Lesson evaluation/comments**   * Was the lesson better than expected * As expected * Worse than expected | |
| **Suggestions/modifications for next lessons** | |