

Role of Independent End-point Assessors

The role of City & Guilds Independent End-point Assessors (IEPAs) is to assess apprentices against industry-specific competences. IEPAs conduct End-point Assessments when the apprentice completes the on-programme requirements of the apprenticeship standard.

The role of the IEPA is to remain independent at all times during the End-point Assessment process so that they can provide a robust, quality assessment outcome based on the stipulations set out in the assessment plan. Their role is not to advise or provide customer support. To help you understand the IEPA role better, here's a guide to what an IEPA can and can't do, to ensure independence.

City & Guilds IEPAs will:



- Schedule the EPA planning meeting with key stakeholders
- Agree the best order of assessment for EPA components, in line with the requirements of the standard
- Confirm when, where and how assessment components will take place
- Discuss and confirm the attendees to be present at the EPA event
- Check all apprentices' photo ID for virtual assessments
- Share GoToMeeting links for virtual assessments
- Keep all information from the EPA and anything commercially sensitive from the event confidential
- Do their best to put the Apprentice at ease during the EPA events.

City & Guilds IEPAs can't:



- Provide feedback while the EPA is in progress
 - Provide further clarification or build upon the feedback issued in the event of a failure
 - Give advice on grading structures – please see EPA Packs for this information
 - Provide a result at the end of the EPA event
 - Allow other people to be in the room with an apprentice for a virtual assessment unless agreed at the planning meeting
 - Provide details on what questions they will ask in the EPA event – see EPA Packs for details of assessments
 - Give detailed advice on the apprenticeship standard or assessment plan – for this please contact: centresupport@cityandguilds.com.
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