End-point assessment venue and resources list

9082-12 Senior Chef Production Cooking, Level 3

This document lists the requirements for the end-point assessment (EPA). These may include:

- venue specifications
- IT requirements
- tools
- resources
- physical resources.

If you don't meet these requirements, it may not be possible to assess your apprentice properly and the EPA event may have to be cancelled. You will still be charged.

Please read through this list carefully and share with colleagues who may be needed to help meet the requirements. Remember that we're here to help you, if you have questions not answered here or in the assessment plan, you can talk to your business manager or email apprenticeships@cityandguilds.com.

End-point assessment

The focus of the EPA is for the apprentice to demonstrate the values, knowledge, skills and behaviours set out in the apprenticeship standard and to be able to demonstrate this level of professional competence in authentic workplace contexts.

EPAs are formal summative assessments that conclude an apprenticeship programme. Each apprenticeship will be assessed in a number of ways to provide a clear indication of the apprentice's knowledge and skills. For this apprenticeship the following assessment methods need to be achieved:
- knowledge test
- business project
- practical observation
- professional discussion.

Remote assessment

Remote assessment is live assessment that is supported by technology where the IEPA and the apprentice are not in the same physical location when the assessment takes place.

For this apprenticeship the following assessments can be conducted remotely:
- professional discussion

For more detailed information around the conditions and requirements that must be met for remote assessment please refer to the **Manual for the End-Point Assessment Service**.

Resource required
Knowledge test
Suitable IT systems for e-volve as outlined in the Manual for the End-Point Assessment Service
An invigilator
A quiet room with adequate lighting, space and privacy. It must be away from the pressures of work activities, in a controlled environment. This may be on or off the employer's premises
Business project
Access to sources of information for research. This could include the internet, trade press, journals and interaction with other members of the team, management and/or customers
Access to a quiet room with IT and writing facilities
Practical observation
Normal commercial kitchen working environment reflecting typical working conditions
Professional discussion
A suitable room for the professional discussion/interview to take place, large enough to accommodate all those involved including panel members where applicable
Seating area or room for any other apprentices to wait
Access to water and cups
Where applicable, internet access and suitable equipment for remote assessment as outlined in the Manual for the End-Point Assessment Service