

# Personal specification for Independent End-point Assessor

## Early Years Educator

### **Essential industry specific qualifications and experience/Essential qualifications and experience**

Be trained assessor with a recognised assessing qualification or able to demonstrate at least 3 years of practice in the field

Have current knowledge of the regulatory framework and other regulatory and legislative requirements such as **safeguarding, duty of care, equality, diversity and inclusion and health and safety.**

Have recent relevant experience of the occupation/sector at at least the same level as the apprentice gained in the last three years or significant experience of the occupation/sector.

Be able to demonstrate an appropriate level of knowledge/subject expertise of the specialism/sector in which the apprentice is working.

Have held a role in childcare provision for at least 3 years (and within the last 3 years).

Have evidence of continued Professional Development (CPD) to retain occupational competence. This must be evidenced through CVs, CPD logs and any other relevant methods.

### **Essential knowledge and skills**

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area/standard

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors, and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

### **Availability**

Flexibility to travel across UK

Driving License

### **Desirable**

Experience of preparing for and communicating to a target audience

Experience of marking and grading assessments