

**26 January 2021**

**Dated entry exams - 5519-220, 5528-265, 5519-330 Medical Terminology**

Dear Centre Contact,

We are contacting you as your centre has made entries on our upcoming Medical Terminology dated entry examinations.

We realise there has been some confusion around the upcoming medical administration examinations. We wanted to write to you to clarify and confirm that City & Guilds still plan to offer this examination opportunity.

The Department for Education has confirmed that proficiency-based assessments should continue wherever possible, subject to public health guidance. This is to ensure these students can continue to progress fairly with their studies or into employment and employers are assured that students have reached the necessary level of occupational skill.

We feel it is best to give you, our centres, and your candidates the opportunity to take this assessment. We understand that some learners who intended to take this assessment may not be able to do so, however we don't want to disadvantage any learners who are assessment ready by cancelling the examination.

The date for our February exams can be found below:

<b>Exam Number</b>	<b>Exam Title</b>	<b>Date/time</b>
5519-220 5528-265	Level 2 Medical Terminology	02 February 2021 14:00
5519-330	Level 3 Medical Terminology	09 February 2021 14:00

We can no longer accept bookings onto the 5519-220 and 5528-265 due to the examination taking place next week. However, we can accept late booking onto the 5519-330 Level 3 Medical Terminology until Monday 1<sup>st</sup> February.

It is not mandatory for these examinations to take place, but we are keen to continue to offer examination opportunities to any candidates who may be ready for assessment, particularly where achieving these qualifications impacts their progression and employment prospects.

Where examinations do take place, it is important to note that they should only take place where:

- they can be delivered safely by centres and in line with public health information and guidance
- candidates feel that they have had sufficient teaching and learning and feel well prepared to take the exam

- candidates feel comfortable and safe taking the examination and are not putting themselves or others at risk.

All invigilated exam expectations and procedures must be followed as per normal and exams may be subject to exam-day inspections.

If centres feel the examination cannot go ahead in February, the next examination dates are as follows:

<b>Exam Number</b>	<b>Exam Title</b>	<b>Date/time</b>
5519-220 5528-265	Level 2 Medical Terminology	01 June 2021 14:00
5519-330	Level 3 Medical Terminology	08 June 2021 14:00

If you have any further questions, please do not hesitate to contact our customer service team via [centresupport@cityandguilds.com](mailto:centresupport@cityandguilds.com).