

## Unit 202: Understand business success

### Sample lesson plan 9

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Course number: \_\_\_\_\_ Course title: \_\_\_\_\_

Tutor's name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Lesson length: 2 hours Room: \_\_\_\_\_

**Lesson topic:** The procedure to be followed when a major incident is reported

**Aims:**

- By the end of the session the learner will know the procedure to be followed when a major incident is reported.

**Learning outcomes:**

To enable learners to understand:

- outline the procedure to be followed when a major incident is reported.

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
2.5	Registration and welcome	Take register.		
2.5	Aims and objectives	Discuss the aims and objectives for the lesson.	Learner discussion and Q&A.	Whiteboard
10	Recap previous session	Briefly recap on summary from previous class. Direct questions to the class recalling knowledge from previous lesson. Discuss any follow-up points or questions the learners may have from previous lesson.		Whiteboard
15	Introduction task 1	Outline the focus of the lesson to include the procedure to be followed when a major incident is reported. Encourage Q&A and discussion in order to engage and develop ideas and thinking which will help with the completion of this unit.	Learner discussion and Q&A.	Whiteboard

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
50	Main body of lesson: Outline the procedure to be followed when a major incident is reported.	Deliver <b>PowerPoint Presentation 9</b>  Put the learners into groups and ask them to research and list using the internet an example of a recent major incident that affected a hospitality or tourist destination. Set a time limit of 20 minutes. Discuss/fill gaps as a class.	Learners to research and list using the internet an example of a recent major incident that affected a hospitality or tourist destination.	<b>PowerPoint presentation 9</b> <b>Handout 2</b> Whiteboard
25	Main body of lesson: Outline the procedure to be followed when a major incident is reported.	Put the learners into groups or individuals, ask them to complete <b>Worksheet 9</b>	Learners to complete <b>Worksheet 9</b> and present their findings and list of examples of a recent major incident that effected a hospitality or tourist destination.	Whiteboard <b>Worksheet 9</b>
15	Summary of session	<b>Activity 1: 1-minute paper:</b> Learners to summarise the key points covered in the lesson.  Encourage peer-to-peer reflection and feedback on the exercise. Direct the discussion, and identify any points not picked up by the learners.  Group question and answer session: Ask individual learners oral questions specific to the topic.	Learner discussion and Q&A.	<b>Activity 1</b>

Timing (mins)	Work to be covered	Teaching activity/assessment	Learner activity	Resources
5	Next session	Explain content of next session. Q&A	Listen and ask questions.	

<b>How learning is to be measured:</b>	
<ul style="list-style-type: none"> <li>Oral questions and answers</li> </ul>	
<b>Homework/research work:</b>	
<b>Lesson evaluation</b> (delete as appropriate)	<ul style="list-style-type: none"> <li>Was the lesson better than expected</li> <li>As expected</li> <li>Worse than expected</li> </ul>
<b>Lesson evaluation/comments</b>	
<ul style="list-style-type: none"> <li>Was the lesson better than expected</li> <li>As expected</li> <li>Worse than expected</li> </ul>	
<b>Suggestions/modifications for next lessons</b>	