

T Levels – a provider update

Management and Administration
May 2021

Using the webinar platform



Send any questions in the question area throughout the webinar



All attendees will be set to mute



Webinar resources will be shared on our website shortly after





Who we are



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Agenda

- Welcome
- How do T Levels compare to other post 16 options
- Management & Administration T Level
 - Core – a closer look
- Industry Placements
 - A closer look
 - Where to get further information
- TQ Development - Milestones
- Opportunity for Questions



How do T Levels Compare?

A LEVELS

Subject-based qualifications delivered over 2 years by school sixth-forms, sixth-form colleges and FE colleges

Purpose: To prepare students for higher education

- There is currently a review of qualifications at level 3 (excluding A levels) and only those of high quality and with a distinct purpose will remain.

T LEVELS

Classroom based programmes delivered over 2 years by an FE provider (80% in the classroom and 20% on the job)

Purpose: To prepare students for entry into skilled employment (including higher level apprenticeships), either immediately or after higher levels of technical education (L4+)

- T Levels and apprenticeships are two options within the same technical education system
- Both T Levels and apprenticeships are based on the same occupational standards,
- developed by employers as part of Institute for Apprenticeships

APPRENTICESHIPS

Work based training for a minimum of 12 months (80% on the job and 20% off the job e.g. in an FE college)

T Level programme composition

1800 hours over two years. Achievement of T Level must include all components.
UCAS points will be attached and the points will be equivalent to 3 A levels.

CORE

20-50% Total TQ time

Graded A* - E

Core 1 Concepts & theories

Core 2 Transferable/Core skills

Assessment:

- External exams
- Substantial employer set project

OCCUPATIONAL SPECIALISM

50-80% Total TQ time

Graded Pass/merit/distinction

Based on occupational maps

No less than 50% of the total qualification
planned time

Threshold competency

Assessment:

- Synoptic practical assignment(s)

**Industry
Placement**
315-420 hours
Min 45-60 days

**Maths, English
and digital skills**
GCSE or
Functional Skills
Level 2

LTP
(other
requirements set
by T Level panel)

**Employability,
enrichment &
pastoral (EEP)**

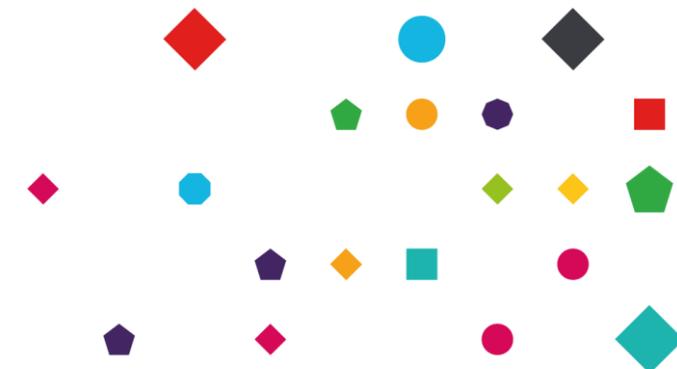
Structure of the core component of the TQ

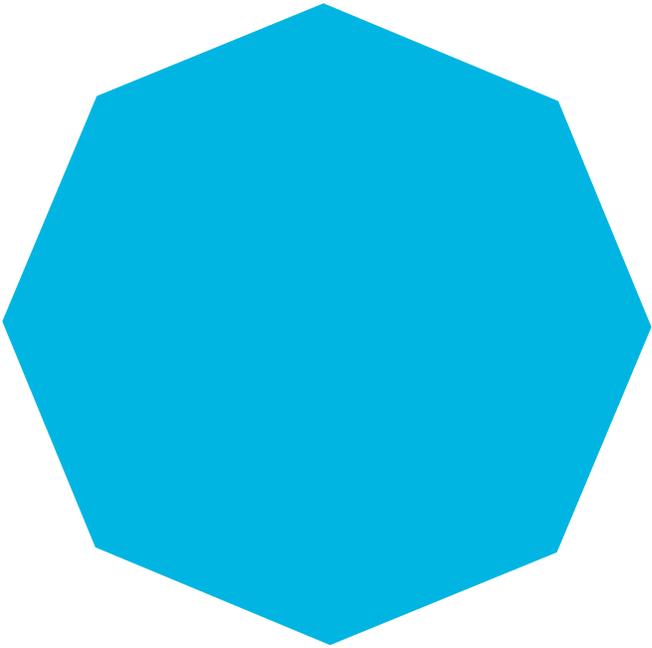
Core GLH:540

Assessment Method: Two externally marked knowledge tests & One externally marked employer-set project

Underpinning knowledge outcomes

1. **Business Context.**
2. **People.**
3. **Quality and Compliance.**
4. **Finance.**
5. **Policies and Procedures.**
6. **Project and Change Management.**
7. **Business Behaviours.**





Specification Content

<https://www.cityandguilds.com/tlevels/business>

<https://www.i-l-m.com/learning-and-development/tlevels>

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Industry placement

Every T Level includes an industry placement with an employer focused on developing the practical and technical skills required for the occupation. These will last a minimum of 315 hours (approximately 45 days) but can last longer.

Providers will ensure learners have an industry placement and will support employers offering industry placements.

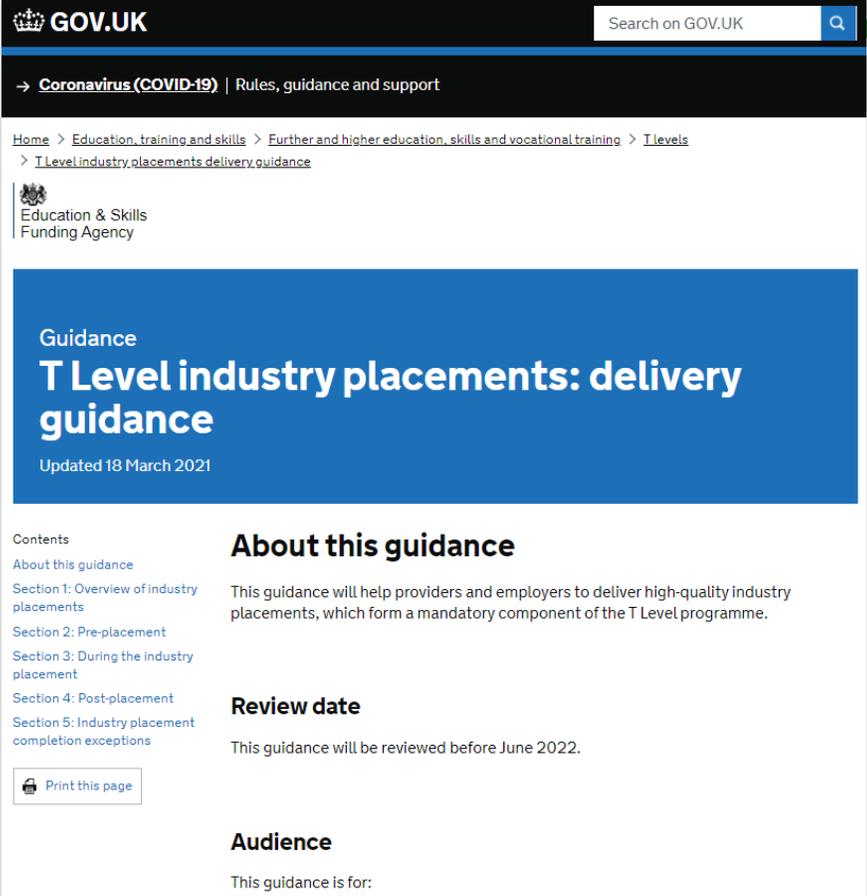
This will include assistance with the necessary paperwork, a careful planning process and support with designing the industry placement.

The Education and Skills Funding Agency (ESFA) and National Apprenticeship Service (part of ESFA) are working with employers and providers on industry placements.

Read the updated [Industry placement policy](#) (March 2021)

So what are industry placements?

- Time spent learning and working within an organisation
- Making a meaningful contribution within that organisation
- **Occupationally-specific** – developing practical and technical skills in the subject the student is studying
- A requirement for all Management & Administration T Level students
- Employers can offer industry placements as a block, day release or a mix of these, and can discuss sharing part of the placement with another employer if necessary.



GOV.UK Search on GOV.UK

→ Coronavirus (COVID-19) | Rules, guidance and support

Home > Education, training and skills > Further and higher education, skills and vocational training > T Levels > T Level industry placements delivery guidance

Education & Skills Funding Agency

Guidance
T Level industry placements: delivery guidance
Updated 18 March 2021

Contents

- About this guidance
- Section 1: Overview of industry placements
- Section 2: Pre-placement
- Section 3: During the industry placement
- Section 4: Post-placement
- Section 5: Industry placement completion exceptions

Print this page

About this guidance

This guidance will help providers and employers to deliver high-quality industry placements, which form a mandatory component of the T Level programme.

Review date

This guidance will be reviewed before June 2022.

Audience

This guidance is for:

<https://www.gov.uk/government/publications/t-level-industry-placements-delivery-guidance/t-level-industry-placements-delivery-guidance>



Useful tips for providers to look for within a placement

Does the employer and placement.....

- offer a safe working environment
- incorporate an induction
- offer relevant tasks and projects for students that will help them learn the knowledge and skills
- offer appropriate equipment and resources
- provide a mentor or supervisor which can support the student
- ensure a review procedure is in place (for both the learner and the provider)
- If successful can this placement be used again?

Industry placements continued

The screenshot shows the T-Levels website interface. At the top, there are navigation links: HOME, INTRO & CASE STUDIES, TOOLKIT, WEBINARS & WORKSHOPS, TALK TO A SPECIALIST, CONTACT, and LOGIN. Below this is the 'SKILL AREAS' section with a list of categories including Agriculture, Environment and Animal Care, Business and Administration (highlighted), Catering, Construction, Creative and Design, Digital / IT, Education and Childcare, Engineering and Manufacturing, Hair and Beauty, Health and Science, and Legal, Finance and Accounting.

The main content area is titled 'BUSINESS AND ADMINISTRATION'. It features a video thumbnail of two men talking. To the right of the video, there is a list of sub-topics under 'Human Resources' and 'Management and Administration':

- Human Resources
 - Human Resources
- Management and Administration
 - Business Improvement
 - Team Leadership / Management
 - Business Support
 - Information Management

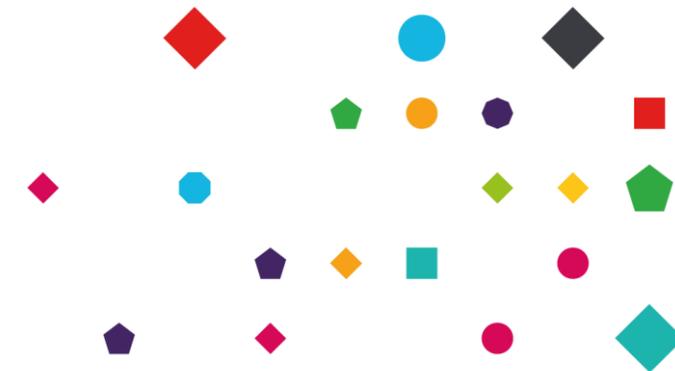
Below the video, there are two 'Written case study' links: 'Fall-Ex (Business and Administration)' and 'GMC (Business and Administration)', each with a 'DOWNLOAD' button.

A section titled 'OFFERING PLACEMENTS - WHERE DO I START?' contains three red buttons with images and 'CLICK HERE' links: 'GUIDANCE AND TOOLS' (with a person working), 'WEBINARS AND WORKSHOPS' (with a person in a lab), and 'TALK TO A SPECIALIST' (with two people talking).

At the bottom, there is a 'REGISTER FOR SUPPORT' button and a footer with social media links, a privacy policy, and the SDN logo.

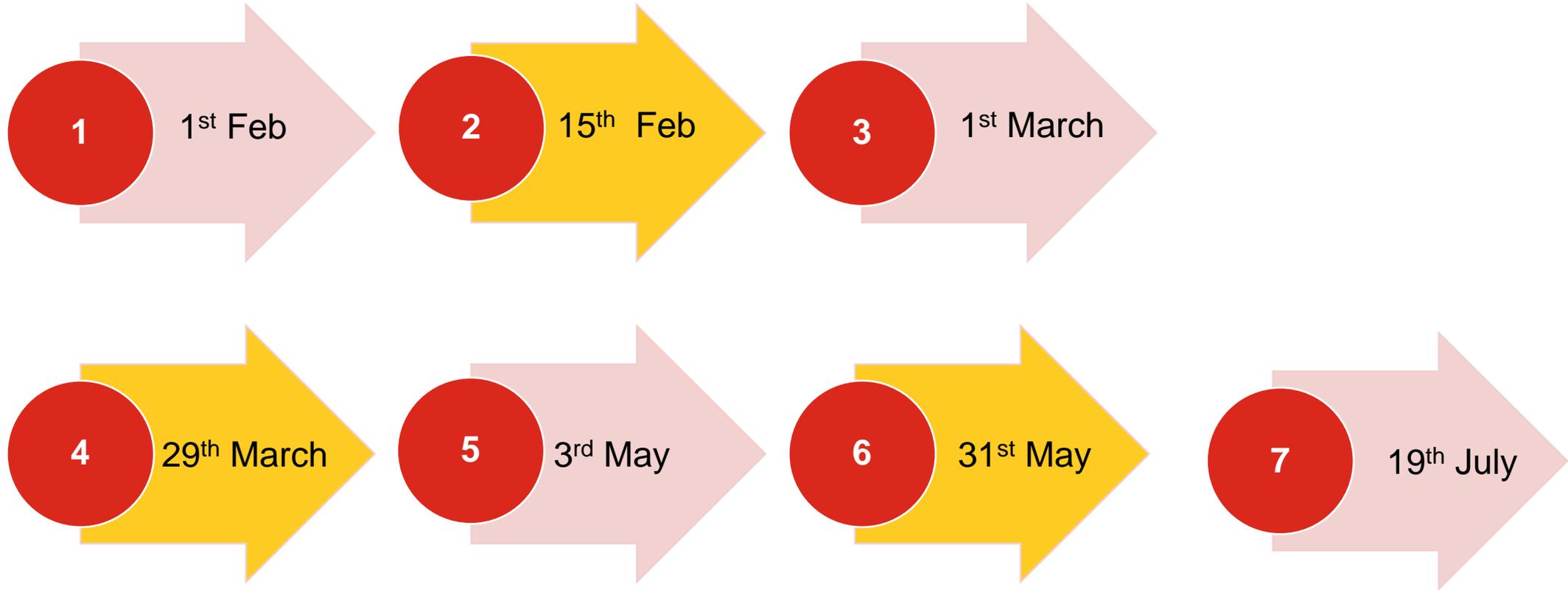
- Guidance and Tools
- Webinars and Workshops
- Opportunity to talk to Specialists

[BUSINESS AND ADMINISTRATION – T Levels and Industry Placements \(employerindustryplacements.co.uk\)](https://employerindustryplacements.co.uk)





Key Milestones for TQ Development



Coming later in the year.....





Coming soon..

July Provider update

Will include a deeper dive into the Occupational Specialisms

Ongoing review and validation of Technical Qualification

- specification and assessments
- final Milestone in July 2021

Next Academic year

- Resource development
- Curriculum planning support

- Workshops for
 - Core (including Employer Set Project)
 - Occupational specialisms

Teaching and Learning support for exam components





Get Involved-Make a difference

It is critical for the success of T levels that we ensure the Technical Qualification (TQ) is fit for purpose, aligns to employer needs and allows progress for a young person to make informed choices.

Whilst we are approaching the final milestone in this development we would still value providers' with specific specialist knowledge involvement and to be part of the future.

See it shape to meet the needs of the sector but ensure its manageable to deliver and supports the new landscape and vision within the echo system of Technical Education.

You can get involved in:

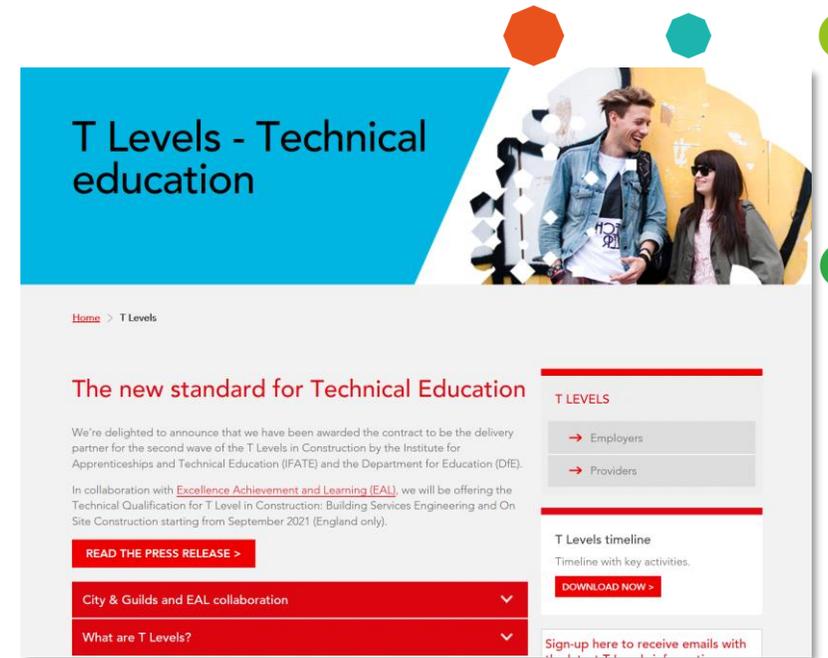
- Reviewing
- Validation

Support & Guidance

Ready to Support eligible providers and stakeholder engagement

- Updated webpage for T Levels
- Timeline
- Provider focus groups
- Employer Industry Boards
- e-bulletins
- Draft specification
- Dedicated Technical Advisors

<https://www.cityandguilds.com/tlevels/providers>



Engineering and Business T Levels timeline 2020-2022

City & Guilds: [cityandguilds.com/tlevels](https://www.cityandguilds.com/tlevels)
Walled Garden: [walled-garden.com](https://www.cityandguilds.com/tlevels/walled-garden)

2020				2021	
September	October	November	December	January	February
	News update news 1 T Levels test assessment (England only)	Launch website Provider website	Technical Qualification development T2 development phase - employer and provider validation panels	Provider website Content review workshop for final draft documents	Feedback T Levels assessment activities for providers, learners and parents
	What you need to know one Content review feedback Content review workshop (EAL) Checklists for validation and feedback	Start development of Technical Qualification Technical Qualification (TQ) development phase - employer and provider content development		Headliner Quarterly e-bulletins T2 development phase - employer and provider validation panels	Technical Qualification development T2 development phase - employer and provider validation panels
2021					
March	April	May	June	July	August
Website Feedback on the T Levels in Engineering and Business	Technical Qualification development T2 development phase - Draft documents shared with providers	Quality approval preparation Provider website - to support approval process	Update website Provider website content - delivered by technical experts and industry partners	T2 development phase Provider support materials - aligned by technical experts and industry partners	Quality approval Provider website - to support approval process
Technical Qualification development T2 development phase - employer and provider validation panels	Headliner Quarterly e-bulletins	Technical Qualification development T2 development phase - employer and provider validation panels	Technical Qualification development T2 development phase - final employer and provider validation panels	Headliner Quarterly e-bulletins	
				Technical Qualification submission to OFQUAL/RAE Final stage of TQ submission	

If you have any questions please contact us: [E: Technical.quality@cityandguilds.com](mailto:Technical.quality@cityandguilds.com)
T: 0200 303 5352

September 2020

Questions answers

Thank you

