

EPA booking lead times

Booking timelines per standard

V 1.3

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Quick guide to EPA booking lead times

We are here to support you with your EPA event bookings.

Across the many standards we work with you on, there are some variations in the booking lead times. This document aims to help clarify those lead times for you. **These minimum lead times include Gateway processing time and are subject to first-time Gateway approval.**

1) Care & Child Care - Booking lead time from Gateway submission.

Standard	Minimum notice period required for booking (working days)
9040-12 Adult Care Worker	7
9042-12 Lead Adult Care Worker	7
9061-12 Early Years Practitioner	15
9062-12 Early Years Educator	15
9752-12 Dental Nurse	15
9752-22 Dental Nurse	15
4238-12 Extended Diploma in Dental Nursing	15
4238-22 Dental Nurse	15
9047-12 Lead Practitioner in Adult Care (L4)	4 weeks
9046-12 Leader in Adult Care L5	4 weeks

2) Business & Customer Service - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
9794-12 Customer Service Practitioner	15
9473-12 Business Administrator V1	15
9473-22 Business Administrator	15
9494-12 Customer Service Specialist	4 weeks **
9717-12 Public Service Operation Delivery Officer	4 weeks **

3) Construction & BSE - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
9080-12 Painter and Decorator	7
9673-02 Property Maintenance Operative	7
9077-12 Bricklayer	15
9078-12 Carpentry and Joinery V1	15
9078-21 Carpentry and Joinery V2	15
9079-12 Advanced Carpentry and Joinery V1	15
9079-21 Advanced Carpentry and Joinery V2	15

9189-24 Plumbing and Domestic Heating Technician - Environmental Technologies	15
9189-25 Plumbing and Domestic Heating Technician - Natural Gas	15
9189-26 Plumbing and Domestic Heating Technician - Solid Fuel	15
9189-27 Plumbing and Domestic Heating Technician - Oil	15
9086-11 / 9086-12 Plasterer	15
6090-50 Refrigeration Air Conditioning and Heat Pump Engineering Technician	15

4) Digital - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
9660-12 / 9660-13 Cyber Security Technologist	15
9700-12 Digital Applications Technician	15
9700-13 Digital Service Technician	
9648-76 / 9648-71 Software Developer	15
9600-12 Software Developer	
9648-72 / 9648-77 Network Engineer	15
9648-74 / 9648-78 Digital Marketer	15
9790-71 / 9790-72 Unified Communications Technician	15

9648-73 / 9648-75 Infrastructure Technician	15
9665-12 Data Technician	4 weeks
9602-12 Network Engineer	4 weeks
9770-12 Data Analyst	4 weeks
9610-12 Multi-Channel Marketer	4 weeks
9602-12 / 9602-13 / 9602-14 Information Communication Technician	7 weeks
9661-12 / 9661-13 / 9661-14 Cyber Security Technologist	9 weeks

5) Engineering & Transport - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
9325-15 Engineering Operative Apprenticeship (Fabrication Engineering Operative)	15
9325-16 Engineering Operative Apprenticeship (Materials, Processing and Finishing Engineering Operative)	15
9325-12 Engineering Operative Apprenticeship (Maintenance Engineering Operative)	15
9325-14 Engineering Operative Apprenticeship (Electrical and Electronic Engineering Operative)	
9325-13 Engineering Operative Apprenticeship (Mechanical Manufacturing Engineering Operative)	15
9325-17 Engineering Operative (Technical Support Engineering Operative)	15
9345-12 Metal Fabricator	15
9321-12 Vehicle Damage Paint Technician	15
9322-12 Vehicle Damage Panel Technician	15
9323-12 Vehicle Damage Mechanical, Electrical and Trim Technician	15
Lean Manufacturing Operative	
9315-22 Production/Assembly	15
9315-23 Inspection / Quality Assurance	15
9315-24 Logistics / Material Handling	15
9315-25 Production Processing / Finishing	15
9074-12 Gas Engineering	15

9301-12 / 9301-13 Automotive Retail Motor Vehicle Service and Maintenance Technician (Light Vehicle)	15
9302-12 / 9302-13 Heavy Vehicle Service and Maintenance Technician	15
9304-12 Autocare Technician	15
9303-12 Rail Engineering Operative	15
9320-12 / 9320-13 Maintenance and Operations Engineering Technician	15
9335-12 & 9335-22 Engineering Fitter	5 weeks **
9273-12 Machining Technician	6 weeks

6) Hair & Beauty - Booking lead time from Gateway submission

Standard	Notice period required for booking (working days)
9129-12 Beauty Therapist	10
7002-52 Hair Professional - Hairdressing L2	10
7002-53 Hair Professional - Barbering L2	10
9014-12 Advanced and Creative Hair Professional L3	15
9036-12 Level 2 Hairdressing Professional	10
9037-12 Level 2 Barbering Professional	10

7) Hospitality & Catering - Booking lead time from Gateway submission

Standard	Notice period required for booking (working days)
9081-12/22 Commis Chef	15
9083-11 Hospitality Team Member (Food and Beverage Service)	15
9083-12 Hospitality Team Member Alcoholic Beverage Service	15
9083-14 Hospitality Team Member (Food Production)	15
9087-12 Production Chef	15
9085-12/22 Chef De Partie	15

8) Leadership & Management - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
9308-12 Team Leader/Supervisor	15
9309-12 Operations/Departmental Manager	15
9310-12 Chartered Manager Degree Apprenticeship	15
9311-12 Senior Leader Master's Degree Apprenticeship	15
9309-22 Operations/Departmental Manager V2	4 weeks **
9311-22 Senior Leader	5 weeks**
9308-22 Team Leader/ Supervisor	5 weeks **

9) Land Based Services - Booking lead time from Gateway submission

Standard	Minimum notice period required for booking (working days)
0143-20 Golf Greenkeeping	10
9044-12 Equine Groom (Riding)	10
9044-22 Equine Groom (Non-Riding)	10
9044-32 Equine Groom (Racing - Exercising Groom)	10
9044-42 Equine Groom (Racing - Yard Based Groom)	10
9044-52 Equine Groom (Breeding)	10
9057-12 Senior Equine Groom (Riding)	10
9057-22 Senior Equine Groom (Non-Riding)	10
9057-32 Senior Equine Groom (Racing -Exercise Groom)	10
9057-42 Senior Equine Groom (Racing - Yard- based Groom)	10
9057-52 Senior Equine Groom (Breeding)	10

- *All bookings are still subject to IEPA availability and dependant on the upload of acceptable evidence
- ** Project Proposal Approval / Presentation Title Release required post Gateway approval
- For those standards that have a project/presentation element, the booking time will depend on the apprentice time required to complete that element
- Please note – booking dates are available across 12 months of the year.