



Centre Assessment Grades

Head of Centre Declaration – Technical Qualifications

Please provide one completed declaration for all Technical Qualifications.

Centre assessment grades submitted to Walled Garden will not be processed until City & Guilds has received this form.

Qualification	Submission window			
Technical Qualifications	01 June – 26 June 2020			

Please ensure you have read the latest information and guidance documents available on our web pages:

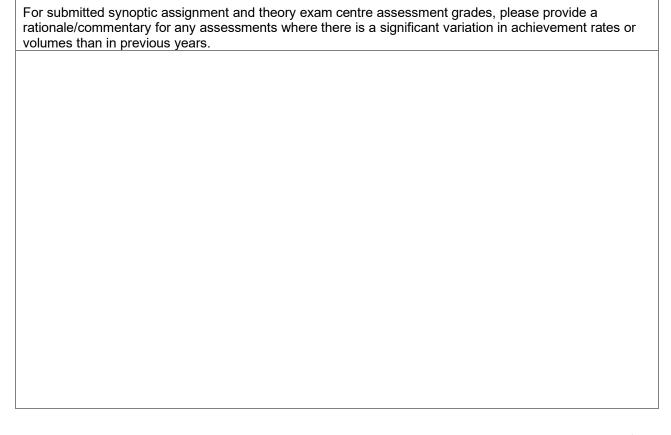
Technical Qualifications

Section 1	Section 1 Head of Centre details								
Centre nun	nber								
Centre nan	ne								
Please confirm who is completing this form: ☐ Head of Centre ☐ Acting on behalf of the Head of Centre									
Head of	Name								
Centre (or deputy)	Email								
	Phone								
	Official job title								

Section	2	Qualification details					
Please record the Technical Qualifications this declaration corresponds to.							
		rmitte			1	I	

Centres are permitted to send a list of full qualification details in 'excel format' as an attachment to their email instead of completing this page if desirable.

Section 3 Technical Qualifications (further details)					
Please select the evidence used to determine the centre assessment grades:					
Results from any completed external assessments					
Previous examination results, for example any re-sitting candidates or those with relevant smaller qualifications					
Results of any completed optional/mandatory centre-assessments from year one or year two					
Internal marks for centre synoptic assignment tasks that have not been completed or moderated					
Internal marks for any other centre assessed components that have not been completed or submitted					
Any formative or practice exam/assessment results					
Participation and performance in skills-based activities					
Overall candidate performance and progress					
Classwork/homework					
Internal tutor assessment and progress data					
Assessment evidence completed after 20 March 2020					
Comparison with the performance of previous cohorts					
Any other records of candidate performance over the course of study, please specify:					





Section	4 The Decidiation	
	As Head of Centre I confirm/understand that;	
• a a • iii • a a • iii • a a • f	the centre assessment grades submitted are an accurate and far candidates' expected achievement, all available evidence has been used in determining the centre as a comparison was made with previous achievement rates (where in determining centre assessment grades, all staff involved have ine with Ofqual guidance, all teachers/tutors have agreed the rank order of candidates (who centre assessment grades have been submitted only for candidates expected to take the assessment in summer 2020, centre assessment grades have not been disclosed to either the carent/guardian, City & Guilds will conduct quality assurance of centre assessment further information to support their validity, all evidence must be retained at the centre and provided upon re- failure to meet the above requirement could affect City & Guilds' published dates and may constitute malpractice.	assessment grades, e applicable), considered these objectively in ere applicable), ates that are eligible and were candidate or their nt grades, and may request
Signature	e:	Date:

Please submit this form to Estimation.Quality@cityandguilds.com after ALL centre assessment grades have been submitted to the Walled Garden tool.

