

Unit 206: Understand own role in self development

Worksheet 4: Personal development plan

Name:

Department:

Strengths	Weakness
Opportunities	Threats

What do I want to learn?	What do I have to do?	What support and resources will I need?	How will I measure success?	Target date for review

Short term goals (next 12 months)

Medium term goals (next 2–3 years)

Longer term goals (beyond 3 years)