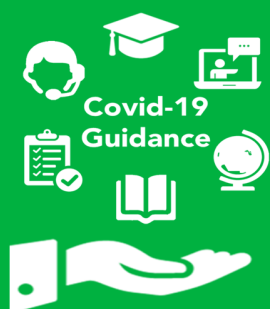


2020 - 2021 Adaptations Hairdressing

For the period of:
September 2020– Summer 2021





Version history

Version	Amendment type	Section/Qualification
1.0 (October 2020)	Document created and published	All
1.1 (January 2021)	<p>7002 Barbering on programme qualification number corrected to be 7002-13</p> <p>3001 – guidance around remote assessment for some practical units added</p> <p>7004 – adaptation guidance added</p> <p>3002 -311 – further clarification added around adaptation guidance for Bridal Hairstyling</p> <p>Updated to permit remote invigilation for evolve tests for the following qualifications 3002, 6008, 7002, 7004, 6911</p>	<p>7002</p> <p>3001</p> <p>7004</p> <p>3002</p> <p>3002, 6008, 7002, 7004, 6911</p>
1.2 (March 2021)	Contact email address updated	Back cover



Introduction

The Covid-19 pandemic caused significant disruption to the summer 2020 assessment series.

City & Guilds, working in consultation with regulators and other awarding bodies, adopted several mitigation options to ensure that affected learners received a valid and reliable result for assessments they were unable to sit. These were either estimated grades, adapted assessment or delayed assessment until they could be sat safely.

As we move into the 2020/21 academic year, we recognise that the ongoing nature of this pandemic will likely cause further disruptions for learners and centres. The observation of government guidance will bring additional challenges for the administration of assessments

For the academic year 2020/21, centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials.

Where this is not possible City & Guilds have devised adaptation guidance. This will provide details of what adaptations can be used to provide centres and learners with flexibility to support the delivery of assessment during these challenging times.

This document sets out the qualification specific adaptations available and the conditions for their adoption. This document has been designed to complement the **City & Guilds Qualification assessment adaptation guidance** document which can be found on City & Guilds COVID-19 webpages.

What is adaptation?

Adaptations should only apply if a learner(s) is not able to be assessed in the way the assessment design intended. The adaptations are in relation to the conditions and controls for assessments, the delivery of the assessments, or in some instances the assessment methodology. This document specifies the adaptations that are permitted and the qualifications and assessments to which they apply. Where an adaptation is permitted it is indicated by ✓ and where there is no adaptation permitted or needed it is indicated by ✗.

Centres are not permitted to make any further adaptation to the assessments beyond what is set out in this document.

Scope of learners

The adaptations within this document are ONLY available to learners who meet the following criteria:

- Are undertaking their assessment in the UK and Republic of Ireland
- Are scheduled to complete their qualification or assessments during the 2020/21 academic year

Please note these adaptations do not apply to international or End-point Assessment products.

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
500/6325/X	3001-01	City & Guilds Entry Level Certificate in an Introduction to the Hair and Beauty Sector (Entry 3)
500/6346/7	3001-02	City & Guilds Level 1 Diploma in an Introduction to the Hair and Beauty Sector
500/6347/9	3001-02	City & Guilds Level 1 Certificate in an Introduction to the Hair and Beauty Sector
600/2753/8	3001-11	City & Guilds Level 1 Diploma in Hair and Beauty
600/2752/6	3001-12	City & Guilds Level 1 Certificate in Hairdressing and Beauty Therapy
500/6433/2	3001-90	City & Guilds Entry Level Award in an Introduction to the Hair and Beauty Sector (Entry 3)
500/6345/5	3001-90	City & Guilds Level 1 Award in an Introduction to the Hair and Beauty Sector

What adaptations to assessments are permitted?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	001, 002, 005, 101, 102, 115	✓
Assessments for practical skills. Centre marked assignment with majority practical.	003, 004, 006, 007, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 215, 216, 217, 218	x

For centre marked assignments/tasks assessing only knowledge and understanding

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generates evidence that can be retained by the centre and authenticates that the responses are the learners own.



Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19>

For centre marked short answer question tests

Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment and determine the final grade.

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning.

- The test content should be used as a basis for the questioning.
- Where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced or the questions can be rephrased around the image.

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. These will need to be recorded in written or verbal format and linked to the assessment criteria.

For centre marked assignment assessing practical skills:

For the following units **one** of the summative observations may be carried out on a head block. Blocks should only be used once the use of models, peers and clients has been exhausted. If a head block has been used in a summative assessment it should be recorded by the assessor.

- 215 The art of dressing hair
- 217 The art of colouring hair

Remote Assessment

Where all options to carry out face to face observation have been exhausted and options to reschedule face to face observations until a later date are restricted. Remote assessment via video link, where the learner carries out the treatment/service at the learners' home, is permitted for the following units, provided there is evidence of client consultation and interaction, in other units being claimed for the learner. Treatments/services can be carried on someone else within the learners' household, providing they have given consent, on themselves or on a block or training body parts where it is already permitted for that within the assessor guidance.

- 004 Hair plaiting
- 005 Create an image using colour for the hair and beauty sector
- 006 Skin care
- 007 Hand care
- 103 Styling women's hair
- 104 Styling men's hair
- 105 Plaiting and twisting hair
- 106 Basic make-up application
- 107 Themed face painting
- 108 Nail art application
- 109 Providing basic manicure treatment



- 110 Providing basic pedicure treatment
- 111 Colour hair using temporary colour
- 112 Create a hair and beauty image
- 216 The art of photographic make-up
- 218 Provide nail art

If assessment is undertaken remotely by video link, they must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the **City & Guilds Qualification assessment adaptation guidance** document available from <https://www.cityandguilds.com/covid-19>



Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
500/8694/7	3002-20/60	City & Guilds Level 2 Diploma in Hair Services
500/9051/3	3002-21/61	City & Guilds Level 2 Diploma in Women's Hairdressing
500/8808/7	3002-22/62	City & Guilds Level 2 Diploma in Barbering
500/8807/5	3002-23	City & Guilds Level 2 Certificate in Hair Services
500/9052/5	3002-24	City & Guilds Level 2 Certificate in Women's Hairdressing
500/8704/6	3002-25	City & Guilds Level 2 Certificate in Barbering
600/5151/6	3002-26/70	City & Guilds Level 2 Diploma in Women's and Men's Hairdressing
500/9099/9	3002-30/66	City & Guilds Level 3 Diploma in Women's Hairdressing
500/9100/1	3002-31/67	City & Guilds Level 3 Diploma in Barbering
500/9101/3	3002-32/68	City & Guilds Level 3 Diploma in Hairdressing for Colour Technicians
500/9098/7	3002-33/69	City & Guilds Level 3 Diploma in Hairdressing for Cutting and Styling Technicians
600/2748/4	3002-34	City & Guilds Level 3 Certificate in Hairdressing
601/0106/4	3002-35	City & Guilds Level 3 Diploma in Hair Services
601/3811/7	3002-36	City & Guilds Level 3 Certificate in Barbering
500/9002/1	3002-40	City & Guilds Level 2 Certificate in Hair Techniques
500/8848/8	3002-92	City & Guilds Level 2 Award in Dressing Hair
500/8759/9	3002-92	City & Guilds Level 2 Award in Cutting Men's Hair
500/8789/7	3002-92	City & Guilds Level 2 Award in Creating an Image based on a theme in the Hair and Beauty Sector



500/8640/6	3002-92	City & Guilds Level 2 Award in Health and Safety for the Hair and Beauty Sector
500/8585/2	3002-93	City & Guilds Level 3 Award in Cutting Men's Hair
500/8596/7	3002-93	City & Guilds Level 3 Award in Bridal Hair Styling

What adaptation arrangements are permitted for assessments if learners meet the criteria?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	201, 202, 301	x
Assessments for knowledge and understanding alone. Externally marked Evolve test	501-519 602-618 710-711	✓ Remote invigilation only
Assessment tasks for knowledge (eg knowledge tasks).	104, 105, 203, 204, 205, 210, 213, 214, 215, 218, 302, 303, 307, 315, 317	x
Assessment tasks for practical skills .		x
Assessment tasks for knowledge (eg knowledge tasks).	206, 207, 208, 209, 211, 212, 216, 217, 219, 304, 305, 306, 308, 309, 310, 311, 312, 313, 314, 316, 318, 410, 411	x
Assessment tasks for practical skills .		✓

For on-demand e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

For centre marked assignment assessing practical skills:

In the first instance centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials. Where this is not possible, the following adaptations are permitted. Where nothing is detailed below for an assessment, no adaptations are permitted.



For the following units, provided the range specified below is observed and achieved to a minimum of a passed standard, the number of summative observations can be reduced:

- 211 Cut facial hair – Have been observed carrying out
 - a tapered beard line
 - full beard outline
 - moustache only
- 304 Cut women's hair to create a variety of looks – Have been observed carrying out
 - a short graduation
 - long graduation
 - texturising
 - asymmetric
 - disconnected
- 313 Cut facial hair to create a variety of looks – Have been observed carrying out
 - full face
 - partial face
 - moustache only
- 318 Provide shaving and face massage services – Have been observed carrying out
 - Full shave
 - Beard outlines
 - Moustache outlines
 - that include the following shaving techniques – Have been observed carrying out
 - skin tensioning
 - forehand razoring
 - backhand razoring
- 410 Hair colour correction service – Have been observed carrying out
 - removal of bands or colour seepage
 - removal of full-head of artificial colour and re-colouring the hair
 - restoring depth & tone
- 411 Design and create patterns in hair – Have been observed carrying out
 - 3D
 - pictorial

For 219 Provide threading service for hair removal. Summative assessments must be assessed in line with the requirements set out in the assessment pack, however the number of formative observations can be reduced as outlined below:

- 219 Provide threading service for hair removal – Have achieved a minimum of **2 formative treatments** which include one eyebrow and one lip or chin

For the following units **one** of the summative observations may be carried out on a head block. Blocks should only be used once the use of models, peers and clients has been exhausted. If a head block has been used in a summative assessment it should be recorded by the assessor.

- 206 Cut women's hair



- 207 Colour & lighten hair
- 209 The art of dressing hair
- 212 Create an image based on a theme within the hair and beauty sector
- 217 Style and finish African type hair
- 305 Style and dress hair using a variety of techniques
- 306 Colour hair to create a variety of looks
- 308 Perm hair to create a variety of looks
- 309 Provide hair extension services
- 311 Bridal Hairstyling
- 312 Cut men's hair to create a variety of looks
- 314 Style and finish African type women's hair using a variety of techniques
- 316 Creative hairdressing design skills

For 216 salon reception duties centres can simulate a reception, either via setting up a mock reception, via virtual reception. And carry out a role plays with assessors or peers acting as clients. Role plays should cover two different client scenarios.

Remote Assessment

Where all options to carry out face to face observation have been exhausted and options to reschedule face to face observations until a later date are restricted. Remote assessment via video link, where the learner carries out the service at the learners' home, is permitted for the following assessments, provided there is evidence of client consultation and interaction, in other units being claimed for the learner.

- 208 Perm and neutralise hair
- 212 Create an image based on a theme within the hair and beauty sector
- 308 Perm hair to create a variety of looks
- 310 Make and style a hair addition
- 311 Bridal Hairstyling
- 316 Creative hairdressing design skills

For each of the perming units, if being assessed remotely, this can only be carried out on a block, and therefore is limited to just one observation for each of these units. A case study or oral questions can be used to cover the application of perm lotion, how a development test curl would be conducted and neutralising process.

For the bridal hair, in line with guidance above, one observation can be carried out on a block, the remaining observations should be carried out on clients, Services can be carried on someone else within the learners' household, providing they have given consent and are suitable for bridal hair.

For other units the services can either be carried out on a block or on someone else within the learners' household, providing they have given consent.

For make and style a hair addition this can only be observed remotely where learners have access to the relevant materials, tools and equipment



If assessment is undertaken remotely by video link, they must be completed in line with the remote assessment requirements set out below and those listed in section 3 'Remote assessment and invigilation' in the **City & Guilds Qualification assessment adaptation guidance** document available from <https://www.cityandguilds.com/covid-19>

**Adaptations for:**

QAN	City & Guilds qualification number	City & Guilds qualification title
600/2461/6	5450-01	City & Guilds Level 4 Diploma in Management Practice and Advanced Techniques in the Hair and Beauty Sector
600/2461/6	5450-03	City & Guilds Level 4 Diploma in Management Practice & Advanced Techniques in the Hair and Beauty Sector - Theatrical and Media Make-up
601/0257/3	5450-06	City & Guilds Level 4 Diploma in Advanced Hairdressing Techniques
601/0561/6	5450-07	City & Guilds Level 4 Diploma in Advanced Beauty Therapy Techniques
601/0562/8	5450-08	City & Guilds Level 4 Certificate in Advanced Theatrical and Media Make up Techniques

What adaptations to assessments are permitted?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	303, 304, 305, 306, 401, 402, 403, 407, 412, 413, 414, 415	x
Assessments for practical skills. Centre marked assignment with majority practical	201, 301, 302, 307, 308, 309, 405, 408, 409, 411, 416	x
Assessments for practical skills. Centre marked assignment with majority practical.	321, 404, 406, 410	✓

For centre marked assignment/tasks assessing practical skills:

In the first instance centres should plan to, and wherever possible, deliver all assessments in line with the requirements set out in City & Guilds handbooks and assessment materials. Where this is not possible, the following adaptations are permitted.

For the following units, provided the range specified below is observed and achieved to a minimum of a pass standard, the number of summative observations can be reduced:



- 404 Hair colour correction service – Have been observed carrying out the
 - removal of bands of colour seepage
 - remove of full-head of artificial colour and re-colouring the hair
 - restoring depth & tone
- 406 Hair and scalp specialist services – Have been observed carrying out treatments for the following
 - scaly scalp condition (either seborrhoeic dermatitis or psoriasis)
 - chemically, mechanically or environmentally damaged hair
 - excessive oily scalp.

For the following units, summative assessments must be achieved, in line with requirements set out in the assessment pack, the number of formative observations can be reduced as outlined below

- 321 Apply micro-dermabrasion techniques - formative assessment can be reduced to **1 observation**
- 410 Laser and light treatment for skin rejuvenation – formative assessment can be reduced to **3 observations** providing learners have covered the following three conditions:
 - pigmented lesions
 - vascular lesions
 - fine lines and wrinkles.



Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
601/5909/1	6008-01	Level 1 NVQ Certificate in Hairdressing and Barbering
601/5696/X	6008-02	Level 2 NVQ Diploma in Hairdressing
601/5697/1	6008-03	Level 3 NVQ Diploma in Hairdressing
601/5699/5	6008-04	Level 2 NVQ Diploma in Barbering
601/5698/3	6008-05	Level 3 NVQ Diploma in Barbering
603/1379/1	7002-12	Level 2 Diploma for Hair Professionals - Hairdressing (On-Programme)
603/1380/8	7002-13	Level 2 Diploma for Hair Professionals - Barbering (On-Programme)
6003/5495/1	7004-03	Level 3 Diploma for Advanced and Creative Hair Professionals

What adaptations to assessments are permitted?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and understanding alone. Externally marked Evolve test	6008 501-509, 601-619, 690, 701-711, 790, 801, 803, 805 7002 601-612, 690 7004 601-604, 690	✓ Remote invigilation only
Assessments for knowledge and understanding alone. Centre marked assignments	7004 305 & 306	x
Assessments for knowledge and understanding. Centre marked tests	6008 001-058	✓



Assessments for occupational competency	7002	
Portfolio of evidence	201-212	
	7004	
	301-306	✓

Knowledge and understanding:

For on-demand e-volve tests:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>

For centre marked short answer and multiple-choice tests:

These can be taken remotely by learners provided they are supervised and the centre has software or processes that maintain the security of the assessment materials, generates evidence that can be retained by the centre and authenticates that the responses are the learners own.

Please refer to section 3 'Remote assessment and remote invigilation' of our 'Qualification assessment adaptation guidance' document available from <https://www.cityandguilds.com/covid-19/>

Where remote assessment is not an option, centres can assess learners 1:1 via oral questioning and professional discussion can be used to generate evidence against the criteria covered in the test.

- The paper version of the test, that are available to download from the website, should be used as a basis for the oral Q&A. Centres must make sure the security of the assessment materials is maintained.
 - Where tests are multiple choice questions the multiple-choice questions can be rephrased as open questions
 - Where questions have images or tables, these can either be shared discretely from the test, an alternative equivalent image sourced, or question can be rephrased around the image

Oral questioning/Q&A session must be carried out by an assessor who is occupationally competent and in a way that authenticates the responses are the learners own. Mark schemes/marking guidance and grade boundaries from tests should be used to mark the assessment. Standard documentation linking evidence to the assessment criteria, must be completed.

Practical skills

Service requirements

- The clients/customers can be from the learners' workplace, educational or household bubble.
- Additional discretionary time can be allowed for an learner to implement additional PPE, screens/guards and social distancing requirements following current Government and industry guidelines



- The number of observations and/or number of clients per unit are no longer fixed. Providing the following is met, the unit can be achieved
 - Full performance criteria and specific range listed in the evidence requirements has been observed.
 - The assessor is confident that the learner is competent in the unit.

For example

- **6008-203- Cut hair using basic techniques (SKACH3)**

Current evidence requirements	Permitted adaptation
<p>Current evidence requirements state learners must be observed on at least 6 occasions that must include</p> <ul style="list-style-type: none"> ▪ a one length above the shoulder ▪ a short graduation incorporating the use of scissor over comb. <p>And learners must show that they have</p> <ul style="list-style-type: none"> ▪ adapted cutting techniques to take into account the factors ▪ achieved all the looks ▪ used all the cutting techniques ▪ given all the advice and recommendations 	<p>As part of the adaptation's learners are still required to carry out the following cuts;</p> <ul style="list-style-type: none"> ▪ one length - above shoulder, ▪ one length – below shoulder, ▪ uniform layer, ▪ short graduation with scissor over comb, ▪ long graduation, with a fringe. <p>Provided the learner has been assessed as competent in each of the cuts and all the other range listed in the evidence requirements has been covered, this could be covered in 5 observations</p>

- **7002-206 – Perming hair**

Current evidence requirements	Permitted adaptation
<p>Usual evidence requirements require learners to be observed carrying out the following perm and neutralising services on at least 2 occasions, each on a different client.</p> <p>1 of the observed performances must be carried out on a full head.</p> <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used 3 of the 6 types of product • carried out 4 out of the 5 tests • taken into account all factors • carried out 1 out of the 3 sectioning techniques • given all the advice and recommendations 	<p>As part of the adaptation's learners are still required to carry out the following:</p> <p>1 of the observed performances must be carried out on a full head.</p> <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used 3 of the 6 types of product • carried out 4 out of the 5 tests • taken into account all factors • carried out 1 out of the 3 sectioning techniques • given all the advice and recommendations <p>Provided the learner has been assessed as competent carrying out perm and neutralise service and all the other range listed in the evidence requirements has been covered, this could be covered in 1 observation.</p>

7002-211 – Cut facial hair into shape



Current evidence requirements	Permitted adaptation
<p>Usual evidence requirements require learners to be observed carrying out the following services on at least 5 occasions. Each observation must be of a different look.</p> <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used all the tools and equipment • taken account of all the factors • achieved all the looks used all the cutting techniques • used all the styling product • given all advice and recommendations 	<p>As part of the adaptation's learners are still required to carry out the following services.</p> <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used all the tools and equipment • taken account of all the factors • achieved all the looks used all the cutting techniques • used all the styling products • given all advice and recommendations <p>Provided the learner has been assessed as competent carrying out the service and all the other range listed in the evidence requirements has been covered, this could be covered in 1 observation.</p>

7004 302 - Creatively style and dress hair

Current evidence requirements	Permitted adaptation
<p>Usual evidence requirements require learners to be observed carrying out the following services on 6 occasions which must be carried out on different clients.</p> <ul style="list-style-type: none"> • 3 observations must include hair up techniques • 1 observation must include the appropriate use of accessory(ies) or added hair <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used both the creative styling and dressing techniques • taken account of all the factors • given all advice and recommendations 	<p>As part of the adaptation's learners are still required to carry out the following services.</p> <ul style="list-style-type: none"> • 3 observations must include hair up techniques • 1 observation must include the appropriate use of accessory(ies) or added hair <p>From the range, you must show that you have:</p> <ul style="list-style-type: none"> • used both the creative styling and dressing techniques • taken account of all the factors • given all advice and recommendations <p>Provided the learner has been assessed as competent carrying out the service and all the other range listed in the evidence requirements has been covered, this could be covered in 3 observation.</p>

Use of simulation

- Where reception and retail facilities create a risk for the safe distancing of learners, assessors and clients, simulation is acceptable
- The use of head blocks is **not** a permitted for any service observations.

Remote assessment & Video evidence



Remote assessment (live assessments where the learners are observed and assessed at the same time and not afterwards) is permitted for practical skill observations.

If assessment is undertaken remotely, they must be completed in line with the remote assessment requirements set out below **and** those listed in section 3 'Remote assessment and remote invigilation' of the **City & Guilds Qualification assessment adaptation guidance** document available from <https://www.cityandguilds.com/covid-19>

- Services must be carried out in a realistic working environment
- A vocationally competent employer or a vocationally competent senior member of staff must be present during the practical skills observation, for safety and to assist the assessor, on areas of clarification or where the assessor needs to see a close-up image
- Remote assessment of observations can only be completed on a one to one basis
- 100% of the practical skills observation assessment must be observed by the assessor
- Written, signed consent from clients & employers, must be sort and retained as evidence.
- Assessor can either ask the learner or vocationally competent person present to carry out any additional checks needed to ensure valid assessment decision – eg cross checking the hair.
- Oral questions can be asked by the assessor to confirm any points of clarification.

Video evidence of observation is also permitted for practical skills observations. However, this will only be accepted where there are specific barriers to face to face observations (linked to covid19 restrictions) and live remote assessment (due to geographical location or insufficient live streaming access). Where video evidence is being a used, it should be accompanied by a summary justifying the reasons for using.

Good practice tips for centres to consider:

- Centre should optimise all opportunities to cross reference evidence collection across units, where criteria or range has already been achieved and evidenced.
- Centres are encouraged to clustering the performance of multiple treatments and services on individual 'clients or customers' to maximise the evidence opportunities



Adaptations for:

QAN	City & Guilds qualification number	City & Guilds qualification title
500/5107/6	6911-02	City & Guilds Level 2 Award in Contact Dermatitis Prevention

What adaptations to assessments are permitted?

Assessment methods	Assessment component numbers	Adaptation permitted
Assessments for knowledge and/or understanding alone. Centre marked assignment/test with little or no practical.	201	✓
Assessments for knowledge and understanding alone. Externally marked Evolve test	530	✓ Remote invigilation only

For City & Guilds centre marked paper tests:

These can be taken remotely by learners provided the centre has software or processes that maintain the security of the assessment materials, generates evidence that can be retained by the centre and authenticates that the responses are the learners own.

Please refer to section 3 'Remote assessment and remote invigilation' of our **Qualification assessment adaptation guidance** document available from <https://www.cityandguilds.com/covid-19>

Oral questioning is not permitted for multiple-choice tests, due to the potential to disadvantage learners.

For on-demand e-volve test 530:

Remote invigilation is available, please see the latest guidance on the Covid-19 section of the City & Guilds website for more information <https://www.cityandguilds.com/covid-19/>



Appendices

Appendix A

List of qualifications where adaptation of assessments is permitted

QAN	City & Guilds qualification number	City & Guilds qualification title
500/8694/7	3002-20/60	City & Guilds Level 2 Diploma in Hair Services
500/9051/3	3002-21/61	City & Guilds Level 2 Diploma in Women's Hairdressing
500/8808/7	3002-22/62	City & Guilds Level 2 Diploma in Barbering
500/8807/5	3002-23	City & Guilds Level 2 Certificate in Hair Services
500/9052/5	3002-24	City & Guilds Level 2 Certificate in Women's Hairdressing
500/8704/6	3002-25	City & Guilds Level 2 Certificate in Barbering
600/5151/6	3002-26/70	City & Guilds Level 2 Diploma in Women's and Men's Hairdressing
500/9099/9	3002-30/66	City & Guilds Level 3 Diploma in Women's Hairdressing
500/9100/1	3002-31/67	City & Guilds Level 3 Diploma in Barbering
500/9101/3	3002-32/68	City & Guilds Level 3 Diploma in Hairdressing for Colour Technicians
500/9098/7	3002-33/69	City & Guilds Level 3 Diploma in Hairdressing for Cutting and Styling Technicians
600/2748/4	3002-34	City & Guilds Level 3 Certificate in Hairdressing
601/0106/4	3002-35	City & Guilds Level 3 Diploma in Hair Services
601/3811/7	3002-36	City & Guilds Level 3 Certificate in Barbering
500/9002/1	3002-40	City & Guilds Level 2 Certificate in Hair Techniques
500/8848/8	3002-92	City & Guilds Level 2 Award in Dressing Hair
500/8759/9	3002-92	City & Guilds Level 2 Award in Cutting Men's Hair



500/8789/7	3002-92	City & Guilds Level 2 Award in Creating an Image based on a theme in the Hair and Beauty Sector
500/8640/6	3002-92	City & Guilds Level 2 Award in Health and Safety for the Hair and Beauty Sector
500/8585/2	3002-93	City & Guilds Level 3 Award in Cutting Men's Hair
500/8596/7	3002-93	City & Guilds Level 3 Award in Bridal Hair Styling
600/2461/6	5450-01	City & Guilds Level 4 Diploma in Management Practice and Advanced Techniques in the Hair and Beauty Sector
600/2461/6	5450-03	City & Guilds Level 4 Diploma in Management Practice & Advanced Techniques in the Hair and Beauty Sector - Theatrical and Media Make-up
601/0257/3	5450-06	City & Guilds Level 4 Diploma in Advanced Hairdressing Techniques
601/0561/6	5450-07	City & Guilds Level 4 Diploma in Advanced Beauty Therapy Techniques
601/0562/8	5450-08	City & Guilds Level 4 Certificate in Advanced Theatrical and Media Make up Techniques
601/5909/1	6008-01	Level 1 NVQ Certificate in Hairdressing and Barbering
601/5696/X	6008-02	Level 2 NVQ Diploma in Hairdressing
601/5697/1	6008-03	Level 3 NVQ Diploma in Hairdressing
601/5699/5	6008-04	Level 2 NVQ Diploma in Barbering
601/5698/3	6008-05	Level 3 NVQ Diploma in Barbering
603/1379/1	7002-12	Level 2 Diploma for Hair Professionals - Hairdressing (On-Programme)
603/1380/8	7002-12	Level 2 Diploma for Hair Professionals - Barbering (On-Programme)
500/5107/6	6911-02	City & Guilds Level 2 Award in Contact Dermatitis Prevention



Appendix B

List of qualifications where no adaptations are permitted/needed

QAN	City & Guilds qualification number	City & Guilds qualification title
500/6325/X	3001-01	City & Guilds Entry Level Certificate in an Introduction to the Hair and Beauty Sector (Entry 3)
500/6346/7	3001-02	City & Guilds Level 1 Diploma in an Introduction to the Hair and Beauty Sector
500/6347/9	3001-02	City & Guilds Level 1 Certificate in an Introduction to the Hair and Beauty Sector
600/2753/8	3001-11	City & Guilds Level 1 Diploma in Hair and Beauty
600/2752/6	3001-12	City & Guilds Level 1 Certificate in Hairdressing and Beauty Therapy
500/6433/2	3001-90	City & Guilds Entry Level Award in an Introduction to the Hair and Beauty Sector (Entry 3)
500/6345/5	3001-90	City & Guilds Level 1 Award in an Introduction to the Hair and Beauty Sector



Further advice and guidance

For all queries relating to this guidance and arrangements, contact the Customer Support Team at City & Guilds. Who are available Monday to Friday 8am to 6pm excluding UK public holidays.



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0844 543 0000

Calls to our 0844 numbers cost 7 pence per minute plus your telephone company's access charge.

Related documents, Ofqual guidance and updates can be found on our website here
<https://www.cityandguilds.com/covid-19>

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