

T-LEVELS

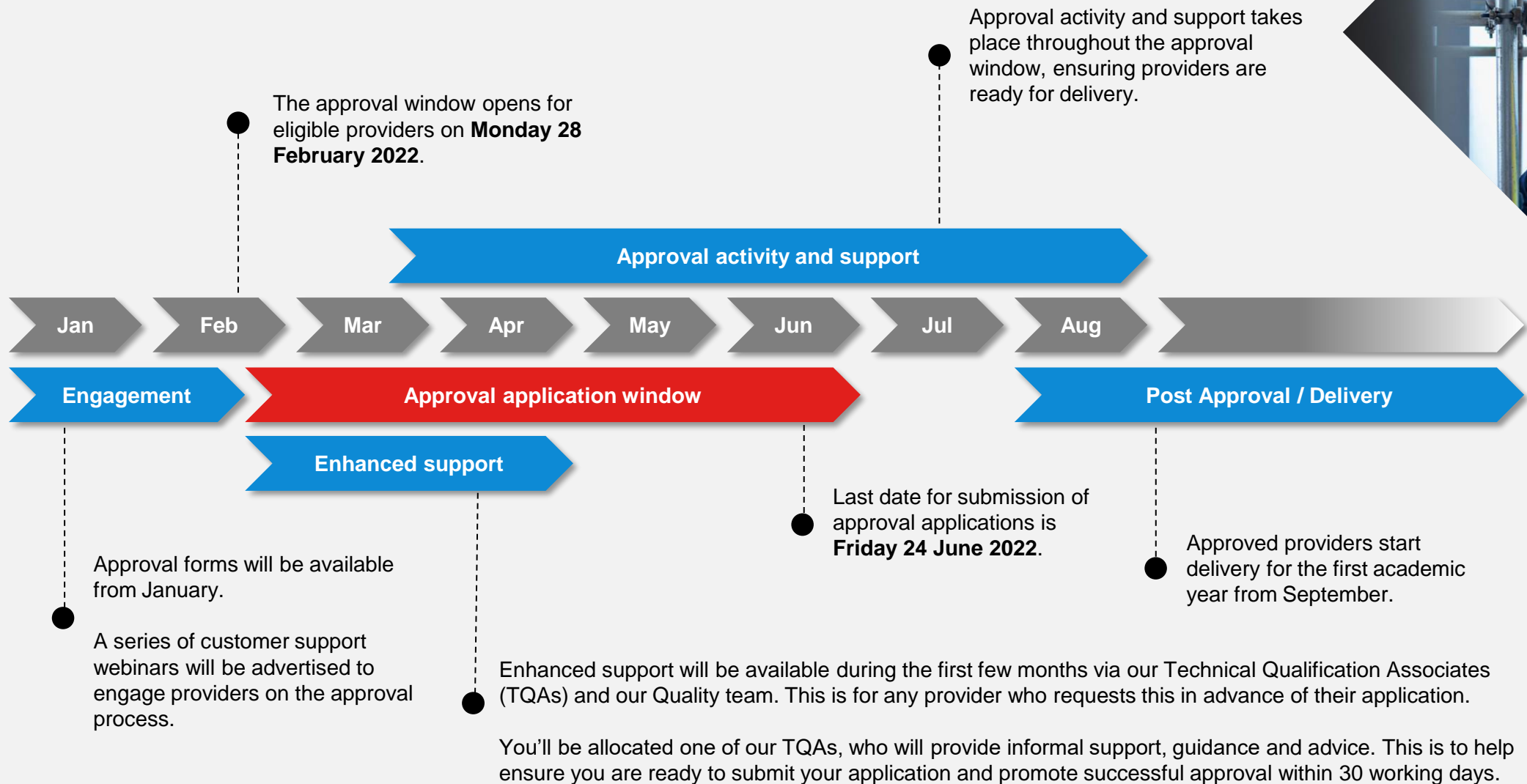


T Level Technical Qualifications

Approval timeline and information

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Approval timeline



Approval forms



The cover of the TQ Full Provider Approval Application form (Version 2.0, 2022) features a young man in a blue work shirt holding a silver award. The top left corner displays the T-LEVELS logo and the text 'Institute for Apprenticeships & Technical Education'. The bottom right corner has the City & Guilds logo. A small white box with 'TQ-A1' is positioned on the left side of the cover.

TQ-A1
TQ Full Provider Approval

Use the TQ-A1 form to apply for Full Provider Approval with City & Guilds to deliver T Level Technical Qualifications.
All providers must go through this process initially.



The cover of the TQ Provider Approval Extension Application form (Version 1.0, 2022) features a woman in a light-colored blazer sitting at a desk. The top left corner displays the T-LEVELS logo and the text 'Institute for Apprenticeships & Technical Education'. The bottom right corner has the City & Guilds logo. A small white box with 'TQ-A2' is positioned on the left side of the cover.

TQ-A2
TQ Provider Approval Extension

Existing approved providers should use the TQ-A2 form to apply to deliver additional T Level Technical Qualifications or request additional occupational specialism approval.



What to expect

- The Quality team reviews your provider approval application to ensure it is sufficient and can progress.
- You will be asked to provide evidence for approval to your TQA via our secure platform.
- Your allocated TQA will review your application, listed resources, self-evaluation plan and provide any advice or support as necessary.
- They will then review your delivery, assessment, IQA and standardisation plans.
- Additional TQAs may support you with approval for particular Occupational Specialisms, these TQAs will share their relevant knowledge and expertise.
- Usually the TQA will arrange a visit to your site(s) to meet with staff, check your physical resources and ensure you are ready for delivery.
- The TQA will submit their final report, including a recommendation on approval and any action/improvement plan to the Quality team. The Quality team will review the content of the report and confirm the final decision.



Enhanced support is available to any provider that requires additional guidance prior to submitting their application.

Our TQAs can provide informal support, guidance, and advice around all aspects of approval including;

- ensuring you have all the relevant policies and procedures in place
- explaining the approval criteria and application requirements
- discussing various resource requirements
- answering queries and questions you may have

Support for providers doesn't stop after approval. We will continue to ensure you have access to our TQA as well as other resources such as networks, webinars and our Technical Advisors.

We will continually monitor your progress, complete reviews with you through our annual self-assessment process, as well as carry out monitoring, advisory and/or support activities where we feel they are necessary or where you request them.

We can also agree any required training or standardisation sessions you need your TQA to attend and/or deliver.



Steps to approval



Providers eligible to deliver T Level Technical Qualifications for first teaching from September 2022 will be contacted by the City & Guilds Quality team in February 2022 and invited to complete the relevant approval application.



The application is a self-assessment. Part of the application will require details of physical resources and staff resources. You'll need to provide details of qualifications and relevant experience for those involved in the delivery of the TQs. Make sure you have everything ready in advance, including sources of evidence as you'll need to submit these to your allocated TQ Associate (TQA).



TQAs have the relevant occupational and quality assurance experience for the TQ.

Your allocated TQA will review your application, complete an approval activity (which is usually a visit to your site) and support you through the approval process.

Make sure you get the best use of the time with your TQA.



All applications will be acknowledged within two working days and subject to being completed correctly and meeting the initial criteria, a TQA will contact you within five working days of submission.

The approval process should take no longer than 30 working days from the submission of the approval application and required evidence.



Contact us



Centre support

Monday - Friday | 08:00 - 18:00 GMT



01924 930 800



centresupport@cityandguilds.com



Quality team

Monday - Friday | 08:30 - 17:00 GMT



0300 303 53 52



technicals.quality@cityandguilds.com

Web chat available [here](#).

The T Level is a qualification approved and managed by the Institute for Apprenticeships and Technical Education.

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