

#### **Major changes**

Three units (G20, G17, G18) covering health and safety, client impressions, and product/service promotion removed and integrated in the technical Units.

#### Major changes to content include:

#### Values and Behaviours

#### Values

- 1 The following Key Values underpin the delivery of services in the hair and barbering sector:
- 1.1 a willingness to learn
- 1.2 the completion of services in a commercially viable time
- 1.3 meeting both organisational and industry standards of appearance
- 1.4 ensuring personal hygiene and protection meets accepted industry and organisational requirements
- 1.5 a flexible working attitude
- 1.6 a team worker
- 1.7 maintaining customer care
- 1.8 a positive attitude
- 1.9 personal and professional ethics
- 1.10 the ability to self manage
- 1.11 creativity skills
- 1.12 excellent verbal and non-verbal communication skills
- 1.13 the maintenance of effective, hygienic and safe working methods
- 1.14 adherence to workplace, suppliers or manufacturers' instructions for the safe use of equipment, materials and product

#### **Behaviours**

- The following behaviours underpin the delivery of services in the hair and barbering sector.

  These behaviours ensure that clients receive a positive impression of both the salon and the individual
- 1.1 meeting the salon's standards of behaviour
- 1.2 greeting the client respectfully and in a friendly manner
- 1.3 communicating with the client in a way that makes them feel valued and respected
- 1.4 identifying and confirming the client's expectations



- 1.5 treating the client courteously and helpfully at all times
- 1.6 keeping the client informed and reassured
- 1.7 adapting the behaviour to respond effectively to different client behaviour
- 1.8 responding promptly to a client seeking assistance
- 1.9 selecting the most appropriate way of communicating with the client
- 1.10 checking with the client that you have fully understood their expectations
- 1.11 responding promptly and positively to the clients' questions and comments
- 1.12 allowing the client time to consider the response and give further explanation when appropriate
- 1.13 quickly locating information that will help the client
- 1.14 giving the client the information they need about the services or products offered by the salon
- 1.15 recognising information that the client might find complicated and checking whether they fully understand
- 1.16 explaining clearly to the clients any reasons why their needs or expectations cannot be met
- Basic science sections have been deleted or incorporated into other sections
- Aftercare advice outcomes have all been deleted
- Hazards and risks
- Health and safety
- Client communication
- Suppliers' and manufacturers' instructions
- Environmental and sustainable working practices and waste disposal
- Additional products and additional services



Hair characteristics and hair classification (performance, knowledge and range)
 Hair characteristics (performance, knowledge and range)

Hair classification (this is a guideline only)

#### Type 1 – Straight hair

- 1.1 Fine/Thin hair tends to be very soft, shiny and oily, and it can be difficult to hold a curl.
- 1.2 Medium hair has lots of volume and body.
- 1.3 Coarse hair is normally extremely straight and difficult to curl.

#### Type 2 – Wavy hair

- 2.1 Fine/Thin hair has a definite "S" pattern. Normally can accomplish various styles
- 2.2 Medium hair tends to be frizzy and a little resistant to Styling.
- 2.3 Coarse hair is also resistant to styling and normally very frizzy; tends to have thicker waves.

#### Type 3 – Curly hair

- Loose curls hair tends to have a combination texture. It can be thick and full with lots of body, with a definite "S" pattern. It also tends to be frizzy.
- 3.2 Tight curls also tends to have a combination texture, with a medium amount of curl.

#### Type 4 – Very curly hair

- 4.1 Soft hair tends to be very fragile, tightly coiled and has a more defined curly pattern.
- 4.2 Wiry also very fragile and tightly coiled; however with a less defined curly pattern has more of a "Z" pattern shape



Old ref	New	New Title	Key Changes	Evidence requirements
	ref			
G20			Merged within Technical Unit	
G17			Merged within Technical Unit	
G18			Merged within Technical Unit	
G7	СНВ9	Advise and consult with clients	K2 how to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, age, disabilities and gender	Simulation is not allowed for any performance evidence within this unit.
			K3 the questioning and listening skills you need in order to find out information K4 why it is important to encourage and allow time for clients to ask	You will need to demonstrate in your everyday     work that you have met the standard for     developing client consultancy skills.
			questions K5 salon rules for maintaining confidentiality and privacy K6 the different types of visual aids that can support client consultation K7 your responsibilities under current relevant health and safety legislation, standards and guidance such as Health and Safety at Work Act and other relevant legislation K8 the importance of not discriminating against clients with illnesses	<ul> <li>3. Your Assessor will observe these aspects of your performance as part of all technical observations and will be recorded on at least 5 occasions. These recorded observations must cover different technical units.</li> <li>4. From the range statement, you must show you:</li> </ul>
			and disabilities and why Examine the hair, skin and scalp P11 make recommendations on the outcomes of your identification of your client's hair characteristics and their hair classification P12 explain how their hair characteristics may impact on the hairdressing services in a way your client can understand P15 conduct all communications with your client in a manner that maintains goodwill, trust, confidentiality and privacy K2 how to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, age, disabilities and gender	<ul> <li>have consulted with new and regular clients</li> <li>have used all the means of identifying clients' wishes</li> <li>have adapted your advice to take into account the factors limiting or affecting services</li> <li>have identified or can describe the problems.</li> <li>have taken into account all hair characteristics</li> <li>used 3 of the 4 classifications</li> </ul>



K3 the questioning and listening skills you need in order to find out information  K4 why it is important to encourage and allow time for clients to ask questions  K5 salon rules for maintaining confidentiality and privacy  K6 the different types of visual aids that can support client consultation  K7 your responsibilities under current relevant health and safety legislation, standards and guidance such as Health and Safety at Work  Act and other relevant legislation  K8 the importance of not discriminating against clients with illnesses and disabilities and why  Examine the hair, skin and scalp  P11 make recommendations on the outcomes of your identification of your client's hair characteristics and their hair classification  P12 explain how their hair characteristics may impact on the hairdressing services in a way your client can understand  P15 conduct all communications with your client in a manner that maintains goodwill, trust, confidentiality and privacy  K18 the different hair types of hair classifications  K25 the importance of giving the client realistic expectations  Range  1 Client  1 new  2 regular  2 Identify  1 question  3 Factors that limit or affect services  3.1 adverse hair, skin and scalp conditions  3.2 incompatibility of previous services and products used  3.3 client's lifestyle	- given all the advice and recommendations  5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.  It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
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			3.4 test results	
			4.1 suspected infections 4.2 suspected infestations 5 Hair characteristics 5.1 hair density 5.2 hair texture 5.3 hair elasticity 5.4 hair porosity 5.5 hair condition 5.6 hair growth patterns 6 Hair classification 6.1 Type 1 – Straight Hair 6.2 Type 2 – Wavy Hair 6.3 Type 3 – Curly Hair 6.4 Type 4 – Very Curly Hair 7 Advice and recommendation 7.1 how to maintain their look 7.2 time interval between services 7.3 present and future products and services	
G8	CHB12	Develop and maintain your effectiveness at work	Virtually no change K6 the importance of meeting your personal development and productivity targets and timescales Range 1	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You will need to demonstrate in your everyday work that you have met the standard for developing and maintaining your effectiveness at work.</li> <li>Your Assessor will observe your contributions to effective teamwork on at least 2 occasion.</li> <li>From the range statement, you must show that</li> </ol>



			2.2. personal development	you:
			3 Assistance 3.1. on a one-to-one basis	<ul> <li>have participated in all the listed opportunities to learn</li> </ul>
			3.2. in a group	<ul> <li>have agreed and reviewed your progress towards both productivity and personal development targets</li> </ul>
				<ul> <li>have offered assistance on a one to one basis and in a group</li> </ul>
G4	CHB13	Fulfil Salon reception duties	P15 confirm the client has had relevant tests when scheduling appointments P16 arrange for the client to have relevant tests, when necessary,	Simulation is not allowed for any performance evidence within this unit.
			within the limits of your own authority K30 how to identify and deal with discrepancies: K30.1 counterfeit payments	<ol><li>You must practically demonstrate in your work situation that you have met the standards for fulfilling salon reception duties.</li></ol>
			K30.2 invalid currency K30.3 suspected stolen cheques, credit cards and payment cards K30.4 invalid card	3. Your Assessor will observe these aspects of your performance on at least 1 occasion.
			K30.5 incorrect completion of cheque K30.6 payment disputes Range	4. From the range statement, you must show that you have:
			1 People	- handled <b>1 of the 2</b> types of people
			1.1. who have different needs and expectations	- handled <b>2 of the 3</b> types of enquiries
			1.2. who have a complaint	- handled <b>both</b> types of appointments
			2 Enquiries 2.1. in person	- handled <b>both</b> the methods of payment
			<ul><li>2.2. by telephone</li><li>2.3. electronically</li><li>3 Appointments</li></ul>	5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.
			3.1. in person 3.2. by telephone	It is likely most evidence of your performance



		4 Methods of payment 4.1. cash 4.2. non cash payment	will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
GH8 CHB11	Shampoo, condition and treat the hair and scalp	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K10 the hazards and risks which exist in your workplace and the safe working practices which you must follow K11 the different types of working methods that promote environmental and sustainable working practices K31 when and how rotary, effleurage and friction massage techniques should be used when shampooing different lengths and densities of hair Range 1 Hair condition 1.1 damaged 1.2 product build up 1.3 normal 1.4 oily 1.5 dry 2 Scalp condition 2.1 dandruff affected 2.2 oily 2.3 dry 2.4 product build up 2.5 normal 3 Shampooing massage techniques 3.1 effleurage 3.2 rotary 3.3 friction	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for shampooing, conditioning and treating the hair and scalp.</li> <li>Your Assessor will observe these aspects of your performance on at least 3 occasions.</li> <li>From the range, you must show that you have:         <ul> <li>adapted your shampooing techniques for 3 out of the 5 hair conditions</li> <li>adapted your shampooing techniques for 3 out of the 5 scalp conditions</li> <li>used 2 out of the 3 shampooing massage techniques</li> <li>used all the conditioning products</li> <li>used all of the conditioning massage techniques</li> <li>given all advice and recommendations</li> </ul> </li> <li>You must prove to your assessor that you have the necessary skills to be able to perform</li> </ol>



			4 Conditioning products 4.1 surface 4.2 penetrating 4.3 scalp treatment 5 Conditioning massage techniques 5.1 effleurage 5.2 petrissage 6 Advice and recommendations 6.1 correct detangling techniques 6.2 suitable shampoos, conditioning products 6.3 time interval between services 6.4 present and future products and services Removed hair lengths	It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
GH10	CH1	Style and Finish hair	P6.7 promote environmental and sustainable working practices P7 ensure your personal hygiene, protection and appearance meets accepted industry and organisational requirements P8 follow workplace and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products P9 dispose of waste materials K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K2 the different types of working methods that promote environmental and sustainable working practices P25 take sections of hair which suit the size of the heated styling equipment, when used K32 why temperature of equipment should be adapted to suit different hair types K35 when and how to apply different back combing and back brushing techniques to achieve the desired look K36 the importance of providing advice and recommendations on the	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for styling and finishing hair.</li> <li>Your Assessor will observe your performance on at least 4 occasions, each on different clients.</li> <li>From the range, you must show that you have:         <ul> <li>used 4 out of the 7 products</li> <li>used both the types of heated styling equipment</li> <li>styled all hair lengths</li> <li>used all the blow drying tools and equipment</li> <li>taken into account all the factors</li> </ul> </li> </ol>



products and services provided in the salon	<ul><li>produced all the blow dry finishes</li><li>given all advice and recommendations</li></ul>
Range 1 Products 1.1 heat protectors 1.2 sprays 1.3 mousse	5 You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.
1.4 creams 1.5 gels 1.6 serums 1.7 wax 2 Heated styling equipment	It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been
<ul><li>2.1 straighteners</li><li>2.2 tongs</li><li>3 Hair length</li><li>3.1 above shoulder</li></ul>	present such as Witness Testimony.
<ul><li>3.2 below shoulder</li><li>3.3 one length</li><li>3.4 layered</li><li>4 Tools and equipment</li><li>4.1 hand dryer</li></ul>	
<ul><li>4.2 attachments</li><li>4.3 round brush</li><li>4.4 flat brush</li><li>5 Factors</li></ul>	
<ul><li>5.1 hair characteristics</li><li>5.2 hair classifications</li><li>5.3 hair cut</li><li>5.4 hair growth patterns</li><li>5.5 head and face shape</li></ul>	
6 Blow dry finish	



			6.1 straightening 6.2 smoothing 6.3 creating volume 6.4 creating movement 6.5 creating curl 7. Advice and recommendations 7.1 how to maintain their look 7.2 time interval between services 7.3 present and future products and services Removed Hair types		
GH11	CH2	Set and dress hair	P7.7 promote environmental and sustainable working practices P8 ensure your personal hygiene, protection and appearance meets accepted industry and organisational requirements P9 follow workplace and suppliers' or manufacturers' instructions for	1	Simulation is not allowed for any performance evidence within this unit.  You must practically demonstrate in your
			the safe use of equipment, materials and products P10 dispose of waste materials		everyday work that you have met the standard for setting and dressing hair.
			K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K2 the different types of working methods that promote	3	Your Assessor will observe your performance on at least 4 occasions on 4 different clients.
			environmental and sustainable working practices K22 how to wrap-set hair to ensure it lays smooth and flat against the		At least one of the observations must be of a set using rollers secured with pins.
			scalp and in the direction to achieve the desired look K24 why and how to use different dressing techniques	4	From the range, you must show that you have:
			K28 the importance of maintaining the correct tension throughout the setting process  Range  1. Products  1.1 heat protectors		<ul> <li>used 4 out of the 8 products</li> <li>used all the types of tools and equipment</li> <li>used 3 out of 5 the setting techniques</li> <li>taken into account all factors</li> <li>used all the sectioning and winding</li> </ul>
			1.2 sprays 1.3 mousse 1.4 creams		techniques - used <b>all</b> the dressing techniques and created all the effects - given <b>all</b> advice and recommendations,



	1.5 gels 1.6 serums 1.7 setting lotions 1.8 wax 2. Tools and equipment 2.1 rollers 2.2 combs 2.3 pin curl clips 2.4 brushes 2.5 grips and pins 2.6 heated equipment 3. Setting techniques 3.1 rollering 3.2 spiral curling 3.3 wrap setting 3.4 pin curling to give volume 3.5 pin curling to give flat movement 4. Factors 4.1 hair characteristics 4.2 hair classification 4.3 hair cut 4.4 hair length 4.5 head and face shape 4.6 the occasion for which the style is required 5. Section and wind 5.1 point to root 5.2 root to point 5.3 on base 5.4 off base 5.5 directional 5.6 brick	5 You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.  It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
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			6. Dressing techniques and effects 6.1 curls 6.2 rolls 6.3 smoothing 6.4 back-combing 6.5 back-brushing 7. Advice and recommendations 7.1. how to maintain their look 7.2. time interval between services 7.3. present and future products and services Removed Hair types	
GH12	CH3	Cut hair using basic techniques	Can be carried out on Women or Men  P8.6 promote environmental and sustainable working practices K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K2 the different types of working methods that promote environmental and sustainable working practices  Range 1. Factors 1.1 hair classifications 1.2 hair characteristics 1.3 head and face shape 1.4 hair growth patterns 2. Look 2.1 one length 2.2 uniform layer 2.3 short graduation 2.4 long graduation 2.5 with a fringe 3. Techniques 3.1 club cutting	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for cut hair using basic techniques.</li> <li>Your Assessor will observe your performance on at least 6 occasions</li> <li>These looks must include:         <ul> <li>a one length above the shoulder</li> <li>a short graduation incorporating the use of scissor over comb.</li> </ul> </li> <li>From the range, you must show that you have:         <ul> <li>adapted your cutting techniques to take into account the factors</li> <li>achieved all the looks</li> <li>used all the advice and recommendations</li> </ul> </li> <li>You must prove to your assessor that you have the necessary skills to be able to perform</li> </ol>



		3.2 freehand 3.3 scissor over comb 3.4 texturising 4. Advice and recommendations 4.1 how to maintain their look 4.2 time interval between services 4.3 present and future products and services Removed Hair types – Curly & Straight	competently in respect of all the items in this range.  It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
GH9 CH4	Colour and Lighten Hair	P8.6 promote environmental and sustainable working practices K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K5 the current legal requirements and guidance relating to age restrictions for colouring and lightening services. K11 the different types of working methods that promote environmental and sustainable working practices K18 which colouring and lightening services should not be carried out on minors under 16 years of age K34 the importance of constantly monitoring the development of lightening products K42 the importance of confirming the desired effect with your client prior to the application of products K46 when and why to carry out colour refreshing techniques on the mid lengths and ends K60 the importance of confirming the clients satisfaction K61 the importance of providing advice and recommendations on the products and services provided in the salon Range 1 Products 1.1 semi-permanent 1.2 quasi-permanent 1.3 permanent	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for colour and lighten hair.</li> <li>Your Assessor will observe your performance on at least 4 occasions, each on different clients.</li> <li>From the range, you must show that you have:         <ul> <li>used 4 of the 5 types of products</li> <li>carried out all the tests</li> <li>taken into account all the factors</li> <li>used 4 of the 5 colouring and lightening techniques</li> <li>given all the advice and recommendations.</li> </ul> </li> <li>You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.</li> <li>It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been</li> </ol>



present such as Witness Testimony.



			How to dilute peroxide has been removed	
GH14	CH5	Perm and neutralise hair	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K12 the hazards and risks which exist in your workplace and the safe	Simulation is not allowed for any performance evidence within this unit.
			working practices which you must follow K13 the different types of working methods that promote environmental and sustainable working practices	You must practically demonstrate in your everyday work that you have met the standard for perming and neutralising hair
			K27 the active ingredients in perming and neutralising products P23 confirm straightening has been achieved by the rearranging process, if required	3. Your Assessor will observe these aspects of your performance on at least 2 occasions each on a different client.
			P24 leave the hair and scalp clean and free from chemicals and excess moisture prior to the winding process, if required	4. From the range, you must show that you have:
			P33 effectively apply the neutraliser to the hair, taking care not to disturb the wound hair	- 1 of the observed performances must be carried out on a full head
			K35 why and when chemical re-arranging of the hair is necessary K36 why different applicators are used when chemically rearranging	- used <b>3 out of the 6</b> the products
			and their effect on the hair and scalp	- carried out <b>4 out of the 5</b> tests.
			K37 how to adapt the application method of chemical re-arrangers when working on regrowth or virgin hair	- taken into account <b>all</b> the factors
			K38 the importance of confirming straightening has been achieved by taking strand tests on different areas of the head and at suitable times	<ul> <li>carried out 1 out of the 3 sectioning techniques</li> </ul>
			in the rearranging process K42 the effects of overlapping products on previous chemically treated	- given <b>all</b> the advice and recommendations
			hair Range	5. You must prove to your assessor that you have the necessary skills to be able to perform
			1 Products	competently in respect of all the items in this range.
			1.1 barrier cream	It is likely most evidence of your performance
			1.2 pre-perm treatments	will be gathered from the observations made by
			1.3 chemical rearranger 1.4 perm lotions	your assessor but you may be required to produce
			'	other evidence to support your performance if your



			1.5 neutralisers	ass	essor has not been present such as Witness
			1.6 post-perm treatments	Tes	timony.
			2 Tests		
			2.1 strand		
			2.2 development		
			2.3 elasticity		
			2.4 porosity		
			2.5 incompatibility		
			3 Factors		
			3.1 hair characteristics		
			3.2 hair classification		
			3.3 temperature		
			3.4 direction and degree of movement required		
			3.5 hair length		
			3.6 length of re-growth		
			3.7 colour treated hair		
			4 Sectioning techniques		
			4.1 basic		
			4.2 directional		
			4.3 brick		
			5 Advice and recommendations		
			5.1 how to maintain their perm		
			5.2 time interval between services		
			5.3 additional products		
			5.4 additional services		
CH13	CH6	Plait and	K1 your responsibilities for health and safety as defined by any specific	1	Simulation is not allowed for any performance
		twist	legislation covering your job role	-	evidence within this unit.
			K11 the hazards and risks which exist in your workplace and the safe		
			working practices which you must follow	2	You must practically demonstrate in your
			K12 the different types of working methods that promote		everyday work that you have met the standard
			environmental and sustainable working practices		for using plaiting and twisting techniques.



			K17 how different factors influence the choice and direction of plaited or twisted style K18 the importance of controlling your tools to minimise damage to the hair and scalp and prevent client discomfort K22 the importance of checking client comfort during the plaiting and	3 Your Assessor will observe your performance on at least 3 occasions. Each occasion must be of a different look.
			twisting process	4 From the range, you must show that you have:
			Range 1 Products	- used <b>2 out of 3</b> products
			1.1 sprays	- taken into account <b>all</b> the factors
			1.2 serums 1.3 gels	- created <b>3 out of the 5</b> types of plaits and twists
			2 Factors 2.1 hair characteristics	- given <b>all</b> advice and recommendations.
			2.1 hair characteristics 2.2 hair classification 2.3 face and head shape 2.4 hair length	5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.
			2.5 scalp condition 2.6 desired look 3 Plaits and twists 3.1 multiple cornrows 3.2 French plait 3.3 fishtail plait 3.4 two strand twists 3.5 flat twists 4 Advice and recommendations 4.1 how to maintain their look 4.2 how to remove plaits and twists 4.3 present and future products and services	It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.
GH15	CH7	Temporarily	K1 your responsibilities for health and safety as defined by any specific	1. Simulation is not allowed for any performance
		attach hair	legislation covering your job role	evidence within this unit.
		to enhance a	K14 the different types of working methods that promote	2. You must practically demonstrate in your



		style	environmental and sustainable working practices	everyday work that you have met the standard for
			K23 the importance of questioning clients to establish any contra-	attaching hair to enhance a style.
			indications to services	3. Your Assessor will observe your performance on
			K24 pieces of hair	at least 2 occasions, which must include a removal
			K27 the courses of action to take in the event of adverse reactions to	of attached hair.
			tests and when to encourage the client to seek medical advice	4. From the range, you must show that you have:
			K28 the hair growth cycle and how this can impact on temporary	- used both types of attachment systems
			attachment services	- taken account of all the factors
			K43 how to maintain and remove the hair attachment system	- given all advice and recommendations
			Range	5. You must prove to your assessor that you have
			1 Temporary attachment systems	the necessary skills to be able to perform
			1.1 those designed to last up to 24 hours	competently in respect of all the items in this range.
			1.2 those designed to last from 24 hours to 6 weeks	It is likely most evidence of your performance
			2 Factors	will be gathered from the observations made by
			2.1 hair characteristics	your assessor but you may be required to produce
			2.2 hair classification	other evidence to support your performance if your
			2.3 test results	assessor has not been present such as Witness
			2.4 attachment method	Testimony.
			2.5 direction and fall of the added hair	
			2.6 client's own hair length	
			2.7 quantity of added hair	
			2.8 head and face shape	
			2.9 finished look	
			3 Advice and recommendations	
			3.1 how to maintain the attachment system	
			3.2 time interval between services	
			3.3 present and future products and services	
GB3	CB2	Cut hair	K1 your responsibilities for health and safety as defined by any specific	1. Simulation is not allowed for any performance
		using basic	legislation covering your job role	evidence within this unit.
		barbering	K4 why it is important to use gloves when using a razor	2 Very series and the Head are advantaged
		techniques	K5 why it is important to protect clients from hair cuttings	2. You must practically demonstrate in your



	K10 the different types of working methods that promote
	environmental
	and sustainable working practices
	K11 why it is important to avoid cross-infection and cross-infestation
	K12 the importance of following your stylist's instructions including
	effective use of your working time
	K25 the importance of confirming with your client the look agreed
	during consultation prior to commencing the cut
	K29 the importance of considering weight distribution and working
	with the natural growth patterns of the hair
	K30 how different cutting angles will impact on weight distribution,
	balance and the degree of graduation
	K34 how to safely carry out an eyebrow trim
	K35 the factors which should be considered when cutting wet hair and
	dry hair
	K36 the importance of changing your own position and that of your
	client to help you ensure the accuracy of the cut
	K37 the importance of keeping the hair damp when wet cutting
	K38 the importance of establishing accurate distribution of weight,
	balance and shape by regularly crosschecking the cut
	K41 how to achieve outlines that are accurate and remove unwanted
	hair outside the desired outline shape
	K42 the importance of balance and shape sideburns to suit the hair
	style and to meet your client's requirements
	K46 the importance of confirming your client's satisfaction with the
	finished cut
	K47 the average rate of hair growth
	K48 the known causes and typical patterns of male pattern baldness
	Range
	1 Tools and equipment
	The same and

1.1

scissors

everyday work that you have met the standard for cutting hair using barbering techniques.

- 3. Your Assessor will observe your performance on at least 6 occasions.
- 4. From the range, you must show that you have:
- used all the tools and equipment
- cut both wet and dry hair
- taken into account all the factors
- cut 6 of the 10 looks
- used all the techniques
- create all the neckline shapes
- achieved all the outline shapes
- given all the advice and recommendations.
- 5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.

It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.



1.2	clippers	
1.3	clipper attachments	
1.4	trimmers	
1.5	razors	
2	Hair	
2.1	wet	
2.2	dry	
3	Look	
3.1	uniform layer	
3.2	square layer	
3.3	graduation	
3.4	flat top	
3.5	with a fringe	
3.6	with a parting	
3.7	around the ear outline	
3.8	over the ear	
3.9	with a fade	
3.10	eyebrow trim	
4	Techniques	
4.1	club cutting	
4.2	scissor over comb	
4.3	clipper over comb	
4.4	freehand	
4.5	thinning	
4.6	fading	
5	Factors	
5.1	hair characteristics	
5.2	hair classifications	
5.3	head and face shape	
5.4	presence of male pattern baldness	
5.5	piercings	



			5.6 adverse skin conditions	
			6 Neckline shapes 6.1 tapered 6.2 square 6.3 full neck line 7 Outline shapes 7.1 Natural 7.2 Created 7.3 tapered 8 Advice and recommendations 8.1 how to maintain their look 8.2 time interval between services 8.3 future and present products and services. Removed Hair Types – Curly & Straight	
GB4	CB3	Cut facial hair to shape using basic techniques	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K13 the hazards and risks which exist in your workplace and the safe working practices which you must follow K14 the different types of working methods that promote environmental and sustainable working practices K15 the importance of personal hygiene, protection and presentation in maintaining health and safety in your workplace K20 the importance of preparing the clients facial hair prior to the service K21 the importance of confirming with your client the look agreed at consultation and during service K23 how to cut different facial hair shapes using basic cutting techniques K24 basic beard and moustache shapes that do not require the use of razors	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for cutting facial hair.</li> <li>Your Assessor will observe these aspects of your performance on at least 4 occasions on different clients.</li> <li>From the range, you must show that you have:         <ul> <li>used all the types of tools</li> <li>taken account of all the factors</li> <li>cut all the looks</li> </ul> </li> </ol>



K27 how the angle at which the cutting tools and the head are positioned will affect the weight distribution, balance and degree of graduation of the facial hair

K29 the effects of continual close cutting to the skin

K30 potential risk of ingrowing hair resulting from continual close cutting

K31 how to safely carry out an eyebrow trim

K34 the importance of ensuring the finished look is even, symmetrical and balanced in relation to your client's facial contour

K35 remove any unwanted hair outside the desired outline shape K36 the importance of providing advice and recommendations on the products and services provided in the salon

#### Range

- 1. Tools and equipment
- 1.1 scissors
- 1.2 clippers
- 1.3 clipper attachments
- 1.4 trimmers
- 2. Factors
- 2.1 head and face shape
- 2.2 hair characteristics
- 2.3 hair classification
- 2.4 hair style
- 2.5 adverse skin conditions
- 2.6 facial piercing
- 2.7 clients' wishes
- 2.8 ingrowing hair
- 2.9 skin elasticity
- 3. Look
- 3.1 tapered beard line

- used **all** the cutting techniques
- given all advice and recommendations
- 5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.

It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.



			3.2 full beard outlines 3.3 partial beard 3.4 moustache only 3.5 eyebrow trim 4. Cutting techniques 4.1 scissor over comb 4.2 clipper with attachment 4.3 clipper over comb 4.4 freehand 5. Advice and recommendations 5.1 how to maintain their look 5.2 time interval between services 5.3 present and future products and services 5.4 exfoliation	
GB5	CB4	Dry and finish men's hair	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K6 the correct use and maintenance of cutting tools K9 the hazards and risks which exist in your workplace and the safe working practices which you must follow K10 the different types of working methods that promote environmental and sustainable working practices K11 the importance of personal hygiene and presentation in maintaining health and safety in your workplace K16 the importance of confirming with your client the look agreed at consultation and during the service K24 the importance of using a nozzle when carrying out drying techniques K27 the importance of achieving a finished look which meets the intended shape, direction and volume agreed with your client K34 the importance of providing advice and recommendations on the	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for drying and finishing men's hair.</li> <li>Your Assessor will observe these aspects of your performance on at least 3 occasions on different clients.</li> <li>From the range, you must show that you have:         <ul> <li>used 4 out of the 7 styling and finishing products</li> <li>used all tools and equipment considered all the factors</li> </ul> </li> </ol>



products and services provided in the salon	- used <b>both</b> the drying techniques
F	, , ,
Range	<ul> <li>achieved all the finished looks</li> </ul>
1. Styling and finishing products	- given <b>all</b> advice and recommendations
1.1 sprays	5. You must prove to your assessor that you have
1.2 creams	the necessary skills to be able to perform
1.3 gels	competently in respect of all the items in this range.
1.4 wax	
1.5 tonics	It is likely most evidence of your performance
1.6 oils	will be gathered from the observations made by
1.7 styling powders	your assessor but you may be required to produce
2. Tools and equipment	other evidence to support your performance if your
2.1 flat brush	assessor has not been present such as Witness
2.2 round brush	Testimony.
2.3 electrical equipment	
3. Factors	
3.1 hair characteristics	
3.2 hair classifications	
3.3 hair cut	
3.4 hair growth patterns	
3.5 head and face shape	
4. Drying techniques	
4.1 Brush drying	
4.2 finger drying	
5. Finished looks	
5.1 straightening	
5.2 smoothing	
5.3 creating volume	
5.4 creating movement	
5.5 creating texture	
6. Advice and recommendations	



			6.1 how to maintain their look 6.2 time interval between services 6.3 present and future products and services Removed Hair types	
AH21	CB5	Create basic outlines and detailing in hair	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K9 why it is important to use disposable gloves when using a razor K13 the hazards and risks which exist in your workplace and the safe working practices the different types of working methods that promote environmental and sustainable working practices K14 the importance of personal hygiene, protection and presentation in maintaining health and safety in your workplace K15 suppliers' and manufacturers' instructions for the safe use of equipment, materials and products which you must follow K16 the correct methods of waste disposal K24 the importance of giving your client encouragement to put forward their own ideas on design and or image and agreeing the outcome, duration and cost K33 how to level and test clippers K34 the types of clippers, clipper blades and attachments available and the effects that these achieve K36 the importance of providing advice and recommendations on the products and services provided in the salon Range Tools and equipment 1.1 razor 1.2 clippers 1.3 clipper attachments 1.4 trimmers 2. Outlines and detailing design 2.1 straight lines	<ol> <li>Simulation is not allowed for any performance evidence within this unit.</li> <li>You must practically demonstrate in your everyday work that you have met the standard for creating outlines and detailing in hair.</li> <li>Your Assessor will observe your performance on at least 3 occasions, each covering 25% of the head.</li> <li>From the range, you must show that you have:         <ul> <li>used all the tools and equipment</li> <li>used all the outlines and detailing designs</li> <li>taken into account all the factors</li> <li>used both the cutting techniques</li> <li>given all advice and recommendations</li> </ul> </li> <li>You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.         <ul> <li>It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.</li> </ul></li></ol>



			2.2 curved lines 2.3 repeated	
			2.4 hair line 3. Factors	
			3.1 hair characteristics	
			3.2 hair classifications	
			3.3 head and face shape	
			3.4 hair length	
			3.5 hair style	
			3.6 presence of male pattern baldness	
			3.7 adverse skin conditions	
			3.8 scarring	
			4. Cutting techniques	
			4.1 Clippering 4.2 fading	
			5. Advice and recommendations	
			5.1 how to maintain their look	
			5.2 time interval between services	
			5.3 present and future products and services	
GB2	CB6	Colour and lighten men's hair	K1 your responsibilities for health and safety as defined by any specific legislation covering your job role K8 the hazards and risks which exist in your workplace and the safe	Simulation is not allowed for any performance evidence within this unit.
			working practices which you must follow	2. You must practically demonstrate in your
			K11 the different types of working methods that promote environmental and sustainable working practices	everyday work that you have met the standard for changing men's hair colour.
			K12 the current legal requirements and guidance relating to age restrictions for colouring and lightening services.	3. Your assessor will observe your performance on at least 4 occasions, each on different clients.
			K18 the importance of making effective use of you time and your salon's expected service times for basic colouring and lightening work	4. From the range, you must show that you have:
			P14 conduct all necessary tests following manufacturers' instructions and recognised industry procedures	- used 4 of the 5 types of products



K20 the importance of recognising any contra-indications to colouring and lightening services

K24 when and how tests should be carried out and the importance of recording test results

K26 the importance of basing your recommendations on an evaluation of your client's hair and its potential to achieve the effect required K27 the importance of informing your client on likely cost, duration and expected outcome of the service

K31 when to use the different types of lighteners and toners available K35 the types of colouring, lightening and toning products available, including temporary colours

K38 the importance of preparing your client's hair and protecting their skin prior to service

K39 the importance of confirming the desired effect with your client prior to the application of products

K41 the importance of using clean and even to assist application of products

K42 the different factors that must be taken into consideration prior to and during colour and lightening and how these impact on the services

K44 when and why to carry out colour refreshing techniques the different colour, lowlighting and highlighting techniques

K45 the importance of applying products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area

K46 the importance of constantly monitoring the development of lightening products

K60 the importance of confirming the clients satisfaction K61 the importance of providing advice and recommendations on the products and services provided in the salon carried out all the tests

- taken into account all the factors
- used 3 of the 4 colouring and lightening techniques
- given all the advice and recommendations
- 5. You must prove to your assessor that you have the necessary skills to be able to perform competently in respect of all the items in this range.

It is likely most evidence of your performance will be gathered from the observations made by your assessor but you may be required to produce other evidence to support your performance if your assessor has not been present such as Witness Testimony.



Range	
1 Products	
1.1 semi-permanent	
1.2 quasi-permanent	
1.3 permanent	
1.4 lighteners	
1.5 toners	
2 Tests	
2.1 skin	
2.2 incompatibility	
2.3 porosity	
2.4 elasticity	
2.5 colour	
3 Factors	
3.1 hair classifications	
3.2 hair characteristics	
3.3 temperature	
3.4 existing colour of hair	
3.5 percentage of white hair	
3.6 test results	
3.7 strength of hydrogen peroxide	
3.8 hair length	
3.9 skin tone	
4 Colouring and lightening techniques	
4.1 full head virgin application	
4.2 re-growth application	
4.3 partial head application	
4.4 highlights or lowlights	
5 Advice and recommendations	
5.1 how to maintain their colour	



		5.2 time interval between services	
		5.3 present and future products and services	
AH2	Relax Hair	Range 1 Products 1.1 scalp protectors	Simulation is not allowed for any performance evidence within this unit.
		<ul><li>1.2 sodium relaxer</li><li>1.3 non-sodium relaxer</li><li>1.4 pre-relaxing treatments</li></ul>	<ol> <li>You will need to demonstrate in your everyday work that you have met the standard for developing client consultancy skills.</li> </ol>
		<ul> <li>1.5 post-relaxing treatments</li> <li>1.6 normalising shampoo</li> <li>2 Tests</li> <li>2.1 elasticity</li> </ul>	<ol> <li>Your assessor will observe these aspects of your performance on at least 2 occasions for relaxing processes.</li> </ol>
		2.2 porosity	4. From the range, you must show that you have:
		2.3 strand	- used <b>all</b> the products in the range
		3 Tools 3.1 tail combs	- carried out <b>all</b> the tests in the range
		3.2 wide tooth combs	- used <b>3 out of the 4</b> types of tools listed
		3.3 hands 3.4 tint brushes	- considered <b>all</b> the factors listed in the range
		4 Factors	- used <b>all</b> the application techniques
		<ul><li>4.1 hair characteristics</li><li>4.2 hair classifications</li><li>4.3 scalp condition</li></ul>	<ul> <li>carried out relaxing in 3 out of the 4 areas</li> <li>listed in the range</li> </ul>
		<ul><li>4.4 degree of relaxation required</li><li>4.5 previous chemical services</li></ul>	- given <b>all</b> advice and recommendations
		<ul><li>4.6 length of re-growth</li><li>4.7 temperature</li><li>4.8 time</li></ul>	5. You must prove to your assessor that you have the necessary skills to be able to perform
		4.9 sequence of application	competently in respect of all the items in this range.
		4.10 white hair 4.11 degree of product build-up	It is likely most evidence of your performance will be gathered from the observations made



			4.12 need to cut hair prior to relaxing	by your assessor but you may be required to produce other evidence to support your
			5 Application	performance if your assessor has not been
			5.1 top and bottom	present such as Witness Testimony.
			5.2 top	,
			5.3 hand	
			6 Relaxing process	
			6.1 virgin application	
			6.2 re-growth application between 4 to 8 weeks	
			6.3 re-growth application up to 12 weeks	
			7 Advice and recommendations	
			7.1 how to maintain their look	
			7.2 time interval between services	
			7.3 additional products	
			7.4 additional services	
GH7	CHB8	Remove hair	K1 your responsibilities for health and safety as defined by any specific	1 Simulation is not allowed for any
		extensions	legislation covering your job role	performance evidence within this unit.
			K5 what contact dermatitis is, and how to avoid developing it whilst	2 You must practically demonstrate in your
			carrying out removal of hair extensions	everyday work that you have met the standard for
			K14 your own limits of authority for resolving problems	removing hair extensions.
			K16 how to remove short term and long term hair extension systems	3 Your assessor will observe your
			K17 the importance of minimising damage to the clients natural hair	performance on at least 2 occasions.
			during the removal process	4 From the range, you must show that you
			K20 the hair growth cycle	have:
			Range	- used 2 out of the 4 types of tools and
			1 Removal tools and products	products
			1.1 seam releasers	- removed both types of extensions.
			1.2 scissors	5. If the range requirement has not been fully
			1.3 disconnectors	covered by these observations you may be able to
			1.4 solutions	provide additional observed evidence.
			2 Removal	



			<ul><li>2.1 short term extension systems</li><li>2.2 long term extension systems</li></ul>	
GB1	CB1	Assist with shaving services	K1 your responsibilities for health and safety as defined by the specific legislation covering your job role K17 when to replenish low levels of resources, to minimise disruption to your own work and to clients K18 the person you should report low levels of resources K20 the importance of applying hot towels to suit the needs of the shaving service and the comfort of your client, whilst following the instructions from the stylist K22 how to prepare and use lathering products correctly so they are fit for use in time for the shaving service K26 the importance of apply lathering products in a way that minimises the risk of the product being spread to your client's eyes, clothes and surrounding area K30 the importance of checking client comfort throughout the process K31 why timing is critical to the shaving service K33 your own limits of authority for shaving services Range  1	1 Simulation is not allowed for any performance evidence within this unit. 2 You must practically demonstrate in your everyday work that you have met the standard for assisting with shaving services. 3 Your Assessor will observe these aspects of your performance on at least 2 occasions. 4 From the range, you must show that you have:  - used all the lathering products - carried out both the lathering techniques. 5. If the range requirement has not been fully covered by these observations you may be able to provide additional observed evidence.