

Unit 205: Professional workplace standards

Worksheet 2: Be able to work as part of a team

Explain what is meant by the term a 'collaborative approach':

Identify **three** examples of interdepartmental collaboration in the hospitality business:

1.

2.

3.

Identify **three** examples of good practice when dealing with colleagues:

1.

2.

3.

Describe what is meant by taking personal responsibility when working in a hospitality business:

Identify **three** signs of a person not taking personal responsibility when working in a hospitality business:

1.

2.

3.

Explain how constructive feedback contributes to a more productive team:

Explain how effective teamwork helps achieve targets:

List three benefits of working effectively with others to achieve targets:

1.

2.

3.
