

## **Observation of Supervision – Guidance & Checklist**

Level 5 Diploma Leadership and Management Health and Social Care Adult's Management (Northern Ireland & Wales)

Level 5 Diploma Leadership and Management Health and Social Care Adult's Residential Management (Northern Ireland & Wales)

Level 5 Diploma Leadership and Management Health and Social Care Children and Young People's Management (Northern Ireland & Wales)

Level 5 Diploma Leadership and Management Health and Social Care Children and Young People's Residential Management (Wales)

Level 5 Diploma Leadership and Management Health and Social Care Adult's Advanced Practice (Northern Ireland & Wales)

Level 5 Diploma Leadership and Management Health and Social Care Children and Young People's Advanced Practice (Northern Ireland and Wales)

Level 5 Diploma Leadership and Management Children's Care, Learning and Development Management (Northern Ireland and Wales)

Level 5 Diploma Leadership and Management Children's Care, Learning and Development Advanced Practice (Northern Ireland & Wales)

Level 4 Diploma in Adult Care (Northern Ireland)

This guidance has been developed to facilitate the assessment and observation of practice for learners undertaking the above diplomas specifically for the supervision unit. The content of this guidance has been agreed by Social Care Wales and the Northern Ireland Social Care Council.

It has been developed to cover the following areas of concern:

- Potential power imbalance between supervisor and supervisee
- Discussions during supervision that would raise concerns about the privacy of either other staff or people being supported/cared for
- Digital recording of supervision sessions.

## Guidance/Checklist

It is the intent of this guidance and checklist to support learners, assessors, learning providers and awarding organisations. While it is the intent of this guidance to bring clarity it must be noted that both Social Care Wales and the Northern Ireland Social Care Council's as the workforce regulators for Social Care main purpose is the protection of the public therefore any guidance developed and issued will have this at its core.

**Neither Social Care Wales nor the Northern Ireland Social Care Council will agree to the digital recording of any observation/assessment of practice.**

<b>Assessment and Observation of Practice while Carrying out Supervision of Colleagues</b>	
<b>Name of Learner/Supervisor</b>	
<b>Name of Supervisee</b>	
<b>Area to be Considered</b>	<b>Yes/No (if no to any of the areas – please explain further)</b>
Has the supervisee agreed to his/her supervision session being observed?	
Has the assessor carrying out the observation spoke to the supervisee about observing the session?	
Is the supervisee aware that's/he can refuse for the assessor to be at the session if they feel uncomfortable for any reason, and there will be no adverse consequences as a result of this?	
Have both supervisor and supervisee been informed that they can ask the assessor to leave if/when there may be an issue with mainlining the privacy/confidentiality of an individual being supported/cared for?	
Have both supervisor and supervisee been informed that they can ask the assessor to leave if/when there may be an issue with the privacy of the supervisee or if the supervisee becomes upset/distressed?	
Have both the supervisor and supervisee been informed that the supervision session will not be digitally recorded but the assessor will make notes as they would for any other observation	
<b>Assessors Name/ Signature:</b>	<b>Date:</b>