A City \& Guilds Group Business

## Personal specification for Independent End-point Assessor

## Infrastructure Technician

## Essential industry specific qualifications and experience

Up-to-date, relevant, and broad experience of working in the industry area, showing current knowledge of working practices, legislation and policy within industry.

Relevant industry experience equivalent to or higher than the level of the apprenticeship standard being assessed and/or relevant professional recognition at a level equivalent to or high than the registration level of the apprenticeship standard being assessed.

The possession of practical and up-to-date knowledge of the application of current working practices, infrastructure, tools and technologies appropriate to this occupation and of relevance to the sector/size of business in which they will be carrying out assessments

## Essential qualifications and experience

Occupationally competent with current experience in the Apprenticeship/industry areas they will be assess
Hold the qualifications/experience as specified in the assessment requirements

## Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results Proficient IT skills
Analytical, critical thinking skills
Excellent interpersonal skills
Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff
Organisational skills and the ability to prioritise effectively
Ability to work independently

## Availability

Flexibility to travel across UK
Driving License

## Desirable

Experience of preparing for and presenting to a target audience
Experience of marking and grading assessments
Hold an Assessor qualification or be willing to work towards one
Quality Assurance and Improvement Team, January 2019

