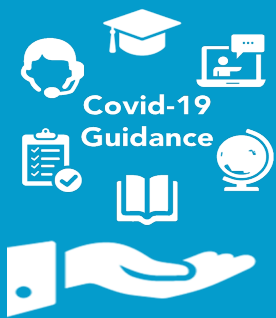


Calculated results process for summer 2020



The calculated results process

In response to the ongoing Covid-19 pandemic and to protect learners impacted by this unprecedented incident, results for a large number of summer 2020 assessments have been calculated by City & Guilds, working from centre assessment grades (CAGs) as the primary source of evidence.

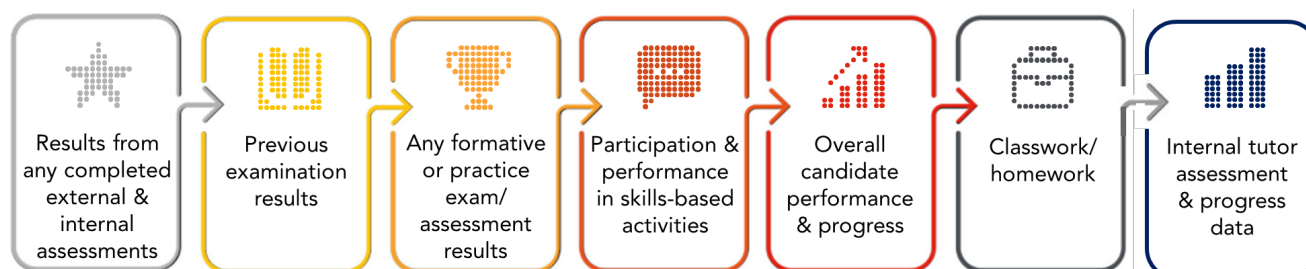
We have ensured that the maximum number of learners due to sit assessments in summer 2020 have been able to achieve the result they **would have received if they had completed all their assessments this summer**, while maintaining qualification standards against previous years.

Our quality assurance model was developed in consultation with our key regulators and other awarding organisations.

How we calculated results for learners

We asked centres to provide us with estimated grades for all eligible learners due to sit assessments in summer 2020. These grades should have been an honest reflection of learners' likely performance had they completed the assessments under normal conditions.

Centres were asked to draw on their professional judgements and existing evidence to help to produce their grades. Evidence they could draw from included:



Centres were also required to submit a declaration for each qualification type, signed by the Head of Centre, confirming that the CAGs submitted represented an honest reflection of learners' likely performance in the relevant assessments.

Quality assurance

Each centre submission was quality assured by City & Guilds against a range of statistical data and validation criteria. This included comparative centre data and national qualification

and assessment data from this and previous years. When looking at CAGs for a centre, depending on the qualification type, we considered:

- ✓ Achievement rates
- ✓ Change in cohort sizes
- ✓ Grade distribution against this and previous years
- ✓ Examination resit numbers and grade distributions (for Technical qualifications only)

Where one or more of these criteria were significantly different to previous years, we reviewed the information held (including the centre declaration) to establish what, if any, additional quality assurance checks were required to confirm the validity and reliability of results. We developed additional validation criteria to address a lack of statistical information available for some centres, (e.g. centres that were delivering the qualification for the first time this year). Standardisation activities took place within City & Guilds in order to ensure consistency in decision-making.

All qualifications went through a formal review and sign-off process before results were issued.

Where necessary, centres were asked to provide further information or to revisit their original submissions to address any issues identified in the quality assurance process. Outcomes were checked at centre level, as well as at assessment and qualification level nationally to ensure that standards were being maintained.

Assessment and qualification results were only issued where we had received a correctly completed declaration and once our quality assurance requirements were satisfied. Where this has not been possible, City & Guilds may be required to make adjustments (where a rank order is available) to maintain the validity and reliability of these results in line with national standards. This would be as a last resort and in these instances, City & Guilds will discuss this process with the centre in advance, to ensure they understand the rationale for doing so.



Qualifications that used the calculated result process

- ➡ Technical Qualifications
- ➡ Functional Skills
- ➡ Essential Skills Wales
- ➡ Essential Skills Northern Ireland
- ➡ ESOL
- ➡ Core Maths
- ➡ Some VRQs



Ofqual has published information on the process for the Extended Project:

[Standardising grades in summer 2020: a fact sheet for centres and stakeholders](#)



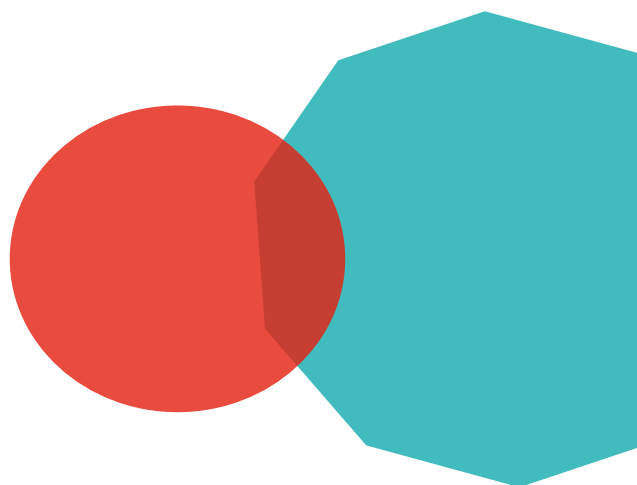
How we supported centres

Qualification-specific guidance on the process was published and our dedicated Estimation Qualification team were on hand to provide support throughout the process.

Centres submitted their CAGs, along with other information (such as grade interval and rank ordering information for learners) via our secure online 'CAG tool'.

Where centres original CAG submissions did not meet our quality assurance validation criteria, we went back to them with clear indication of the areas they needed to address.

This was a collaborative, transparent approach. We worked closely with our centres to ensure that learners were not disadvantaged and that their results are a valid and reliable reflection of their abilities.



Further advice and guidance

For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds. Who are available Monday to Friday 9am to 5pm excluding UK public holidays.



centresupport@cityandguilds.com

or

general.enquiries@cityandguilds.com



0844 543 0000*

*Calls to our 0844 numbers cost 7 pence per minute plus your telephone company's access charge.

Related documents, Ofqual guidance and updates can be found on our website here <https://www.cityandguilds.com/covid-19>



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