

# Personal specification for independent end point assessor

## Actuarial

### Essential industry specific qualifications and experience

- Qualified Actuary
- Member of The Institute and Faculty of Actuaries (IoFA)

### Essential qualifications and experience

- Hold the qualifications/experience as specified in the assessment requirements
- Occupationally competent with current experience in the Apprenticeship/industry areas they will assess
- Hold the qualifications/experience as specified in the assessment requirements
- Experience of working with Quality Assurance processes and complying with regulatory requirements

### Essential knowledge and skills

An understanding of 'Trailblazer' apprenticeships, with specific knowledge about the relevant industry area for the role

- A broad knowledge of actuarial techniques relevant in the appropriate industry (pensions, insurance or investment)
- Technical knowhow and general awareness of the impact of the various actuarial concepts, models and approaches
- A good understanding of how actuarial software, technology and tools can be used
- A broad understanding of the structure of the Financial Services market, the Institute and Faculty of Actuaries and the professional requirements and regulatory environment in which they operate.

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results  
Proficient IT skills

Analytical, critical thinking skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently but also lead a team

### Availability

- Flexibility to travel across England
- Driving License

### Desirable

- Experience of preparing for and presenting to a target audience