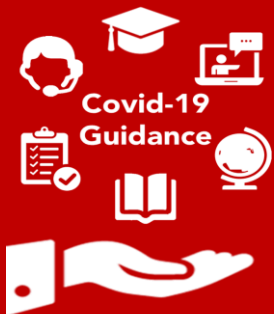


2021 - 2022 Adaptations Engineering

For the period of:
September 2021 – August 2022





Version history

Version	Amendment type	Section/Qualification
1.0 (September 2021)	Document created and published	All
1.1 (December 2021)	Link to new 'Remote Assessment Centre Guide' added	Throughout



Introduction

Over the past two years, since the Covid-19 pandemic began, City & Guilds has worked in consultation with regulators and other awarding organisations/bodies, implementing adaptations to normal assessment delivery procedures to ensure that learners were still able to receive valid and reliable results for assessments attempted in this period.

The government's intention is that assessments for Vocational and Technical Qualifications go ahead for the 2021/22 academic year. It is recognised that learners who will be taking assessments will have had significant disruption to their teaching and learning and they may need continued support in the face of any further disruption. Centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials. However, where this is not possible City & Guilds is permitted, under Ofqual's Vocational and technical qualifications contingency regulatory framework ([VCRE](#)) to devise adaptations that mitigate disruption caused by the pandemic to teaching, learning and assessment for learners.

This document sets out the most up-to-date qualification specific adaptations available and the conditions for their adoption. It provides details of what adaptations can be used to provide centres and learners with flexibility to support the delivery of assessment during these challenging times. It has been designed to complement the **City & Guilds Qualification assessment adaptation guidance** document which can be found on City & Guilds COVID-19 webpages.

What is adaptation?

Adaptations should only apply if a learner(s) is not able to be assessed in the way the assessment design intended. The adaptations are in relation to the conditions and controls for assessments, the delivery of the assessments, or in some instances the assessment methodology. This document specifies the adaptations that are permitted and the qualifications and assessments to which they apply. Where an adaptation is permitted it is indicated by ✓ and where there is no adaptation permitted or needed it is indicated by ✕.

Some adaptations that were in place during the 2020/21 academic year may have changed or been removed this academic year. These include the removal of:

- “test-at-home” interim solution for e-volve remote assessment for the 2020-21 academic year which is no longer available. For more information regarding Remote Invigilation, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation
- use of alternative evidence for an externally assessed e-volve test
- use of alternative evidence for a practical skills assessment.

Centres are not permitted to make any further adaptation to the assessments beyond what is set out in this document.

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
603/1704/8	1271-02	Level 2 Diploma in Advanced Manufacturing Engineering (Foundation Competence)
603/1700/0	1271-03	Level 3 Diploma in Advanced Manufacturing Engineering (Development Competence)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for occupational competency Portfolio of evidence	All	✓

Please see information below and over the pages about the specific permitted adaptation for each assessment method

Alternative forms of evidence than those normally used is allowed to assess outstanding assessment criteria, these may include:

- Witness testimonies
- Professional discussions
- Authenticated learner produced reports
- Outputs of learner's work or work products (with supporting documentation from work activity)
- Records, photographs or video evidence of work activity taking place (these must be enough to show the relevant level of input from the learner).

Use of technology should also be considered:

- Video link/recording – this option may be considered for various elements of the assessment process including communication with learners, witnesses, and employers. Where this option is used the following must apply:
 - The assessor must introduce all members of the call and their role and purpose for the call
 - The assessor must agree with all parties that they agree to being recorded, in line with individual privacy policies
 - The date, time, location and purpose of the recording must be stated
 - The date and time must also be stated at the end of the recording
 - The assessor should have agreed a plan in advance of the call to ensure the outcomes are met
 - When being used as a tool for observation, the assessor must be able to confidently validate and authenticate the evidence being provided to enable an assessment decision



- The video needs to be clear and at a distance that the task is clearly visible, and an assessment decision can be made with confidence
 - The video evidence must be accompanied by an assessment decision that demonstrates that the video evidence has been assessed and feedback given to the learner
 - The video is of the actual work being carried out in real time and not a synopsis of the work done when completed (if being used as an observation).
- Audio link/recording - this option may be considered for various elements of the assessment process including, communication with learners, witnesses, and employers. Where this option is used the following must apply:
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 - The date, time, location and purpose of the recording must be stated
 - The date and time must also be stated at the end of the recording
 - The assessor should have agreed a plan in advance of the call to ensure the outcomes are met.
 - When being used to capture a professional discussion, the assessor must be able to confidently validate and authenticate the evidence being provided to enable an assessment decision
 - **This method is not suitable for observations.**

Minimum Performance Evidence Requirements

Performance evidence should continue to be the main form of assessment in order to demonstrate consistent, competent performance for a unit. Where strategies define a set or minimum number of examples of evidence required, streamlining within the assessment is allowed, provided the full range of performance and scope have been met to confirm competency.

Important note:

It is expected that whichever assessment method is used to produce evidence, awarding bodies and centres/providers must be confident that the evidence produced is *Valid, Authentic, Reliable, Current and Sufficient* to cover the performance criteria and knowledge requirements fully.

The process of assessment must not differ from that outlined within the relevant assessment strategy as a result of the COVID-19 situation in that the assessor and the learner must first agree a plan prior to assessment and gathering of evidence. Assessment must be carried out in a way that ensures the assessor has the confidence to make an informed decision about the learner's competence.

Following this, the assessor must provide feedback on their decision to the learner and finally review the learner's progress towards competence.

Both the internal and external quality assurance arrangements remain as stated in the assessment strategy documentation.

The full guidance document from Enginuity can be found [here](#).

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
603/1705/X	1272-02	Level 2 Diploma in Machining (Foundation Knowledge)
603/1706/1	1272-03	Level 3 Diploma in Machining (Development Knowledge)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	201 / 202 / 204-213 301-311 / 313-315 / 317 / 318	✓ Remote assessment
Assessments for knowledge and understanding alone. Externally marked e-volve test.	203	✓ Remote invigilation only
Research tasks. Centre marked assignment.	312 / 316	✓ Remote assessment

Please see information below and over the page about the specific permitted adaptation for each assessment method

For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to our 'Remote Assessment Centre Guide' document available from the 'Quality Assurance' tab at www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning. The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.



Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

For research tasks:

These can be taken remotely by learners provided the centre has software or processes that maintain the security of the assessment materials, generates evidence that can be retained by the centre and authenticates that the responses are the learner's own.

Please refer to our 'Remote Assessment Centre Guide' document available from the 'Quality Assurance' tab at www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
601/0081/3	1712-70	Level 3 NVQ Extended Diploma in Mechanical Manufacturing Engineering
601/0077/1	1782-20	Level 2 NVQ Diploma in Fabrication and Welding Engineering
601/0078/3	1782-30	Level 3 NVQ Diploma in Fabrication and Welding Engineering
601/0083/7	1782-60	Level 3 NVQ Extended Diploma in Fabrication and Welding Engineering
601/0082/5	1786-70	Level 3 NVQ Extended Diploma in Engineering Technical Support
501/0377/5	1788-10 to 23	Level 2 NVQ Diploma in Engineering Maintenance and installation
501/0458/5	1788-30 to 41	Level 3 NVQ Diploma in Engineering Maintenance
601/0079/5	1788-80	Level 3 NVQ Extended Diploma in Engineering Maintenance
600/1074/5	1789-21	Level 2 NVQ Diploma in Aeronautical Engineering
601/0080/1	1789-34	Level 3 NVQ Extended Diploma in Aeronautical Engineering
600/9470/9	7682-10	Level 1 NVQ Certificate in Performing Engineering Operations
600/9471/0	7682-20	Level 2 NVQ Diploma in Performing Engineering Operations

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for occupational competency Portfolio of evidence	All	✓
Assessments for 7682-10 and 7682-20	All	✓ Alternative evidence

Please see information below and over the page for further details

Alternative forms of evidence than those normally used is allowed to assess outstanding assessment criteria, these may include:

- Witness testimonies
- Professional discussions
- Authenticated learner produced reports
- Outputs of learner's work or work products (with supporting documentation from work activity)
- Records, photographs or video evidence of work activity taking place (these must be enough to show the relevant level of input from the learner).

Use of technology should also be considered:

- Video link/recording – this option may be considered for various elements of the assessment process including communication with learners, witnesses, and employers. Where this option is used the following must apply:
 - The assessor must introduce all members of the call and their role and purpose for the call
 - The assessor must agree with all parties that they agree to being recorded, in line with individual privacy policies
 - The date, time, location and purpose of the recording must be stated
 - The date and time must also be stated at the end of the recording
 - The assessor should have agreed a plan in advance of the call to ensure the outcomes are met
 - When being used as a tool for observation, the assessor must be able to confidently validate and authenticate the evidence being provided to enable an assessment decision
 - The video needs to be clear and at a distance that the task is clearly visible, and an assessment decision can be made with confidence
 - The video evidence must be accompanied by an assessment decision that demonstrates that the video evidence has been assessed and feedback given to the learner
 - The video is of the actual work being carried out in real time and not a synopsis of the work done when completed (if being used as an observation).
- Audio link/recording - this option may be considered for various elements of the assessment process including, communication with learners, witnesses, and employers. Where this option is used the following must apply:



- The assessor must introduce all members of the call and their role and purpose for the call
- The assessor must agree with all parties that they agree to being recorded, in line with individual privacy policies
- The date, time, location and purpose of the recording must be stated
- The date and time must also be stated at the end of the recording
- The assessor should have agreed a plan in advance of the call to ensure the outcomes are met.
- When being used to capture a professional discussion, the assessor must be able to confidently validate and authenticate the evidence being provided to enable an assessment decision
- **This method is not suitable for observations.**

Minimum Performance Evidence Requirements

Performance evidence should continue to be the main form of assessment in order to demonstrate consistent, competent performance for a unit. Where strategies define a set or minimum number of examples of evidence required, streamlining within the assessment is allowed, provided the full range of performance and scope have been met to confirm competency.

Important note:

It is expected that whichever assessment method is used to produce evidence, awarding bodies and centres/providers must be confident that the evidence produced is *Valid, Authentic, Reliable, Current and Sufficient* to cover the performance criteria and knowledge requirements fully.

The process of assessment must not differ from that outlined within the relevant assessment strategy as a result of the COVID-19 situation in that the assessor and the learner must first agree a plan prior to assessment and gathering of evidence. Assessment must be carried out in a way that ensures the assessor has the confidence to make an informed decision about the learner's competence.

Following this, the assessor must provide feedback on their decision to the learner and finally review the learner's progress towards competence.

Both the internal and external quality assurance arrangements remain as stated in the assessment strategy documentation.

The full guidance document from Enginuity can be found [here](#).

For specified practical assessments (7682-10 and 7682-20 only):

Alternative forms of evidence may be utilised from the workplace (for example where candidates are completing this qualification as part of an apprenticeship, this could be from a product/artefact or an observation. Observations could be by assessors in workplace or be evidenced by an expert witness testimony supported by a professional discussion to support its validity and authenticity

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
600/2639/X	2660-30/31/32/33/34/35	Level 3 Diploma in Engineering Construction

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Units that assess knowledge and understanding alone. Externally marked e-volve test.	301	✓ Remote invigilation only
Centre devised assessments (centre set and centre marked).	Remaining assessments	×

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

For centre devised assessments:

These can be reviewed/amended as per the standard centre devised assessment process. Centres can offer a consolidated practical assessment that focuses on the breadth of practical skills in a reduced time that gives confidence to the assessor on making a grade judgement that is comparable to previous cohorts.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
600/0879/9	2850-10 and 2850-80	Level 1 Certificate in Engineering

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Units that assess knowledge and understanding alone. Externally marked e-volve test.	101	✓ Remote invigilation only
Assessment tasks for knowledge (eg centre marked question paper).	102-116	✓ Remote assessment
Assessment tasks for practical skills .		×

Please see information below about the specific permitted adaptation for each assessment method

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to our 'Remote Assessment Centre Guide' document available from the 'Quality Assurance' tab at www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning. The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
600/0880/5	2850-20, 21, 22, 23, 28, 81, 82, 83	Level 2 Certificate in Engineering
600/0881/7	2850-24 to 27, 51 to 54	Level 2 Diploma in Engineering
600/0882/9	2850-30 to 38, 85 to 90	Level 3 Diploma in Engineering

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Units that assess knowledge and understanding alone. Externally marked e-volve test.	Level 2: 201 / 202 Level 3: 301 / 302	✓ Remote invigilation only
Assessment tasks for knowledge (eg centre marked question paper).	Level 2: 203 – 231	✓ Remote assessment
Assessment tasks for practical skills .	Level 3: 303 - 338	×

Please see information below and over the page about the specific permitted adaptation for each assessment method

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

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Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
600/3748/9	3268-10	Level 1 Award in Introductory Manual Metal Arc (MMA) Welding
600/3753/2	3268-11	Level 1 Award in Introductory Oxy-Acetylene Welding
600/3754/4	3268-12	Level 1 Award in Introductory Tungsten Inert Gas (TIG) Welding
600/3749/0	3268-13	Level 1 Award in Introductory Metal Inert Gas (MIG) Welding
601/4170/0	3268-17	Level 1 Certificate in Introductory Welding Skills
601/4168/2	3268-18	Level 1 Certificate in Introductory Welding, Fabrication, and Cutting Skills

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessment tasks for knowledge (eg centre marked question paper).	101 – 104 / 106 / 107	✓
Assessment tasks for practical skills .		×

For centre marked assignments or tasks assessing only knowledge and understanding:

The oral questions can be delivered remotely, for example over the phone or via audio/video conferencing systems.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
500/4746/2	3268-02	Level 2 Award in Welding Skills
600/4884/0	3268-20	Level 2 Certificate in Welding Skills
500/4739/5	3268-03	Level 3 Award in Advanced Welding Skills

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for practical skills. Centre marked assignment with majority practical.	As applicable	✓
Assessments for knowledge and understanding alone. Externally marked e-volve test.	310 - 313	✓ Remote invigilation only

Please see information below about the specific permitted adaptation for each assessment method

For centre marked assignments or tasks assessing only knowledge and understanding:

The oral questions can be delivered remotely, for example over the phone or via audio/video conferencing systems.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
603/6365/4	4505-12	Level 2 Diploma in Engineering Operations (Skills)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for occupational competency Portfolio of evidence	All	✓

Please see information below and over the page about the specific permitted adaptation for each assessment method

Alternative forms of evidence than those normally used is allowed to assess outstanding assessment criteria, these may include:

- Witness testimonies
- Professional discussions
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Use of technology should also be considered:

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- The video is of the actual work being carried out in real time and not a synopsis of the work done when completed (if being used as an observation).
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 - When being used to capture a professional discussion, the assessor must be able to confidently validate and authenticate the evidence being provided to enable an assessment decision
 - **This method is not suitable for observations.**

Minimum Performance Evidence Requirements

Performance evidence should continue to be the main form of assessment in order to demonstrate consistent, competent performance for a unit. Where strategies define a set or minimum number of examples of evidence required, streamlining within the assessment is allowed, provided the full range of performance and scope have been met to confirm competency.

Important note:

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The process of assessment must not differ from that outlined within the relevant assessment strategy as a result of the COVID-19 situation in that the assessor and the learner must first agree a plan prior to assessment and gathering of evidence. Assessment must be carried out in a way that ensures the assessor has the confidence to make an informed decision about the learner's competence.

Following this, the assessor must provide feedback on their decision to the learner and finally review the learner's progress towards competence.

Both the internal and external quality assurance arrangements remain as stated in the assessment strategy documentation.

The full guidance document from Enginuity can be found [here](#).

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
603/6595/X	4510-11	Level 2 Certificate in Engineering Operations (Knowledge)
603/6596/1	4510-12	Level 2 Diploma in Engineering Operations (Knowledge)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	All	✓ Remote assessment
Centre devised assessments	All	✓

For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to our 'Remote Assessment Centre Guide' document available from the 'Quality Assurance' tab at www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning. The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For centre devised assessments:

These can be review/amended as per the standard centre devised assessment process.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
603/6678/3	4515-03	Level 3 Diploma in Advanced Manufacturing Engineering (Development Knowledge)
603/6679/5	4515-04	Level 3 Extended Diploma in Advanced Manufacturing Engineering (Development Knowledge)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Centre devised assessment/task for knowledge only (eg centre marked question paper).	All	✓ Remote assessment
Centre devised assessment tasks for practical .		×

For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
603/2425/9	4715-02	Level 2 Diploma in Maritime Defence (Foundation Knowledge)
603/2426/0	4715-03	Level 3 Diploma in Maritime Defence (Development Knowledge)

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	202 / 204 – 209 / 217 / 218 300 / 301 / 303 – 306	✓ Remote assessment
Assessments for knowledge and understanding alone. Externally marked e-volve test.	201 / 203 / 302	✓ Remote invigilation only
Centre devised assessments (centre set and centre marked).	210 – 216 307 – 336	×

Please see information below and over the page about the specific permitted adaptation for each assessment method

For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning. The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.



Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation

For centre devised assessments:

These can be review/amended as per the standard centre devised assessment process.

Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
601/5120/1	7689-01	Level 1 Award in Parametric Modelling
601/5113/4	7689-02	Level 2 Award in Parametric Modelling
601/5114/6	7689-03	Level 3 Award in Parametric Modelling
601/5115/8	7689-04	Level 2 Award in 2D Computer Aided Design
601/5116/X	7689-05	Level 3 Award in 2D Computer Aided Design
601/5117/1	7689-06	Level 3 Award in 3D Computer Aided Design
601/5118/3	7689-07	Level 2 Certificate in Computer Aided Design
601/5119/5	7689-08	Level 3 Certificate in Computer Aided Design

What adaptations are permitted for assessment methods?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessment tasks for knowledge (eg centre marked question paper).	101 / 201 / 202 / 301 / 302 / 303	✓ Remote assessment
Assessment tasks for practical skills .		✓ Remote assessment

Please see information on the next page about the specific permitted adaptation for each assessment method



For centre marked written-response questions/tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learner's own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to our 'Remote Assessment Centre Guide' document available from the 'Quality Assurance' tab at www.cityandguilds.com/delivering-our-qualifications/centre-development/centre-document-library

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning. The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learner's own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For centre marked assignments or tasks assessing practical skills:

These can be taken remotely by learners provided the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the work produced is the learner's own. Specified time limits must be adhered to for the specific tasks but should not include any additional time required to deliver the assessment remotely.



Appendix A

List of qualifications where adaptation of assessments is permitted

Please see relevant qualification section for specific permitted adaptations

QAN	City & Guilds qualification number	City & Guilds qualification title
603/1704/8	1271-02	City & Guilds Level 2 Diploma in Advanced Manufacturing Engineering (Foundation Competence)
603/1700/0	1271-03	City & Guilds Level 3 Diploma in Advanced Manufacturing Engineering (Development Competence)
603/1705/X	1272-02	City & Guilds Level 2 Diploma in Machining (Foundation Knowledge)
603/1706/1	1272-03	City & Guilds Level 3 Diploma in Machining (Development Knowledge)
601/0081/3	1712-70	City & Guilds Level 3 NVQ Extended Diploma in Mechanical Manufacturing Engineering
601/0077/1	1782-20	City & Guilds Level 2 NVQ Diploma in Fabrication and Welding Engineering
601/0078/3	1782-30	City & Guilds Level 3 NVQ Diploma in Fabrication and Welding Engineering
601/0083/7	1782-60	City & Guilds Level 3 NVQ Extended Diploma in Fabrication and Welding Engineering
601/0082/5	1786-70	City & Guilds Level 3 NVQ Extended Diploma in Engineering Technical Support
501/0377/5	1788-10 to 23	City & Guilds Level 2 NVQ Diploma in Engineering Maintenance and installation
501/0458/5	1788-30 to 41	City & Guilds Level 3 NVQ Diploma in Engineering Maintenance
601/0079/5	1788-80	City & Guilds Level 3 NVQ Extended Diploma in Engineering Maintenance
600/1074/5	1789-21	City & Guilds Level 2 NVQ Diploma in Aeronautical Engineering
601/0080/1	1789-34	City & Guilds Level 3 NVQ Extended Diploma in Aeronautical Engineering
600/2639/X	2660-30 to 35	City & Guilds Level 3 Diploma in Engineering Construction
600/0879/9	2850-10 and 80	City & Guilds Level 1 Certificate in Engineering



600/0880/5	2850-20, 21, 22, 23, 28, 81, 82, 83	City & Guilds Level 2 Certificate in Engineering
600/0881/7	2850-24 to 27, 51 to 54	City & Guilds Level 2 Diploma in Engineering
600/0882/9	2850-30 to 38, 85 to 90	City & Guilds Level 3 Diploma in Engineering
600/2483/5	2850-70	City & Guilds Level 3 Diploma in Engineering - Marine
600/3748/9	3268-10	City & Guilds Level 1 Award in Introductory Manual Metal Arc (MMA) Welding
600/3753/2	3268-11	City & Guilds Level 1 Award in Introductory Oxy-Acetylene Welding
600/3754/4	3268-12	City & Guilds Level 1 Award in Introductory Tungsten Inert Gas (TIG) Welding
600/3749/0	3268-13	City & Guilds Level 1 Award in Introductory Metal Inert Gas (MIG) Welding
601/4170/0	3268-17	City & Guilds Level 1 Certificate in Introductory Welding Skills
601/4168/2	3268-18	City & Guilds Level 1 Certificate in Introductory Welding, Fabrication, and Cutting Skills
500/4746/2	3268-02	City & Guilds Level 2 Award in Welding Skills
600/4884/0	3268-20	City & Guilds Level 2 Certificate in Welding Skills
500/4739/5	3268-03	City & Guilds Level 3 Award in Advanced Welding Skills
603/6365/4	4505-12	City & Guilds Level 2 Diploma in Engineering Operations (Skills)
603/6595/X	4510-11	City & Guilds Level 2 Certificate in Engineering Operations (Knowledge)
603/6596/1	4510-12	City & Guilds Level 2 Diploma in Engineering Operations (Knowledge)
603/6678/3	4515-03	City & Guilds Level 3 Diploma in Advanced Manufacturing Engineering (Development Knowledge)
603/6679/5	4515-04	City & Guilds Level 3 Extended Diploma in Advanced Manufacturing Engineering (Development Knowledge)
601/9036/X	4608-30	City & Guilds Level 3 Diploma in Aviation Maintenance (Development Competence)

603/6244/3	4608-40	City & Guilds Level 4 Diploma in Aerospace and Aviation (Development Competence)
603/2425/9	4715-02	City & Guilds Level 2 Diploma in Maritime Defence (Foundation Knowledge)
603/2426/0	4715-03	City & Guilds Level 3 Diploma in Maritime Defence (Development Knowledge)
600/9470/9	7682-10	City & Guilds Level 1 NVQ Certificate in Performing Engineering Operations
600/9471/0	7682-20	City & Guilds Level 2 NVQ Diploma in Performing Engineering Operations
601/5120/1	7689-01	City & Guilds Level 1 Award in Parametric Modelling
601/5113/4	7689-02	City & Guilds Level 2 Award in Parametric Modelling
601/5114/6	7689-03	City & Guilds Level 3 Award in Parametric Modelling
601/5115/8	7689-04	City & Guilds Level 2 Award in 2D Computer Aided Design
601/5116/X	7689-05	City & Guilds Level 3 Award in 2D Computer Aided Design
601/5117/1	7689-06	City & Guilds Level 3 Award in 3D Computer Aided Design
601/5118/3	7689-07	City & Guilds Level 2 Certificate in Computer Aided Design
601/5119/5	7689-08	City & Guilds Level 3 Certificate in Computer Aided Design



Appendix B

List of qualifications where no adaptations are permitted

QAN	City & Guilds qualification number	City & Guilds qualification title
600/1928/1	2675-02	City & Guilds Level 2 Diploma in Aircraft Maintenance (Civil Aircraft)
600/1972/4	2675-03	City & Guilds Level 3 Diploma in Aircraft Maintenance (Military Aircraft Mechanical)
600/1929/3	2675-03	City & Guilds Level 3 Diploma in Aircraft Maintenance (Civil Aircraft Mechanical)
600/1971/2	2675-03	City & Guilds Level 3 Diploma in Aircraft Maintenance (Military Aircraft Electrical and Avionics)
600/1927/X	2675-04	City & Guilds Level 3 Diploma for On-Aircraft Maintenance - Category A
600/3409/9	2675-23	City & Guilds Level 2 Diploma in Aircraft Engineering
601/7310/5	4605-02	City & Guilds Level 2 Diploma in Aerospace and Aviation Engineering (Foundation Competence) (OQ)
601/9036/X	4608-30	City & Guilds Level 3 Diploma in Aviation Maintenance (Development Competence)
603/6244/3	4608-40	City & Guilds Level 4 Diploma in Aerospace and Aviation (Development Competence)
603/1388/2	4608-50	City & Guilds Level 2 Diploma in Aerospace and Aviation Engineering (Military Foundation Competence)
603/2068/0	4608-60	City & Guilds Level 3 Diploma in Aviation Maintenance (Military Development Competence)
603/1392/4	4708-30	City & Guilds Level 3 Diploma in Aircraft Maintenance (Military)

Further advice and guidance

For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds, who are available Monday to Friday 8am to 6pm excluding UK public holidays.



centresupport@cityandguilds.com



0844 543 0000

Calls to our 0844 numbers cost 7 pence per minute plus your telephone company's access charge.

For specific queries, including those in relation to quality assurance, please contact your allocated quality team via email or on 0300 303 53 52.

Related documents, Ofqual guidance and updates can be found on our website here:

www.cityandguilds.com/covid-19

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