

2020 - 2021 Assessment guidance Scottish regulated qualifications Scottish Credit Rated qualifications

For the period of:
September 2020– Summer 2021





Version history

Version	Amendment type	Section/Qualification
1.0 (November 2020)	Document created and published	All
1.1 (December 2020)	Updated with two new Scottish Licensing qualifications added	Appendix C
1.2 (January 2021)	Change in contact details for adaptations or mitigations queries	Further advice and information
1.2 (January 2021)	Updated extended dates for the mitigations for the SVQs in Hair, Beauty and Barbering	Appendix A
1.3 (May 2021)	Updated section 5 explanation about TAGs	Section 5
	Updated range of flexibilities available for SCQF programmes	Appendix B
	Added list of SCQF programmes eligible for TAGs	Appendix E



1. Introduction

The Covid-19 pandemic caused significant disruption to the summer 2020 assessment series.

For the 2020/21 academic year, we recognise that the ongoing nature of this pandemic will likely cause further disruptions for learners and centres and that the observation of government guidance will prove additional challenges for the administration of assessments.

For the academic year 2020/21, centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials.

Where this is not possible City & Guilds has devised adaptation guidance. This will provide details of what adaptations can be used when delivering assessments in the way the assessment design intended is not possible due to restrictions impacting standard delivery introduced by the COVID-19 pandemic.

This guidance document sets out the flexibilities and adaptations permitted for all qualifications regulated by SQA and for our SCQF qualifications and has been designed to complement the [City & Guilds Qualification assessment adaptation guidance](#) document which can be found on City & Guilds COVID-19 webpages.

What are adaptations?

Adaptations should only apply if a learner(s) is not able to be assessed in the way the assessment design intended. The adaptations are in relation to the conditions and controls for assessments, the delivery of the assessments, or in some instances the assessment methodology. This document specifies the adaptations that are permitted and the qualifications to which they apply.

Centres are not permitted to make any further adaptation to the assessments beyond what is set out in this document or/and in the reference guides sighted by this document i.e. sector guides.

Scope of learners

The adaptations within this document are **only** available to learners who meet the following criteria:

- Are undertaking their assessment in the UK
- Are scheduled to complete their qualification or assessments during the 2020/21 academic year.



2. Adaptations

Where possible centres should return to delivering assessments in line with normal assessment conditions ensuring this is done in a safe and Covid-19 secure way. However, where this is not possible, centres can use the permitted adaptations.

For some qualifications it will be the case that no adaptation is required as assessments can continue to be delivered and assessed in the usual way according to the acceptable approaches within the assessment strategy/plan.

Please refer to Appendices C and D for the lists of qualifications where no adaptation is required.

For other qualifications we have developed adaptations to be used when delivering assessments according to the acceptable approaches within the assessment strategy/plan is not possible due to restrictions. Our **City & Guilds Qualification assessment adaptation guidance** sets out the generic guidance for adaptations available for our qualifications.

Please refer to Appendices A and B for the lists of qualifications where adaptations are permitted.

3. Applying for Adaptation

Please note that centres **must** notify City & Guilds when they intend to apply an adaptation to assessments. Details on this process can be found within the **City & Guilds Qualification assessment adaptation guidance**.

The **Centre Intention form** can be found [here](#) . Centres must use this to inform City & Guilds they are having to adapt assessments.

3.1 Differences between the application of adaptations for qualifications regulated by SQA and SCQF qualifications

For some qualifications regulated by SQA, the use of Q&A or Expert Witness Testimony, for example, to support learners with the completion of unfinished assessments is permitted. Centres may also administer remote assessments and remote invigilation of e-volve tests.

SQA, the regulator, consider these adaptations as flexibilities in relation to the conditions and controls for assessments and the delivery of the assessments, rather than an adaptation to the agreed assessment methodology. Therefore, where such flexibilities are permitted for qualifications regulated by SQA the approach used for these qualifications in this guide is 'no adaptations required'.

The classification used for our SCQF qualifications is aligned with the classification used for our equivalent Ofqual regulated qualifications, as they share the same assessment strategy/plan thus a consistent approach to assessment delivery is required. For these qualifications any permitted adaptations are classed as 'adapt'.

4. External Quality Assurance

At present, all External Quality Assurance activity will be conducted remotely.



5. Teacher Assessed Grades (TAGs)

In March 2021, Ofqual consulted on and published the VTQ Contingency Regulatory Framework (VCRF) Ofqual set out a number of categories of qualifications eligible for alternative assessment for the period 1 August 2020 and 31 August 2021.

To take account of the complex landscape, vocational qualifications have been placed into different categories according to their purpose.

- Category A – qualifications with occupational skills or proficiency assessments (some City & Guilds qualifications in this category are delivered in Scotland)
- Category B1 – qualifications most similar to GCSEs, AS and A levels (none of City & Guilds qualifications in this category are delivered in Scotland)
- Category B2 – qualifications not similar to GCSEs, AS and A levels and mainly delivered as on-demand short courses. (some City & Guilds qualifications in this category are delivered in Scotland, including SCQF programmes, as they share the same assessment strategy/plan to our UK vocational qualifications thus a consistent approach to assessment delivery is required)

[Ofqual's qualification explainer tool](#) shows how qualifications have been categorised.

City & Guilds has also published its [own list](#) where you can see which UK vocational qualifications are eligible for TAGs.

As some of our SCQF programmes share the same content, purpose and assessment with our UK vocational qualifications they will also be eligible for TAG (using the same parameters as those used for the UK vocational qualifications).

You can find which SCQF programmes are eligible for TAG in Appendix E.

Where TAG is an option, it should be used as a last resort. We have [published guidance](#) to support this on our Covid pages, please read this guidance carefully and contact us if you have any questions.



Appendices

Appendix A

List of regulated qualifications where adaptation of assessments is permitted

Sector	Group Award	City & Guilds Qualification number	City & Guilds Qualification Title	Approach	Adaptations permitted
Beauty and Complementary Therapy	GL74 22	6011-01	SVQ 2 Beauty Therapy at SCQF level 5	Adapt	Applicable to all Beauty and Complementary qualifications: Adaptations as signed off by Habia and approved by SQA valid until 30.06.2021
Beauty and Complementary Therapy	GL75 23	6011-02	SVQ 3 Beauty Therapy at SCQF level 6	Adapt	
Beauty and Complementary Therapy	GL76 22	6011-03	SVQ 2 Nail Services at SCQF level 5	Adapt	
Beauty and Complementary Therapy	GL77 23	6011-04	SVQ 3 Nail Services at SCQF level 6	Adapt	
Hairdressing	GK7H 21	6009-01	SVQ 1 Hairdressing and Barbering at SCQF level 4	Adapt	Applicable to all Hairdressing qualifications: Adaptations as signed off by Habia and approved by SQA valid until 30.06.2021
Hairdressing	GK7J 22	6009-02	SVQ 2 Hairdressing at SCQF level 5	Adapt	
Hairdressing	GK7K 23	6009-03	SVQ 3 Hairdressing at SCQF level 6	Adapt	
Hairdressing	GK7L 22	6009-04	SVQ 2 Barbering at SCQF level 5	Adapt	
Hairdressing	GK7M 23	6009-05	SVQ 3 Barbering at SCQF level 6	Adapt	

Notes:

The adaptations for Hair and Beauty SVQs have been extended until 30 June 2021. These adaptations can be found in the [Habia statement](#) available in our Scotland covid-19 pages. As we continue to review we will provide you with updates.



Appendix B

List of credit rated qualifications where adaptation of assessments is permitted

Please consult the relevant sector guide in our [2020-21 adaptations page](#) for information about the specific permitted adaptation for each assessment method for the qualifications listed in this table. Please search by looking up the equivalent Ofqual linked QAN and qualification title.

Sector	Qualification Number	SCQF Qualification Title	Ofqual linked QAN	Ofqual linked qualification Title	Adaptations permitted
Hairdressing	6909-07	Diploma in Management and Practice and Advanced Techniques in the Hair and Beauty Sector at SCQF Level 7	600/2461/6	City & Guilds Level 4 Diploma in Management Practice and Advanced Techniques in the Hair and Beauty Sector	remote assessment
Beauty and Comp. Therapy	6909-05	Award in Contact Dermatitis Prevention at SCQF Level 5	500/5107/6	City & Guilds Level 2 Award in Contact Dermatitis Prevention	remote assessment and remote invigilation
Construction	6619-01	Award in Construction Skills at SCQF Level 3	601/0405/3	City & Guilds Entry Level Award in Construction Skills (Entry 3)	remote assessment and alternative evidence
Construction	6619-02	Certificate in Construction Skills at SCQF Level 3	601/0283/4	City & Guilds Entry Level Certificate In Construction Skills (Entry 3)	
Construction	6619-03	Extended Certificate in Construction Skills at SCQF Level 3	601/0512/4	City & Guilds Entry Level Extended Certificate In Construction Skills (Entry 3)	
Construction	6619-04	Award in Construction Skills at SCQF Level 4	601/0324/3	City & Guilds Level 1 Award In Construction Skills	
Construction	6619-05	Certificate in Construction Skills at SCQF Level 4	601/0330/9	City & Guilds Level 1 Certificate In Construction Skills	
Construction	6619-06	Extended Certificate in Construction Skills at SCQF Level 4	601/0513/6	City & Guilds Level 1 Extended Certificate In Construction Skills	
Construction	6619-07	Diploma in Construction Skills at SCQF Level 4	601/0329/2	City & Guilds Level 1 Diploma In Construction Skills	
Construction	6619-08	Construction Skills (trade specific pathway) at SCQF Level 4	multiples	6219-08	
Construction	6805-13	Diploma in Bricklaying at SCQF Level 4	600/7913/7	City & Guilds Level 2 Diploma In Bricklaying	remote assessment or alternative evidence for practical assessments remote invigilation or alternative evidence for knowledge assessments
Construction	6805-23	Diploma in Bricklaying at SCQF Level 5	600/8083/8	City & Guilds Level 3 Diploma In Bricklaying	
Construction	6805-33	Diploma in Bricklaying at SCQF Level 6	600/9509/X	City & Guilds Level 2 Extended Diploma In Bricklaying	
Construction	6805-50	Extended Diploma in Bricklaying at SCQF Level 5	600/8048/6	City & Guilds Level 2 Diploma In Bench Joinery	



Construction	6806-13	Diploma in Carpentry and Joinery at SCQF Level 4	600/8046/2	City & Guilds Level 1 Diploma in Carpentry and Joinery	
Construction	6806-23	Diploma in Site Carpentry at SCQF Level 5	600/8047/4	City & Guilds Level 2 Diploma in Site Carpentry	
Construction	6806-26	Diploma in Bench Joinery at SCQF Level 5	600/7995/2	City & Guilds Level 3 Diploma In Site Carpentry	
Construction	6806-33	Diploma in Site Carpentry at SCQF Level 6	600/8050/4	City & Guilds Level 3 Diploma In Bench Joinery	
Construction	6806-36	Diploma in Bench Joinery at SCQF Level 6	600/9067/4	City & Guilds Level 2 Extended Diploma In Site Carpentry	
Construction	6806-50	Extended Diploma in Site Carpentry at SCQF Level 5	600/9068/6	City & Guilds Level 2 Extended Diploma In Bench Joinery	
Construction	6806-51	Extended Diploma in Bench Joinery at SCQF Level 5	600/8778/X	City & Guilds Level 1 Diploma In Painting and Decorating	
Construction	6807-13	Diploma in Painting and Decorating at SCQF Level 4	600/8584/8	City & Guilds Level 2 Diploma In Painting and Decorating	
Construction	6807-23	Diploma in Painting and Decorating at SCQF Level 5	600/8592/7	City & Guilds Level 3 Diploma In Painting and Decorating	
Construction	6807-33	Diploma in Painting and Decorating at SCQF Level 6	600/9224/5	City & Guilds Level 2 Extended Diploma in Painting and Decorating	
Construction	6807-50	Extended Diploma In Painting and Decorating at SCQF Level 5	601/1001/6	City & Guilds Level 3 Diploma In Plastering	
Construction	6808-13	Diploma in Plastering at SCQF Level 4	600/7937/X	City & Guilds Level 1 Diploma in Plastering	
Construction	6808-33	Diploma in Plastering at SCQF Level 6	600/8051/6	City & Guilds Level 2 Diploma In Plastering	
Construction	6808-50	Extended Diploma in Plastering at SCQF Level 5	600/9233/6	City & Guilds Level 2 Extended Diploma In Plastering	
Hospitality	7093-14	Diploma in Introduction to Professional Cookery at SCQF Level 4	601/0602/5	City & Guilds Level 1 Diploma In Introduction to Professional Cookery	-alternative evidence for some practical assessments, -remote assessment & oral questioning permitted for centre marked test
Hospitality	7093-15	Diploma in Professional Cookery at SCQF Level 5	601/0717/0	City & Guilds Level 2 Diploma In Professional Cookery	
Hospitality	4779-01	Introduction to the Hospitality Industry at SCQF Level 3	500/6513/0	City & Guilds Entry Level Award in Introduction to the Hospitality Industry (Entry 3)	
Hospitality	7093-04	Certificate in Introduction to Professional Food and Beverage Service at SCQF Level 4	601/0859/9	City & Guilds Level 1 Certificate In Introduction to Professional Food and Beverage Service	-alternative evidence for some practical assessments, -remote assessment and oral questioning for centre marked assessment -remote invigilation



Transport Maintenance	4390-13	Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 7	501/0019/1	City & Guilds Level 3 Diploma in Light Vehicle Maintenance and Repair Principles	remote assessment remote invigilation alternative evidence for some eVolve tests
Transport Maintenance	3902-71	SCQF Level 3 Award/Certificate/Diploma in Introduction to Vehicle Systems Maintenance	500/8514/1	City & Guilds Entry Level Diploma in Vehicle Systems Maintenance (Entry 3)	remote assessment and remote invigilation
Transport Maintenance	3902-72	SCQF Level 3 Certificate/Diploma in Introduction to Vehicle Body & Paint Maintenance	501/0831/1	City & Guilds Entry Level Diploma in Body & Paint Maintenance (Entry 3)	remote assessment and remote invigilation
Transport Maintenance	3902-74	SCQF Level 4 Award/Certificate/Diploma in Introduction to Vehicle Systems Maintenance	500/8862/2	City & Guilds Level 1 Diploma in Vehicle Systems Maintenance	remote assessment and remote invigilation
Utilities	2339-44	City & Guilds Diploma in Electrical Power Engineering - Wind Turbine Maintenance (Technical Knowledge) at SCQF Level 6	600/2700/9	City & Guilds Level 3 Diploma In Electrical Power Engineering - Wind Turbine Maintenance (Technical Knowledge)	remote assessment
Utilities	2343-17	Certificate in Electrical Power Engineering - Distribution and Transmission (Technical Knowledge) at SCQF Level 5	500/9992/9	City & Guilds Level 2 Certificate in Electrical Power Engineering - Distribution and Transmission Technical Knowledge	remote assessment

Appendix C

List of regulated qualifications where no adaptation is required but flexibilities are permitted.

Sector	Group Award	City & Guilds Qualification number	City & Guilds Qualification Title	Approach	Flexibilities permitted
Business Administration	GL9F 45	4436-20	SVQ in Business and Administration at SCQF level 5	No Adaptations required	Applicable to all Business Administration qualifications: Can administer remote assessments/ assignments securely online
Business Administration	GL9F 45	4436-95	SVQ in Business and Administration at SCQF level 5	No Adaptations required	
Business Administration	GL9G 46	4436-30	SVQ in Business and Administration at SCQF level 6	No Adaptations required	
Business Administration	GL9G 46	4436-96	SVQ in Business and Administration at SCQF level 6	No Adaptations required	
Customer Services	GL7R 45	4427-20	SVQ in Customer Service at SCQF level 5	No Adaptations required	
Customer Services	GL7T 46	4427-30	SVQ in Customer Service at SCQF level 6	No Adaptations required	
Customer Services	GL7V 48	4427-40	SVQ in Customer Service at SCQF level 8	No Adaptations required	
Travel Services	GL1Y 22	4931-51	SVQ 2 Travel Services (Leisure and Business Travel Services) at SCQF level 5	No Adaptations required	
Travel Services	GL20 23	4931-61	SVQ 3 Travel Services (Leisure and Business Travel Services) at SCQF level 6	No Adaptations required	
Management	GN1E 47	8385-03	SVQ in Management at SCQF level 7	No Adaptations required	
Management	GN1F 49	8386-04	SVQ in Management at SCQF level 9	No Adaptations required	
Management	GN1F 49	8386-94	SVQ in Management at SCQF level 9	No Adaptations required	
Management	GN1G 51	8387-05	SVQ in Management at SCQF level 11	No Adaptations required	
Management	GN1G 51	8387-95	SVQ in Management at SCQF level 11	No Adaptations required	
Hospitality and Catering	GN89 45	7090-22	SVQ in Food and Beverage Service at SCQF level 5	No Adaptations required	
Hospitality and Catering	GN8A 44	7090-10	SVQ in Hospitality Services at SCQF level 4	No Adaptations required	
Hospitality and Catering	GN8C 45	7090-21	SVQ in Professional Cookery at SCQF level 5	No Adaptations required	

Hospitality and Catering	R652 04	7094-11	Scottish Certificate for Personal Licence Holders at SCQF Level 6	No Adaptations required	Remote invigilation of on-screen exams;
Hospitality and Catering	R653 04	7094-21	Scottish Certificate for Personal Licence Holders (Refresher) at SCQF Level 6	No Adaptations required	Remote invigilation of on-screen exams;
Construction	GM99 46	8172-01	SVQ in Carpentry and Joinery (Construction): Site Carpentry at SCQF level 6	No Adaptations required	Applicable to all Construction qualifications: -Remote assessment: Video recording/live as per SQAs guidance on SVQs. -Simulations allowed for Skills tests, following CiTB consolidated assessment: Click here to view
Construction	GN1N 46	8175-01	SVQ in Painting and Decorating (Construction) at SCQF level 6	No Adaptations required	
Construction	GN1P 46	8174-01	SVQ in Plastering (Construction) at SCQF level 6	No Adaptations required	
Construction	GN1X 46	8173-01	SVQ in Bricklaying (Construction) at SCQF level 6	No Adaptations required	
Food Manufacturing	GG7Y 22	4768-24	SVQ 2 Food and Drink Operations (Fish and Shellfish Processing Skills) at SCQF level 5	No Adaptations required	Remote assessment: Video recording/live as per SQAs guidance on SVQs.
Utilities	R227 04	2343-11	Certificate in Electrical Power Engineering - Substation Plant at SCQF Level 5	No Adaptations required	
Utilities	R227 04	2343-51	Certificate in Electrical Power Engineering - Substation Plant at SCQF Level 5	No Adaptations required	
Utilities	R228 04	2343-12	Certificate in Electrical Power Engineering - Underground Cables at SCQF Level 5	No Adaptations required	
Utilities	R228 04	2343-52	Certificate in Electrical Power Engineering - Underground Cables at SCQF Level 5	No Adaptations required	
Utilities	R229 04	2343-13	Certificate in Electrical Power Engineering - Overhead Lines at SCQF Level 5	No Adaptations required	
Utilities	R229 04	2343-43	Certificate in Electrical Power Engineering - Overhead Lines at SCQF Level 5	No Adaptations required	
Utilities	R200 04	2343-17	Certificate in Electrical Power Engineering - Distribution and Transmission (Technical Knowledge) at SCQF Level 5	No Adaptations required	Remote assessment: Q&A in place of short-answer test
Utilities	R201 04	2343-45	Diploma in Electrical Power Engineering - Distribution and Transmission (Technical Knowledge) at SCQF Level 6	No Adaptations required	Remote assessment: Q&A in place of short-answer test
Utilities	R096 04	2339-44	Diploma in Electrical Power Engineering - Wind Turbine Operations & Maintenance at SCQF Level 6	No Adaptations required	
Core Skills	multiple	3658-01	Workplace Core Skills (2008)	No Adaptations required	

Core Skills	multiple	3658-90	Workplace Core Skills (2008)	No Adaptations required	Applicable to all Transport Maintenance qualifications: -Remote invigilation of on-screen exams; -Remote assessment of internally marked assessments; -Video recording/live as per SQAs guidance on SVQs for assessor observations, where appropriate.
Transport Maintenance	GL83 45	4310-42	SVQ in Light Vehicle Maintenance and Repair at SCQF level 5	No Adaptations required	
Transport Maintenance	GL83 45	5310-15	SVQ in Light Vehicle Maintenance and Repair at SCQF level 5	No Adaptations required	
Transport Maintenance	GL84 47	4310-43	SVQ in Light Vehicle Maintenance and Repair at SCQF level 7	No Adaptations required	
Transport Maintenance	GL84 47	5310-17	SVQ in Light Vehicle Maintenance and Repair at SCQF level 7	No Adaptations required	
Transport Maintenance	GL85 45	4310-52	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 5	No Adaptations required	
Transport Maintenance	GL85 45	5310-25	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 5	No Adaptations required	
Transport Maintenance	GL86 47	4310-53	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 7	No Adaptations required	
Transport Maintenance	GL86 47	5310-27	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 7	No Adaptations required	
Transport Maintenance	GN9X 46	4311-53	SVQ in Vehicle Paintwork Repair at SCQF level 6	No Adaptations required	
Transport Maintenance	GN9Y 46	4311-43	SVQ in Vehicle Body Repair & Alignment at SCQF level 6	No Adaptations required	
Transport Maintenance	GN9Y 46	5311-16	SVQ in Vehicle Body Repair & Alignment at SCQF level 6	No Adaptations required	
Transport Maintenance	R492 04	4390-42/ 5380-15	Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 5	No Adaptations required	
Transport Maintenance	R493 04	4390-43/ 5380-17	Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 7	No Adaptations required	
Transport Maintenance	R494 04	4390-52/ 5380-25	Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 5	No Adaptations required	
Transport Maintenance	R495 04	4390-53/ 5380-27	Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 7	No Adaptations required	
Transport Maintenance	R557 04	4391-42/ 5381-15	Diploma in Vehicle Body Repair at SCQF Level 5	No Adaptations required	
Transport Maintenance	R558 04	4391-43/ 5381-16	Diploma in Vehicle Body Repair & Alignment Principles at SCQF Level 6	No Adaptations required	



Transport Maintenance	R559 04	4391-52	Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 5	No Adaptations required	
Transport Maintenance	R560 04	4391-53	Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 6	No Adaptations required	

Notes

Please see **Appendix F** for guidance on specific flexibilities permitted for the Transport qualifications.



Appendix D

List of credit rated qualifications where no adaptation of assessments is required or permitted

Sector	Qualification Number	SCQF Qualification Title	Ofqual linked QAN	Ofqual linked Qualification Title
Hospitality	7093-05	Award in Barista Skills at SCQF Level 5	500/7960/8	City & Guilds Level 2 Award in Barista Skills
Hairdressing	6909-04	Introduction to the Hair and Beauty Sector at SCQF Level 4	500/6346/7	City & Guilds Level 1 Diploma in an Introduction to the Hair and Beauty Sector
Utilities	2343-53	Certificate in Electrical Power Engineering - Overhead Lines at SCQF Level 5	600/1673/5	City & Guilds Level 2 Diploma In Electrical Power Engineering - Overhead Lines
Leadership	8770-10	SCQF Level 5 Award for Young Leaders	601/7709/3	City & Guilds Level 2 Award for Young Leaders
Leadership	8770-20	SCQF Level 5 Extended Award for Young Leaders	601/7710/X	City & Guilds Level 2 Extended Award for Young Leaders
Leadership	8810-22	SCQF Level 9 Certificate in Leadership	600/2260/7	City & Guilds Level 5 Certificate in Leadership
Leadership	8810-22	SCQF Level 9 Certificate in Leadership	600/2260/7	City & Guilds Level 5 Certificate in Leadership
Leadership	8814-11	SCQF Level 5 Award in Leadership and Team Skills	600/5928/X	City & Guilds Level 2 Award in Leadership and Team Skills
Leadership	8814-14	SCQF Level 5 Award in Leadership and Team Skills	600/5928/X	City & Guilds Level 2 Award in Leadership and Team Skills
Leadership	8814-21	SCQF Level 5 Certificate in Leadership and Team Skills	600/5962/X	City & Guilds Level 2 Certificate in Leadership and Team Skills
Leadership	8814-22	SCQF Level 5 Certificate in Leadership and Team Skills	600/5962/X	City & Guilds Level 2 Certificate in Leadership and Team Skills
Leadership	8814-24	SCQF Level 5 Certificate in Leadership and Team Skills	600/5962/X	City & Guilds Level 2 Certificate in Leadership and Team Skills
Leadership	8815-14	SCQF Level 6 Award in Leadership and Management	600/5934/5	City & Guilds Level 3 Award in Leadership and Management
Leadership	8815-22	SCQF Level 6 Certificate in Leadership and Management	600/5961/8	City & Guilds Level 3 Certificate in Leadership and Management
Leadership	8815-24	SCQF Level 6 Certificate in Leadership and Management	600/5961/8	City & Guilds Level 3 Certificate in Leadership and Management
Leadership	8816-21	SCQF Level 7 Certificate in Leadership and Management	600/5961/8	City & Guilds Level 3 Certificate in Leadership and Management
Leadership	8822-24	SCQF Level 5 Certificate in Team Leading	601/3781/2	City & Guilds Level 2 Certificate in Team Leading
Coaching and Mentoring	8824-11	Award in Effective Coaching at SCQF Level 6	603/3732/1	City & Guilds Level 3 Award in Effective Coaching
Coaching and Mentoring	8824-14	Award in Effective Coaching at SCQF Level 6	603/3732/1	City & Guilds Level 3 Award in Effective Coaching
Coaching and Mentoring	8825-31	Diploma in Effective Coaching and Mentoring at SCQF Level 8	603/3759/X	City & Guilds Level 5 Diploma in Effective Coaching and Mentoring
Coaching and Mentoring	8826-11	Award in Effective Mentoring Skills at SCQF Level 5	603/3692/4	City & Guilds Level 2 Award in Effective Mentoring Skills
Education and Training	4435-71	Master Professional Practitioner Award - Masters in Education at SCQF Level 11	n/a	n/a

Appendix E

List of credit rated qualifications where Teacher Assessed Grades (TAGs) is an option

Sector	Qualification Number	SCQF Qualification Title	Ofqual linked QAN	Ofqual linked qualification Title	TAG eligibility
Hospitality	4779-01	Introduction to the Hospitality Industry at SCQF Level 3	500/6513/0	City & Guilds Entry Level Award in Introduction to the Hospitality Industry (Entry 3)	TAG only in exceptional cases, where all other options to complete assessments are not possible (including using permitted adaptations or delaying assessments)
Transport Maintenance	3902-71	SCQF Level 3 Award/Certificate/Diploma in Introduction to Vehicle Systems Maintenance	500/8514/1	City & Guilds Entry Level Diploma in Vehicle Systems Maintenance (Entry 3)	
Transport Maintenance	3902-72	SCQF Level 3 Certificate/Diploma in Introduction to Vehicle Body & Paint Maintenance	501/0831/1	City & Guilds Entry Level Diploma in Body & Paint Maintenance (Entry 3)	
Transport Maintenance	3902-74	SCQF Level 4 Award/Certificate/Diploma in Introduction to Vehicle Systems Maintenance	500/8862/2	City & Guilds Level 1 Diploma in Vehicle Systems Maintenance	
Construction	6619-01	Award in Construction Skills at SCQF Level 3	601/0405/3	City & Guilds Entry Level Award in Construction Skills (Entry 3)	
Construction	6619-02	Certificate in Construction Skills at SCQF Level 3	601/0283/4	City & Guilds Entry Level Certificate In Construction Skills (Entry 3)	
Construction	6619-03	Extended Certificate in Construction Skills at SCQF Level 3	601/0512/4	City & Guilds Entry Level Extended Certificate In Construction Skills (Entry 3)	
Construction	6619-04	Award in Construction Skills at SCQF Level 4	601/0324/3	City & Guilds Level 1 Award In Construction Skills	
Construction	6619-05	Certificate in Construction Skills at SCQF Level 4	601/0330/9	City & Guilds Level 1 Certificate In Construction Skills	
Construction	6619-06	Extended Certificate in Construction Skills at SCQF Level 4	601/0513/6	City & Guilds Level 1 Extended Certificate In Construction Skills	
Construction	6619-07	Diploma in Construction Skills at SCQF Level 4	601/0329/2	City & Guilds Level 1 Diploma In Construction Skills	
Construction	6619-08	Construction Skills (trade specific pathway) at SCQF Level 4	multiples		



Appendix F – Assessment flexibilities permitted for qualifications regulated by SQA

Flexibilities allowed for the Transport qualifications

Group Award	City & Guilds Qualification number	City & Guilds Qualification Title
GL83 45	4310-42	SVQ in Light Vehicle Maintenance and Repair at SCQF level 5
GL83 45	5310-15	SVQ in Light Vehicle Maintenance and Repair at SCQF level 5
GL84 47	4310-43	SVQ in Light Vehicle Maintenance and Repair at SCQF level 7
GL84 47	5310-17	SVQ in Light Vehicle Maintenance and Repair at SCQF level 7
GL85 45	4310-52	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 5
GL85 45	5310-25	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 5
GL86 47	4310-53	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 7
GL86 47	5310-27	SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 7
GN9X 46	4311-53	SVQ in Vehicle Paintwork Repair at SCQF level 6
GN9X 46	5311-26	SVQ in Vehicle Paintwork Repair at SCQF level 6
GN9Y 46	4311-43	SVQ in Vehicle Body Repair & Alignment at SCQF level 6
GN9Y 46	5311-16	SVQ in Vehicle Body Repair & Alignment at SCQF level 6
R492 04	4390-42/ 5380-15	Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 5
R493 04	4390-43/ 5380-17	Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 7
R494 04	4390-52/ 5380-25	Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 5
R495 04	4390-53/ 5380-27	Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 7
R557 04	4391-42/ 5381-15	Diploma in Vehicle Body Repair at SCQF Level 5
R558 04	4391-43/ 5381-16	Diploma in Vehicle Body Repair & Alignment Principles at SCQF Level 6
R559 04	4391-52/ 5381-25	Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 5
R560 04	4391-53/ 5381-26	Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 6



Permitted flexibilities/adaptations

Where a flexibility/adaptation is permitted it is indicated by '✓' and where there is no flexibility/adaptation permitted or needed it is indicated by '✗'.

Centres are not permitted to make any further adaptation to the assessments beyond what is set out in this document.

4310-42 and 5310-15 SVQ in Light Vehicle Maintenance and Repair at SCQF level 5

Accreditation Number GL83 45

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 004, 009	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	155, 171, 172, 173, 174, 181, 182, 269	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning.

The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.



Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

- Observations must be carried out in a realistic working environment unless otherwise stated
- A vocationally competent employer or a vocationally competent senior member of staff must be present during the practical skills observation, for safety and to assist the assessor, on areas of clarification or where the assessor needs to see a close-up image
- Consent must be sought and retained as evidence from clients/customers and employers
- Assessors must complete standard assessment documentation as they would face-to-face
- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills such as measurement, metalwork and paintwork, or where the assessor needs to check the work for quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4310-43 and 5310-17 SVQ in Light Vehicle Maintenance and Repair at SCQF level 7

Accreditation Number GL84 47

What adaptations are permitted for assessments?



Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 004, 006, 008, 009	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	156, 161, 177, 178, 183, 269, 456	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

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The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>



- Observations must be carried out in a realistic working environment unless otherwise stated
- A vocationally competent employer or a vocationally competent senior member of staff must be present during the practical skills observation, for safety and to assist the assessor, on areas of clarification or where the assessor needs to see a close-up image
- Consent must be sought and retained as evidence from clients/customers and employers
- Assessors must complete standard assessment documentation as they would face-to-face
- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills such as measurement, metalwork and paintwork, or where the assessor needs to check the work for quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4310-52 and 5310-25 SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 5

Accreditation Number GL85 45

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 004, 008, 009	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	231, 232, 233, 234, 264, 268	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only



For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

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The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

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- Assessors must complete standard assessment documentation as they would face-to-face
- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills



such as measurement, metalwork and paintwork, or where the assessor needs to check the work for quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4310-53 and 5310-27 SVQ in Heavy Vehicle Maintenance and Repair at SCQF level 7

Accreditation Number GL85 47

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 004, 006, 008, 009, 011	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	236, 237, 238, 261, 265, 269,	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marketing guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning.

The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, alternative equivalent image sourced or the questions can be rephrased around the image.



Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

- Observations must be carried out in a realistic working environment unless otherwise stated
- A vocationally competent employer or a vocationally competent senior member of staff must be present during the practical skills observation, for safety and to assist the assessor, on areas of clarification or where the assessor needs to see a close-up image
- Consent must be sought and retained as evidence from clients/customers and employers
- Assessors must complete standard assessment documentation as they would face-to-face
- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills such as measurement, metalwork and paintwork, or where the assessor needs to check the work for quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4311-53 SVQ in Vehicle Paintwork Repair at SCQF level 6

Accreditation Number GN9X 46

What adaptations are permitted for assessments?



Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 003	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	368, 454, 455, 456, 457, 458, 459	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning.

The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>



- Observations must be carried out in a realistic working environment unless otherwise stated
- A vocationally competent employer or a vocationally competent senior member of staff must be present during the practical skills observation, for safety and to assist the assessor, on areas of clarification or where the assessor needs to see a close-up image
- Consent must be sought and retained as evidence from clients/customers and employers
- Assessors must complete standard assessment documentation as they would face-to-face
- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills such as measurement, metalwork and paintwork, or where the assessor needs to check the work for quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4311-43 and 5311-16 SVQ in Vehicle Body Repair & Alignment at SCQF level 6

Accreditation Number GN9Y 46

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical	001, 002, 003, 008, 009, 011	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	317, 319, 364, 365, 369, 370, 371, 372	✓ Remote invigilation only
Portfolio of evidence assessing competency	All portfolio units	✓ Remote assessment only



For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

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The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

Portfolio of evidence – observation

Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely by video link, it must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the City & Guilds 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

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- Live assessments do not have to be recorded but if they are, the recording must adhere to the guidance as specified in section 3 of the 'Qualification assessment adaptation guidance' document available on our website <https://www.cityandguilds.com/covid-19>

Good practice tips for centres to consider:

It is best practice that direct observations take place as per usual with the assessor present in person – this is likely to produce the most trusted form of evidence. It is important to note that in some circumstances live video streaming may not be possible or desirable and may not provide the assessor with sufficient evidence to make an assessment decision – some examples of this may be complex diagnostic tasks, tasks that involve working deep inside an engine bay or that require skills such as measurement, metalwork and paintwork, or where the assessor needs to check the work for



quality and tolerances. Considerations should also be given to failures in technology and the need to promptly re-schedule assessment.

4390 and 5380 Diploma in Heavy Vehicle Maintenance and Repair Principles SCQF Level 5, 7:
Accreditation Number R494 04, R495 04, R173 04, R174 04

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	051,053,054,056,058	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	251,252,253,254,255, 257,258,259,261,262,263,264,262,271, 272,273,281,282,291,456	✓ Remote invigilation only
Assessments for practical skills. Centre marked assignment with majority practical.	201,202,203,204,205,206,207,208, 209,211,212, 213,214,221,223, 231,232, 713, 406	×
Assessments for practical skills. Centre marked assignment with majority practical.	001,003,004,006,008	×

What adaptations to assessments are permitted?

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.



Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

4390 and 5380 Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level 5,7,

Accreditation Number: R493 04, R492 04

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	051,053,054,056,058,081	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	151,152,153,154,155,157,158,161,162,163,164,171,172,173,181,182, 268,352, 456,551,552,553,554,555,556,557,558,559,560,561,562,563, 653	✓ Remote invigilation only
Assessments for practical skills. Centre marked assignment with majority practical.	101,102,103,104,105,107,108,111, 112,113,114, 121,122,131,132,112,218, 224, 225, 302,305,406, 501, 502, 503, 504, 507, 508, 509, 510, 511, 512, 513,544,551, 553,594,603,701,702,703,704,705,706,707,708,709,712,713,722,801-822	×
Assessments for practical skills. Centre marked assignment with majority practical.	001,003,004,006,008,031	×

For centre marked assignment or task assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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The test content should be used as a basis for the questioning, where questions have images or tables, these can either be shared discretely from the test, alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

4391,5381 Diploma in Vehicle Body Repair & Alignment Principles at SCQF Level 5,6

Accreditation Number: R558 04, R557 04

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	051,053,056,058,054	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	451, 452,455,456,469,463,464,467,469, 470,471,472,474,475,476,	✓ Remote invigilation only
Assessments for practical skills. Centre marked assignment with majority practical.	401,402,405,406 413,414,417,419,420,421,422,424, 425,506,556	×
Assessments for practical skills. Centre marked assignment with majority practical.	001,003,004,006,008,	×

For centre marked assignments or tasks assessing only knowledge and understanding:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generate evidence that can be retained by the centre and authenticate that the responses are the learners own.

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

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For e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

4391 Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 5,6

Accreditation Number: R559 04, R560 04

What adaptations are permitted for assessments?

Outstanding assessments	Assessment component numbers	Adaptation
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	051,053	✓ Remote assessment only
Assessments for knowledge and understanding alone. Externally marked Evolve test	351,352,353,354,355,356,357,358,359, 363,453,459 251,252,253,254,256,257,269,263,753 152,	✓ Remote invigilation only
Assessments for practical skills. Centre marked assignment with majority practical.	301,302,303,304,305,306,307,308,309,3 13,403,409, 201,202,203,204,206,207,209,213,703, 102,	×
Assessments for practical skills. Centre marked assignment with majority practical.	001,003	×

For centre marked assignments or tasks assessing only knowledge and understanding:



These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generates evidence that can be retained by the centre and authenticates that the responses are the learners own.

Mark schemes/markings guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

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For e-volve tests:

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Further advice and information

For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds, who are available Monday to Friday 8am to 6pm excluding UK public holidays.



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or

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