

Personal specification for independent end point assessor

Insurance professional

Essential industry specific qualifications and experience

- Thorough, up to date knowledge and understanding of the Insurance Sector and the roles within.
- Have sufficient and relevant occupational understanding in the Insurance Industry areas.
- Be employed in a role relevant to the Apprenticeship Programme or delivering and assessing at the Apprenticeship Standard level or above.
- Able to demonstrate recent industry competence.

Essential qualifications and experience

- Hold the qualifications/experience as specified in the assessment requirements
- Occupationally competent with current experience in the Insurance Industry.
- Hold the qualifications/experience as specified in the assessment requirements.
- Experience of working with Quality Assurance processes and complying with regulatory requirements.

Essential knowledge and skills

- An understanding of 'Trailblazer' apprenticeships, with specific knowledge about the relevant industry area for the role.
- An understanding of Ofqual requirements and any other regulators including Industry bodies.
- Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results.
- Proficient IT skills.
- Analytical, critical thinking skills.
- Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff.
- Organisational skills and the ability to prioritise effectively.
- Ability to work independently but also lead a team.

Availability

- Flexibility to travel across England
- Driving License

Desirable

- Experience of preparing for and presenting to a target audience