

Apprenticeship Assessment Discussion Group

Level 4 Associate Project Manager

Introductions



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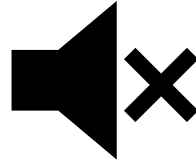


**This session is
being recorded**



**MS Form to
complete**

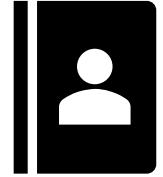
**Capture your
thoughts formally**



**All delegates to
remain on mute.**



**Please use the
Q&A function**



**Feel free to
contact us after
the event**

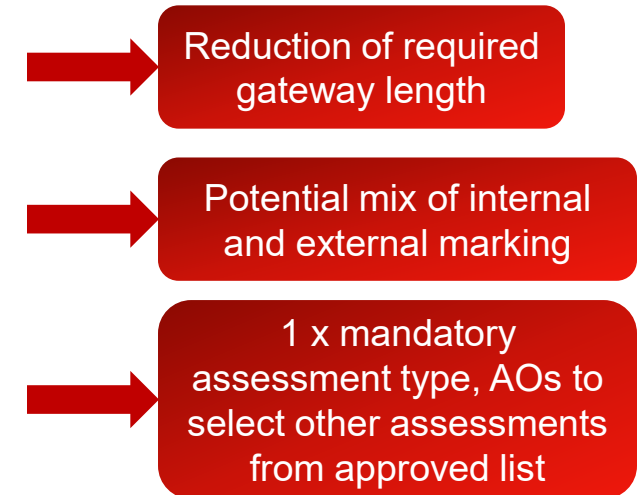
Context

Government is making substantive changes to the assessment of apprenticeships:

What Was DfE Looking to Achieve?

In February 2025, they published Apprenticeship Assessment Principles - a major shift from the traditional End-Point Assessment (EPA) model. The aim was to reduce bureaucracy, improve timeliness, and maintain rigour through 6 principles:

1. **Streamlining assessment:** Making it more proportionate to the competencies being tested and removing duplication (eg where mandatory qualifications already assess certain skills).
2. **Flexibility in timing:** Allowing assessment to take place during the apprenticeship (“on-programme”), not just at the end.
3. **Provider involvement:** Training providers can deliver and mark some assessment elements under appropriate oversight from AOs.
4. **Simplified assessment plans:** Shorter, higher-level plans, giving AOs more design flexibility.
5. **Employer engagement:** Employers remain central in verifying behaviours and shaping assessment design.
6. **Synoptic assessment:** Integrated assessments to form a defined amount of overall evaluation.



What City & Guilds can impact and how you can help...

What we **can't** impact (directly)

- The standard itself (and pathways etc.)
- Adding new standards
- Combining standards
- Content within the standard (inc KSBs)
- Mandatory assessment type (once agreed)
- Whether the new Apprenticeship Assessment is qual-only, EPA-only or EPA with a mandatory on-programme qual
- Funding bands
- Timings

What we **can** impact

- Pricing model
- What sort of support (sales, planning, platform, resources etc.) that we provide to both centres and employers
- Selection of assessment type for non-mandatory assessment
- Which of the assessments are available to be marked internally

With that in mind...

L4 Associate Project Manager

ST0310



L4 Associate Project Manager

Key information

Status: Standard in development

Proposal approved

Occupational Standard approved

Assessment approved

Funding approved (Max funding £7000)

Level 4

Typical duration is 18 months

Date TBC: January 2027

Information last updated 14th July 2026

Approved New Assessment Guidelines:

L4 Associate Project Manager

One assessment type is **mandatory**, and **all** assessment organisations (AOs) must use this method. Any additional assessments must be selected from the approved list below (it's expected that Ofqual requirements – to be finalised – will require at least one additional method).

All required Knowledge and Skills must be assessed through these methods, while **Behaviours must be assessed by employers.**

Assessment organisations must design apprenticeship assessments to include a **project**

Any additional assessments must be selected from the following list of methods to ensure the assessment outcomes are met in full:

- **Demonstration**
- **Presentation**
- **Interview**
- **Professional Discussion**
- **Q&A**
- **Portfolio**
- **Written Assessment**
- **Additional Project**

Apprentices may be assessed at any appropriate point during their apprenticeship programme.

Further information on assessment guidelines

Introduction

This Apprenticeship Assessment Plan (AAP) sets out the requirements for the assessment of the level 4 Associate Project Manager apprenticeship. It should be read in conjunction with the General Requirements for Apprenticeship Assessment. Where there is conflict between this AAP and the General Requirements, this AAP takes precedence. Assessment organisations must also comply with the relevant regulatory framework for apprenticeship assessment.

It is important that the assessment of apprentices is proportionate, valid, and provides reliable evidence of an apprentice's attainment of the relevant knowledge and skills. As such, assessment organisations must design assessments to ensure:

- employers have confidence that the apprentice has reached the expected performance standard
- apprentices are sufficiently secure in their knowledge and skills, so that they could demonstrate their competence in different contexts, for example, a different workplace

City & Guilds Proposition (Draft)

Professional Discussion

- Is part of the current End Point Assessment
- Retains rigor and consistency of external assessment associated with EPA.
- A PD can mop up knowledge and skills not seen within the project assessment

Project is the mandatory assessment method outlined by the AAP

- We believe 2 methods would be sufficient to assess the knowledge and skills of apprentices
 - A presentation could be stressful for some learners
 - A naturally occurring additional project could work but not always easy to allocate to an apprentice
 - A demonstration could be 'admin heavy' on centres to create
 - A portfolio can be time consuming to create although is quite flexible in content
 - A written assessment may not be suitable for all apprentices

Support Materials:

- Digital resources to support with implementing the standard successfully eg: what best practice looks like, what's to be included in the portfolio, preparation for the additional assessment method, behaviour templates for employers (and apprentices?), information on apprenticeships in general and the reforms.

New Apprenticeship Assessment Model

Questions for discussion – feel free to add comments to the chat

1. What are your views on the City & Guilds draft proposal (internally assessed portfolio + one other externally assessed assessment method?)
2. Employers will be expected to record and validate behaviours post-Reform. Do you see any challenges here?
3. How could we support you through this change?
 - For example, a framework, toolkit, guidance etc.
 - Would you prefer to use your own tools / templates?

Please fill out the **MS Form** giving your thoughts. The link is in the chat function or you can use the QR code shown.

[Level 4 Associate Project Manager new AAP – Fill in form](#)

Level 4 Associate Project Manager
new AAP





PRINCE2 Value Proposition

Morice Hole

PRINCE2 | Building capability for change

Adapt with agility | Govern with confidence | Build resilience | Strengthen organisational capability

Enabling organisational agility

PRINCE2 balances strategic consistency with operational flexibility, helping organisations adapt confidently to change.

- › Align strategy, investment and change priorities
- › Establish a common governance framework while allowing local flexibility
- › Strengthen organisational resilience through consistent governance and adaptable practices
- › Connect decisions across strategy, portfolios, programmes and projects
- › Build lasting capability for continual adaptation and improvement

Building professional capability

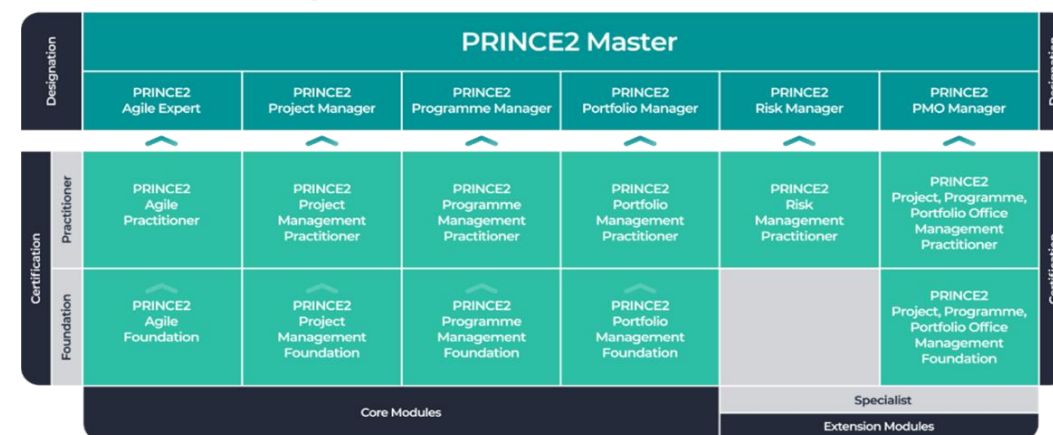
PRINCE2 provides recognised learning pathways that build capability at every level, from practitioners to transformation leaders..

- › Build confidence to lead change
- › Apply a common language and shared ways of working
- › Support career progression and professional growth
- › Build capability across project, programme, portfolio, risk and PMO functions

Connecting Strategy to Value Delivery with PRINCE2



PRINCE2 Official Qualification Scheme



Thank you for attending

Our marketing department will send out a follow up email including a copy of the slides and a link to the MS Form to capture your thoughts.

Details of future webinars will be shared via email updates and my LinkedIn page.

[Associate project manager / Skills England](#) AAP

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new AAP

