Practice Marking Materials for Technical Qualifications

2019

City & Guilds

Level 3 Beauty Therapy 6003

Introduction

The synoptic assignments for the City & Guilds Technical Qualifications are externally set summative assessments which are internally marked by tutors. It is the centre's responsibility to ensure candidates' work is marked in a standard way across the centre, using the specified marking grid, in order to rank performance on a single mark scale.

Practise marking materials are useful to support centre staff with internal standardisation and as a pre-standardisation activity. The materials are produced to support staff in the process of marking including how to effectively use marking grids and assessment objectives (AO).

The marking materials must be considered alongside the Technical qualifications Marking and Moderation Guide

It is recommended that all tutors, including any unlikely to mark, are included in early discussions around the use of the marking grid, as all tutors should understand the basis of marking as it could shape their teaching by helping candidates practise bringing their skills and knowledge together to complete a problem, and helping them learn how to explain and justify their choices in terms of the subject knowledge in preparation for summative assessment. Tutors must study the *Marking and Moderation Guide:* *https://www.cityandguilds.com/techbac/technical-qualifications/resources-and-support* which provides detailed information about generic assessment objectives, and the marking grid, to ensure they are clear about the different AOs and how they may show up in evidence for assignments in the subject area. If there is more than one tutor carrying out marking at the centre, this process should be carried out as part of a group activity to ensure all markers are clear and in agreement about what sorts of evidence are relevant for assessment and which AO they fit into.

The following materials could form the basis for pre-standardisation practice and discussion could take place using evidence from trial runs/formative assessment activities. Standardisation should also take place using the evidence from the actual assignment set for that year, so along with utilising this tool, please ensure that activities surrounding the 2019 assignment also take place.

Within this pack, you will find

- a sample task brief
- a copy of the marking grid used for the synoptic assessment
- a sample of materials responding to either last year's synoptic assignment or a sample set of tasks. This includes learner produced evidence and tutor observations of the practical performance.

And finally, the Principal Moderator has provided a breakdown of the marks for the different assessment objectives along with general hints and tips on the synoptic assessment.

Section 1 Task Brief

You are on work placement in a well known beauty salon and spa. The salon and spa are hosting a 'pamper event' for a group of clients who are preparing for a special occasion. The clients have all booked in for a range of treatments to include: Body massage, Facial electrical, Body electrical and a dry spa treatment.

As a beauty therapist you will be asked to plan a range of effective treatments for your allocated client which will improve their skin and body condition. You will be given up to **5 hours** to perform the range of treatments.

You will perform a body and skin analysis as part of your assessment, selecting products and equipment to suit your client.

You should actively promote and identify sales opportunities, reflect on your treatments and services and evaluate the outcomes.

Task 1

Meet, greet and consult with the client to discuss their treatment objectives, perform a body and skin analysis to agree an appropriate treatment plan for their pampering event. You must use the consultation sheet provided for this task.

Prepare yourself, the client and area and perform the treatments, demonstrating throughout, the relevant techniques and application methods to suit the client's needs.

Your treatments should be applied in the most suitable sequence to include:

- Body massage:
  - full body massage including a range of appropriate techniques to meet the client's treatment objectives.

- Facial electrical:
  - appropriate electrical equipment to be used, range of specific products to include exfoliation and mask as applicable
  - skin warming devices can be included if applicable to the treatment objectives.

- Body electrical:
  - **minimum of two** areas to be treated
  - **minimum of two** pieces of equipment to be demonstrated
  - range of specific products
  - skin warming devices can be included if applicable to the treatment objectives.

- Dry spa treatment:
    - appropriate treatment to meet the client's treatment objectives either
        - full body

        Or

        - part body of at least one area eg legs, back, arms, torso
    - range of equipment and specific products e.g. body mask, body brushing, body exfoliators, body wraps
    - skin warming devices can be included if applicable to the treatment objectives

On completion of treatments, provide your client with suitable advice and recommendations and gain feedback from them.

Based on your performance during the application of the treatments and client feedback, evaluate and reflect on the outcomes of the treatments. Include the areas you have excelled in and the areas in need of improvement. You must use the evaluation sheet provided for this task.

Conditions of assessment:

- You must carry out the task under supervised conditions
- Guidance notes are **not** allowed during the assessment.

What you must produce for marking:

- completed client consultation form to include body and skin analysis
- detailed treatment plan with clear justification for choice of treatments and order of work
- client self-reflection/evaluation sheet
- completed evaluation form
- any additional supporting evidence eg retail sales or further appointment bookings

Additional evidence of your performance that must be captured for marking:

- Your tutor will observe you carrying out the consultations and treatments. You will be expected to answer oral questions during the observation.
- Your tutors notes of your working practice, products and techniques used and responses to any oral questions.

Section 2 Marking Grid

Marking grid

For any category, 0 marks may be awarded where there is no evidence of achievement

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
10	**AO1 Recall of knowledge relating to the qualification LOs** • Does the candidate seem to have the full breadth and depth of taught knowledge across the qualification to hand? • How accurate it their knowledge? Are there any gaps or misunderstandings evident?	**(1-2 marks)** **Recall shows some weaknesses in breadth and/or accuracy.** Hesitant, gaps, inaccuracy	**(3-4 marks)** **Recall is generally accurate and shows reasonable breadth. Inaccuracy and misunderstandings are infrequent and usually minor.** Sound, minimal gaps	**(5-6 marks)** **Consistently strong evidence of accurate and confident recall from the breadth of knowledge.** Accurate, confident, complete, fluent, slick
		Examples of types of knowledge expected: *treatment objectives, features and benefits, contra-indications and contra-actions, advice and recommendations, skin care equipment, skin types and conditions, Health and Safety, Equality and Diversity, modesty,* works with sustainable working practice (for example waste disposal, efficient use of utilities), personal presentation and hygiene.		

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
	• How confident and secure does their knowledge seem?	Limited relevant breadth and depth of knowledge demonstrating errors, inaccuracy or omissions related to the treatment and how the objectives were met. Basic knowledge of product features, benefits and actions. Demonstrated limited evidence of knowledge from the advice and recommendations given to the client. A limited range of tools, products and equipment is considered	Adequate breadth and depth of substantial knowledge demonstrating minor errors or omissions related to the treatment and how the objectives were met. Satisfactory knowledge of product features, benefits and actions. Demonstrated sufficient evidence of knowledge from the advice and recommendations given to the client. A range of tools, products and equipment is considered.	Outstanding breadth and depth of knowledge that is comprehensive, accurate and relevant, demonstrating no errors related to the treatment and how the objectives were met. Comprehensive knowledge of product features, benefits and actions. Demonstrated exemplary evidence of knowledge from the advice and recommendations given to the client. A diverse range of tools, products and equipment is considered.
15	**AO2 Understanding** **of concepts theories and processes relating to the LOs** • Does the candidate make connections and show causal links and explain why? • How well theories and concepts are applied to	**(1-3 marks)** **Some evidence of being able to give explanations of concepts and theories. Explanations appear to be recalled, simplistic or incomplete.** Misunderstanding, illogical connections, guessing,	**(4-6 marks)** **Explanations are logical. Showing comprehension and generally free from misunderstanding, but may lack depth or connections are incompletely explored.** Logical, slightly disjointed, plausible,	**(7-9 marks)** **Consistently strong evidence of clear causal links in explanations generated by the candidate. Candidate uses concepts and theories confidently in explaining decisions taken and application to new situations.** Logical reasoning, thoughtful decisions, causal links, justified

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
	new situations/the assignment? • How well chosen are exemplars – how well do they illustrate the concept?	***Examples of understanding expected:*** *treatment planning and adaptation, equipment setting, products and treatments understanding, advice and recommendations, application of techniques, consultation techniques, technical terminology, preparation of self, client and work area and closing down procedures, hygiene procedures.*		
		Basic understanding evidenced but application of knowledge was disconnected and had little relevance to theory. Understanding was inconsistent with little evidence of links between treatment objectives, treatment plan and their applications. Little or no reference given for any adaptations. Brief explanation with little detail on how equipment settings/treatment techniques are used to effectively meet client objectives.	Adequate range of understanding evidenced and application of knowledge was connected to the theory. Understanding was consistent with coherent reasoning and well explained links between treatment objectives, treatment plan and their applications. Any adaptions were referenced and detailed explanations on how equipment settings and treatment techniques were used to effectively meet client objectives were attempted, but not always accurate.	Outstanding breadth and depth of understanding evidenced. Application of knowledge was accurately and fully connected to the theory. Clear evidence of exceptional reasoning and explanations, with links consistently made to the treatment objectives, treatment plan and their applications. Any adaptions were fully referenced and justified, with excellent comprehension on how equipment settings/treatment techniques were used to effectively meet client objectives.

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
45	**AO3 Application of practical/ technical skills** • How practiced/fluid does hand eye coordination and dexterity seem? • How confidently does the candidate use the breadth of practical skills open to them? • How accurately/ successfully has the candidate been able to use	**(1-9 marks)** **Some evidence of familiarity with practical skills. Some awkwardness in implementation, may show frustration out of inability rather than lack of care.** Unable to adapt, frustrated, flaws, out of tolerance, imperfect, clumsy.	**(10-18 marks)** **Generally successful application of skills, although areas of complexity may present a challenge. Skills are not yet second nature.** Somewhat successful, some inconsistencies, fairly adept/ capable.	**(19-27 marks)** **Consistently high levels of skill and/or dexterity, showing ability to successfully make adjustments to practice; able to deal successfully with complexity.** Dextrous, fluid, comes naturally, skilled, practiced,
		Examples of skills expected: application and adaptation techniques, attention to detail, dexterity, organisation, compliance to health and safety, hygiene, handling skills		

	skills/achieve practical outcomes?	Some evidence of basic health, safety and hygiene procedures being taken into consideration when preparing the client and work area. The need for professionalism is acknowledged but is not always evident. There may be lack of enthusiasm, leading to ineffective treatments, with only minor consideration for the client's comfort and well-being. Candidate demonstrated limited communication skills, little technical terminology adopted, minimal consideration of equality and diversity, little engagement or direction with the client. Reflections demonstrated minimal depth and evaluation. Limited and sometimes inaccurate documentation. Basic skills are displayed when preparing the treatment areas (face, body, feet) but limited evidence of treatment adaptation or modification which is justified and applied. Limited evidence that sequences, movements and techniques were applied (variation regarding pressures, timings) limited use of products, (essences), advice and recommendations. The treatments were not completed	Generally displays enthusiasm, a good level of participation and satisfactory fulfilment of treatment objectives. A good level of professionalism is upheld throughout and practical abilities when preparing for and providing a treatment were mostly consistent with the agreed treatment plan. Health and safety was followed with consistent consideration given to the clients comfort and well-being. Candidate demonstrated adequate communication skills, some technical terminology adopted, good consideration of equality and diversity, good engagement with the client. Reflections demonstrated depth and evaluation. Sufficient and accurate documentation. Quality of skills were consistently applied paying attention to variation regarding pressures, timings etc, demonstrating a good level of rhythm, flow, adaptation and modification to fulfil treatment objectives. Products are chosen to meet treatment objectives and any excess product removed from the treated areas correctly with no evidence of products and consumable wastage. Treatments are	Consistently displays enthusiasm, full participation and outstanding fulfilment of treatment objectives. Full professionalism is maintained throughout and practical abilities when preparing for and providing a treatment were consistently of an exceptional level, fully meeting the treatment plan. Health and safety was followed with full consideration given to the clients comfort and well-being. Candidate demonstrated exemplary and effective communication techniques, with confident use of technical terminology to suit client level of understanding. Demonstrated full engagement with client and was able to extend and widen discussions. Outstanding evidence of empathy with consideration to equality and diversity. Reflections demonstrated sound depth and evaluation. Outstanding and accurate documentation. Exceptional quality skills applied paying keen attention to variation regarding pressures, timings etc and demonstrating consistent rhythm, flow, adaptation and modification to fully meet agreed treatment objectives. Products are chosen

%	Assessment Objective	Band 1 descriptor Poor to limited	Band 2 descriptor Fair to good	Band 3 descriptor Strong to excellent
		within the agreed time, either rushed or poorly time managed. Minimal feedback elicited from client. ***Top of band:*** Obvious attempts to follow procedure, although still evidence of omissions and gaps. Strong sense of professionalism and enthusiasm for the treatment although lacking in skill level and confidence when applying practical technique.	completed within an agreed timescale including appropriate aftercare advice and basic feedback elicited from client. ***Top of band:*** Client care is fully considered throughout the treatment. Techniques show promise, although there were areas where further practice would be required. Attempts are made to justify any adaptations or modifications but not always be relevant to the needs of the needs of the client.	to meet treatment objectives and any excess product removed from the treated areas correctly with no evidence of products and consumable wastage. Treatments are completed within an agreed timescale including detailed specific aftercare and homecare advice was tailored to the individual client and detailed feedback elicited from client which enables further improvement and development of the learner's approach and technique. ***Top of band:*** Client care is paramount, technique is without fault and modifications are fully and accurately justified. Clear links are made to the client's circumstances and the agreed treatment plan and all objectives are fully met (or can be clearly explained why the objective/s cannot be met).

20	**AO4 Bringing it all together - coherence of the whole subject** • Does the candidate draw from the breadth of their knowledge and skills? • Does the candidate remember to reflect on theory when solving practical problems? • How well can the candidate work out solutions to new contexts/ problems on their own?	**(1-4 marks)** **Some evidence of consideration of theory when attempting tasks. Tends to attend to single aspects at a time without considering implication of contextual information.** Some random trial and error, new situations are challenging, expects guidance, narrow. Many need prompting.	**(5-8 marks)** **Shows good application of theory to practice and new context, some inconsistencies.** Remembers to apply theory, somewhat successful at achieving fitness for purpose. Some consolidation of theory and practice	**(9-12 marks)** **Strong evidence of thorough consideration of the context and use of theory and skills to achieve fitness for purpose.** Purposeful experimentation, plausible ideas, guided by theory and experience, fit for purpose, integrated, uses whole toolkit of theory and skills.
		Examples of bringing it all together: evidence of amalgamation of consultation, treatment plan, problem solving application, adaption, advice and recommendation best suited to the individual; evaluation and reflection on the outcomes, independent learning, time management, ability to be able to be stretched and challenged, organisation, working logically and methodically, analysing and responding and adapting to factors that may affect treatments.		

		Limited evidence of consideration of knowledge and understanding when planning the treatment/s. Inadequate reflection and evaluation of knowledge and skills used to formulate treatment plan and apply treatment including adaptation, advice and recommendations. Limited ability to deal with problems as they arise during treatments, little evidence of adapting working practices to deal with factors that affect treatments. Evidence of poor time management, with periods of wasted time. ***Top of band:*** Little evidence of using knowledge and understanding to demonstrate limited links between equipment, products, consumables and techniques across the qualification and to the client's needs and treatment/s objectives. Demonstrated poor ability to analyse, problem solve and evaluate.	Evidence of consideration of knowledge and understanding when planning the treatment/s. Suitable reflection and evaluation of knowledge and skills used to formulate treatment plan and apply treatment including adaptation, advice and recommendations. Ability to deal with most problems as they arise during treatments, some evidence of adapting working practices to deal with factors that affect treatments. Effective time management demonstrated with organisational skills shown. ***Top of band:*** Evidence of using a range of knowledge and understanding which is integrated to demonstrate key links between equipment, products, consumables and techniques from across the qualification and to the client's needs and treatment/s objectives. Demonstrated adequate ability to analyse, problem solve and evaluate.	Outstanding evidence of consideration of knowledge and understanding when planning the treatment/s. Detailed reflection and evaluation of knowledge and skills used to formulate treatment plan and apply treatment including adaptation, advice and recommendations. Comprehensive evidence of ability to deal with complex problems as they arise, confidently adapting working practice to deal with factors that affect treatments. Strong evidence throughout the treatments of effective time management and opportunities for efficiency are maximised. ***Top of band:*** Evidence of a wide and diverse range of knowledge and understanding which is holistically integrated to demonstrate excellent links between equipment, products, consumables and techniques across the qualification and to the client's needs and treatment/s objectives. Demonstrated the ability to critically analyse, problem solve and evaluate.

10	**AO5 Attending to detail/ perfecting** • Does the candidate routinely check on quality, finish etc and attend to imperfections/ omissions • How much is accuracy a result of persistent care and attention (eg measure twice cut once)? • Would you describe the candidate as a perfectionist and wholly engaged in the subject?	**(1-2 marks)** **Easily distracted or lack of checking. Insufficiently concerned by poor result; little attempt to improve. Gives up too early; focus may be on completion rather than quality of outcome.** Careless, imprecise, flawed, uncaring, unfocussed, unobservant, unmotivated.	**(3-4 marks)** **Aims for satisfactory result but may not persist beyond this. Uses feedback methods but perhaps not fully or consistently.** Variable/intermittent attention, reasonably conscientious, some imperfections, unremarkable.	**(5-6 marks)** **Alert, focussed on task. Attentive and persistently pursuing excellence. Using feedback to identify problems for correction.** Noticing, checking, persistent, perfecting, refining, accurate, focus on quality, precision, refinement, faultless, meticulous.
		Examples of attending to detail: Examples of understanding expected: thinking about and attending to specific requirements of client's needs and treatment/s objectives, dexterity and attention to detail and client care during treatment/s application , adaption, professional practice, identified areas for development		
		Limited attention to client's needs. Planning of treatment/s through consultation and application demonstrated inaccuracy and gaps. Treatment objectives were inaccurately interpreted with no logical sequence. Evaluation demonstrated minimal depth and reflection.	Adequate attention to client's needs. Planning of treatment/s through consultation and application were generally accurate with no gaps. Minimal errors were evident. Treatment objectives were interpreted with some logical sequence. Evidence of use of reflection to evaluate situations and could discuss some potential areas for improvement.	Highly focused on the attention to client's needs, showing extreme care and accuracy with consistent attention to detail in planning of treatment/s through consultation and application. No errors demonstrated. Evidence of use of constructive reflection to analyse and evaluate situations and could discuss fully the impact and areas for improvement.

Section 3 Learner Materials

Candidate Name	Claire Deakin	Assessment date	30.04.2018

Client's health and lifestyle including occupation

Full time mum. • Does a few evening waitressing

• Active lifestyle due to looking after 3 young children

• Stressful life - affects sleeping pattern

• At least 6 hours. • Goes on holiday twice a year

Great diet

Exercise every other day.

Should drink more water than client does.

main exercise cardio

Client suffers with poor shoulders/neck

a lot of tension

Very little alcohol, caffeine & energy drinks

Suffers with anemia

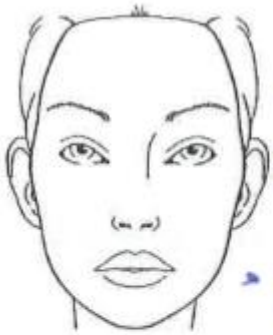
mainly tiredness

Client's skin/body care routine

My ~~Client~~ Client Cleanses & Moisturises twice a day
Exfoliates twice a day
Applies a face Mask once a week
Has 2-3 facials a year
Exfoliates body once a week
Moisturises when body needs it (Mainly in summer seasons)
Doesnt use fake tan

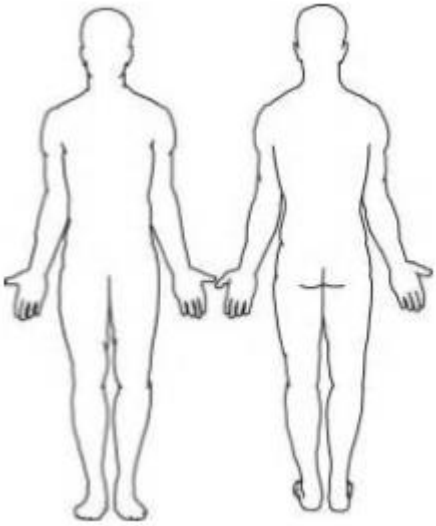
- Doesnt really wear make up but when she does she takes off with baby wipes

Skin Analysis



- open pores on cheeks
- Oily T-zone
- uneven skin texture
- congestion on chin & nose
- Right side of clients face is dry with commedones
- forehead is slightly oily.
- This treatment has been done as my client is conscious of the fine lines around her eyes, mouth and forehead
- This will also help with the open enlarged pores on her cheeks and the congestion build up on her chin and edge of her nose.
- Wears very little make up (special occasions

Body Analysis



Ectomorph – winged scapula, right shoulder is higher than left, slight inward curve of pelvis, flat feet, kyphosis

I will be using a body wrap to reduce water retention in the legs and using anti-cellulite cream on the thighs.
Once the body wraps have been on for 40mins I will remove them and use vacuum suction to help drain the excess waste to the popliteal lymph and the inguinal lymph near the groin.

As Kelly has a tilted pelvis this stretches the abdominal muscles so the EMS will tighten them and as it her first time with this treatment I will leave it on for 20mins.
Kerry has said she has tension in her shoulders and neck so I will focus on this during the massage.

Full treatment plan including of products, equipment and adaptation

For My first treatment I started with ~~Was~~ the body wraps, I chose this treatment as it reduces the water retention in the body and breaks down toxins. This was great for my client as shes constantly on the go and on her feet which may cause swelling around her ankles and legs. This got left on for 40 minutes and reduced the body by an inch to an inch and a half. As my client kerry had cellulite on the back of her thighs hopefully if she comes ~~on~~ in more regular the cellulite cream will reduce it.

Once I had cling filmed her all up I then moved onto the Microdermabrasion facial.

We had a cleanse then moved onto the machine. I used the microderma machine due to my

client wanting to rid the fine lines around her eyes, mouth and forehead. It also helped with the open pores on the cheek area and congestion on the chin and around the nose. I then used the 'quench' as a face mask to cool and hydrate the skin leaving this on for 10 - 15 minutes. As the mask was on for 15 minutes I carried on with taking the body wraps off and using the vacuum suction machine to help the excess toxins | waste to the lymphs behind the knee which is the popliteal and the one at the top of the thigh called inguinal. As my client had a relatively good diet she had a small frame so the suction cup couldnt always pick up the skin.

As Kerry ~~had~~ has a holiday coming up and wants to be ~~in~~ a little more toned I used the EMS, this helped as where Kerry has a tilted pelvis the adomonial muscles would g been stretched. So using the EMS will tighten and tone them again, I placed the pads on the obliques & rectus adominus in longtudinal so they'd be all getting equal tension when the current goes through making them stronger. As it was Kerrys first time on the machine she only went on for 20 minutes but at a high intensity as she insisted.

When doing the body analysis I listed a few things, tilted pelvis, winged scapula and kyphosis. My client had a body type g Ectomorphe as she was lean and tall.

She told me she suffers a lot of pain / tension in her shoulders and neck this may be from her job as a waitress and lifting her baby. As this was where the most pain came for my client I would make it my main ~~[illegible]~~ focus.

As my client has to deal with a lot of stress of having 3 children under the age of 8 I wanted her to relax so she would loose a lot of tension. I started with a scalp massage so when my client turned over she'd have awhile on her back massage. I could see that she hadn't been drinking enough water as her skin was soaking up the oil rapidly.

As my client had kyphosis I wanted to stretch her muscles out and ease them. I also stretched the muscles on the back such as the trapezius

and rhombodius. I used friction, vibrati
and effuerge.

I decided to do my treatments in this order as I wanted my client to relax as much as possible. I feel finishing the massage on the back would g been the best option.
I used grapeseed oil as this has less allergic reactions even though my client didnt have any allergies it will also give a deep hydration for the skin as it was very dry and dehydrated. I started off with the treatments on the front so kerry wouldnt be constantly turning over once comfortable.

Recommendations & aftercare

Aftercare

- drink plenty of water
- no sunbed use for 7 days
- no gym for 24 hrs
- no make up for 12 hrs
- Carry on with the cleansing & moisturising but add toner into the skin routine
- Exfoliate less
- Dont exfoliate this evening.
- Stay out of direct sunlight
- If face feels warm from the Erythema place a cold flannel to cool down.
- Return for regular massages especially focused on the shoulders to stretch out and ease pain.
- Try have a facial 4 times a year minimum for each season change
- no heavy lifting
- I wouldnt recommend a heavy meal
- Rest when feeling tired or fatiguing
- Try use make up remover instead of baby wipes
- moisturise body after the shower

- Ereythma on the face and body is a normal reaction.
- I wouldnt recommend caffeine or alcohol
- when toning try use the EMS 3 times a week for 10 weeks to see results.

Client feedback

Did the therapist consult with you on your requirements YES √ NO ☐

Were you satisfied with your treatments YES √ NO ☐

Client Comments

Claire was very informative the whole way through explaining what she was doing and the outcome she was trying to achieve. She answered my questions when I needed clarification. All treatments I received were relaxing and I explained that I felt tension in my shoulders and neck and these felt more relaxed after the day.

Claire gave me aftercare advice.

Kerry Old

Self-reflection / Evaluation

- I feel my overall treatment went well looking at the feedback my client left I had done exactly what she asked for.
- I think I handled the ems not working well by staying calm and trying to work out exactly where the fault was. This did delay me behind by 5 minutes.
- I could improve by knowing more about the ems as I understood what it does to the body but I was hesitant on why I chose what I did.
- Next time I will improve by not leaving my client alone as much as I had forgotten a few parts for what I needed in various treatments
- I was more confident in my treatment today as I have been

revising the muscles id be working on, the current I would be using and getting to know the machines better.

• I feel I may have rushed through the facial to start with due to being nervous.

Declaration of Authenticity

Candidate name Claire Deakin

Candidate number WVU5678

Centre name Early Doors

Centre number 067891

Candidate:

I confirm that all work submitted is my own, and that I have acknowledged all sources I have used.

Candidate signature

Date 30.04.2018

Claire Deakin

Tutor:

I confirm that all work was conducted under conditions designed to assure the authenticity of the candidate's work, and am satisfied that, to the best of my knowledge, the work produced is solely that of the candidate.

Tutor signature

Date 30.04.2018

Suzie Temple

Has the candidate received any additional support in the production of this work?

Tick Yes ☐ **No** √

If the answer is yes, give details below and on a separate sheet if necessary.

Note:

Where the candidate and/or tutor is unable to, or does not confirm authenticity through signing this declaration form, the work will not be accepted at moderation and a mark of zero will be given. If any question of authenticity arises, the tutor may be contacted for justification of authentication.

Practical Observation Form

Technical Qualifications

Candidate name:	Candidate number:
Claire Deakin	WVU5678
Centre number:	**Assessment ID**
067891	6003-31

Please complete the table below with reference to the relevant Assessment Objectives, as indicated in the Assessment Packs. Do not allocate marks at this stage.

Assessment Objective (AO) - refer to the marking grid for additional guidance.	**Notes –** detailed, accurate and differentiating notes which identify areas of strength and weakness are necessary to distinguish between different quality of performances and to facilitate accurate allocation of marks once all evidence has been submitted.
AO1 Describe how well the candidate shows **recall** of knowledge e.g. stating facts without explanation / simple descriptions of what they are carrying out / showing aspects of straightforward knowledge through logical sequencing and application of skill etc.	Claire's consultation was brief and did not discuss a treatment plan with the client. The skin and body analysis demonstrating knowledge of skin and body faults although she was slightly unsure how to adapt the massage to accommodate the postural faults. Unsure of the muscles that form the back where she decided to focus her massage. Identified the muscles being stimulated in EMS and the chosen method of padding but was rather vague with the machine settings. Stated the various heads to use within the micro-dermbrasion treatment. Claire demonstrated satisfactory knowledge of products used during the body spa wrap and facial. Health and safety was followed during the pamper day.
AO2 Describe how well the candidate shows **understanding** when carrying out practical tasks e.g. their explanation of why they are completing a process or how they may change their course of action / are they able to justify their actions etc.	Claire showed good understanding of the products selected to suit her client's needs and concerns. Her understanding of the applications of each treatment was good and she was able to explain the effects to the treatments to the client. Claire understood the basics of EMS but did not show full understanding of the various machine dials. Claire adapted treatments according to the client's needs and could explain the reasons as the client asked the benefits of abdominal massage. Gave clear understanding of treatment adaptation during consultation to meet the client's postural problems but this was not seen during the treatment.

Assessment Objective (AO) - refer to the marking grid for additional guidance.	**Notes –** detailed, accurate and differentiating notes which identify areas of strength and weakness are necessary to distinguish between different quality of performances and to facilitate accurate allocation of marks once all evidence has been submitted.
AO3 Describe how well the candidate demonstrated their **practical skills**. e.g. how practiced/fluid is hand eye coordination and dexterity / how confident are they / how accurate or 'polished' is the outcome / safe working etc.	Although the chosen treatments met the clients concerns Claire had pre-selected some machines prior to meeting the client. Claire was professional in appearance and had good client care and communication skills. Body and skin analysis completed with good observations that were noted down. Body wrap was well applied and removed swiftly – client was kept warm and comfortable throughout. Facial microdermabrasion was applied correctly and Claire justified the reason for choice – congestion on nose and fine lines on forehead, mask was applied after and left on for quite a long time. The body electrical machines – vacuum suction and EMS were applied following health and safety procedures and were flowing. EMS longitudinal padding was used on rectus abdominus – could have made full use of the machine and also padded up the thighs. Massage was good the techniques were varied in pressure and depth with focused work taking place on the rhomboids with the use of frictions and pressure point techniques. Good pace of movements although completed slightly under the hour. Client's comfort was considered throughout with bolsters under knees and ankles and couch set at a good height for Claire to maintain her posture. At times the client was left for periods of time whilst Claire went off to source products and equipment
AO4 Describe how well the candidate **brings it all together** – e.g. how **coherent** are their actions / how well do they draw from the breadth of their knowledge and skills / reflection on theory when solving practical problems / How well can they work out solutions to new contexts/ problems on their own / time management etc.	Claire kept her area tidy and carried out treatments in a logical sequence. Had to problem solve as the right side of the rectus abdominus was not contracting and worked methodically on each aspect of the EMS machine to ascertain the problem. In general time management was fine although the massage treatment time was 5mins short.
AO5 Describe how well the candidate **attended to detail** e.g. professionalism / perfecting / accuracy / checking / taking care / methodical working etc.	Claire paid attention to the client's needs throughout the pamper day, the treatments were well planned and carried out in a logical sequence. Claire repeated checked her client's comfort during each treatment. Could have moved client's clothing away during the full body massage.

Tutor / marker signature:	**Date:**
Suzie Temple	30.04.2018

Candidate Record Form

Candidate Name: **Assessment ID:**

Candidate Number: **Centre Number:**

Marker Notes – Please always refer to the relevant marking grid for guidance on allocating marks and make notes which describe the quality of the evidence and justification of marks.

AO1 – Recall - Breadth, depth, accuracy						
10%	1	2	3	4	5	6
AO1 Mark: 3	Claire was able to answer most questions demonstrating adequate breadth of knowledge. An appropriate range of tools and products were selected or each treatment. Health and Safety was adhered to and Claire correctly tested equipment prior to use. Recommendations and advice to the client were sufficient.					

AO2 – Understanding - Security of concepts, causal links									
15%	1	2	3	4	5	6	7	8	9
AO2 Mark: 4 **PM 3**	Claire linked her client's needs to the appropriate range of treatments given. Claire demonstrated understanding of the effects of each treatment but did not fully understand the machine settings for EMS. Claire did not have full understanding of alterative facial treatments that could have been beneficial for the client as she pre-selected the microdermabrasion machine before meeting the client. Technical terminology was used correctly making reference to muscles being worked on and explanations given for adaptations in the body massage.. Claire had good personal presentation and followed hygienic working practices whilst carrying out the treatments. **PM** – would take this learner to band 1 as had inconsistent understanding of alternative facial treatments and had pre-selected mircodermbrasion.								

AO3 - Practical skill - Dexterity, fluidity, confidence, ease of application																										
45%	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
AO3 Mark: 13	Notes/Comments Claire displayed confidence throughout the treatments and delivered a good level of client care engaging throughout the treatments checking for comfort, pressure, warmth and sensations. Claire adapted the massage specially to work on the client's main concerns and demonstrated a variety of moves with good pace. A confident and detailed body and skin analysis was completed. The treatment plan devised met the client's needs and the applications were consistent throughout playing attention to pressure and timings. Claire did pre-select a couple of machines prior to meeting the client.																										

	Health and safety was followed each treatment. Treatments on the whole were completed within the timescales the body massage was completed slightly under the recommended time.

AO4 – Bringing it together - use of knowledge to apply skills in new context

20%	1	2	3	4	5	6	7	8	9	10	11	12

AO4 Mark: 5	Claire gathered lots of information from the consultation and body/skin analysis to plan an appropriate treatment plan although some of the information wasn't thoroughly utilised in all the treatment applications. Was able to problem solve with the EMS machine that didn't create a muscle contraction. Demonstrated on the whole effective time management although on occasions the client was left whilst Claire went to source various products and equipment and this lowered her marks in this area.

AO5 - Attending to detail / perfecting - Repeated checking, perfecting, noticing, engaged

10%	1	2	3	4	5	6

AO5 Mark: 3	Claire attended to the client's needs and generally the treatment plan was accurate. Claire had minimal errors throughout the pamper day and evidence of self reflection and areas to improve.

Tutor/Marker signature:

Suzie Temple

Total Mark: 30

Section 5 Principal Moderator's guidance, hints and tips.

This practise marking material has been produced to be used for standardisation activities and for centre guidance in the early years of the qualification. The marks allocated to each learner are in accordance with the Principal Moderator marks and show the standard set for this qualification.

To make holistic judgments, it is necessary to ensure that all tasks are completed and submitted prior to assigning any final marks. Practical tasks are not marked independently of written submissions so ensure that all tasks have been completed before assigning any marks.

When judging ephemeral performances / practical skills, centres must ensure that the evidence is in a format visible to the marker/moderator and gives sufficient qualitative detail to aid moderation. Observers and markers should ensure their notes are comprehensive, employing key words written in the marking grids and describing how, where or why the work is good or better. Along with this they should ensure that any verbal questions are documented and that weaknesses / mistakes as well as strengths / exemplary practice are noted on the PO form. These notes will enable the centre marker and the moderator get a feel for the practical skills shown by each individual on the synoptic assessment day/s and will assist in allocation of marks and rank ordering.