

Personal specification for Independent End-point Assessor

Production Chef

Essential industry experience

Up-to-date, relevant, and broad experience of working in the industry area, including current knowledge of working practices, legislation and policy within industry organisations.

Have current, relevant occupational expertise and knowledge, at least one level above the occupational area(s) they are assessing, which has been gained through 'hands on' experience in the industry, for example in schools, hospitals, the Armed Forces, care homes and high street casual dining or pub kitchens.

Demonstrate Continuous Professional Development for working as a chef in a production environment,

Occupationally competent with current experience in the Apprenticeship/industry areas they will assess.

Essential industry qualifications

Hold the qualifications/experience as specified in the assessment plan requirements

Must hold a recognised current workplace assessment qualification, or suitable alternative.

Appropriate workplace assessment qualification recognised are;

Level 3 Award in Assessing Competency in the Work Environment.

Level 3 Certificate in Assessing Vocational Achievement.

A1, D32, D33 can be accepted, however assessors who hold these qualifications will need to demonstrate CPD evidence to current standards.

Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

Availability

Flexibility to travel across UK

Driving License

Desirable

Experience of preparing for and presenting to a target audience

Experience of marking and grading assessments

Quality Assurance and Improvement Team,
August 2020