

# Level 3 Certificate in Safeguarding Children and Young People (3597)

## Frequently asked questions

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# 1 Information for learners

## Who is this qualification for?

This qualification is for people who are in regular contact with children and young people through their work or voluntary activities, and it is for those who have responsibility for ensuring the safety and welfare of the children and young people in their care. This qualification is also suitable for those people who work with children in their own or others' homes. This qualification requires you to have some experience and builds on a basic awareness of child protection.

## Who has been involved in developing this qualification?

This qualification has been developed at the specific request of NSPCC, who have been significantly involved in the development process. The qualification is perceived as meeting an important need in the child care sector and beyond to promote awareness and sensitivity to safeguarding issues. This qualification also emphasises the need for all workers, irrespective of their specific role within an organisation, to take responsibility for ensuring concerns are acted upon in an appropriate manner.

## How many units do I have to do in order to complete the full qualification?

To gain the **Level 3 Award in Safeguarding Children and Young People** you will need to complete **3** out of the 13 units available

To gain the **Level 3 Certificate in Safeguarding Children and Young People** you will need to complete **all** 8 mandatory units and **1** optional unit.

## Mandatory units

- Unit 1 The context for safeguarding children and young people
- Unit 2 Legal and policy frameworks for safeguarding children and young people
- Unit 3 Understanding children and young people's development needs and their right to express themselves
- Unit 4 The family and environmental context of safeguarding children and young people
- Unit 5 Recognising signs of abuse, harm and neglect of children and young people
- Unit 7 Communication and working relationships in safeguarding children and young people
- Unit 8 Creating safe environments for children and young people to prevent abuse, harm and neglect

## Optional units

- Unit 9 Development and implementation of policies for safeguarding children and young people
- Unit 10 Good Practice in Recruitment, Employment and Deployment of Staff and Volunteers for safeguarding children and young people
- Unit 11 Supporting and developing others to safeguard children and young people
- Unit 12 Supporting children and families after abuse has been disclosed
- Unit 13 Safeguarding children and young people in a home-based setting

## What do I gain from taking this qualification?

This is the only stand alone qualification that covers the key areas that are essential to prevent abuse and to protect children and young people who are at risk from abuse. It provides valuable insight and practical knowledge into effective safeguarding of children and young people and knowledge of evidence which can be used in relation to a range of N/SVQs.

**Do any age restrictions apply for those wishing to take this qualification?**

This qualification is for individuals who are aged 18 and over.

**Are there any entry requirements for this qualification?**

There are no formal entry requirements but candidates are required to have some experience of working with children and young people.

**Are there any tests or exams associated with this qualification?**

There are no tests or exams involved; however, each unit has outcomes that are assessed by completing the required tasks/assignments which will include a number of tasks. Tasks may be practical, reflective or knowledge-based, depending on the area to be assessed

**Do I need to have access to a work setting?**

This qualification requires you to have some access to a working environment either as a volunteer or paid worker.

**What documents will I need or have access to for this qualification?**

There is a qualification book which you can download from our website at [www.cityandguilds.com/childrenandyoungpeople](http://www.cityandguilds.com/childrenandyoungpeople), then select the *Safeguarding children and Young people* button within Children and Young People services.

**How long will it take me to complete this qualification?**

It is recommended that at least 350 guided learning hours should be taken to complete this qualification. These guided learning hours will include lesson time as well as your own research and time spent completing your assignments, as such they are only a guide. However, units may be completed individually, and there is no requirement that the qualification be taken as a whole over a specified period of time.

Centres and learners should be aware that the time taken to complete the qualification may affect funding.

**What age range of children does this qualification cover?**

This qualification covers children aged 0 to 18 years.

**I am doing the CACHE Diploma in Home based Childcare. Are there any opportunities for APEL (Accreditation of Prior Learning)?**

Yes, your assessor will help by looking at the evidence you have already gathered that can be mapped into the specific units.

**I am doing the N/SVQ in Children's Care Learning and Development and the VRQ in Certificate in Children's Care Learning and Development, are there any opportunities for APEL (Accreditation of Prior Learning) ?**

If you are already doing the N/SVQs or VRQs in Children's Care, Learning and Development you will have covered Safeguarding in some of the units. Whilst there may not be a need to re-do learning you have already covered, you will need to complete all the assignments for each unit of the Safeguarding Children and Young People qualification, in order to demonstrate you have met the learning outcomes.

**What other qualifications can I do when I have finished this qualification?**

Level 3 N/SVQ in Children's Care Learning and Development

Level 4 NVQ in Children's Care Learning and Development

**What jobs can I do or apply for when I have completed this qualification?**

This qualification is relevant to all employment relating to children and young people however specific jobs may have further criteria that have to be met.

**Where else can I find more information on this qualification and any other related qualifications?**

For more information on this qualification and other related qualifications, visit our children and young people pages at [www.cityandguilds.com/childrenandyoungpeople](http://www.cityandguilds.com/childrenandyoungpeople)

## 2 Information for centres

### **How do we gain approval to offer these qualifications?**

For centres currently offering the 3171/3174/3177 N/SVQs and VRQs in Children' Care, Learning and Development, **fast track approval is available**.

To download an application form, visit our children and young people pages at **[www.cityandguilds.com/childrenandyoungpeople](http://www.cityandguilds.com/childrenandyoungpeople)** and select the Latest News buttons.

Centres new to City & Guilds, or those which have not previously offered the 3171/3174/3177 N/SVQs and VRQs in Children's Care, Learning and Development Care will be required to follow the full centre and/or qualification approval process. Full details of how to become a City & Guilds centre, or how to apply for approval to run additional qualifications are available in *Providing City & Guilds Qualifications – a guide to centre and qualification approval* available from our **centre resources** page on our website.

### **What are the costs of the registration fees?**

Centres are advised to visit **[www.walled-garden.com](http://www.walled-garden.com)** to get all the latest qualification fees from our online catalogue.

### **How many guided learning hours are recommended for this qualification?**

We recommend that 110-120 Guided Learning hours are recommended for the Award and 350 Guided Learning Hours are recommended for the Certificate.

### **Are there any additional learning skills needed by learners to do this qualification?**

There are no formal entry qualifications required, however assessment centres must be aware that some learners will require some study and general communication skills in order to complete the assessments requirements. Some learners may require further support in the development of these skills, but others may not yet be ready to enter onto a course of study leading to a level 3 qualification. This qualification is designed to meet the learning needs of individuals who some experience of working with children and young people.

### **How will the candidate be assessed?**

Assessment will be by means of a range of externally-set assignments, one for each unit. Each assignment will include a number of tasks. Tasks may be practical, reflective or knowledge-based, depending on the area to be assessed.

### **How is quality assurance of the qualification maintained?**

Assignments will be marked internally within the centres and will be quality assured by City & Guilds using our external verification process, which includes the regular standardisation of work amongst External Verifiers.

### **When can I register candidates for this qualification?**

Providing you have centre approval and qualification approval, you can now enter candidate registrations. Candidate registration with City & Guilds lasts for three years, and candidates can complete the qualification at any time within this period without having to re-register, provided that the qualification certification end date has not passed.

### How do I access funding for this qualification?

In England, the Learning and Skills Council (LSC) is responsible for funding and planning education and training for over 16-year-olds.

In Scotland, colleges should contact the Scottish Further Education Funding Council, at [www.sfc.co.uk](http://www.sfc.co.uk). Training providers should contact Scottish Enterprise at [www.scottish-enterprise.com](http://www.scottish-enterprise.com) or one of the Local Enterprise Companies.

For Wales, centres should contact Education and Learning Wales (ELWa) at [www.elwa.ac.uk](http://www.elwa.ac.uk) or speak to one of the four regional branches of ELWa.

In Northern Ireland, funding information for all types of qualifications, may be obtained from the Department for Employment and Learning at [www.delni.gov.uk](http://www.delni.gov.uk)

### I need to submit a funding request. What are the QCA Reference numbers?

Qualification	Qualification number	QCA reference	Registration end date	Certification end date
Level 3 Award in Safeguarding Children and Young People	3597-02	500/1821/8	31/12/2010	31/12/2013
Level 3 Certificate in Safeguarding Children and Young People	3597-03	100/6301/8	31/12/2010	31/12/2013

### What other qualifications can candidates do when finishing this qualification?

Level 3 N/SVQ in Children's Care Learning and Development  
Level 4 N/SVQ in Children's Care Learning and Development  
Level 3 NVQ in Youth Work  
Level 3 NVQ in Playwork

### Where else can I find more information on this qualification or other related qualifications?

For more information, visit our website and choose from a selection of the following of industries:

[www.cityandguilds.com/childrenandyoungpeople](http://www.cityandguilds.com/childrenandyoungpeople)

[www.cityandguilds.com/community](http://www.cityandguilds.com/community)

[www.cityandguilds.com/designandcraft](http://www.cityandguilds.com/designandcraft)

[www.cityandguilds.com/educationandtraining](http://www.cityandguilds.com/educationandtraining)

[www.cityandguilds.com/workpreparation](http://www.cityandguilds.com/workpreparation) (Within General Learning)

[www.cityandguilds.com/healthandsocialcare](http://www.cityandguilds.com/healthandsocialcare)

[www.cityandguilds.com/health](http://www.cityandguilds.com/health)

[www.cityandguilds.com/justice](http://www.cityandguilds.com/justice)

[www.cityandguilds.com/security](http://www.cityandguilds.com/security)