

End-point assessment venue and resources list

9082 Hospitality Team Member, Level 2

- 11 Food and Beverage Service
- 12 Alcohol Beverage Service
- 14 Food Production

This document lists the requirements for the end-point assessment (EPA). These may include:

- venue specifications
- IT requirements
- tools
- resources
- physical resources.

If you don't meet these requirements, it may not be possible to assess your apprentice properly and the EPA event may have to be cancelled. You will still be charged.

Please read through this list carefully and share with colleagues who may be needed to help meet the requirements. Remember that we're here to help you, if you have questions not answered here or in the assessment plan, you can talk to your business manager or email apprenticeships@cityandguilds.com.

End-point assessment

The focus of the EPA is for the apprentice to demonstrate the values, knowledge, skills and behaviours set out in the apprenticeship standard and to be able to demonstrate this level of professional competence in authentic workplace contexts.

EPAs are formal summative assessments that conclude an apprenticeship programme. Each apprenticeship will be assessed in a number of ways to provide a clear indication of the apprentice's knowledge and skills. For this apprenticeship the following assessment methods need to be achieved:

- knowledge test
- practical observation
- business project
- professional discussion.

Remote assessment

Remote assessment is live assessment that is supported by technology where the IEPA and the apprentice are not in the same physical location when the assessment takes place.

For this apprenticeship the following assessments can be conducted remotely:

- professional discussion

For more detailed information around the conditions and requirements that must be met for remote assessment please refer to the **Manual for the End-Point Assessment Service**.

9082-11 Hospitality Team Member – Food and Beverage Service

Resource required
Online test
Suitable IT systems for e-volve as outlined in the Manual for the End-Point Assessment Service
An invigilator
A quiet room with adequate lighting, space and privacy. It must be away from the pressures of work activities, in a controlled environment. This may be on or off the employer's premises
Practical observation
The observation must be conducted in a commercial restaurant establishment
This should be the apprentice's normal place of work and with adequate resources, tools and equipment for them to demonstrate all aspects of the standard. This will include <ul style="list-style-type: none">○ taking and processing orders○ promoting menu and other items○ interacting with customers○ safe handling and storage of food and beverages○ serving food○ serving beverages (including alcohol)○ taking payments
Business project
Access to sources of information for research. This could include the internet, trade press, journals and interaction with other members of the team, management or customers
Access to a quiet room with IT and writing facilities
Professional discussion
A suitable room for the professional discussion/interview to take place, large enough to accommodate all those involved including panel members where applicable
Seating area or room for any other apprentices to wait
Access to water and cups
Where applicable, internet access and suitable equipment for remote assessment as outlined in the Manual for the End-Point Assessment Service

9082-12 Hospitality Team Member – Alcohol Beverage Service

Resource required
Online test
Suitable IT systems for e-volve as outlined in the Manual for the End-Point Assessment Service
An invigilator
A quiet room with adequate lighting, space and privacy. It must be away from the pressures of work activities, in a controlled environment. This may be on or off the employer's premises
Practical observation
The observation must be conducted in a commercial establishment such as a bar, restaurant, or catering outlet that provides alcohol beverages
This should be the apprentice's normal place of work and with adequate resources, tools and equipment for them to demonstrate all aspects of the standard. This will include <ul style="list-style-type: none">○ serving alcohol beverages○ providing customer information○ using specialist equipment○ storing ingredients
Business project
Access to sources of information for research. This could include the internet, trade press, journals and interaction with other members of the team, management or customers
Access to a quiet room with IT and writing facilities
Professional discussion
A suitable room for the professional discussion/interview to take place, large enough to accommodate all those involved including panel members where applicable
Seating area or room for any other apprentices to wait
Access to water and cups
Where applicable, internet access and suitable equipment for remote assessment as outlined in the Manual for the End-Point Assessment Service

9082-14 Hospitality Team Member – Food Production

Resource required
Online knowledge test
Suitable IT systems for e-volve as outlined in the Manual for the End-Point Assessment Service
An invigilator
A quiet room with adequate lighting, space and privacy. It must be away from the pressures of work activities, in a controlled environment. This may be on or off the employer's premises
Practical observation
The observation must be conducted in a commercial establishment which should be the apprentice's normal place of work
Adequate resources, tools and equipment for the apprentice to demonstrate all aspects of the standard. This will include <ul style="list-style-type: none">○ preparation of ingredients, service areas and equipment for service○ preparation and presentation of a range of food items for service○ communication with team members and customers○ maintaining the service area and stock during service
Business project
Access to sources of information for research. This could include the internet, trade press, journals and interaction with other members of the team, management or customers
Access to a quiet room with IT and writing facilities
Professional discussion
A suitable room for the professional discussion/interview to take place, large enough to accommodate all those involved including panel members where applicable
Seating area or room for any other apprentices to wait
Access to water and cups
Where applicable, internet access and suitable equipment for remote assessment as outlined in the Manual for the End-Point Assessment Service