T-LEVELS

Institute for Apprenticeships & Technical Education

Technical Advisers

Rob Mallender BSE and covering OSC

Dom Green & Karen Egan Management and Administration

Samantha Ashman Engineering and Manufacturing

Sarah Cocks Land based

Alison Whittle Post 16 Technical Adviser (Education)



A City & Guilds Group Collaboration

City & Guilds T Levels

Building Services Engineering

First delivery September 2021 now in the second year.

To understand how the BSE industry will be shaped in the future the core element will cover :

- Design principles
- Project management/stakeholder management
- Innovation and sustainability
- Digital engineering techniques
- Mathematical techniques to solve construction problems
- Building technology principles
- Building services engineering systems

(Assessed by two externally set and marked exams and an employer set project) Building Services Engineering

Electrical and Electronic

equipment engineering

Gas engineering

Group A Standalone Occupational Specialisms:

Occupational Specialism, either grouped (bottom set) or single (top set) (Which is assessed by a practical assignment for each Occupational Specialism)



Core

Electrotechnical engineering



Protection system engineering

Group B Combination Occupational Specialisms:







Onsite Construction

Construction T Level has 3 different routes. C&G have developed the Onsite and BSE routes of the T Level

First delivery September 2021 now in the second year.

To understand how the construction industry will be shaped in the future the core element will cover:

- Health and safety ٠
- Construction science principles •
- Building technology ٠
- Digital technology in construction
- Sustainability ٠





Core

(Assessed by two externally set and marked exams and an employer set project)



Onsite Construction

Group B Combination Occupational Specialisms:

(Assessed by an externally set and moderated practical synoptic assignment)



Management and Administration

First delivery September 2022

Core subjects will cover:

- Project management
- Research and analysis techniques
- Approaches to logical problem solving Develop effective business communication skills.
- Organisational structures and cultures
- Financial management.





(Assessed by a practical assignment for each Occupational Specialism)

Engineering and Manufacturing

First delivery September 2022

Core subjects will cover:

- Essential mathematics and science for engineering
- Electrical and electronic principles
- Mechatronics
- Engineering and manufacturing control system
- Project management
- Materials and their properties
- Stock and asset control
- Quality management

Core

(Assessed by two externally set and marked exams and an employer set project)







+1 Occupational specialism within a pathway from 13 available occupational specialisms

Agriculture, Land Management & Production

First delivery September 2023

Common Core subjects will cover:

- Health and safety
- Sustainability
- Working in the Agriculture, Environmental and Animal Care sector
- Ethics
- Business
- Equality
- Communication
- Relationship management
- Finance
- Information and data

Core Pathway subjects will cover:

- Health and safety
- Sustainability
- Biosecurity
- Supply chain
- Plus other topics relevant to the specific Core Pathway being studied.

Core

(Assessed by two externally set and marked exams and an employer set project)



Core Pathways & Occupational Specialisms



T Level in Agriculture, Environment and Animal Care: **Technical Qualification Structure**



OS: Synopsis Assignment

for Apprenticeships & Technical Education' and

Institute for Apprenticeships & Technical Education

T-LEVELS

City & Guilds T Levels

Alison Whittle Post 16 Technical Adviser **T-LEVELS** Institute for Apprenticeship & Technical Education

- The T model in T Levels
- Approaches to teaching and learning
- Support for exam techniques and theory exam delivery
- Delivering the ESP
- Grading
- Resources and support
- Sector specific break out groups to ask the "experts"
- Networking





Approaches to Teaching and Learning all T Levels

- Awarding Organisations role
- C&G Centre Support-delivering the TQ
- Roles of External Stakeholders in Levels and policy
- Challenges-exams/CP
- Differences-GLH/IP/UMS
- Similarities-Technicals
- Progression-multiple routes



Centre support

Welcome to the Resource and Support Hub for T Level Technical Qualifications.

Here you'll find a range of teaching, learning and planning resources for tutors as well as information and support regarding approval, quality assurance, registration, bookings, timelines, fees and communications for all staff.

Approval and quality assurance	~	→ E
Specifications and centre documents	~	→ P
Contact update form	~	→ L
Teaching, learning and planning resources	~	→ Ti
Registration, bookings and results	v	→ R
Fees	~	→ E
Curriculum delivery planners	v	→ F.
Tutor resources	v	
Assessment guidance	v	Contac
Post-results services	v	Quality t E: <u>Techni</u>
Communications archive	v	T: 0300 3 Lines op 17.00 GM
		Centre S

THE NEXT LEVEL QUALIFICATION



Pre-delivery providers: Annual Calendar 2022/23 T Level Technical Qualifications in Engineering and Manufacturing

- Maintenance, Installation and Repair (MIR) for Engineering and Manufacturing (8712)
- Engineering, Manufacturing, Processing and Control (MPC) (8713)
- Design and Development (D&D) for Engineering and Manufacturing (8714)

September '22	October '22	November '22	December '22	January '23	February '23
September	October Quarterly e-bulletin published	16th Network webinar (recorded) T Level familarisation: high level overview of D&D TQ	December*	January 🔲 Quarterly e-bulletin published	<mark>10th</mark> Network event Centre support via MS Teams T Level pathways
September	12th Network webinar (recorded) Introduction to T Levels	17th Network webinar (recorded) T.Level familiarisation: high level overview of MR TQ 18th	"Date Idu	18th Network webinar (recorded) Curriculum planning and delivery models	24th Network event Centre support via MS Teams "Ask the Expert" T Level pathwa
1 I I I I I I I I I I I I I I I I I I I	4 1100	Network webinar (recorded) T Level familiarisation: high level overview of MPC TQ	1 100	1 1 100	1 100
Viarch '23	April '23	May '23	June '23	July '23	August 23
March*	April Quarterly e-bulletin published	12th	June	July Quarterly e-bulletin published	August* Regional network events *Date and location TBC
	19th Image: Construction Network webinar (recorded) Review of Core component	Add the Expert Milk Core component & OS May*	June*	7th Network event Centre support via MS Teams "Ask the Expert" MPC Core	
	27th 🔲	*Date and location TBC	23rd	component & OS	
	Network webinar (recorded) Preparation to teach T Levels April*		Network event Centre support via MS Teams "Ask the Expert" D&D Core component & OS		

& Institute for Apprenticeships & Technical Education

Key dates Events

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https://www.cityandguilds.com/tlevels/resources

All T Levels

Core assessments which are externally set and externally marked by Awarding Organisation.

2 theory exam papers each with two parts 2-2 ½ hours each

1 Employer Set Project (ESP) consisting of a series of tasks

Occupational specialism externally set (externally or internally marked depending on sector)

One occupational specialism (BSE if group B 2 Occupational specialisms combined)

The Technical Qualification is the property and is managed by the Institute (IFATE) Regulation of the TQ (responsibility of Ofqual)

Also apart from the Technical Qualification (TQ) Industry placement (responsibility of DfE) Contact NAS by emailing <u>tlevel.placement@education.gov.uk</u> English and maths to be continued studying if not achieved level 2 FS or grade 4 GCSE (responsibility of centre) EEP and tutorials (responsibility of centre) Funding of the T Level (responsibility of ESFA) https://attendee.gotowebinar.com/register/1362427277076256603 Certification (responsibility of IfATE /ESFA)



Command verbs 5 minute activity

Log onto to https://kahoot.com/

Enter Game PIN

click this link

https://kahoot.it/challenge/01881932?challenge-id=f80632db-c179-4fe5-af37-7e5f6e6fa239_1676637210176

Command word	Definition	Likely AO(s)
Identify	recognise something, usually from an image, and state what it is	AO1a
Label	add names or descriptions, indicating their positions, on e.g. an image/ drawing	AO1a
List	give as many answers/ examples as the question indicates	AO1a
State	give the answer, clearly and carefully	AO1a
Name	give the (technical) name of something	AO1a
Select	choose (e.g. the correct material/tool for the job) by making careful decisions	AO1a
Define	give the meaning of something, usually of a technical term	AO1a
Describe a	write what something is like - usually what it looks, tastes, feels, sounds like etc,	AO1a
Describe the process for	give the steps in a process	AO1a
Compare (and contrast) (or <i>describe</i> the similarities/differences)	look for and describe the similarities (and differences) between two or more things/ circumstances	AO1b
Differentiate between	show or find the characteristic differences between two or more similar things/ concepts	AO1b
Distinguish between	describe the characteristic differences between two things, or make one thing seem different from another	AO1b
Annotate	add explanatory notes and comments	AO1b
Give example(s) Illustrate/	use examples or images to support, clarify or demonstrate e.g. an explanation	AO1b
Calculate	work out the answer to a problem using mathematical operators and concepts	AO1b
Summarise	give the main/ key points, which give a broad overview of something	AO1b
Explain the	make clear or easy to understand by giving details and linked reasoning	AO1b

Command word	Definition	Likely AO(s)
Explain why /consequences of/ reasons for	give the causes of/ rational for something	AO1b, AO2
Explain how	Give the steps in e.g. a process, clarifying causal relationships	AO2/AO3
Discuss	talk/write about a topic in detail, considering the different issues, ideas, opinions related to it	AO3
Analyse	study or examine usually a complex issue in detail to identify essential elements, causes, characteristics etc	AO3
Give a rationale	Explain why you have taken particular actions/ decisions	AO3
Justify your decisions	Make a case for the decisions/ actions taken explaining why they particularly meet the particular circumstances/ context	AO3
Describe the effect of (e.g. an event) Describe the effect on	write about what has changed/happened because of the e.g. event	AO2/AO3
Evaluate	Make an analysis about the success/ quality of e.g. end product/outcome – usually systematic, proposing improvements	AO3

Deconstructing an exam question

There are four types of keywords that learners need to consider when deconstructing a question:

- Command words- verbs that provide the instruction as to what kind of skill they need to apply in the question
- Concept words- These refer to specific syllabus concepts that are being examined in this particular question e.g words learners will be familiar with e.g PESTLE analysis in business.
- Condition words -This refers to the conditions, parameters or constraints placed on the learner in their response to the question. E.g you must answer a question 'with reference' to something.
- Critical words-This type of keyword works to refine a response and are typically overlooked by learners e.g describe how cement works with sand and water.

Example BSE	Q 4	PESTLE factors are used for analys List these PESTLE factors.	is in building services and cons	struction p	projects.
Command word-list		Acceptable answer(s)	Guidance	Max marks	Test Spec ref & AO
Condition word (with reference to)		 political, economic, social, technological, legal, environmental. 	Award 1 mark for each.	6	4.9 AO1a

Concept word- These refer to specific syllabus



OSC example

As a trainee, you witness an accident involving a colleague on site. They were taken to hospital, with long term injuries as a result of the accident.

Explain your responsibilities, if any, under RIDDOR requirements, as an employee of the same

organisation.

Command words 🗸

verbs that provide the instruction

Concept words

These refer to **specific syllabus**

Condition words⁴

This refers to the **constraint**s placed on the learner in their response to the question.

Critical words-This type of keyword works to refine a response and are typically overlooked by learners

Identifiers within exam questions Land based sector example (animal management)



Engineering and Manufacturing activity

10	A company wants to chemically etch stainless steel labels with its logo the ones shown in Figure 3.	o and product details, such as	Item Identifier
	Describe how the etching process would be carried out.	(4 marks)	Stimulus
	Figure 3 Source: www.brunelengraving.co.uk		Command verb
			Answer space indicator
			Marks available
Mark Schem	 E.g. Using a photosensitive film etching process Laminate the metal labels with a photosensitive coating [1] Expose the areas to be etched to ultraviolet (UV) light, masking the required details [1] Place the labels into hydrochloric acid etchant solution for a specified period of time [1] 	Marking guidance 1 mark for each step described, up to a maximum of 4 marks. Accept other appropriate chemical etching processes	Critical word
Total	Remove the steel labels from the acid and thoroughly clean [1]	and their relevant steps.	Context
marks AO	AO1b = 4		22





Context

Item identifier- number 10

Stimulus – picture

Command verb –describe

Answer space indicatoramount of lines /white space (8 lines)

Marks available- 4

Critical word- process

Context-chemical etching company

Extended Response Questions ERQ (Part B papers 1&2)

Section B

18 An organisation is reviewing its business objectives for the year. Its priorities include the launch of a range of new services that it hopes will grow its market share, and there is an overall aim to grow income by 15% on the previous year. The organisation is aware that intelligence has highlighted a volatile marketplace and the growing threat from new competitors.

Analyse how using a business planning strategy can support the organisation to meet its objectives for the year. (9 marks)

Intention:

To allow the learner to analyse how business planning can be used by the organisation to support them in meeting their objectives for the year.

Indicative content

Content of the strategy

- Analysis of internal drivers
- Analysis of external drivers
- Risks presented by external factors
- Setting of key objectives/aims/KPIs
- Implementation of activities/plans
- · Dissemination of plans to key stakeholders and internal teams
- Contingency planning

Ability to support

- Supports understanding of what is intended to be achieved, with recognition of key aims (e.g. increase of market share, overall aim of 15% growth)
- Outlines how objectives will be achieved (e.g. the intended approach to launch the range of new services)
- Allows a clear focus on the market and the approaches that will support how to best position the new services
- · Identifies the level of risk of competitors/the potential impact they will present on delivering priorities
- Allows the implementation of risk monitoring of competitors, accounting for how the impact of new and emerging competitors changes over time
- Supports the development of contingency planning and mitigations to account for volatile marketplace
- · Focuses resources and time to delivering key priorities
- · Sets transparency of objectives and how they will be delivered within the team

Band 1 (1 – 3 marks)	Band 2 (4 – 6 marks)	Band 3 (7 – 9 marks)		
For no awardable content, award 0 marks. Applies basic understanding of business planning that shows limited consideration of how it can be used to support the organisation meet its objectives alongside the issues outlined in the scenario. Demonstrates a basic level of analysis of business planning, with limited connections showing how it is applicable to the scenario. The response lacks clarity and is generally poorly structured.	Applies a good understanding of business planning that shows some consideration of how it can be used to support the organisation meet its objectives alongside the issues outlined in the scenario. Demonstrates a good use of analysis of business planning with connections showing how it is applicable to the scenario, offering some chains of reasoning. The response is generally clearly expressed, with some consideration to structure of response.	Applies a comprehensive understanding of business planning that shows how the organisation can be fully supported to meet its objectives alongside the issues outlined in the scenario. Demonstrates comprehensive use of analysis of business planning with connections fully linked to the scenario, offering detailed and accurate chains of reasoning. The response is fully coherent and is articulated using an optimal structure.	9	1.5 AO2 3 AO3 6

Understanding the question

An organisation is reviewing its business objectives for the year. Its priorities include the launch of a range of new services that it hopes will grow its market share, and there is an overall aim to grow income by 15% on the previous year. The organisation is aware that intelligence has highlighted a volatile marketplace and the growing threat from new competitors.

Analyse how using a business planning strategy can support the organisation to meet its objectives for the year.

Command verb Analyse - study or examine usually a complex issue in detail to identify essential elements, causes, characteristics etc

What should be included in a business strategy-refer to indicative content

What should be included to support the organisation – refer to key words within the question

Example

- Supports understanding of what is intended to be achieved, with recognition of key aims (e.g. increase of market share, overall aim of 15% growth)
- Outlines how objectives will be achieved (e.g. the intended approach to launch the range of new services)
- Identifies the level of risk of competitors
- Supports the development of contingency planning and mitigations to account for volatile marketplace

Key to this question is linking the business planning and supporting the organisation to the scenario

What is the ESP (across all sectors)

T Level Technical Qualification Building Services Engineering fc Construction (8710-30)

Employer-Set Project – Centre Guidance

ESP Assessment Process Guide

- Classroom based controlled assessment not an invigilated exam
- Consists of a series of timed tasks against an overall brief/scenario.
- Marks allocated for each tasks
- Externally set and marked by C&G (not related to IP)
- Takes place within an assessment window
- A new brief will be produced for each series but number of tasks, types of tasks, timings and marks will remain the same each year.

Employer-set project mark distribution

This table illustrates how the 100 marks for the employer-set project are distributed against the tasks and mapped to each assessment objective. These have been set by subject matter experts and employers and will support the comparability between versions of the employer-set project over time.

Tasks	A01	AO2a	AO2b	AO3	AO4a	AO4b	AO4c	AO5a	AO5b	Total
Part 1										
1.1 Investigate the project brief	2	6	6	4	2	0	0	0	0	20
1.2 Project Initiation	4	3	6	4	0	0	0	0	0	17
1.3 Project planning	3	4	4	4	2	0	0	0	0	17
1.4 Presentation	0	3	6	0	0	6	4	0	0	19
Total	9	16	22	12	4	6	4	0	0	73
				P	art 2					
2.1 Collaborative problem-solving	3	3	6	0	0	0	0	0	0	12
2.2 Evaluation	0	0	3	0	0	0	0	6	6	15
Total	3	3	9	0	0	0	0	6	6	27
AO (%)	12	5	0	12		14		1	2	100

Employers Set project support (ESP)

- High Level overview pre-delivery
- Deep dive in delivery–breakdown of each task (detail)
- Breakdown of assessment objectives for each task
- How examiners will mark the ESP
- What's assessed and what's not assessed how to decipher the information
- Evidence needed for submission –recording
- Guidelines for carrying out controlled assessments
- Guidance on ESP document –video formats and sizes etc.

Grading model

<u>T Level Notional Grade Boundaries</u>

T Level Qualification Grade			UCAS tariff points	T Level overall grade	A level		
Occupational specialism grade				168	Distinction*	A*A*A*	
		Distinction	Merit	Pass	144	Distinction	۵۵۵
	A*	Distinction*	Distinction	Distinction	144	Distriction	-
Core	Α	Distinction	Distinction	Merit	120	Merit	BBB
component	В	Distinction	Merit	Merit Pass	96	Pass (C or above on	CCC
grade	С	Merit	Merit			core component)	
D Merit Pass Pass	Pass	70	Pass (D or E on core	מממ			
	Е	Pass	Pass	Pass	12	component)	000

• Nationally recognised certificate which shows their overall grade and a breakdown of what they have achieved. Provided by IfATE .

• The T Level certificate includes:

an overall grade for the T Level, shown as pass, merit, distinction or distinction*

a separate grade for the core component, using A* to E

a separate grade for each occupational specialism, shown as pass, merit or distinction

Allocating T Level grades using UMS Grade boundaries



Exam paper 1 raw marks (actual marks)

Exam paper 2

raw marks (actual marks)

are combined with paper 1 and converted using a uniform mark scale (UMS)

ESP raw mark is converted to a UMS

Final core grade of A*- U generated

Example of OSC/BSE grades

Grade boundaries

The table below shows the grade mark ranges for the Exam, along with the notional boundaries for Paper 1 and Paper 2 – for the summer 2022 series.

		Notional boundaries		
Grade	Mark range	Paper 1 (8711-031)	Paper 2 (8711-032)	
A*	149 - 180	74 - 90	74 - 90	
А	128 - 148	64 - 73	64 - 73	
В	107 - 127	53 - 63	53 - 63	
С	86 - 106	43 - 52	43 - 52	
D	66 - 85	33 - 42	33 - 42	
E	46 - 65	23 - 32	23 - 32	
Unclassified (U)	0 - 45	0 - 22	0 - 22	

Grade boundaries

The table below shows the grade mark ranges for the Exam, along with the notional boundaries for Paper 1 and Paper 2 – for the summer 2022 series.

		Notional boundaries		
Grade	Mark range	Paper 1 (8710-031)	Paper 2 (8710-032)	
A*	135 - 220	69 - 110	65 - 110	
А	120 - 134	62 - 68	58 - 64	
В	105 - 119	54 - 61	50 - 57	
С	90 - 104	46 - 53	42 - 49	
D	75 - 89	39 - 45	35 - 41	
E	60 - 74	32 - 38	28 - 34	
Unclassified (U)	0 - 59	0 - 31	0 - 27	

* Generosity of grading was applied to this series due to disruption to learning with covid-no longer apply for any future exam series.

Progression routes

- Based on the occupational maps –we have mapped out potential progression routes for each T Level <u>instituteforapprenticeships.org-occupational-maps</u>
- Employment-straight to job where full occupational competence is not required and further training within employment is provided.
- Employment via accelerated apprenticeships (level 3)-where full occupational competence is required-exemption documents available BSE. Creating something similar for OSC as soon as apprenticeships go live (exemption provided from IfATE)
- Higher apprenticeships levels 4 and 5
- Higher Technical Qualifications (HTQs levels 4 and 5)
- Higher Education foundation and degree courses where applicable and aligned to each T Level content.

Example of potential progression routes for Management and Administration pathway			
Apprenticeships/HTQs (this list is not exhaustive)	Level	Potential entry requirements	
Information manager (+15 additional apprenticeship titles)	4	TBC-5 GCSEs including English and maths-T Level pass overall	
Improvement Specialist (+4 additional apprenticeships)	5	TBC-5GCSEs including English and maths T Level pass overall	
HTQ's (in development) Coaching Professional Information Manager Learning and development consultant business partner Operations or departmental manager School Business Professional	4/5	Completion and pass of T Level (or level 3 qualification)	
Degree courses (this list is not exhaustive)		Each HEP will state their own entry requirements (below are examples of suggested entry requirements)	
BSc (Hons) International Business Management with foundation year BSc (Hons) Business Management with Law with foundation year FdA Business management	6	 Suggested entry criteria for entry onto Fld year to BSc/ BA Core component-C/D/E Occupational Specialism Grade-Pass Overall T Level Grade-Pass UCAS points 72-96 	
BA (Hons) Business and Marketing Management BA (Hons) International Business Management BA (Hons) Business Management with Law BA (Hons) Business and Public Relations BA (Hons) Business Management and Leadership BSc (Hons) Business Management and Sustainability	6	 Suggested entry criteria for direct entry to BSc/BA Core Component-A*/A/B Occupational Specialism Grade-Distinction/Merit Overall T Level Grade-Distinction/Merit UCAS points 120-144 	

Example of potential progression routes for BSE /Onsite Construction pathways			
Apprenticeships accelerated at level 3 or Higher apprenticeships starting at level 4	Leve I 3 4	Entry requirements will vary	
Building Services Engineering Technician (+ 8 additional apprenticeship titles)	4	TBC GCSEs including English, maths and a science –T Level pass overall	
Construction Site Engineering Technician	4	TBC-GCSEs including English, maths and a science –T Level pass overall	
HTQs			
BEMS (building energy management systems) controls engineer Construction design and build technician Construction quantity surveying technician Construction site supervisor Facilities manager	4	Completion and pass of level 3 (T Level)	
Degree courses: BSc (Hons) Construction Management BEng (Hons) Building Services Engineering	6	 Each HEP will state their own entry requirements (below are examples of suggested entry requirements) Suggested entry criteria for entry onto Fld year to BEng/BSc Core component-C/D Occupational Specialism Grade-Pass Overall T Level Grade-Pass UCAS points 72-96 	
BEng (Hons) Building Services Engineering BSc (Hons) Construction Management	6	Suggested entry criteria for direct entry to BEng/BSc • Core Component-A*/A/B • Occupational Specialism Grade-Distinction/Merit • Overall T Level Grade-Distinction/Merit • UCAS points 120-144	

ROUTE: ENGINEERING and MANUFACTURING (this list is not exhaustive)

Apprenticeships/HTQs	Level	Potential for Design and Development Engineering pathway
Engineering Technician	4	TBC-5 GCSEs including English, maths and a science –T Level pass overall
Engineer Surveyor	4	TBC-5GCSEs including English, maths and a science –T Level pass overall
HTQs	4/5	Completion and pass of level 3 (T Level)
Degree courses		Each HEP will state their own entry requirements (below are examples of suggested entry requirements)
 BEng (Hons) Electrical/Electronic Engineering (Foundation Year) BEng (Hons) Mechanical Engineering (Foundation Year) BEng (Hons) Civil Engineering (Foundation Year) 	6	 Suggested entry criteria for entry onto Fld year to BEng Core component-C/D Occupational Specialism Grade-Pass Overall T Level Grade-Pass UCAS points 72-96
BEng (Hons) Aerospace TechnologyBEng (Hons) Civil Engineering/Structural EngineeringBEng (Hons) Mechanical Engineering	6	 Suggested entry criteria for direct entry to BEng Core Component-A*/A/B Occupational Specialism Grade-Distinction/Merit Overall T Level Grade-Distinction/Merit UCAS points 120-144

T-LEVELS

Institute for Apprenticeships & Technical Education

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Questions? Thank you for attending

February 2023

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