

# Personal specification for Independent End-point Assessor

## Information Communications Technician

### Essential industry experience

Have the competence to assess the apprentice at this level and hold any required qualifications and experience in line with the requirements of the independent assessor as detailed in the IQA section of the EPA plan

Understand the occupational standard and the requirements of the EPA

Have, maintain and be able to evidence up to date knowledge and expertise of the subject matter

Have recent relevant experience of the occupation/sector gained in the last three years or significant experience of the occupation/sector and evidence of continued professional development

Competent to deliver the end-point assessment

### Essential industry qualifications

Have the competence to assess the apprentice at this level and hold any required qualifications and experience in line with the requirements of the independent assessor as detailed in the IQA section of the EPA plan

### Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area

An understanding of Quality Assurance requirements and regulators including Industry bodies

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent written and verbal communication

Organisational skills and the ability to prioritise effectively

Ability to work independently

### Availability

Flexibility to travel across UK

Driving License

### Desirable

Experience of preparing for and communicating to a target audience

Experience of working with Quality Assurance processes and complying with regulatory requirements

Hold or be willing to work towards an assessor qualification