

# Personal specification for Independent End-point Assessor

## Lead Practitioner in Adult Care (Level 4)

### Essential industry specific qualifications and experience

Up-to-date, relevant, and broad experience of working in adult care, including current knowledge of working practices, legislation, and policy within the sector. Examples of areas worked in may include:

Be able to demonstrate experience of being a lead practitioner within the care team, contributing to, promoting and sustaining a values-based culture at an operational level.

Demonstrate examples of coaching and mentoring others in their roles

Example of work may include residential care, nursing home, domiciliary care, day centres, service users' own home, or some clinical health care settings

Have at least three years' work experience in the sector. This means they are capable of carrying out the full requirements within the competence they are assessing; possessing knowledge, understanding and experience relevant to the Apprenticeship Standard being assessed. This should be maintained annually through clearly demonstrable continuing learning and professional development.

Qualified to at least the level of care they are assessing.

Hold a formal assessor qualification at, or equivalent to, RQF level 3

Hold a formal internal quality assurance qualification at, or equivalent to, RQF level 4. (For LIEPA role)

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Relevant and up to date CPD record

### Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

**Availability**

Flexibility to travel across UK

Driving License

**Desirable**

Experience of preparing for and presenting to a target audience

Experience of marking and grading assessments

Quality Assurance and Improvement Team,  
August 2020