

**Hairdressing, Barbering, Beauty, Media Make-up, Nail Services and Complementary Therapies**

**Qualification  
Number**

**Qualification Number 3001, 3002, 3003, 3004, 3007,  
3008, 3009, 3011, 6911, 5450, 7607, 6002, 6003,  
6004, 6008, 6010, 6009, 6011, 7002**

**May 2017**

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**News**

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## Hair & Beauty Learner Journals

The new learner journals are designed to help learners work towards their Level 2 Technical Certificates & Level 3 Advanced Technical Diploma qualifications by:

- Helping learners to record their achievements and evidence
- Allowing learners to reflect on their journey.
- Helping learners draw together their learning from across the qualification to prepare for assessment.



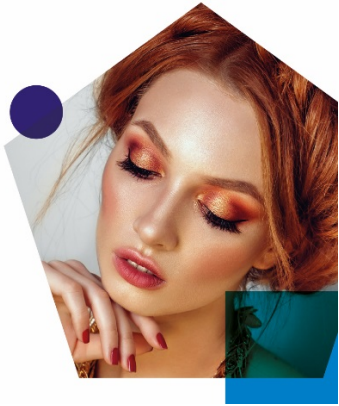
### **The learner journal includes:**

- Unit planners to help learners plan their learning
- Useful glossary definitions
- A summary of unit achievement
- Progress tracking sheets
- Coverage of values and behaviours
- A list of the necessary health and safety legislation
- Information on preparing for the Trade Test

### **Every unit contains the following main parts:**

- 'What do you need to know?' contains all of the knowledge areas
- 'What do you need to cover?' signposts the scope of content
- 'Scope record' for learners to track their coverage of the scope of content
- 'Self-reflection and observation feedback' for learners to reflect on their performance

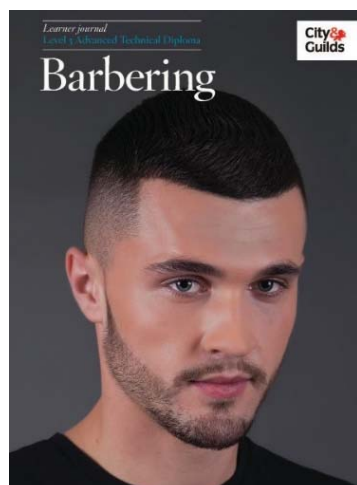
			
<b>Hairdressing</b> TL600202H 125006113 ISBN: 9780851933818	<b>Barbering</b> TL600202 125006114 ISBN: 9780851933801	<b>Cutting and Styling Services</b> TL600202CS 125006112 ISBN: 9780851933795	<b>Hair Colouring Services</b> TL600202HCS 125006114 ISBN: 9780851933801

<p>Learner Journal Level 2 Technical Certificate</p> <p><b>City &amp; Guilds</b> A City &amp; Guilds Group Business</p> <p><b>Beauty Therapy</b></p> 	<p>Learner Journal Level 2 Technical Certificate</p> <p><b>City &amp; Guilds</b> A City &amp; Guilds Group Business</p> <p><b>Nail Treatments</b></p> 	<p>Learner Journal Level 2 Technical Certificate</p> <p><b>City &amp; Guilds</b> A City &amp; Guilds Group Business</p> <p><b>Make-up Artistry</b></p> 
<p><b>Beauty Therapy</b> TL06003L2 125006120 ISBN: 9780851933832</p>	<p><b>Nail Treatments</b> TL06003L2NT 125006121 ISBN: 9780851933849</p>	<p><b>Make-up Artistry</b> TL06010L2 125006122 ISBN: 9780851933856</p>

### Available for Level 3 Technicals

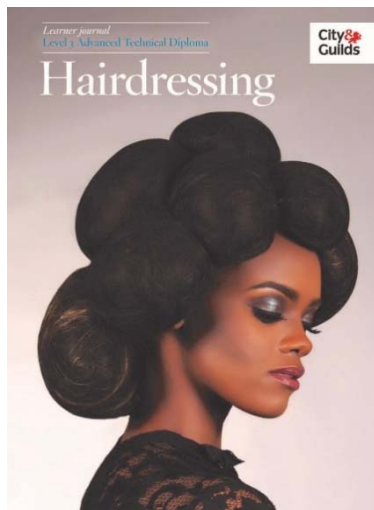
- Beauty & Spa Therapy
- Barbering
- Hairdressing
- Media Make-up Artistry
- Nails
- Theatrical, Special effects & Media Make-up Artistry

### Level 3 Advanced Technical Diploma in Barbering



**Code:** TL600203  
**ISBN:** 9780851933726

### Level 3 Advanced Technical Diploma in Hairdressing



<b>Code:</b>	TL036002
<b>ISBN:</b>	9780851933719

### Level 3 Advanced Technical Diploma in Beauty & Spa Therapy



<b>Code:</b>	TL036003
<b>ISBN:</b>	9780851933672
<b>Price:</b>	£14.00

### Level 3 Advanced Technical Diploma in Nail Technology



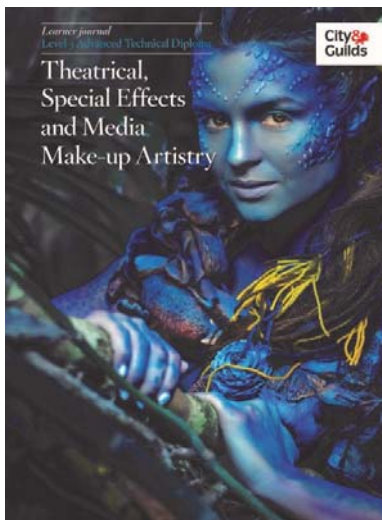
<b>Code:</b>	TL036003
<b>ISBN:</b>	9780851933672
<b>Price:</b>	£14.00

### Level 3 Advanced Technical Diploma in Media Make-up Artistry



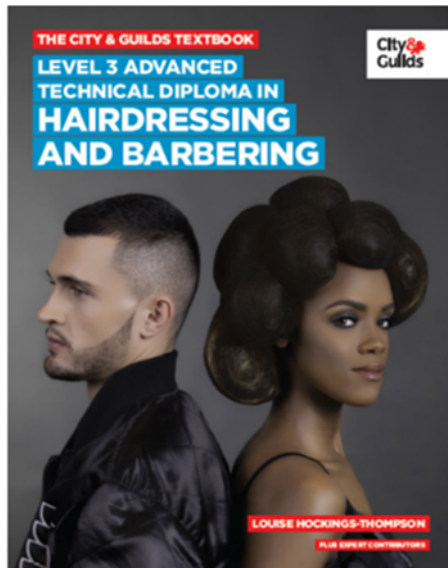
<b>Code:</b>	TL036010
<b>ISBN:</b>	9780851933696
<b>Price:</b>	£14.00

### Level 3 Advanced Technical Diploma in Special Effects and Media Make-up Artistry



<b>Code:</b>	TL601003
<b>ISBN:</b>	9780851933702

## Text books:



ISBN: 9780851933641

Code: TB036003

Price: £27.99

Published: June 2016



ISBN: 9780851933634

Code: TB036002

Price: £27.99

Published: June 2016

### **These textbook includes:**

- Step-by-step photo guides to the technical skills
- Workplace values and behaviours, signposted in each technical unit
- Handy hints and useful words to aid understanding
- Practical activities to help apply knowledge to practice
- Essential maths and English skills embedded in real-world scenarios
- Test Your Knowledge questions
- Eye-catching design to engage and inspire

## **Enhanced Smartscreen Level 2 Beauty**

This new Smartscreen package is the perfect accompaniment to the Level 2 Technical Certificate in Beauty Therapy. Created by City & Guilds, the largest awarding organisation in the UK, it maps directly to the latest standards. This package will help students master all necessary practical skills and essential knowledge and tutors will find it a vital tool for planning lessons and delivering the qualification. Following the format of the traditional Smartscreen package, it features all of the key teaching resources tutors will need for classroom support but is 'enhanced' by video e-learning which brings high quality salon treatments straight into the classroom.



### Key features:

- ✚ **Sample Schemes of work** – an ideal guide for tutors and centres to ensure that all the learning requirements are covered when delivering the qualification.
- ✚ **Sample lesson plan** – an ideal guide for tutors which can provide inspiration and save valuable preparation time
- ✚ **Handouts** – provide a convenient way of conveying key information to learners in a classroom setting
- ✚ **Activities** – Range of training and revision activities that will keep learners engaged and motivated
- ✚ **Multiple choice questions** – helps the learner to revise and consolidate their knowledge
- ✚ **PowerPoints** – Slide decks that allow tutors to deliver professional and engaging material in the classroom
- ✚ **Worksheets** – can be used by learners to review and implement what they have learnt. Tutors can make changes and adapt their delivery style to learners needs.
- ✚ **Video e-learning:** 9 out of 12 units in this package are supported by video e-learning. These resources combine clear instructional videos with interactive questions to test learner knowledge. Each topic is split up into a series of 'lessons' dealing with consultation, routine and aftercare. Within each 'lesson' a high quality salon video will demonstrate the skills learners need, with distinct chapters to allow easy navigation. Multiple choice questions will pop up throughout each video to ensure the learner has watched and understood the material. Learners who answer incorrectly are given a useful hint and the ability to re-watch the relevant part so that they can reattempt the question. Concise and informative feedback is also provided for each question to consolidate learner understanding. Upon achieving the pass mark for a lesson, learners will be given the option to watch the video without questions, allowing them to revise the material without interruption. Versions of the videos without question will also be available to tutors for teaching purposes.



For more information please contact [digitalsales@cityandguilds.com](mailto:digitalsales@cityandguilds.com)

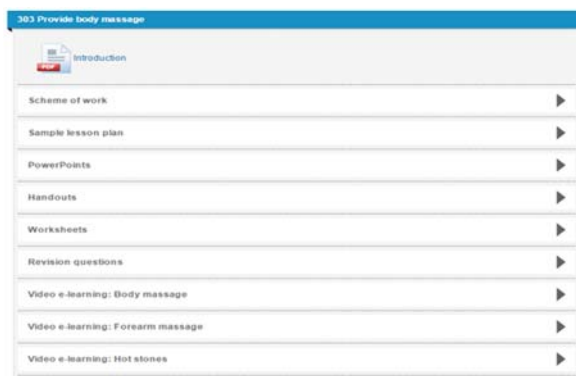
Or visit the City & Guilds website



<http://www.cityandguilds.com/what-we-offer/centres/improving-teaching-learning/digital-learning>

### Level 3 Beauty & Spa Therapy

#### Smartscreen:



SmartScreen resources provided for each unit:

- Introduction
- Sample scheme of work
- Sample lesson plan
- PowerPoints
- Handouts
- Activities
- Revision worksheets

**Smartscreen PLUS:**



In addition, the following units also contain **video e-learning**:

- 303 Provide body massage
- 304 Provide facial electrotherapy treatments
- 305 Provide body electrotherapy treatments
- 306 Provide dry spa treatments
- 307 Provide electrical epilation
- 308 Provide Indian head massage
- 309 Tanning treatments
- 311 Provide individual semi-permanent lash treatments
- 320 Provide hot stone treatments

This resource combines clear instructional videos with interactive questions to test learner knowledge. Each topic is split up into a series of 'lessons' dealing with consultation, routine and aftercare.

Within each 'lesson' a high-quality salon video will demonstrate the skills learners' need, with distinct chapters to allow easy navigation.

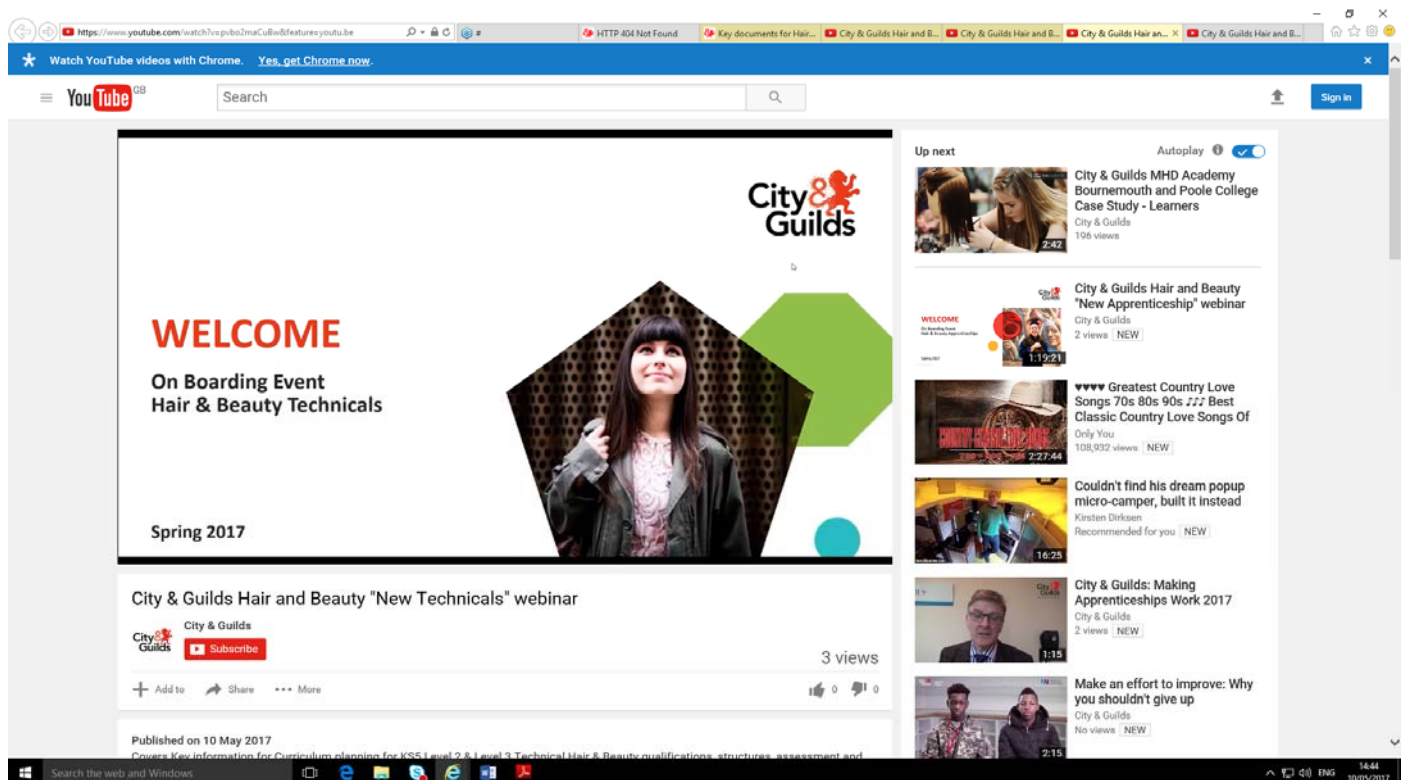
Multiple choice questions pop up throughout each video to ensure the learner has watched and understood the material. Learners who answer incorrectly are given a useful hint and the ability to re-watch the relevant part so that they can reattempt the question. Concise and informative feedback is also provided for each question to consolidate learner understanding.

Upon achieving the pass mark for a lesson, learners will be given the option to watch the video without questions, allowing them to revise the material without interruption. Versions of the videos without questions will be available to tutors for teaching purposes.

## Webinar

If you have missed any of the on boarding events or if you want to recap, please follow the link below to access the Webinar

<https://www.youtube.com/watch?v=pvbo2maCuBw&feature=youtu.be>



To support you with your Curriculum planning for September 2017 please see below City & Guilds  
Learner Progression routes for the Beauty and Hair portfolio

# City & Guilds Technical Qualification progression routes Beauty & Complementary Therapies

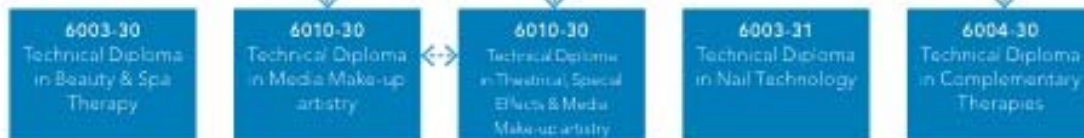


## Starting point

Learners can start at Level 1, Level 2, or Level 3 depending on qualifications previously obtained

LEVEL 3

## Key Stage 5



LEVEL 2

## Key Stage 4 (14-16)

3038-21 Technical Award in Hair & Beauty Studies



LEVEL 1

3001 Introduction to the Hair & Beauty Sector

Post 16

## Other progression destinations

Higher Education

Employment

Apprenticeship

Apprenticeship

City & Guilds Beauty Therapy Professional Apprenticeship Standard

Employment

Traineeship

City & Guilds Beauty Professional Apprenticeship Standard

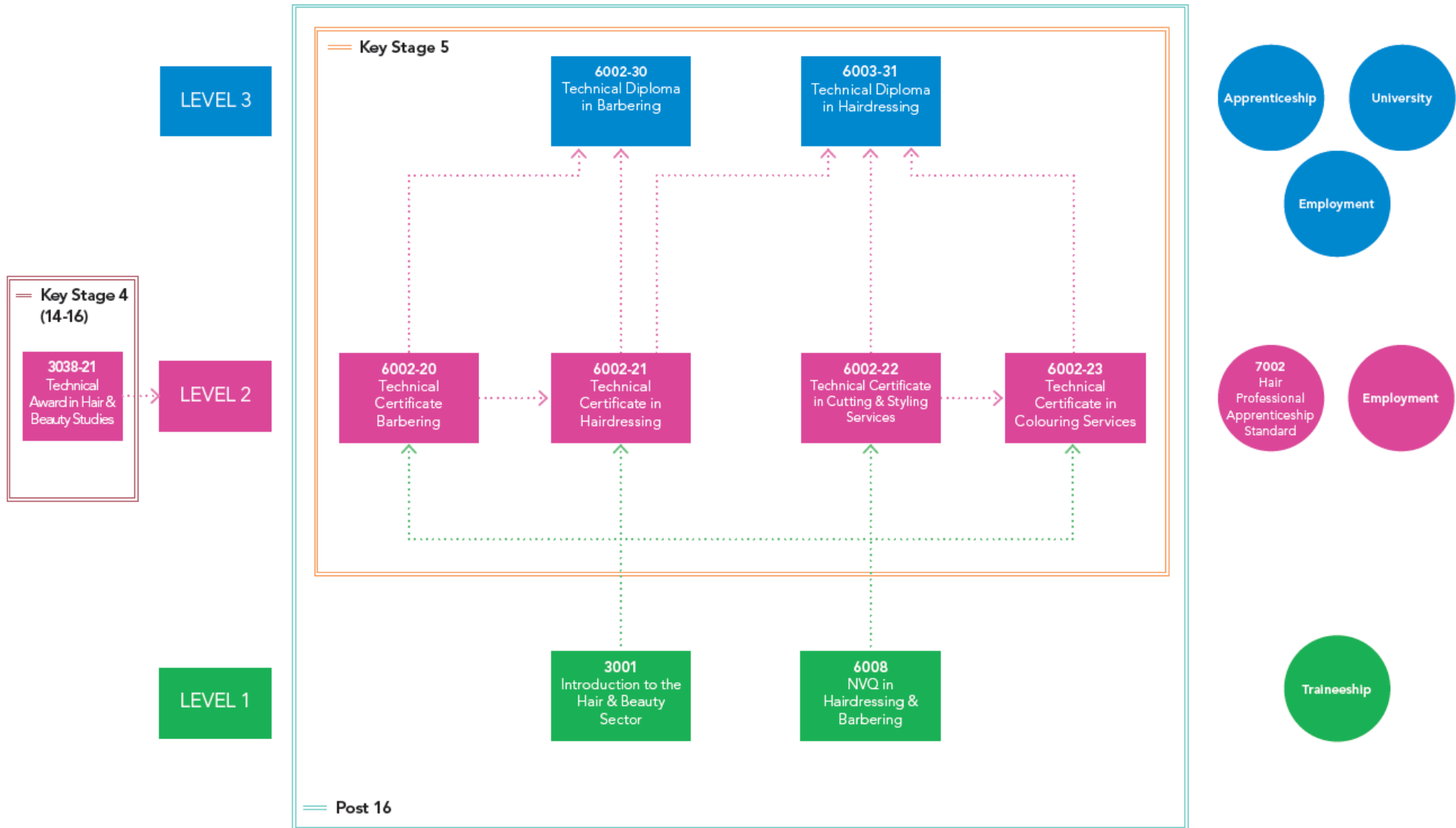
# City & Guilds Technical Qualification progression routes Hairdressing



## Starting point

Learners can start at Level 1, Level 2 or Level 3 depending on qualifications previously attained.

## Other progression destinations



**Level 2**

# Hairdressing and Barbering

for THE TECHNICAL CERTIFICATES  
and DIPLOMAS FOR HAIR PROFESSIONALS

Secure the knowledge and master the skills needed to succeed in the new **Level 2 Technical Certificates** and **Apprenticeship Diplomas for Hair Professionals** with these endorsed City & Guilds textbooks.

These City and Guilds textbooks are brand new dedicated resources for students and learners, endorsed by City & Guilds and developed specifically for the new Level 2 Technicals and Apprenticeship Diplomas.

- Prepare for the new synoptic assessment with short assignments designed to help learners familiarise themselves with the format and requirements.
- Covers all new content and units, including the new 'Create basic outlines and detailing hair' unit.
- Identifies opportunities to improve Maths and English skills throughout the course.
- Inspires students to achieve with profiles of successful hairdressing learners.



**£28.99 each**

**Technical Certificate** September 2017

**Diploma** January 2018

**HODDER**  
EDUCATION  
LEARN MORE



Title	Date
Level 2 Hairdressing for the Technical Certificate	Sep 2017
Level 2 Beauty Therapy for the Technical Certificate	Sep 2017
Level 2 Hairdressing for the Diploma for Hair Professionals	Jan 2018
Plumbing Book 1: for the Level 2 Technical and Professional Apprenticeship	Jan 2018
Plumbing Book 2: for the Level 3 Technical and Professional Apprenticeship	Apr 2018
Plumbing Book 3: for the Level 3 Technical and Professional Apprenticeship	Sep 2018
Electrical Installations Book 1: for the L2 Technical and Professional Apprenticeship	Jan 2018
Electrical Installations Book 2: for the L3 Technical and Professional Apprenticeship	Apr 2018
Electrical Installations Book 3: for the L3 Technical and Professional Apprenticeship	Sep 2018

Hodder Education will be publishing the above textbooks for City & Guilds' new qualifications, with more to be announced soon.

## **7002 Hair Professional Apprenticeship**

City & Guilds are pleased to announce that we are the **ONLY** Apprentice Assessment Organisation to date who have full approval and appear on the Register to provide EPA for the Hairdressing Professional NEW Trailblazer apprenticeships

Route	QAN
City & Guilds Level 2 Diploma for Hair Professionals – Barbering	603/1380/8
City & Guilds Level 2 Diploma for Hair Professionals – Hairdressing	603/1379/1

All resources are now available on the City & Guilds website

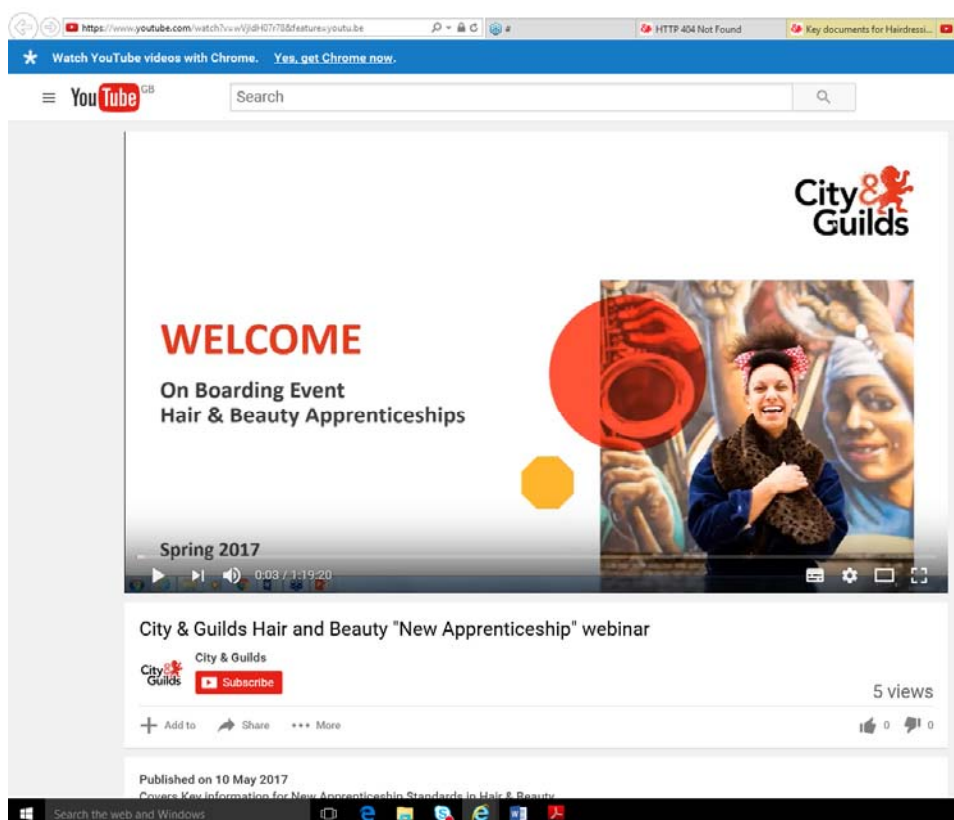
Please follow the link below to download

- Qualification Handbook
- Assessor's Guidance
- Fast track forms

<http://www.cityandguilds.com/qualifications-and-apprenticeships/hairdressing/hairdressing/7002-diplomas-for-the-hair-professionalshairdressing-and-barbering#tab=documents>

If you have missed any of the on boarding events for the Hair Professional standards or if you want to recap, please follow the link below to access the Webinar

<https://www.youtube.com/watch?v=wVjldH07r78&feature=youtu.be>





## Resources

- ✚ Learner's Logbooks will be available by the end of June, however as not to disadvantage or hold back any learners we have now released the following units so you can begin to assess your learners, you can download the following units for Consultation, Shampoo, condition and treat the hair and scalp & Style and finish hair using a range of techniques to create a variety of look.

Download these unit please follow the link below

<http://www.cityandguilds.com/qualifications-and-apprenticeships/hairstyling/hairstyling/7002-diplomas-for-the-hair-professionals/hairstyling-and-barbering#tab=document>

- ✚ Learning Assistant
- ✚ Textbooks
- ✚ City & Guilds MHD Academy



The information that you need for the learner logbooks is as follows:

- |          |   |
|----------|---|
| TL700202 | Level 2 Diploma for Hair Professionals - Hairdressing: Apprenticeship Logbook |
| TL700203 | Level 2 Diploma for Hair Professionals - Barbering: Apprenticeship Logbook    |

**Beauty Professional Apprenticeship – England only – UPDATE**

The Beauty Professional Assessment Plan was originally rejected due to a number of factors. The Beauty Trailblazer Steering group have since been working hard, along with City & Guilds, to make appropriate amendments.

Both the Beauty Professional Standard and Assessment Plan are due to be re submitted Wednesday 25<sup>th</sup> May 2017. Following this submission we will be able to update you on the structure of the Standard, the options/routes within it and provide detail around the assessment.

City & Guilds are working hard in the background to ensure that we are ready for live launch as soon as the Steering group receive official approval.

# City & Guilds Technical Awards

## Introduction

City & Guilds Level 2 Technical Awards give students an opportunity to explore specific industries, experience hands-on practical learning and develop related technical skills.

City & Guilds Technical Awards have been approved by the Department for Education (DfE) to count in key stage 4 performance tables. Technical Awards are for key stage 4 students aged 14-16 (in the last 2/3 years of secondary education, in years 9, 10, 11). At 120 GLH, they are equivalent to one GCSE and can be studied over one, two or three academic years. Up to three Technical Awards count in Progress 8 and Attainment 8 performance measures as part of the "open" group of subjects.

## What's available?

Qualification title	QAN	City & Guilds code	Approved for 2018 performance tables	Approved for 2019 performance tables
Level 2 Technical Award in Designing and Planning the Built Environment	601/7246/0	6720-22	✓	✓
Level 2 Technical Award in Constructing and Maintaining the Built Environment	601/7245/9	6720-21	✓	✓
Level 2 Technical Award in Engineering	601/7241/1	1145-20	✓	✓
Level 2 Technical Award in Cookery and Service for the Hospitality Industry	601/7244/7	6106-20	✓	✓
Level 2 Technical Award in Land Based Studies	601/7240/X	0170-20	✓	✓
Level 2 Technical Award in Hair and Beauty Studies	601/7247/2	3038-21	✓	✓
Level 2 Technical Award in Digital Technologies	601/7242/3	5220-20	✓	✓
Level 2 Technical Award in Vehicle Technology	603/0310/4	4292-20		✓

## How do I get approval to offer a Technical Award at my centre?

If your centre is already an approved City & Guilds centre, you will need to submit a qualification approval form to City & Guilds. If your centre isn't an approved City & Guilds centre, you will need to read the information on the "How to become a City & Guilds centre" to ensure you meet the criteria.

[cityandguilds.com/help/help-for-centres/become-a-city-and-guilds-centre](https://cityandguilds.com/help/help-for-centres/become-a-city-and-guilds-centre)

The next step is to submit a Customer Application Form and then a Centre Approval Form. There is a cost for applying for centre and qualification approval, but schools and charities are exempt from the minimum spend threshold and student numbers. Centres will have an External Quality Assurance (EQA) visit to assess the centre's suitability to offer the qualification(s) and support the centre in preparing for delivery.



### Who can deliver City & Guilds Technical Awards?

Approved centres can be schools (academies, free schools, studio schools etc), University Technical Colleges (UTCs), private training providers and colleges.

### How are City & Guilds Technical Awards assessed?

All City & Guilds Technical Awards are assessed through an externally set and externally marked exam and a synoptic assessment. The exam is taken on a set date and time and contributes 40% to the overall grade. There are two opportunities to take the exam in each academic year. The exam is designed to assess the student's depth and breadth of knowledge using a range of question types. The synoptic assignment is a controlled assessment, set by City & Guilds, which contributes 60% to overall grade. Students have to complete a piece of work independently which is marked by tutors and externally moderated by City & Guilds. The synoptic assignment is released to centres in the autumn term and there is a 12-week window during the spring and summer terms when students have to complete it.

### How is the overall grade decided for the Technical Award?

The overall qualification grade is calculated based on the aggregation of the marks awarded for the theory exam and the synoptic assessment. These marks are converted into grades – Pass, Merit, Distinction, Distinction\*. Both assessments (the exam and the synoptic assignment) must be achieved at a minimum of Pass for the qualification to be awarded.

### Progression

Whilst City & Guilds Technical Awards don't limit a student's ability to progress to a range of courses at 16, they do offer students an opportunity to gain theoretical knowledge, develop an understanding of the specific industry and a number of relevant technical skills.

### Where can I find out more?

Visit City & Guilds website: [cityandguilds.com](http://cityandguilds.com) and type in the City & Guilds qualification code in the "Search the site" box. You will be taken to the information page on City & Guilds Technical Qualifications. Click on the document tab and then the + sign on Level 2, where you will find centre documents which contain the qualification handbook, sample assessment materials and resource lists for each Technical Award. Further information including FAQs on delivering Technical Awards can be found here: [cityandguilds.com/techbac/technical-qualifications/resources-and-support](http://cityandguilds.com/techbac/technical-qualifications/resources-and-support)

### Resources

City & Guilds has a range of resources available for centres including:

- Teaching, Learning and Assessment Guide
- Marking and Moderation Guide

**City & Guilds Technical Awards are part of a suite of Technical Qualifications for 14-19-year-olds.**

Level 2 Technical Awards for 14-16-year-olds	120 GLH qualifications not specific to job roles and usually studied alongside GCSEs. Available in seven sectors.
Level 2 Technical Certificates and Level 3 Tech Levels for 16-19-year-olds	Qualifications from 360 GLH plus to develop specialist skills and knowledge to prepare for a particular job or career. Available in 13 sectors. Level 3 qualifications carry UCAS points to enable progression to university.

### Questions?



For all queries, please contact:

[technicalawards@cityandguilds.com](mailto:technicalawards@cityandguilds.com)



## **NVQ/VRQ qualification hair & beauty qualifications – being extended**

City & Guilds are in the process of extending are current Hair & Beauty VRQ/NVQ qualifications.

As soon as this piece of work has been completed we will update our Rules of Combination document, if you have any queries in the meantime please contact Emma Mackay Industry Manager - Hairdressing, Beauty & Retail - [emma.mackay@cityandguilds.com](mailto:emma.mackay@cityandguilds.com)

## **Funding update:**

**We have received an update on EFA & SFA funding which is as follows:**

Briefly, there are no major changes to any of the budgets, or qualifications offered as part of those budgets, unless Qualifications have been removed due to low take up.

*2017 to 2018 legal entitlements and local flexibility offer*

### **Legal entitlements**

ESFA have published the qualifications that will be available as part of the 2017 to 2018 offer for:

- English and maths legal entitlement
- level 2 and level 3 legal entitlements for 19 to 23 year olds undertaking their first full level 2 and full level 3.

In anticipation of future changes due to technical education reform and the functional skills reform, ESFA have not made any major new changes.

Qualifications already confirmed as part of the legal entitlements will continue to be available in 2017 to 2018 unless:

- They are legacy GCSEs and international GCSEs in English and maths that will not be available for new starts or continuing learners from 1 August 2017.
- At level 2 and level 3 they are not part of the single offer for 16 to 23 year olds. The single offer contains GCSEs, AS and A Levels, Access to HE and 2018 and 2019, 16 to 19 performance table qualifications. In addition to this, to provide stability ESFA have retained for one further year the 2017 performance table qualifications, where they are currently part of the 2016 to 2017 level 2 and level 3 legal entitlement offer.

The Hub has been updated to reflect the legal entitlements offer. Our providers should now be able to see which qualifications are available for delivery in 2017/18, unless we have not extended them on the Ofqual portal!

### **Local flexibility**

ESFA have updated the Hub with the regulated qualifications that will be available for delivery as part of 2017 to 2018 local flexibility offer. We will confirm the 2017 to 2018 unit offer in May.

There will be no changes to the local flexibility offer or the criteria that are applied to flag the qualification as eligible for funding in 2017 to 2018. However, we should expect that there will be funding and qualification eligibility changes when local devolution and technical education reforms start to apply in 2018.

Qualifications that are currently eligible for funding will continue to be funded in 2017 to 2018, unless the qualification is no longer on Ofqual's Register of Regulated Qualifications or has been withdrawn by the awarding organisation.