

# Personal specification for Independent End-point Assessor

## Metal Fabricator (L3)

### Essential industry specific qualifications and experience

Up-to-date, relevant, and broad experience of working in the occupational area of the apprenticeship standard including practical and current knowledge of working practices which reflect the whole standards content

Have excellent knowledge and understanding of the apprenticeship standard as set out in in the support documents

Have an understanding of the sector and the assessment requirements for the standard

Must have up to date knowledge and understanding of the Engineering sector

### Essential qualifications and experience

Must be qualified to a minimum of Level 3 within the metal fabrication discipline

Must hold an assessor qualification, or be working towards one

Must be able to evidence relevant and up-to-date CPD, which is related directly to the standard and industry, not just general

Occupationally competent with current experience in the apprenticeship's discipline they intend to assess

Must have recent experience working in the metal fabrication sector (within 3 years) and have completed a minimum of 3-days continuing professional development (CPD) relevant to the metal fabrication sector within the last year; they do not necessarily still need to be employed in a metal fabrication company

### Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

### Availability

Flexibility to travel across UK

Driving License

### Desirable

Experience of preparing for and presenting to a target audience

Experience of marking and grading assessments