

Personal specification for Independent End-point Assessor

Unified Communications Technician

Essential industry specific qualifications and experience

Up-to-date, relevant, and broad experience of working in the industry area, showing current knowledge of working practices, legislation and policy within industry.

Relevant industry experience equivalent to or higher than the level of the apprenticeship standard being assessed and/or relevant professional recognition at a level equivalent to or high than the registration level of the apprenticeship standard being assessed.

The possession of practical and up-to-date knowledge of the application of current working practices, infrastructure, tools and technologies appropriate to this occupation and of relevance to the sector/size of business in which they will be carrying out assessments

Essential qualifications and experience

Occupationally competent with current experience in the Apprenticeship/industry areas they will assess
Hold the qualifications/experience as specified in the assessment requirements

Essential knowledge and skills

An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role

Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results

Proficient IT skills

Analytical, critical thinking skills

Excellent interpersonal skills

Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff

Organisational skills and the ability to prioritise effectively

Ability to work independently

Availability

Flexibility to travel across UK

Driving License

Desirable

Experience of preparing for and presenting to a target audience

Experience of marking and grading assessments

Assessor qualification or working towards one