

2021 – 2022 Adaptations

ILM Qualifications

Version 1.0 (September 2021)





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Version history

Version	Amendment type	Section/Qualification
1.0 (September 2021)	Document created and published	All



1. Introduction

Over the past two years, since the Covid-19 pandemic began, City & Guilds has worked in consultation with regulators and other awarding bodies, implementing adaptations to normal assessment delivery procedures to ensure that learners were still able to receive valid and reliable results for assessments attempted in this period.

The government's intention is that assessments for Vocational and Technical Qualification go ahead for the 2021/22 academic year. It is recognised that learners who will be taking assessments will have had significant disruption to their learning and they may need continued support in the face of any further disruption. Centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials. However, where this is not possible City & Guilds is permitted, under Ofqual's Vocational and technical qualifications contingency regulatory framework ([VTQ CRF](#)) to devise adaptations that mitigate disruption caused by the coronavirus (Covid-19) pandemic to teaching, learning and assessment for learners.

What is adaptation?

Adaptations should only apply if a learner(s) is not able to be assessed in the way the assessment design intended. The adaptations are in relation to the conditions and controls for assessments, the delivery of the assessments, or in some instances the assessment methodology. This document specifies the adaptations that are permitted and the qualifications and assessments to which they apply. Where an adaptation is permitted it is indicated by ✓ and where there is no adaptation permitted or needed it is indicated by ✗.

Some adaptations that were in place during the 2020/21 academic year may have changed or been removed this academic year. This includes the removal of the “take-at-home” interim solution for e-volve remote assessment for the 2020-21 academic year which is no longer available. For more information regarding Remote Invigilation, please see the latest guidance on the City & Guilds website for more information <https://www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation>

Centres are not permitted to make any further adaptation to the assessments beyond what is set out in this document.



2. Scope of qualifications including those affected

For ILM qualifications there is only one qualification that falls within this category – this is

QAN	City & Guilds qualification number	City & Guilds qualification title
603/1166/6	8410-01	City & Guilds Level 3 Diploma for Managers

What adaptations are permitted for assessments?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and understanding alone. Externally marked e-volve test.	317-318	✓ Remote invigilation only
Assessments for occupational competency. Portfolio of evidence.	301-316	×

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the City & Guilds website for more information <https://www.cityandguilds.com/delivering-our-qualifications/exams-and-admin/remote-invigilation>

No mitigation required

For some qualifications it will be the case that no mitigation is required as assessments can continue to be delivered and assessed in the usual way according to the acceptable approaches within the assessment strategy/plan.

With the exception of the ILM Diploma for Managers identified above under the Adaptation heading all other ILM Qualifications fall into this category





3. Scope of Learners

Scope of learners

The adaptations within this document are **ONLY** available to learners who meet the following criteria:

- Are undertaking their assessment in the United Kingdom or Republic of Ireland
- Are scheduled to complete their qualification or assessments during the 2021/22 academic year

Please note these adaptations do not apply to international or End-point Assessment products.

4. Further advice and guidance

For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds, who are available Monday to Friday 8am to 6pm excluding UK public holidays.



customer@i-l-m.com



0844 543 0000

Calls to our 0844 numbers cost 7 pence per minute plus your telephone company's access charge.

Related documents, Ofqual guidance and updates can be found on our website here www.cityandguilds.com/covid-19



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Giltspur House 5-6 Giltspur Street London EC1A 9DE

T +44 (0)20 7294 2468

F +44 (0)20 7294 2400

cityandguilds.com

