



# Engineering and Manufacturing T Level

Guide to delivering and marking  
the Engineering, Manufacturing,  
Processing and Control  
Occupational Specialisms

**T-LEVELS**

# Agenda

- Overview of the occupational specialism assessment requirements
- Assessment windows of the four occupational specialisms
- Assessment documentation
- Marking process and marking guides
- Support resources

Note: This is targeted at the Manufacturing Processing and Control Pathway, please see our readily available on demand videos for D&D (Design and Development) and MIR (Maintenance, Installation and Repair). This Video will also not include information regarding the Engineering Core.



# Route: Engineering and Manufacturing

## PATHWAY – Engineering, Manufacturing, Processing and Control (8730/8713)

### Occupational Specialisms



Fitting & Assembly  
Technologies  
8713-31



Machining & Tool Making  
Technologies  
8713-32



Composites Manufacturing  
Technologies  
8713-33



Fabrication & Welding  
Technologies  
8713-34

# Have you downloaded the TQ Occupational Specialism Assessment process guide?



[Resource Hub - T Levels | City & Guilds](#)

[TQ Occupational Specialism Assessment process guide](#)

## Assessment guidance

The following documents provide guidance on how to deliver and mark assessments which form part of the T Level technical qualifications.

### Employer-Set project

[Download the Employer-Set Project guidance](#) (PDF)

### T Levels/ESP Guidance

This 1 hour video and slides provide support for the Employer-Set Project autumn 2024 series. The recording details aspects of the required documentation and best practice for collecting and uploading evidence. This is useful for exams teams and curriculum teams who are responsible for capturing and uploading evidence. - [Watch the video](#) | [Download the slides](#)

This bitesize video will walk you through how to upload T Level ESP evidence for your learners - [Watch the video](#)

### Occupational Specialism assessments

[Occupational Specialism Student Evidence Requirements](#)

[Application of the Occupational Specialism assessment Marking Grids](#)

[Download the TQ Occupational Specialism Assessment Process Guide. \(Not applicable for Management & Administration\)](#) (PDF)

[Download the Occupational Specialism Assessment Process Guide. \(Management & Administration Only\)](#) (PDF)

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# Overview of the Manufacturing, Processing and Control

Learners must complete:

- One **synoptic** assignment

Occupational Specialism Component - Learners must complete one assessment component						
Assessment component	Method	Duration	Marks	Weighting	Marking	Grading
Fitting and assembly technologies	Externally set assignment	25 hours 15 minutes	90	100%	Externally moderated	All occupational specialism components will be awarded on the grade scale P, M, D
Machining and toolmaking technologies	Externally set assignment	25 hours 15 minutes	90	100%	Externally moderated	
Composites manufacturing technologies	Externally set assignment	24 hours 15 minutes	90	100%	Externally moderated	
Fabrication and welding technologies	Externally set assignment	26 hours 15 minutes	90	100%	Externally moderated	

# Occupational Specialism Assessment – Practical assignments – Manufacturing, Processing and Control

Each occupational specialism assessment will comprise of a practical assignment that.

- Contains **90 marks**
- **Externally set, Internally marked**
- **Externally moderated** by City & Guilds
- is based on an overarching project brief
- Range of individual tasks that are mapped to the performance outcomes of the specialism; with weightings applied per performance outcome.
- Mark scheme that reflects the individual performance outcome assessed by the specialism and with banded marks to reflect the assigned weightings.

# Performance Outcomes

- The weightings for each performance outcome will remain the same for every version of the practical assignment.
- Note: The image is for representation purposes and there are slight variations of weighting across the four pathways**
- This ensures the appropriate depth and breadth of knowledge and skills for each specialism can be reliably assessed in every version and meets the needs of industry while keeping comparability between each assessment over time.
- Same performance outcomes across all occupational specialisms

## Machining and Toolmaking

### Performance outcomes

The weightings for each performance outcome will remain the same for every version of the practical assignment. This ensures the appropriate depth and breadth of knowledge and skills for each specialism can be reliably assessed in every version and meets the needs of industry while keeping comparability between each assessment over time.

Performance outcome	Typical knowledge and skills	Weighting
<b>PO2</b> Analyse and interpret engineering and manufacturing requirements, systems, processes, technical drawings and specifications.	Interpret requirements of a brief through the analysis and interrogation of available information sources and formats. Consider all relevant aspects of a brief, challenging and confirming expectations including risks and issues. Select and use techniques, processes and technologies that will assist in the analysis of information available.	17%
<b>PO3</b> Plan and prepare the relevant processes, tools, equipment, and resources needed to produce relevant products and produce appropriate outcomes.	Plans to meet the requirements of a brief effectively with consideration of required resources and technology. Identify and mitigate potential issues prior to the manufacturing activity. Check materials conform to specification. Prepare the work area including required tools and equipment for manufacturing products. Measure and mark out components to specification minimising material wastage.	21%
<b>PO4</b> Produce relevant products and outcomes, considering the specified requirements, context and materials, using the relevant machining and toolmaking technologies, methods and processes.	Accurately shape and manipulate components and products by material removal using appropriate machines, tools and equipment. Effectively operate machinery using appropriate safety measures and guarding. Prepare surfaces and apply suitable treatments to products.	27%
<b>PO5</b> Support the delivery (and management) of relevant projects and activities, helping to evaluate and review processes and outcomes, and to improve practices.	Monitor production processes, identifying potential risks, issues and problems. Deal with issues and problems quickly and efficiently, using appropriate techniques and processes to address or resolve them, escalate issues in line with correct lines of reporting. Monitor work to ensure efficiency and carry out checks as part of the production process, safely at all times.	19%
<b>PO6</b> Communicate production information, proposals and solutions, producing, recording and explaining relevant technical information, representations, processes and outcomes.	Use different techniques to communicate technical information effectively with consideration of audience and format. Produce technical documentation using available tools and technology, accurately recording information, data and risks as part of handover of the process to client/end user.	16%

# Performance Outcomes & Assessment Themes – Fitting and Assembly Technologies

Performance outcome and weighting (%)	High level tasks <i>Provide specific instructions for candidates to provide evidence for and are the same for every version of the assessment</i>	Assessment Theme	Typical evidence	PO3 Plan and prepare relevant materials, resources, tools, and equipment needed to produce the relevant products and outcomes.(20%)	T1- Planning  T2 – Production	Planning and preparation  Health and safety  Production – Measuring and marking out  Production – Techniques and methods  Production - Tools and Equipment  Production – Assembly  Quality review and evaluation – Quality review	Resources list (with measuring equipment calibration check recorded), risk assessment, method statement with justifications, work plan, quality check sheet, commissioning checklist. Risk assessment, method statement (with justifications)  Finished assembly, commissioning checklist.  Finished assembly, commissioning checklist.  Finished assembly, commissioning checklist.  Finished assembly, commissioning checklist.  Quality inspection report, quality check sheet.	by helping to evaluate and review the outcomes to improve the final product, production methods, and work place practices and processes. (20%)	T3 – Quality review and evaluation	Planning and preparation  Production – Tools and equipment  Production – Measuring and marking out  Production – Techniques and methods  Quality review and evaluation – Quality review  Quality review and evaluation – Reporting, recording and handover	Work plan.  Finished assembly.  Finished assembly, commissioning checklist.  Finished assembly.  Commissioning checklist, quality check list.  Quality inspection report.
PO2 Analyse projects and specifications, considering the specific requirements, context, resources, tools and equipment, and the suitability of different production technologies, processes, and methods. (17%)	T1 - Planning  T2 – Production          T3 - Quality review and evaluation	Planning and preparation    Health and safety  Production – Measuring and marking out  Production – Techniques and methods  Production - Tools and Equipment  Production - Assembly  Quality review and evaluation – Quality review	Resources list (with measuring equipment calibration check recorded), risk assessment, method statement with justifications, work plan, quality check sheet, commissioning checklist.  Risk assessment and method statement with justifications.  Finished assembly.    Finished assembly.  Finished assembly.  Finished assembly. Completed commissioning checklist.  Quality inspection report, quality check sheet.	PO4 Produce relevant products and outcomes, considering the specified requirements, context and materials, using the relevant fitting and assembly technologies, methods, and processes. (27%)  PO5 Support the delivery (and the management)	T2 – Production    T2 – Production	Health and safety  Planning and preparation  Production – Tools and equipment  Production – Measuring and marking out Production – Techniques and methods Production – Assembly  Health and safety	Risk assessment. Work plan.  Resource list (with measuring equipment calibration check recorded).  Finished assembly, commissioning checklist.  Finished assembly.  Finished assembly, commissioning checklist.	PO6 Communicate production information, proposals and solutions, producing, recording and explaining relevant technical information, representations, processes and outcomes. (16%)	T3 – Quality review and evaluation	Health and safety  Planning and preparation  Production – Tools and equipment  Quality review and evaluation – Quality review  Quality review and evaluation – Reporting, recording and handover	Risk assessment, resources list (with measuring equipment calibration check recorded). Work plan. Finished assembly.  Quality check sheet.  Quality Inspection Report.

# Performance Outcomes & Assessment Themes for Each Occupational Specialism

Fitting and Assembly Technologies – Page 108

Machining and Toolmaking – Page 135

Composites Manufacturing Technologies – Page 168

Fabrication and Welding Technologies – Page 190

Engineering and Manufacturing: Manufacturing, Processing and Control Technical Qualification Specification – Revised OS Content

This has been updated for September 2025

**T Level Technical Qualification in  
Engineering, Manufacturing,  
Processing and Control**

**Specification**

First teaching from September 2025  
Version 1.4

## Example Key Dates for delivery of the OS assessment

Series Summer 2026	Assessment Code	Component	Component Name	OS window Start	OS Window End	OS Upload Deadline
Summer 2026	8713-331	OS	Mechanical Engineering	23/03/2026	15/05/2026	15/05/2026
Summer 2026	8713-332	OS	Electrical and Electronic Engineering	23/03/2026	15/05/2026	15/05/2026
Summer 2026	8713-333	OS	Control and Instrumentation Engineering	23/03/2026	15/05/2026	15/05/2026
Summer 2026	8713-334	OS	Structural Engineering	23/03/2026	15/05/2026	15/05/2026

OS resource list release for all four pathways is 16/2/26

OS assessment material release is 9/3/26

**Please note: The dates change  
on an annual basis**

# Assessment Structure and Process



# Occupational Specialism Assessment Information

The Occupational Specialism assignment consists of a project brief presented as client requirements or a specification of work that is realistic to the Occupational Specialism rather than a detailed list of instructions on what to do.

There will be several high-level tasks in every version of the assessment, and these will take the form of planning and carrying out the industry relevant practical tasks. Within each high-level task there will be several sub tasks that learners will need to complete as directed within the assessment documents. The sub tasks will reflect the project brief for that version

# Synoptic Assignments

- The Occupational Specialism synoptic assignments are based around performance outcomes and will be marked at a task level.
- Once learner evidence has been generated, internal assessors will make a holistic judgement on performance by applying the knowledge and skills that have been demonstrated to task grade descriptors within the marking grid.
- The learner will receive a total mark for each task.
- The total for each task is accumulated, giving a total mark for the synoptic assignment.
- Task grade descriptors will be common across every version of the assessment and will assess a similar range of evidence across assessment versions, ensuring comparability of demand between every version of the assessment.
- Internal assessors will be directed to specific task evidence that must be used to support judgements on performance against the grade descriptors.
- The grade descriptors will be broad enough to ensure that all the performance criteria across the specialism are assessed, supporting reliability of the assessment.

# Standardisation

- City and Guilds provides qualification specific materials for providers to use to carry out standardisation activities.
- Ensuring all markers of the Occupational Specialism have completed standardisation activities is imperative as it allows for consistency and fairness of marking across all cohorts within a centre.
- Provided with the standardisation materials are Grade Sample Exemplification Materials (GSEMs) and these are there to indicate the minimum threshold competency for a pass and distinction grade. Do not use these as guides for evidence production and please refer to the specific assessment guidance.
- Once standardisation has been completed, Centres are advised to review candidates marked by other assessors who have received the same/similar marks to confirm the work is of the same standard.

Standardisation materials for each Occupational Specialism can be found here:

[T Level Technical Qualification in Engineering, Manufacturing, Processing and Control qualifications and training courses | City & Guilds](#)

# Guide to Marking

General Guidance on Documentation



# Marking Guidance

Please refer to the T Level Technical qualifications – marking and moderation centre guidance documents for further information on gathering evidence suitable for marking and moderation, and on using the marking grid and forms.

These can be found in the T Level Resource Hub, under Assessment Guidance.

[Occupational Specialism assessments](#)

[Occupational Specialism Student Evidence Requirements](#)

[Application of the Occupational Specialism assessment Marking Grids](#)

[Download the TQ Occupational Specialism Assessment Process Guide. \(Not applicable for Management & Administration\)](#) (PDF)

[Download the Occupational Specialism Assessment Process Guide. \(Management & Administration Only\)](#) (PDF)

The **Candidate Record Form** (CRF) is used to record:

- details of any guidance or the level of prompting the candidate has received during the assessment period
- notes bringing together relevant evidence from across tasks during marking
- summary justifications when holistically coming to an overall judgement of the mark for each assessment objective.
- if an assessment has to be stopped on the grounds of Health and Safety or if a candidate has been working in an unsafe manner.

The **Assessor Observation form** is used to record:

- descriptive information and evidence of candidate performance during an observation.

# Example Candidate Record Forms

## 10. Candidate Record Form (CRF) - Exemplar

### T level technical qualifications

(T level technical qualification – Mechanical engineering occupational specialism)

Candidate name	Candidate number
Centre name	Centre number

**Marker Notes** – Please always refer to the relevant marking grid for guidance on allocating marks and make notes which describe the quality of the evidence and justification of marks.

Please record any guidance, intervention (including Health and Safety) or feedback that is given to a candidate.

Expand boxes as required.

Health and safety												
	1	2	3	4	5	6	7	8	9	10	11	12
Mark	Notes and justification											
Design and planning												
Documents												
	1	2	3	4	5	6	7	8	9	10	11	12
Mark	Notes and justification											
Drawings and diagrams												
	1	2	3	4	5	6	7	8	9	10	11	12
Mark	Notes and justification											
Virtual modelling												
	1	2	3	4	5	6	7	8	9			
Mark	Notes and justification											

## 10. Candidate Record Form (CRF) - Exemplar

### T level technical qualifications

(T level technical qualification – Electrical and electronic engineering occupational specialism)

Candidate name	Candidate number
Centre name	Centre number

**Marker Notes** – Please always refer to the relevant marking grid for guidance on allocating marks and make notes which describe the quality of the evidence and justification of marks.

Please record any guidance, intervention (including Health and Safety) or feedback that is given to a candidate.

Expand boxes as required.

Health and safety												
	1	2	3	4	5	6	7	8	9	10	11	12
Mark	Notes and justification											
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Mark	Notes and justification											
Drawings and diagrams												
	1	2	3	4	5	6	7	8	9	10	11	12
Mark	Notes and justification											
Virtual modelling												
	1	2	3	4	5	6	7	8	9			
Mark	Notes and justification											

# Assessor observation forms

- Observation notes form part of the candidate's evidence and must capture evidence of candidate performance during the practical tasks.
- Notes must describe how well the activity has been carried out, rather than stating the steps/actions, the candidate has taken.
- The notes must be very descriptive and focus on the quality of the performance that are notable in relation to the quality indicators in the marking grid.
- They must provide sufficient, appropriate evidence that can be used by the assessor (and moderator) to mark the performance using the marking grid.
- Evidence captured in the observation form must give the necessary information to enable the final assessment of the task at a later date. This is to allow a holistic judgement to be carried out after all evidence is available, at which point full consideration of how the candidate has applied both their skills and their knowledge during the practical can be given.
- Each candidate is likely to carry out the same steps, so a checklist of this information would not help differentiate between them. However, qualitative comments on how well they do it, and quantitative records of accuracy and tolerances would.
- The assessor should refer to the marking grid to ensure appropriate aspects of performance are recorded. These notes will be used for marking and moderation purposes and so must be detailed, accurate and differentiating.

# Assessor observation forms

## Task 2

### Task 2 Practical observation form

8714-321 Design and Development: Mechanical - Summer 2024

Candidate name	Candidate number
Provider name	Date

Complete the table below referring to the relevant marking grid, found in the assessment pack.  
**Do not** allocate marks at this stage.

This observation must cover	Assessor observation should include:	Assessment Themes
Construction of the prototype	<ul style="list-style-type: none"><li>The construction of the prototype.</li></ul>	<ul style="list-style-type: none"><li>Health and Safety</li><li>Manufacturing</li></ul>
Testing and verification of the prototype	<ul style="list-style-type: none"><li>The testing and verification of the prototype.</li></ul>	<ul style="list-style-type: none"><li>Health and Safety</li><li>Manufacturing</li></ul>

The Practical Observation Records Pack will indicate the required number of observation forms for your pathway

**Notes** – detailed, accurate and differentiating notes which identify areas of strength and weakness are necessary to distinguish between different qualities of performance and to facilitate accurate allocation of marks once all evidence has been submitted.

**Construction of the prototype:**

**The testing and verification of the prototype:**

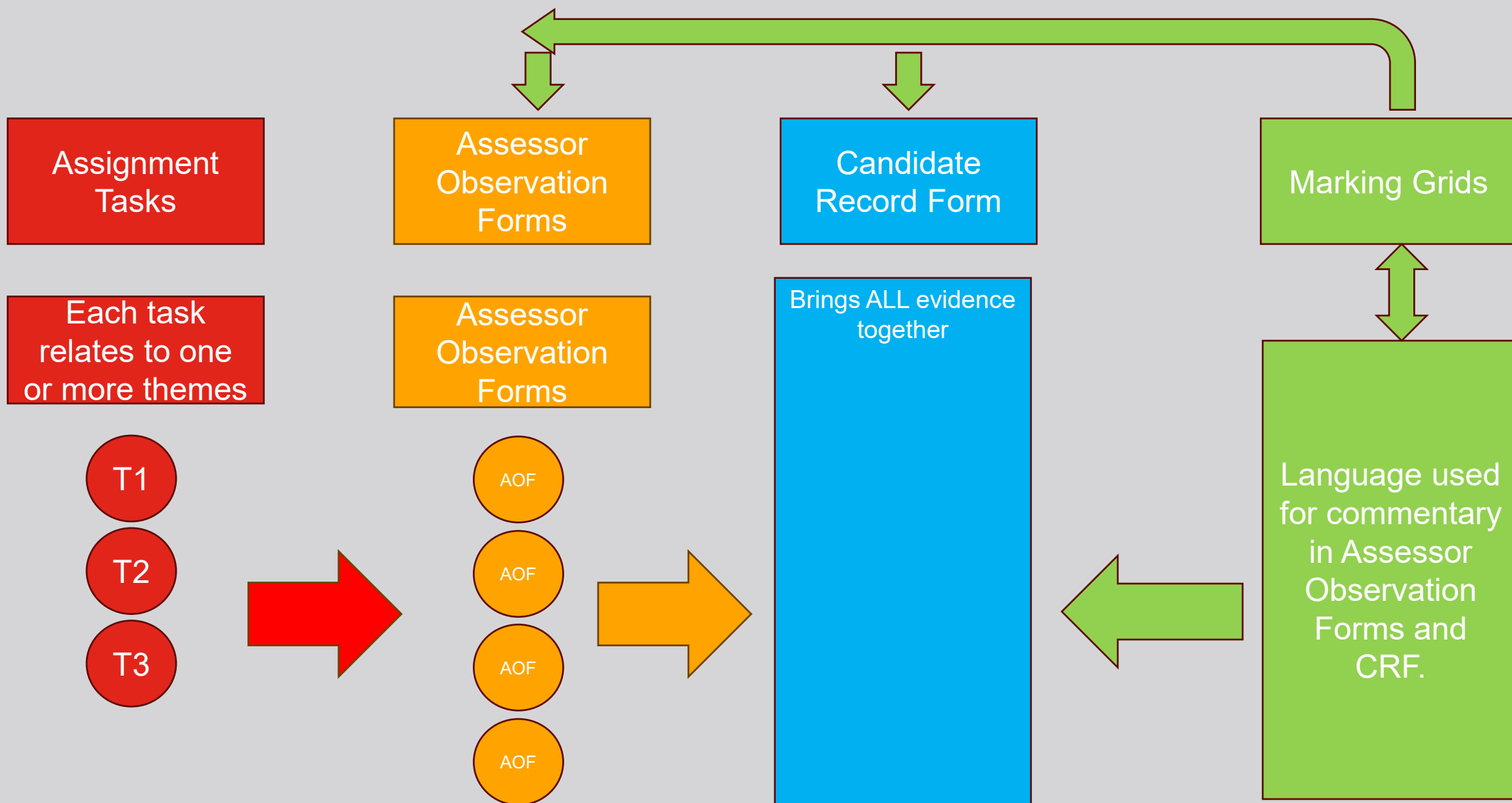
Internal assessor signature	Date
<u>X</u>	

# Guide to Marking

Assessment Themes



# Synoptic Assignment Marking Overview



# Carrying out marking using assessment themes

- The process of marking each assessment theme will become easier as the descriptors become more familiar.
- Referring to the descriptors at regular intervals will help ensure that the standard does not unintentionally change during the marking period.
- The indicative content listed in the marking grids gives an indication of the expected content that may be covered by candidates. However, it is not exhaustive, and an acceptable answer may concentrate more on depth rather than fully cover the range indicated or may include relevant topics that are not listed.
- The specific task evidence listed within the assessor guide and marking grid must be used to make a judgement on performance in relation to the specific assessment theme.
- Evidence from a range of tasks may contribute to the marking of a single assessment theme, or from a single task to more than one assessment theme.
- You cannot mark an assessment theme until all the required evidence has been produced.

# Process for marking each assessment theme

- Select the range of evidence required for making the judgement – this is listed in the mark scheme for each assessment theme.
- Read the candidate evidence and add notes on the CRF e.g. regarding level of support/guidance recorded, evidence captured by assessor observation forms and the indicative content and band descriptors in the mark scheme.
  - Note: for any warnings given during the assessment, the actions that have led to that warning must be detailed on the CRF so they can be considered along with the other evidence.
  - Note: the evidence contained on the CRF must be considered and a judgement made on the level of performance the candidate has independently demonstrated – this will vary depending on the level of support detailed on the CRF – i.e. consider all relevant evidence and then judge the appropriate mark using the following process.
- Make an initial assessment of the evidence as a whole (acknowledging uneven performance across evidence), considering each band in turn and the level of learner performance shown in respect to the knowledge and skills in the indicative content.
- Use this to make a balanced judgement of the best band to use as a starting point.

# Process for marking each assessment theme

- Based on the level of alignment with the descriptor, confirm the final mark within the band, bearing in mind that the available marks form an evenly distributed scale:
  - if the quality of response fully aligns with the performance described by the descriptor – assign a high mark within the band.
  - if the quality of the response partially aligns with the performance described by the descriptor – assign a low to medium mark within the band.
  - consider the quality compared to a range of similar responses (e.g. relevant exemplars, responses reviewed during standardisation, and through experience) and choose a mark on the scale that would give an appropriate ranking in relation to this information and in comparison with that of the rest of the cohort for that assessment theme.

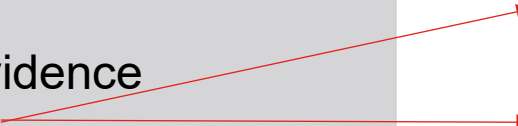
# Guide to Marking

## Marking Grids



# Marking Grids – Assessment Themes

Required evidence  
for marking



## Marking grids

There is a marking grid for each assessment theme that must be assessed as part of this occupational specialism assessment. The individual statements within the band descriptors should be treated together to make one whole descriptor and not separately.

## Assessment theme - Health and safety

### Guidance for assessors

Evidence from Tasks 1 and 2 should be used to assess performance against this assessment theme.

#### Task 1

- completed risk assessment
- method statement with justifications.

#### Task 2

- assessor observations:
  - set up and use of manual and pre-programmed CNC workshop machinery
  - the production of the individual press die tool components
  - tool skills, application and usage
  - application of hand skills
  - checks carried out before, during and after production
  - work area prior to, during and on completion of tasks.
- photographic evidence showing:
  - the work area prior to, during and on completion of tasks
  - accuracy and use of appropriate methods in marking out of materials
  - setting up and application of machinery to remove material
  - final finish removal of material and result of tool section in terms of accuracy and the finish of the component parts
  - application of the surface treatment to component parts
  - completed press die tool.

# Marking Grids – Indicative Content

Note: where there is insufficient evidence to award a mark, a zero mark may be given	Band 1 descriptor	Band 2 descriptor	Band 3 descriptor	Total marks per sub assessment theme	Total marks for assessment theme
	<p><b>Indicative content:</b> Completion of a risk assessment which includes risks associated with tools and equipment, work area and others safety.</p> <p><b>Risk assessment to include:</b></p> <ul style="list-style-type: none"> <li>• identification of low, medium and high risks that may include:               <ul style="list-style-type: none"> <li>○ High risk: inhalation of dust and fumes, mechanical (crushing, shearing, cutting, severing, entanglement), impact hazard, electricity (shock, burns, static)</li> <li>○ medium risk: health exposure (skin, eye, respiratory irritants), noise, vibration</li> <li>○ low risk: slip, trip and falls, disposal of waste, work environment.</li> </ul> </li> <li>• analysis of the risk occurring, including who could be affected and the likelihood of them being affected</li> <li>• identification of control measures using hierarchy of control, including PPE (eye protection, safety footwear, overalls, gloves, masks/face protection), isolation, guarding, emergency stop/cut off.</li> </ul> <p><b>Completion of a method statement including:</b></p> <ul style="list-style-type: none"> <li>• Health and safety regulations (HASAWA, COSHH, PUWER, Manual Handling, Noise, Electricity, Waste).</li> <li>• workplace procedures relating to safe use of tools and equipment, materials, consumables, maintenance and disposal of waste</li> <li>• measures required for safe isolation prior to maintenance (pre-use checks, changing tooling, removing blockages/build up, clean down)</li> <li>• implications of incorrect construction, assembly and overall performance of the press die tool</li> <li>• workplace procedures relating to safe use of tools and equipment, materials, consumables and disposal of waste.</li> </ul> <p><b>Production of press die tool:</b></p> <ul style="list-style-type: none"> <li>• safety checks of all resources including:               <ul style="list-style-type: none"> <li>○ tools and equipment (power and hand tools eg milling machine files, spanners, screwdrivers, wrench, pillar drill, tooling),</li> <li>○ PPE (eye protection, safety footwear, overalls, gloves, masks/face protection), materials (low carbon steel plate, brass) and consumables (lubricants and coolants)</li> </ul> </li> </ul>				

# Marking Grids – Marking Bands

Marks per band	1 - 4	5 - 8	9 - 12	n/a	12					
	<p>Risk assessment is mostly complete and covers some of the major risk factors. Risk mitigation methods are limited. Likelihood, severity or probability has been taken into account but not for all risks and hazards.</p> <p>Safety issues taken into account as part of preparatory checks and planning activities, including safe isolation some of the time.</p>	<p>Risk assessment is complete and covers all of the major risk factors and a good range of other associated risks. Risk mitigation methods have been identified for some of the potential risks, but not all. Likelihood, severity or probability has been taken into account but for most risks and hazards.</p> <p>Safety issues taken into account as part of preparatory checks and planning activities, including safe isolation most of the time.</p>	<p>Risk assessment identifies all of the major risk factors and all other associated risk factors. Risk mitigation methods are detailed and have been clearly identified for all potential risks. Potential for harm and probability factors have been identified throughout.</p> <p>Safety issues fully taken into account as part of preparatory checks and planning activities, including safe isolation all of the time.</p>			<p>Health and safety is followed during preparation and throughout tasks so that work is completed safely but on occasions when working, some potential hazards were missed.</p> <p>Work area is left clear and tidy, tools and equipment returned to stores but not checked, disposal of waste was carried out but with limited reference to disposal requirements and waste regulations.</p>	<p>Health and safety is followed during preparation and throughout tasks and work is completed safely. Most risks and hazards that occur during the tasks are correctly mitigated against as they arise.</p> <p>Work area left safe, clean and tidy, with most tools and equipment checked and returned to correct storage facilities and disposal of waste was carried out taking into account some of the disposal requirements and waste regulations.</p>	<p>Health and safety is followed during preparation and throughout tasks and all work completed safely. All risks and hazards that occur during the tasks are correctly mitigated against as they arise.</p> <p>Work area is left clear and tidy, all tools and equipment checked, maintained and returned to stores, disposal of waste was carried out taking into account all of the disposal requirements and waste regulations.</p>		

# Declaration of Authenticity

- Declarations of Authenticity are required.
- These must be signed and dated by both the candidate and the tutor.

## 9. Declaration of authenticity

<b>Assessment ID</b>	<b>Qualification number</b>
<b>Candidate name</b>	<b>Candidate number</b>
<b>Centre name</b>	<b>Centre number</b>

### Additional Support

Has the candidate received any additional support in the production of this work?

No ☐ Yes ☐ (Please tick appropriate)

If yes, give details below (and on a separate sheet if necessary).

--

### Candidate:

*I confirm that all work submitted is my own, and that I have acknowledged all sources I have used.*

<b>Candidate signature</b>	<b>Date</b>

### Assessor:

*I confirm that all work was conducted under conditions designed to assure the authenticity of the candidate's work, and am satisfied that, to the best of my knowledge, the work produced is solely that of the candidate.*

<b>Assessor signature</b>	<b>Date</b>

Note: Where the candidate and/or assessor is unable to or does not confirm authenticity through signing this declaration form, the work will be returned to the centre and this will delay the moderation process. If any question of authenticity arises, the assessor may be contacted for justification of authentication.

# Tips

- Ensure clear linking of terminology used in the marking grid to the assessor observation forms and CRFs.
- Take good quality photos and videos.
- Fully read the Assessor Pack and the TQ Occupational Specialism Assessment Guide. There is a lot of key detail in these packs.
- Make sure all markers/assessors are standardised using C&G materials as well as your own candidates' materials.

# Resources and Support

# How we support you

Updates/Newsletters/Networks



Blended approach to  
communication



Provider networks and  
events



e-bulletin content and  
email updates



Website

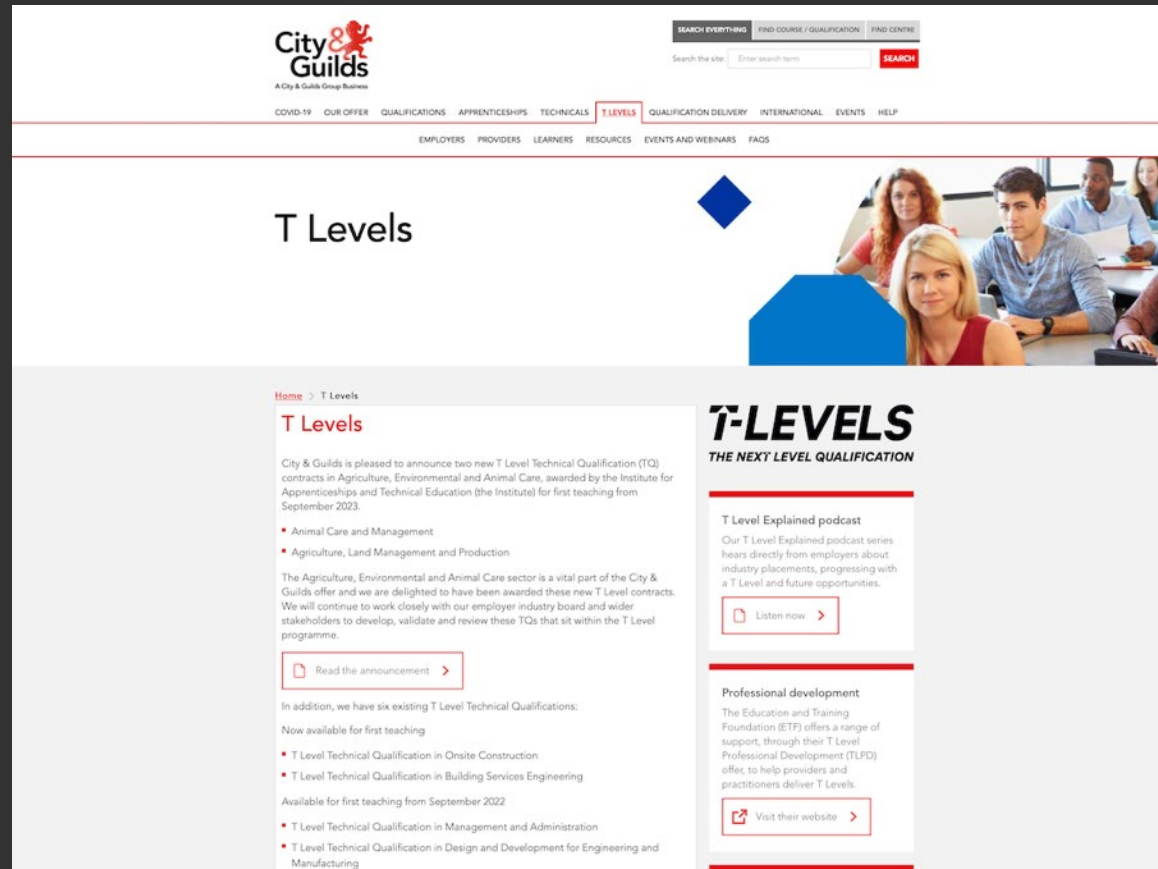
# Support and guidance

Ready to support eligible providers and stakeholder engagement

To find out more about City & Guilds T Levels, please visit our webpages

- Updated webpage for T Levels
- Provider focus groups
- Employer Industry Boards
- e-bulletins
- Resource Hub
- Dedicated Technical Advisors

<https://www.cityandguilds.com/tlevels>



# Resources

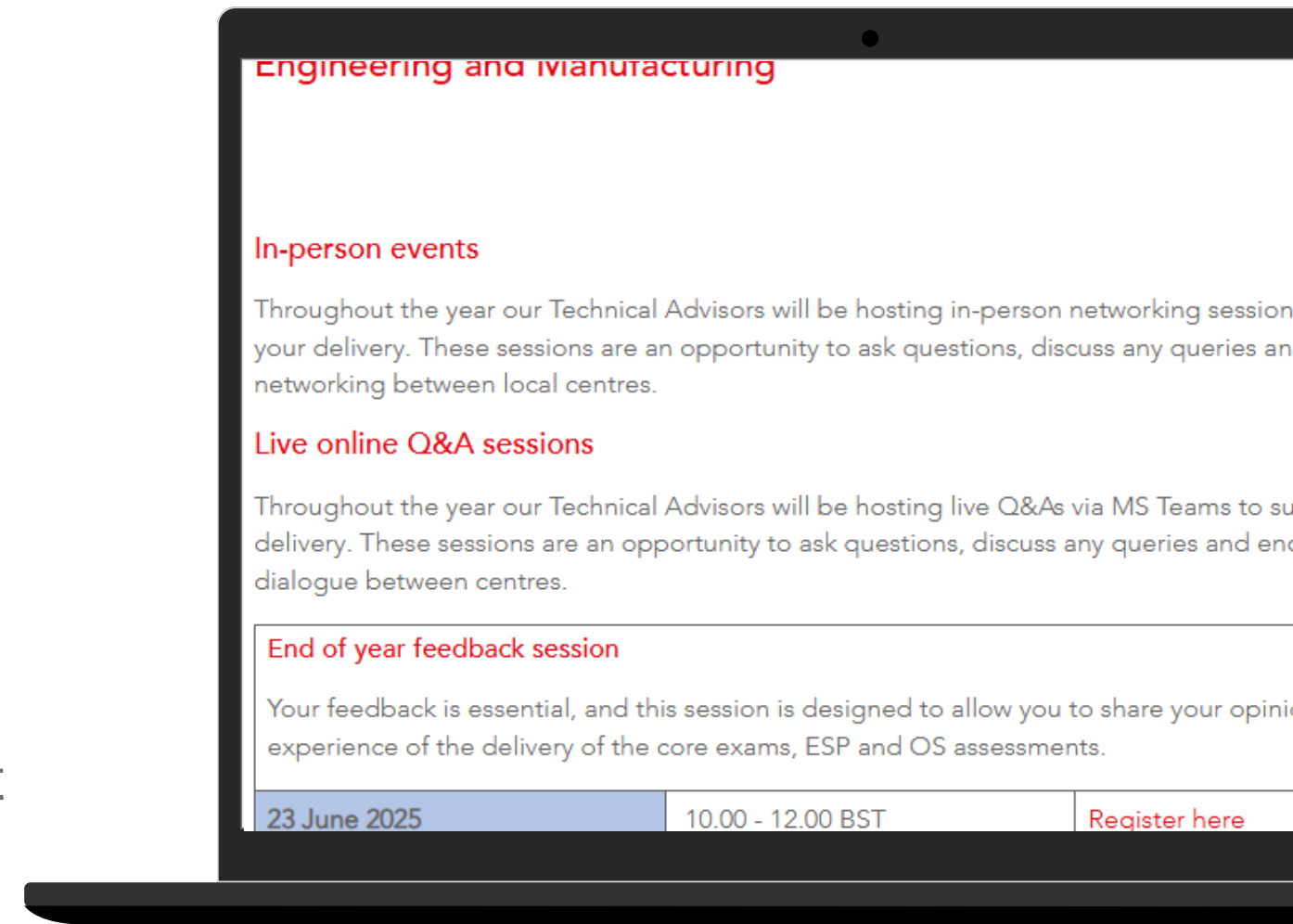
- Please visit the T Level Resources Hub for generic resources relating to the OS: [Resource Hub - T Levels | City & Guilds \(cityandguilds.com\)](https://www.cityandguilds.com/uk/education/t-levels/resources-hub)
- Occupational specialism evidence requirements can be found [here](#).
- Applying the occupational specialism marking grids video can be found [here](#).
- The occupational specialism assessment guide can be found [here](#).



# Events and Webinars

Visit the T Levels Events & Webinars page for information on future events and to access on-demand recordings: [Events and webinars - T Levels | City & Guilds \(cityandguilds.com\)](https://www.cityandguilds.com/t-levels-events-and-webinars)

For the most up to date information regarding future events please register for our T Level ebulletins at the bottom of this webpage: [T Levels for Providers - T Levels | City & Guilds \(cityandguilds.com\)](https://www.cityandguilds.com/t-levels-for-providers)



# T Level Associate Vacancies

Would you like to be involved with supporting the delivery of T-Levels?

- **Principal Moderators / Moderators** Ensure a standardised and consistent approach to quality assurance, moderation, feedback and processes
- **Technical Qualification Associates (TQAs)** Review Eligible Provider approval applications, including supplementary evidence and carry out approval and support activities.
- **Chief/Principal Examiners** Produce and submit assessment materials and participate in all stages of the production process until sign off.
- **Marking Examiners** Mark candidates' scripts/evidence in accordance with the agreed marking scheme/criteria within the agreed timescale

[Associate Vacancies | City & Guilds Group Careers \(cityandguildsgroup.com\)](https://cityandguildsgroup.com)



**T-LEVELS**



Institute for Apprenticeships  
& Technical Education

# **T-LEVELS**

Please direct any questions to  
[Robert.Pouton@cityandguilds.com](mailto:Robert.Pouton@cityandguilds.com)

Thank you for listening.



Believe you can

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