

# Personal specification for Independent End-point Assessor

## Autocare Technician

### Essential industry specific qualifications and experience

Up-to-date, relevant, and broad experience of working in the occupational area of the apprenticeship standard including practical and current knowledge of working practices, infrastructure, tools and technologies to support applications.

An in depth knowledge and understanding of the Autocare Apprenticeship Standard and End-Point Assessment Plan. Occupational competence at, or above the level of the Autocare Apprenticeship Standard.

Have a minimum of 3 years automotive repair and customer service experience, with evidence of CPD

Attend initial EPA assessor training delivered by the EPAO.

Attend standardisation events a minimum of every 12 months.

### Essential qualifications and experience

Hold a Level 3 assessor award or equivalent

Occupationally competent with current experience in the apprenticeship's discipline they intend to assess

Hold the qualifications or demonstrate current experience as specified in the assessment requirements.

Experience of working with quality assurance processes and complying with regulatory requirements.

Complete and record a minimum of 20 hours relevant CPD per annum.

### Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

### Availability

Flexibility to travel across UK

Driving License

### Desirable

Experience of preparing for and presenting to a target audience

Experience of marking and grading assessments