

# Carbon Reduction Plan Template

Supplier name: .....City & Guilds .....

Publication date: ..... 24/02/22.....

## Commitment to achieving Net Zero

City & Guilds is committed to achieving Net Zero emissions by 2040

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2018/19</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<p>This is City &amp; Guilds first report on emissions. The baseline year of 2018/19 was set to more accurately reflect energy use, given the effects of the pandemic, on working practices over the last two years.</p> <p>A small amount of scope 3 is included here and this specifically covers grey fleet. We will be undertaking a fuller more accurate scope 3 carbon footprint shortly and we expect this will initially show an increase on figures listed below.</p>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2e</sub>)</b>
<b>Scope 1</b>	990.7
<b>Scope 2</b>	752.6
<b>Scope 3</b> (Included Sources)	120.8
<b>Total Emissions</b>	1,864.1

## Current Emissions Reporting

Reporting Year: 2020/21	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	953.3
Scope 2	580.1
Scope 3 (Included Sources)	104.8
<b>Total Emissions</b>	1638.1

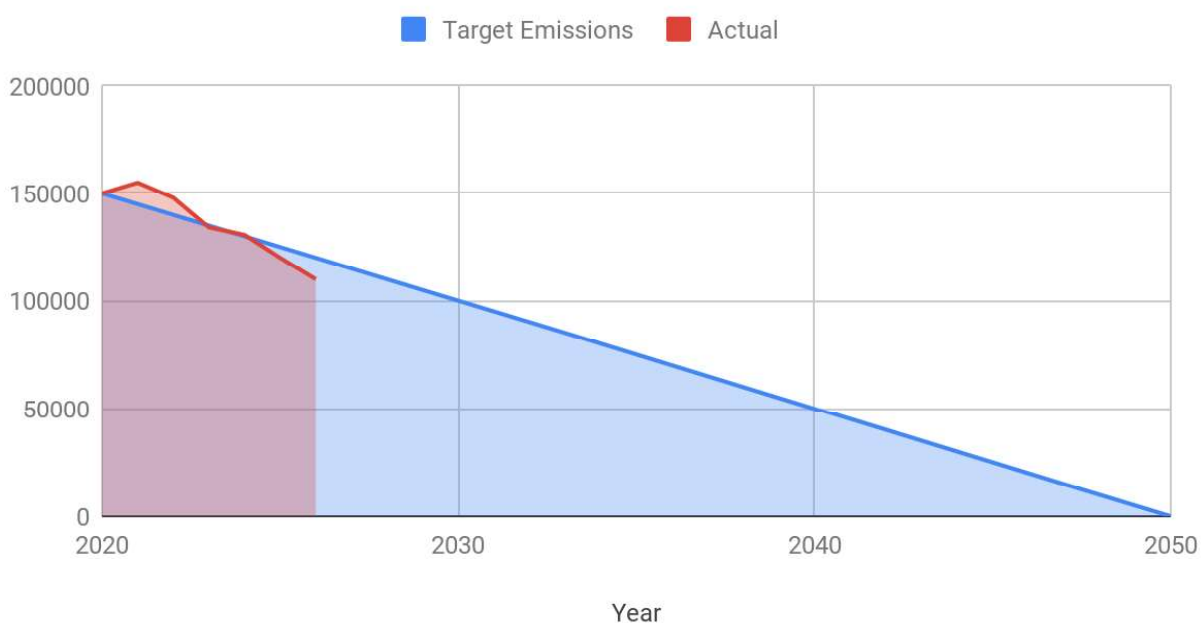
## Emissions reduction targets

In line with this data and positive alterations to company cars and grey fleets, electricity consumption has reduced alongside emission factors.

Committed to working towards Net Zero, City & Guilds anticipates that it will have completed its Net Zero plan by November 2022. Currently, we anticipate being Net Zero by 2040.

Progress against these targets can be seen in the graph below:

## Carbon Reduction: Projected vs. Actual



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been implemented since the 2018/19 baseline. The carbon emission reduction achieved by these schemes equate to 226 tCO<sub>2</sub>e, a 12.1%ge reduction against the 2018/19 baseline and the measures will be in effect when performing the contract.

- Alterations of company cars and grey fleet usage moving to low emission diesel and electric vehicles.

In the future we hope to implement further measures such as:

- Scope 3 Carbon Footprint
- Setting a Net Zero target and completing action planning across our businesses to ensure we can achieve it. This plan will then be set to the Science Based Targets Committee for validation.
- Undertaking a materiality assessment to better understand how City & Guilds can help the UK achieve its Net Zero target in line with our material impacts within this skills development. This work will enable us to talk to how our strategic decision-making is undertaken – with a lens on environmental sustainability and the UK's NET Zero Ambition.
- Disclosing how our strategic decision-making includes an 'environmental sustainability' lens, through The Taskforce on Climate Related Financial Disclosure (TCFD) framework.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

*Nicola Pitt*  
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Date: *23rd February 2022*  
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<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>