

ESOL Skills for Life (3692) Entry 2 Practice Assignment E2AA-1 for single mode assessment



Joining In

Assessment Pack for Reading

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Assessment Pack

Administration of the assignment

The assignment must be taken under supervised conditions. This means that all activities will be completed with the assessor, or other designated supervisor, present.

The maximum time allowed for completing the three activities is 1 hour 15 minutes (1 hour plus 15 minutes checking time).

Each activity has a **guide** on the time allowed. Any overrunning will mean less time to spend on subsequent activities, so assessors should remind candidates when they have used the allotted time.

Candidates do not have to complete the whole mode in a single session, but must not take it away with them to work on. Candidates may stop at the end of any activity and continue in the next session but must not be rehearsed in the skills to be assessed before completing each activity. If the mode is not completed during a single session, the assessor must sign the work when the candidate stops and date and sign when the candidate restarts enabling tracking by internal and external verifiers.

The assignment activities have been grouped to enable assessment of single modes/spiky profiles more easily. Candidates may be assisted with aspects which are not being assessed. This means that they can give their responses verbally and the assessor can record them since these activities assess only reading, not writing.

Tutors must not teach to the actual assessment activities, but it is expected that candidates will have had a lot of practice in reading in a range of contexts appropriate to the level. By the time the candidates are assessed, they should be aware of what they are to be assessed on.

If a candidate is unsuccessful in one or more activities, he/she will need further practice in reading before being given another opportunity to demonstrate his/her skills at a later date when he/she is ready. The candidate should take a different assignment from the bank provided by City & Guilds.

As a candidate progresses through the levels, he/she should use an assignment on a different topic.

Notes on using the mark scheme and assessment records

The Summary Assessment Record acts as a mark scheme and record of achievement. It gives a breakdown of the marks available and descriptions of the performance expected for each mark. Where marks are given in brackets, they are only to be awarded for performance which does not meet the descriptor for the higher marks above.

Entry 2 assessment criteria assessed in each activity - for reference only

Reading

- | | | |
|--------|--|-------------------|
| 2.2.1 | trace and understand the main events of chronological and instructional texts | (in Activity 1,3) |
| 2.2.2 | recognise the different purposes of texts at this level | (A3) |
| 2.2.3 | identify common sources of information | (A3) |
| 2.2.4 | use images and captions to locate information | (A3) |
| 2.2.5 | read and understand linking words and adverbials in instructions and directions, eg <i>next, then, right, straight on</i> | (A3) |
| 2.2.6 | read and understand words on forms related to personal information, eg <i>first name, surname, address, postcode, age, date of birth</i> | (A2) |
| 2.2.7 | recognise high frequency words and words with common spelling patterns | (A2) |
| 2.2.8 | use phonic and graphic knowledge to decode words | (A1, 3) |
| 2.2.9 | use a simplified dictionary to find the meaning of unfamiliar words | (A1) |
| 2.2.10 | use initial letters to find and sequence words in alphabetical order | (A1) |

ESOL Entry 2 Assignment – Joining In

Summary Assessment Record for Entry 2 Reading

Candidate's name _____

National Standard	ESOL Reference	Marking guide	Marks
2.2.9 2.2.10 2.2.8	Rw/E2.4a Rw/E2.5a Rw/E2.3a	Activity 1 – Student stories Candidate uses a simplified or bilingual dictionary to correctly locate one or more words	1
2.2.1	Rt/E2.1b	1 Candidate identifies the careers adviser	1
2.2.1	Rt/E2.1b	2 Candidate writes down length of time: 2 years	1
2.2.1	Rt/E2.1b	3 Candidate correctly identifies Amrit's job: waiter (in his uncle's restaurant)	1
2.2.1	Rt/E2.1b	4 Candidate correctly identifies Stefan's next step: a course in motor mechanics	1
2.2.1	Rt/E2.1b	5a Candidate indicates own choice: Lisa/Stefan/Amrit	1
2.2.1	Rt/E2.1b	5b Candidate gives a cogent reason for this response, picking out information from the text which relates to own life or Candidate gives a personal reason unconnected with the text	2 (1)
2.2.1	Rt/E2.1b	6 Candidate identifies help given to student with chosen career plan (Lisa – finding work/Stefan – choosing training course/Amrit – filling in form or applying to university)	1
2.2.1	Rt/E2.a	7 Candidate indicates own choice	1
		Total marks for activity 1	<input type="checkbox"/>
		7 out of 10 possible marks required for success Tick if activity 1 Reading successfully achieved	<input type="checkbox"/>
2.2.6 2.2.7	Rw/E2.1a Rw/E2.2a	Activity 2 – Careers department registration form (reading) Candidate identifies correctly the information needed on the form (by writing information in the correct places or verbally): family name and first names address postcode, telephone number and date of birth one or more career interests (ticks) Candidate indicates title by circling , as instructed (if assessment is verbal, the candidate must explain that s/he would put a circle round the relevant title)	1 1 1 1 1
		Total marks for activity 2	<input type="checkbox"/>
		3 out of 5 possible marks required for success Tick if activity 2 Reading successfully achieved	<input type="checkbox"/>

ESOL Entry 2 Assignment – Joining In

Summary Assessment Record for Entry 2 Reading

Continued

National Standard	ESOL Reference	Marking guide	Marks
		Activity 3 – Open Day invitation	
2.2.2	Rt/E2.2a	1 Candidate identifies the letter as an invitation to an open day on 15th February	1 1
2.2.8	Rw/E2.3a	2 Candidate answers 10 o' clock or 10am	1
2.2.4	Rt/E2.4a	3 Candidate identifies main hall or library or reading room	2
2.2.3	Rt/E2.3a		
2.2.5	Rs/E2.1a	4 Candidate writes down the telephone number: 0121 478282	1
2.2.1	Rt/E2.1a–b	5 Candidate identifies voluntary work as work that does not pay you but is interesting or can lead to paid work later or Candidate identifies voluntary work as work that does not pay you	2 (1)
		Total marks for activity 3	<input type="checkbox"/>
		5 out of 7 possible marks required for success Tick if activity 3 Reading successfully achieved	<input type="checkbox"/>

Tick if all Entry 2 Reading activities successfully achieved	<input type="checkbox"/>
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Assessor's name _____ Signature _____ Date _____

Candidate's signature _____ Date _____

Internal verifier's name _____ Signature _____ Date _____

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