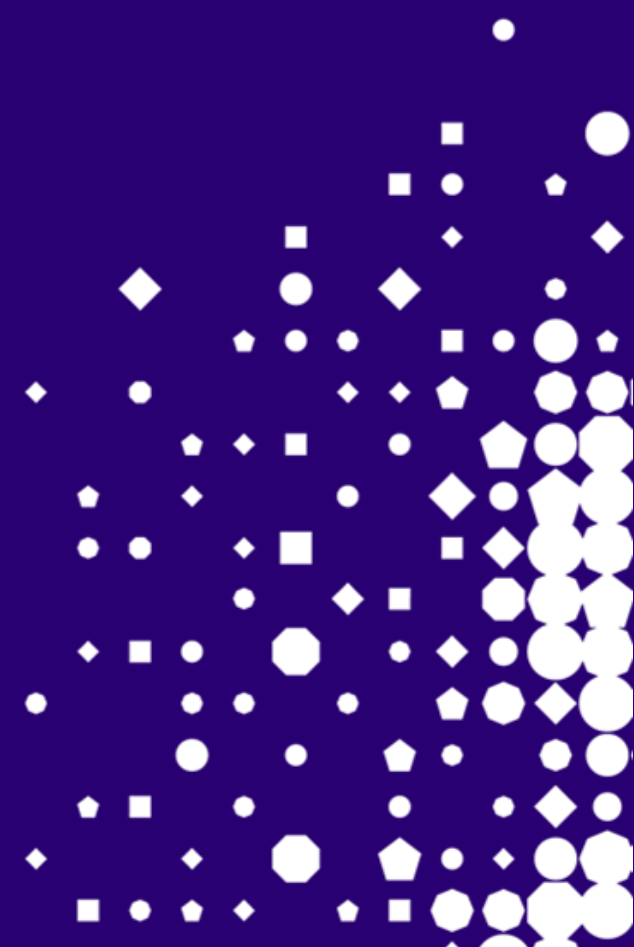
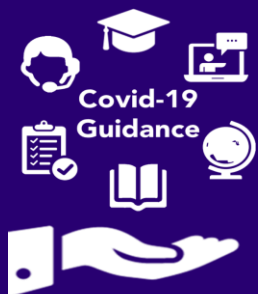


# 2021 - 2022 End-Point Assessment dispensations Leadership and Management

For the period of:  
September 2021 – Summer 2022





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## Introduction

As the Covid-19 pandemic continues, we understand the challenges you and your apprentices are facing, due to social distancing and other local restrictions and containment measures. We are committed to supporting you through these challenging and exceptional circumstances.

We have created updated guidance to help you to understand the range of adaptations, flexibilities and mitigations for all of our apprenticeship standards and through all stages of the apprenticeship journey – on-programme, gateway and the end-point assessment.

We will continually update information and guidance relating to dispensations and flexibilities for assessments due to take place throughout the remainder of 2021 and until summer 2022.

Please find below information regarding specific standards for Leadership and Management.



	OP	Gateway	EPA assessment	EPA Assessment	EPA Assessment	EPA Assessment
<b>Team Leader/ Supervisor version 1. (9308-12)</b>	8410-01 L3 Diploma for Managers (not mandated)	Achieve Level 2 in English and Mathematics	Knowledge Test (E-volve)	Portfolio of evidence	Professional Discussion	Interview
	<a href="#">ILM qualification adaptation guidance</a>	<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>	<a href="#">Remote invigilation guidance</a>	Remote	Remote	Remote
<b>Remote assessment options available?</b>	Please check guidance above	✓	✓	✓	✓	✓

	OP	Gateway	Gateway	EPA Assessment	EPA Assessment
<b>Team Leader/ Supervisor version 2. (9308-22)</b>	8410-01 L3 Diploma for Managers (not mandated)	Achieve Level 2 in English and Mathematics	Completed Portfolio	Presentation with Q&A	Professional Discussion
	<a href="#">ILM qualification adaptation guidance</a>	<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>	Confirm completion in the Gateway form	Remote	Remote
<b>Remote assessment options available?</b>	Please check guidance above	✓	Please refer to Centre guidance	✓	✓



	OP	Gateway	EPA Assessment	EPA Assessment	EPA Assessment	EPA Assessment	EPA Assessment
<b>Operations Departmental Manager Version 1. (9309-12)</b>	8420-01 L5 Diploma for Leaders & Managers (not mandated)	Achieve Level 2 in English and Mathematics	Knowledge Test (E-volve)	Portfolio of evidence	Interview	Project based presentation with Q&A	Professional Discussion
		<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>	<a href="#">Remote invigilation guidance</a>	Remote	Remote	Remote	Remote
<b>Remote assessment options available?</b>	Please check guidance above	✓	✓	Please refer to EPA centre guidance	✓	✓	✓

	OP	Gateway	Gateway	Gateway	EPA Assessment	EPA Assessment
<b>Operations Departmental Manager Version 2. (9309-22)</b>	8420-01 L5 Diploma for Leaders & Managers (not mandated)	Achieve Level 2 in English and Mathematics	Completed Portfolio of Evidence	Project Proposal	Presentation with Q&A	Professional Discussion (underpinned by Portfolio of Evidence)
		<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>	Confirm completion in the Gateway form	Remote	Remote	Remote
<b>Remote assessment options available?</b>	Please check guidance above	✓	Please refer to Centre guidance	✓	✓	✓



	OP	Gateway	Gateway	Gateway	EPA Assessment	EPA Assessment	EPA Assessment
<b>Chartered Manager Degree Apprenticeship (9310-11)</b>	Mandatory qualification: Degree in Management Non-mandatory options: 8605/8607/8316 Award/Certificate/Diploma L4/L5/L6 Leadership and Management (often used as dual accreditation)	Achieve Level 2 in English and Mathematics	Successful completion of a Degree in management	Completed Portfolio and Project	Portfolio	Work-based Project	Panel Interview (Presentation and Q&A)
		<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>		Confirm completion in the Gateway form (but not submitted at Gateway)	Remote	Face to Face (current dispensation for remote)	Face to Face (current dispensation for remote)
<b>Remote assessment options available?</b>	Please refer to university guidance	✓	Please refer to EPA centre guidance	Please refer to EPA centre guidance	✓	✓	✓



	OP	Gateway	Gateway	Gateway	EPA Assessment	EPA Assessment
<b>Senior Leader Master's Degree Apprenticeship (9311-11)</b>	Mandatory qualification: Masters degree in Management	Achieve Level 2 in English and Mathematics	Successful completion of a Masters level management degree	Completed Portfolio and Project	Project Showcase	Professional Discussion
	Non- mandatory: 8617-21/31 L7 Certificate/Diploma in Leadership and Management (often used as dual accreditation)	<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>		Confirm completion in the Gateway form (but not submitted at Gateway)	Face to Face (current dispensation for remote)	Face to Face (current dispensation for remote)
<b>Remote assessment options available?</b>	Please refer to university guidance	✓	Please refer to EPA centre guidance	Please refer to EPA centre guidance	✓	✓



	OP	Gateway	Gateway	Gateway	EPA Assessment	EPA Assessment
<b>Senior Leader Apprenticeship (9311-22)</b>	Non- mandatory: 8431-31/33/63 L7 Diploma for Senior Leaders (from September 2021)	Achieve Level 2 in English and Mathematics	Completed strategic business proposal (500 word summary)	Completed Portfolio	Strategic Business Proposal	Professional Discussion
	or 8617-21/31 L7 Certificate/Diploma in Leadership and Management (often used as dual accreditation)	<a href="#">Functional Skills adaptation guidance</a> <a href="#">FS exemptions and equivalencies</a>			Remote	Remote
<b>Remote assessment options available?</b>	Please refer to university guidance	✓	Please refer to EPA centre guidance	Please refer to EPA centre guidance	✓	✓

Links to IfATE guidance:

[Team leader / supervisor / Institute for Apprenticeships and Technical Education](#)

<https://www.instituteofapprenticeships.org/apprenticeship-standards/team-leader-or-supervisor-v1-2>

<https://www.instituteofapprenticeships.org/apprenticeship-standards/operations-or-departmental-manager-v1-2>

[Operations and departmental manager / Institute for Apprenticeships and Technical Education](#)

[https://www.instituteofapprenticeships.org/apprenticeship-standards/chartered-manager-\(degree\)-v1-0](https://www.instituteofapprenticeships.org/apprenticeship-standards/chartered-manager-(degree)-v1-0)

[https://www.instituteofapprenticeships.org/apprenticeship-standards/senior-leader-\(degree\)-v1-0](https://www.instituteofapprenticeships.org/apprenticeship-standards/senior-leader-(degree)-v1-0)

[Senior leader / Institute for Apprenticeships and Technical Education](#)







For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds, who are available Monday to Friday 8am to 6pm excluding UK public holidays.



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