



# Adult Skills Delivery Plan

Hospitality and  
Catering



To support you with your Adult Skills delivery, we have produced an example delivery plan which focuses on 'Hospitality and Catering'. The aim is to assist you in designing a flexible delivery programme, which can be tailored to the needs of your adult learners and meet the requirements of the various funding initiatives.\*

\*The information contained within this delivery plan is provided as a guide and is subject to change. When developing your programmes, we advise that you continue to confirm funding criteria and eligibility with the relevant sources eg: ESFA funding information - [qualifications.education.gov.uk/Home/Downloads](https://www.qualifications.education.gov.uk/Home/Downloads)

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# Green Skills for the future

## City & Guilds Level 2 Award in Sustainability and the Green Environment

QAN: 610/1201/4

GLH: 30

Level 2 Award in Sustainability and the Green Environment has been designed to provide learners with an introduction to the subject of climate change, sustainability, net zero and the environment as they relate to a green future and can be contextualised to any industry. The award will assist learners with applying sustainable practices at home or in the workplace.

This qualification can be delivered as a stand-alone qualification or added to any of the example programmes illustrated within the delivery plan or other programmes of learning; for example, Traineeship, Bootcamps or Sector-based Work Academy Programmes (SWAPs).

Available from  
September  
2022



## Skills bridge to employment

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
Up to 2 weeks	<b>1. Introduction to Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Level 1 Award in Introduction to Professional Food and Beverage Service Skills	40	AEB / ESF	£390	60106219	7103-16	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M
2 - 4 weeks	<b>2. Preparing to Work in Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Level 1 Award In Introduction to Professional Food and Beverage Service Skills	40	AEB / ESF	£390	60106219	7103-16	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M
		Entry 3 Award in Employability Skills	40-60	AEB / ESF	£300	60136261	5546-02	P
4 - 6 weeks	<b>3. Tasters for Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Level 2 Certificate in General Food and Beverage Service Skills	101	AEB / ESF	£941	50091414	7103-11	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M
7 - 10 weeks	<b>4. Developing skills for Hospitality &amp; Catering</b> (May be suitable Kickstart, JETS, Restart, Traineeships and Pre-apprenticeship programmes)	Level 1 Certificate in Introduction to Professional Food and Beverage Service Skills	107	AEB / ESF	£941	60106220	7103-17	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M
10 weeks - 12 months	<b>5. Enhancing skills in Hospitality</b> (May be suitable for the initiatives above)	Level 1 Certificate in Introduction to Professional Food and Beverage Service	183	AEB / ESF	£1645	60108599	7103-05	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M
		Level 2 Diploma in Professional Food and Beverage Service	305	AEB / ESF	£2583	60109932	7103-06	A
		Level 2 Award in Food Safety in Catering	9	AEB / ESF	£65	50051866	7150-52	M

### Key to terms

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## Skills Bridge to employment (Front of House)

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
Up to 2 weeks	<b>1. Introduction to Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Level 1 Award in Introduction to the Hospitality Industry	49	AEB / ESF	£585	60103589	7107-21	A
2 - 4 weeks	<b>2. Preparing to Work in Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Entry 3 Award in Introduction to the Hospitality Industry	61	AEB / ESF	£390	50065130	7107-03	A
		Entry 3 Award in Employability Skills	40-60	AEB / ESF	£300	60136261	5546-02	P
4 - 6 weeks	<b>3. Tasters for Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Entry 3 Certificate in Introduction to the Hospitality Industry	102	AEB / ESF	£941	50065191	7107-03	A
7 - 10 weeks	<b>4. Developing skills for Hospitality &amp; Catering</b> (May be suitable Kickstart, JETS, Restart, Traineeships and Pre-apprenticeship programmes)	Level 1 Certificate in Introduction to the Hospitality Industry	169	AEB / ESF	£1645	60102998	7107-22	A
10 weeks - 12 months	<b>5. Enhancing skills in Hospitality</b> (May be suitable for the initiatives above)	Level 1 Diploma in Introduction to the Hospitality Industry	262	AEB / ESF	£2583	60102391	7107-23	A

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## Skills bridge to employment (Culinary)

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
Up to 2 weeks	<b>1. Introduction to Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Level 1 Award in Introduction to the Hospitality Industry	49	AEB / ESF	£585	60103589	7107-21	A
2 - 4 weeks	<b>2. Preparing to Work in Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Entry 3 Award in Introduction to the Hospitality Industry	61	AEB / ESF	£390	50065130	7107-03	A
		Entry 3 Award in Employability Skills	40-60	AEB / ESF	£300	60136261	5546-02	P
4 - 6 weeks	<b>3. Tasters for Hospitality &amp; Catering</b> (May be suitable for Kickstart, JETS, Restart, ESF or SWAP initiatives)	Entry 3 Certificate in Introduction to the Hospitality Industry	102	AEB / ESF	£941	50065191	7107-03	A
7 - 10 weeks	<b>4. Developing skills for Hospitality &amp; Catering</b> (May be suitable Kickstart, JETS, Restart, Traineeships and Pre-apprenticeship programmes)	Level 1 Certificate in Introduction to the Hospitality Industry	169	AEB / ESF	£1645	60102998	7107-22	A
10 weeks - 12 months	<b>5. Enhancing skills in Hospitality</b> (May be suitable for the initiatives above)	Level 1 Diploma in Introduction to Professional Cookery	440	AEB / ESF	£3345	60106025	7100-11	A

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## Skills bridge to employment

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
12 - 36 months+*	<b>6. Working in Hospitality &amp; Catering at Level 2</b>  <b>Level 2 NVQs in Hospitality &amp; Catering</b>  <b>Level 2 Apprenticeships in Hospitality &amp; Catering</b>	Level 2 NVQ Diploma in Housekeeping	281	AEB / ESF	£2,583.00	50094889	7132-02	P
		Level 2 NVQ Diploma in Front of House Reception	224	AEB / ESF	£2,583.00	50094907	7132-01	P
		Level 2 NVQ Diploma in Kitchen Services	309	AEB / ESF	£2,583.00	50095420	7132-14	P
		Level 2 NVQ Diploma in Food Production and Cooking	329	AEB / ESF	£2,583.00	50095432	7132-06	P
		Level 2 NVQ Diploma in Food and Beverage Service	279	AEB / ESF	£2,583.00	50095444	7132-05	P
		Level 2 NVQ Diploma in Professional Cookery (Preparation and Cooking)	473	AEB / ESF	£3,345.00	5009869X	7132-07	P
		Level 2 NVQ Diploma in Professional Cookery	465	AEB / ESF	£3,345.00	50099796	7132-08	P
		Level 2 NVQ Diploma in Hospitality Services	266	AEB / ESF	£2,583.00	50099814	7132-09	P
		Production Chef	N/A	Apprenticeship / Levy	£5000	ST0589	8097	See assessment plan
		Commis Chef	N/A	Apprenticeship / Levy	£8000	ST0228	9081	See assessment plan
		Team Member (Food and Beverage)	N/A	Apprenticeship / Levy	£4000	ST0233	9083	See assessment plan

\*Please check individual apprenticeship standard for anticipated duration

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## Skills bridge to employment

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
12 months+*	<b>7. Working in Hospitality &amp; Catering at Level 3</b>	Level 3 NVQ Diploma in Hospitality Supervision and Leadership	206	NSF, Adult LL	£2583	60008611	7250-02	P
	<b>Level 3 NVQs in Hospitality &amp; Catering</b>	Level 3 NVQ Diploma in Professional Cookery	360	NSF, Adult LL	£3345	50094397	7133-02	P
	<b>Level 3 Apprenticeships in Hospitality &amp; Catering</b>	Level 3 NVQ Diploma in Professional Cookery (Patisserie and Confectionery)	354	NSF, Adult LL	£2583	50094385	7133-03	P
		Chef de Partie	N/A	Apprenticeship / Levy	£9000	ST0227	9085	See assessment plan

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## Example programme

Duration (Typical)	Programme Type	Product / Qualification	GLH	Funded	Weighted Rate	Learning Aim Ref	Qual No	PAM*
2 - 4 weeks	<b>Example Programme 1: Preparing to Work in Hospitality &amp; Catering</b>  May be suitable for SWAP, JETs, Mini-Traineeships or Restart learners  (If a higher GLH is required substitute the Award in Employability for Certificate)	<b>Level 1 Award in Introduction to the Hospitality Industry</b>	49	AEB/ESF	£585	60103589	7107-21	A
		<b>Level 2 Award in Food Safety in Catering</b>	9	AEB/ESF	£65	50051866	7150-52	M
		<b>Level 1 Award in Employability Skills (6 Credits) Example Units</b>	29-60 GLH	AEB / ESF	£300	60136297	5546-02	P
		**Example: Unit 408 Searching for a job	2 Credits	–	–	–	5546-02	P
		Example: Unit 407 Interview Skills	3 Credits	–	–	–	5546-02	P
		**Example: Unit 414 Preparing for work	2 Credits	–	–	–	5546-02	P
		**Example: Unit 404 Effective communication	2 Credits	–	–	–	5546-02	P
		<b>Total GLH</b> ** GLH Total includes the employability units	<b>103</b>	<b>Total Funding</b>	<b>£950</b>			

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## Example Traineeship programme

Duration (Typical)	Programme Type	Programme Area	AEB Funding
6 weeks - 12 months	<b>Example Programme 2: Hospitality &amp; Catering Traineeship Programme</b>	<b>Traineeship core element (work preparation and work placement)</b>	£1500
		<b>Maths, English &amp; Digital Skills</b>	
		Maths Functional Skills (4748)	£724
		English Functional Skills (4748)	£724
		Digital Skills Units (4249/7574)	Matrix Funding
		<b>Work-Ready Skills</b>	
		Level 1 Award in Employability Skills (5546-02)	£300
		<b>Vocational Taster</b>	
		Level 1 Award in Introduction to the Hospitality Industry (7107-21)	£585
		<b>Total Funding</b>	<b>£3833</b> (Excl Digital Skills)

For AEB-funded traineeships, the ESFA may apply a job outcome payment, depending on the type of programme being delivered.

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# Resources and contact information

Our number one goal is to provide you with an unrivalled level of support, ensuring you have the advice, guidance and resources you need to deliver the best possible experience to your learners.

Our Adult Skills team includes: AEB and Traineeships advisors and subject specialists – dedicated to support with curriculum planning, qualification delivery and understanding on the ever-changing educational environment. Dedicated Account Manager – along with a named contact for all your quality needs.

Get in touch with us to learn more about our Adult Skills provision or more about what City & Guilds qualifications can do for you or your business.

## Contact us now

**For enquiries about Adult Skills and digital services contact us:**

T: 0192 420 6709

For information on how to become a centre visit [our webpage](#).

E: [directsales@cityandguilds.com](mailto:directsales@cityandguilds.com)

#CGAdultSkills

W: [cityandguilds.com/adult-skills](https://www.cityandguilds.com/adult-skills)

**For further information and support with our digital learning, learning materials and platforms including; SmartScreen, Portfolio Plus and e-Functional Skills Reloaded:**

E: [digitalsales@cityandguilds.com](mailto:digitalsales@cityandguilds.com)

W: [cityandguilds.com/digital-learning](https://www.cityandguilds.com/digital-learning)