# Unit 206: Understand own role in self development

# Worksheet 1: Personal qualities (Tutor)

Read each sentence carefully. Choose the best word to fill in the blank.

1. Personal qualities are personal \_\_\_\_\_\_\_\_\_\_\_\_ of an individual.

**skills duties characteristics requirements**

2. Personal qualities are what make up one's \_\_\_\_\_\_\_\_\_\_\_\_

**situation job personality patience**

3. They help a person get along in a new \_\_\_\_\_\_\_\_\_\_\_\_

**situation skills car employer**

4. For example, \_\_\_\_\_\_\_\_\_\_\_\_ is a quality employers want in a good worker.

**dependability skills duties dishonesty**

5. Other qualities\_\_\_\_\_\_\_\_\_\_\_\_ value are honesty, intelligence, and leadership.

**government employers duties delivery driver**

6. Flexibility, assertiveness, problem solving, and \_\_\_\_\_\_\_\_\_\_\_\_ are also valued.

**announcements friendliness dishonesty a bad attitude**

7. Most employers want people who are dependable and who get along with \_\_\_\_\_\_\_\_\_\_\_\_

**others skills personality patience**

8. Though skills are important, an employer will select new employees based on their \_\_\_\_\_\_\_\_\_\_\_\_ as well.

**personal qualities social life bank balance**